



**SUMMARY OF ITEMS INCLUDED IN  
THE INFORMATION PACKET OF THURSDAY, JULY 5, 2018**

1. ***Staff Report***
2. ***Agenda*** for a Regular Meeting of the Wheeling Senior Commission to be held July 12, 2018
3. ***Agenda*** for a Regular Meeting of the Wheeling Plan Commission to be held July 12, 2018
4. ***Notices of Public Hearing*** to be conducted by the Wheeling Plan Commission on July 26, 2018
5. ***Calendar*** – Week of July 9, 2018

## WEEKLY STAFF REPORT

**TO:** Village President, Clerk, and Board of Trustees  
**FROM:** Jon A. Sfondilis, Village Manager  
**DATE:** Thursday, July 5, 2018



### ECONOMIC DEVELOPMENT DEPARTMENT

Economic Development Director John Melaniphy contacted several Wheeling manufacturers regarding the short- and intermediate-term impact new tariffs will have on international trade, and specifically on Wheeling businesses. On June 1 the Trump Administration imposed a 25-percent tariff on steel and a ten-percent tariff on aluminum imported from the European Union, Canada, and Mexico; this action followed an earlier imposition of \$50 billion in tariffs on an assortment of Chinese goods. In response, the E.U., Canada, Mexico, and China have all announced retaliatory tariffs on U.S. products. Several Wheeling manufacturers producing metal components and consumer goods may be affected by a long-running trade dispute.

### COMMUNITY DEVELOPMENT DEPARTMENT

The Village's Board of Health will hold a blood drive at the Village Hall on Wednesday, July 11, from 2–7 p.m. To schedule an appointment, please contact Community Development Department Health Officer Serena Klinger at 847-499-9048 or [sklinger@wheelingil.gov](mailto:sklinger@wheelingil.gov). Participants can also register online at [www.lifesource.org](http://www.lifesource.org) by click on the first blue button ("Donor Pass saves time"), clicking on the "Donor Pass" quick link in the blue box on the right, and clicking "start questionnaire."

Clerical Services and Building Division: For the week ending July 3, Community Development staff issued 43 building permits and eight engineering permits, representing a total construction valuation of \$1,072,893 and permit fees of \$12,434.98. Staff received 20 new permit applications for review.

Building, Contract, and Engineering inspectors performed 97 inspections for permitted work during the week.

Health and Property Maintenance Division: Municipal inspectors responded to six new complaints, conducted 25 inspections, and issued three notices of violation, six warnings, and five administrative citations. The Village's administrative adjudication officer heard five cases this week.

Inspectional staff performed 12 mobile food truck inspections during the Rock the Runway event and rental program inspections in 14 buildings / 16 units this week.

### HUMAN SERVICES DEPARTMENT

During the past two weeks, 389 people participated in Human Services Department Senior Services Division programming: 112 unduplicated seniors attending 86 different activities. Seventeen volunteers provided 126 hours of service during this time as well. Notable programming included an Independence Day celebration featuring live music.

During the past two weeks, The Social Services division responded to one crisis relating to domestic violence, mental health, child abuse, criminal sexual assault, fire, or family disputes. Social workers were in Third Municipal District Court in Rolling Meadows on seven occasions, providing court advocacy to seven crime victims, with 16 new cases assigned, 111 cases seen during this time, and 126 open assigned cases. Staff also assisted seven other residents with quick assists, giving information and referral for immediate situations not needing follow-up. Staff prepared Access to Care, Supplemental Nutrition Assistance Program (SNAP), and Medicaid applications as needed, and assisted residents with Medicare registrations and issues through the Senior Health Insurance Program (SHIP).

## POLICE DEPARTMENT

The Police Department engaged in the following activities during the week of June 28–July 4, 2018:

- Calls for Service: 503
- Traffic Stops: 435

Traffic Unit Officers Rick Richardson and Michael Rossi responded to Elk Grove Village as a result of a Major Case Assistance Team callout for a seven-vehicle crash involving a fatality.

The Police Department continued the Sustained Traffic Enforcement Program (STEP) grant-funded campaign this week. During June, officers working the campaign conducted 32 hours of patrol, stopped 55 vehicles, made two arrests for driving under the influence and four arrests for driving with a revoked or suspended license, and issued 11 speeding citations, two distracted driving citations, two uninsured motorist citations, and 24 other citations. The Independence Day portion of the STEP campaign concludes on July 8.

Crime Prevention Officer Scott Laverd hosted the monthly Wheeling Citizens Police Academy Alumni Association board meeting, which included annual elections and discussion and planning of upcoming fundraising efforts. Officer Laverd also conducted a presentation on package theft prevention.

## FIRE DEPARTMENT

During the period of June 28–July 4, the Fire Department responded to the following 90 calls for service:

- 60 rescue and EMS incidents, including motor vehicle accidents
- 30 calls for fire / suppression services

Fire Department personnel completed, distributed, and coordinated the Incident Action Plan (IAP) for the annual Rock 'n' Run the Runway community event at Chicago Executive Airport. An IAP is an event-specific disaster plan designed to create a unified public safety response to emergency incidents that may occur. This year's plan provided focused attention on the near-record heat levels and put in place procedures to address the potential for heat-related mass casualty issues, as well as crowd and traffic control measures. Input in development of the IAP was provided by all stakeholders associated with the event.

Fire Department personnel also coordinated with the pyrotechnics vendor for the staging, setup, and performance of the annual "Rock the Runway" fireworks display. No incidents occurred with respect to the display.

Fire Inspector / Fire Investigator Ronald Antor attended a seminar on emergency responder radio networks conducted by the Illinois Fire Inspectors Association. Emergency responder radio networks are specialized radio systems installed in multi-story and other large buildings to improve the capacity of emergency responders to use portable radios effectively on emergency scenes. These networks have been required by the Village's building codes for some time, and several systems are already installed in locations throughout the community. The systems not only allow improved radio communications between Fire Department units but also work with the Police Department radios.

## PUBLIC WORKS DEPARTMENT

The Streets and Facilities Division performed the following maintenance and repair work this week: recovered downed limbs from storm damage throughout the Village; trimmed three trees with hanging or troublesome limbs in Dunhurst subdivision; continued street sweeping in the Hollywood Ridge, East and West Meadowbrook, Old Town, and Strong Street area subdivisions; watered flowers and newly planted trees; changed liners and collected litter at all Village-maintained parks; troubleshot HVAC unit in Police Department and made repairs; inspected server room for compliance per Chubb Risk Engineering Services requirements; performed touch-up paint work at Public Works, Police, and Village Hall buildings such as door frames, bollards, and walls; repaired a loose/damaged tile in the Traffic Unit area of the Police Department; delivered a computer and keyboard and three boxes of newsletters from the Park District to the Saint Joseph the Worker Social Hall for distribution during the Human Services Department's congregational dining program; installed four frames in the Police Department; repaired two lights in the Investigations Unit area; and continued working on collection and distribution of keys from/for Police Department personnel. Additionally, staff focused on the setup and takedown of the Rock 'n' Run the Runway event on Saturday, June 30 at Chicago Executive Airport, including as installing/removing 2,500 feet of safety barrier fence, tents, tables, chairs, barricades, cones, signage and other miscellaneous tasks.

The Fleet Services Division performed the following maintenance and repair work: diagnosed and repaired AC issues on Unit #P-41; confirmed reported transmission issues on Unit #P-47; diagnosed and repaired cause for transmission not operating on Unit #350; replaced filtering screens on debris body of vacuum truck Unit #927; finished installing lift gate on new Unit #111; repaired coolant leak on Public Works generator; diagnosed and repaired no-start condition on Unit #299; checked and repaired leaking valve on debris body door on combo vacuum truck; performed quarterly underground storage tank inspections; removed, re-upholstered, and re-installed torn seats in Fire Department crash truck; removed push bumper and sent Unit #P-45 to body shop for accident damage repairs; replaced front spring hanger and pins on Engine 42; and continued with summer maintenance on snow and ice truck Unit #930.

The Utility Division performed the following maintenance and repair work: inspected and advised two residents and one local business regarding private stormwater drainage issues; examined and lowered a buffalo box for a resident on Fifth Street; cleared debris from 30 critical outfall pipes throughout town; began storm structure repairs on North Chaddick Drive ahead of this year's street program improvements; assisted with the Rock 'n' Run the Runway event setup and takedown; performed street sweeping operations throughout town; replaced three damaged water meters; inspected 35 water meters for unusual consumption; completed three water turn on/off's; and, responded to 52 miscellaneous meter related inquiries.



**RESCHEDULED REGULAR MEETING OF THE WHEELING SENIOR  
COMMISSION**

**AGENDA**

**THURSDAY, July 12, 2018 @ 10:00 A.M.  
WHEELING VILLAGE HALL  
Scanlon Conference Room  
2 Community Blvd., Wheeling**

- 1- Call to Order
- 2- Roll Call
- 3- Approval of Minutes
- 4- Chairman's Report
- 5- (a) Senior Services Report  
(b) Program Update
- 6- Old Business
- 7- New Business  
Committee Reports
- 8- Citizens' Concerns and Comments

Municipal Code 2.03.060 Subjects of Orders of Business

Citizen Concerns and Comments. Members of the public may address the committee with comments regarding only those items that are relevant to village business. Issues relevant to Village business are defined to mean information about Village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the Village Board or that the Village Board has the authority to consider or vote on in the future. No citizen shall speak for more than five minutes without consent of the committee. The village president shall strictly restrain comments and questions to matters that are relevant to village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the request to speak form prior to the commencement of the public meeting.

- 9- Announcements  
Next meeting is August 2, 2018
- 10-Adjournment

**Commissioners please call Shari Matthews Huizar at 847-459-2672 if you are unable to attend**



**WHEELING PLAN COMMISSION  
THURSDAY, JULY 12, 2018 6:30 P.M.**

**AGENDA FOR A REGULAR MEETING OF THE PLAN COMMISSION  
Board Room - 2 Community Boulevard, Wheeling, Illinois**

---

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CHANGES TO THE AGENDA**
- 5. CITIZEN CONCERNS AND COMMENTS**

\*Municipal Code 2.03.060 Subjects of Orders of Business:

Citizen Concerns and Comments. Members of the public may address the Plan Commission with comments regarding only those issues that are relevant to the Plan Commission's agenda or topics that the Plan Commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the Plan Commission business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the Plan Commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allocated five minutes to present their points.

**6. CONSENT ITEMS**

- A) [Docket No. SCBA 18-30](#)  
Rivers of Living Water Church  
345 N. Wolf Road  
Appearance Approval of an Awning Sign
- B) [Docket No. SCBA 18-31](#)  
Champro  
1175 Wheeling Road  
Appearance Approval of a Freestanding Sign

**7. ITEMS FOR REVIEW**

- A) [Docket No. SCBA 18-32](#)  
Amvets  
700 McHenry Road  
Appearance Approval of a Freestanding Sign
- B) [Docket No. 2018-12](#)  
Awesome Design  
2220 Foster Avenue  
Special Use-Site Plan Approval of Outdoor Storage Less Than 400 Sq. Ft. in Area

C) [Docket No. 2018-13A,B&C](#)

JV Global Services

Multiple addresses (see full property description in hearing information below)

(2018-13A) Text Amendment to Add ‘Transportation Center’ as a Special Use in the I-3 General Industrial District

(2018-13B) Rezoning from I-1 Light Industrial and Office District and R-1A Single-Family Residential District to I-3 General Industrial District

(2018-13C) Special Use-Site Plan Approval of a Transportation Center

**8. APPROVAL OF MINUTES – none**

**9. OTHER BUSINESS**

**10. ADJOURNMENT**

THIS MEETING WILL STREAM LIVE AND TELEVISED ON WHEELING’S CABLE CHANNELS 17 & 99.  
IF YOU WOULD LIKE TO ATTEND A VILLAGE MEETING BUT REQUIRE AUXILIARY AID SUCH AS A SIGN LANGUAGE INTERPRETER, PLEASE CALL (847) 459-2600 AT LEAST 72 HOURS PRIOR TO THE MEETING.

**Public Hearing Information  
Wheeling Plan Commission Meeting  
July 12, 2018  
(Attachment to Agenda)**

**2018-12** Jason Roszkowiak, agent of Police 429, LLC, property owner, is seeking Special Use-Site Plan Approval as required under Chapter 19-07 Industrial Districts, Section 19.07.020 I-1 Light Industrial and Office District; Chapter 19-10 Use Regulations; and Chapter 19-12 Site Plan Approval Requirements, and associated sections, to establish outdoor storage less than 400 square feet in area, at 2220 Foster Avenue, Wheeling, Illinois, which is zoned I-1 Light Industrial and Office District.

**2018-13** JV Global Services, LLC, contract property owner, is seeking the following actions for Lots 1 through 8 of the Wolf Road Estates, the adjacent vacant lots north of Debra Lane and east of Wolf Road, and the existing Carol Avenue right-of-way:

**2018-13 (A)** A text amendment to Title 19 Zoning, of the Wheeling Municipal Code, to add ‘Transportation Center’ as a Special Use in the I-3 General Industrial District (Under Appendix A, Use Table); and

**2018-13 (B)** Rezoning the property from I-1 Light Industrial and Office District and R-1A Single-Family Residential District entirely to I-3 General Industrial District; and

**2018-13 (C)** Special Use-Site Plan Approval as required under Chapter 19-07 Industrial Districts, Chapter 19-10 Use Regulations, and Chapter 19-12 Site Plan Approval Requirements, and associated sections, in order to establish a Transportation Center in the I-3 General Industrial District.

**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Plan Commission of the Village of Wheeling will hold a public hearing on the 26<sup>th</sup> day of July 2018, at 6:30 p.m. in the Board Room of the Village Hall at 2 Community Boulevard, Wheeling, Illinois, to act on the petition of Dolly's Bistro LLC, contract tenant, who is seeking Special Use-Site Plan Approval as required under Title 19, Zoning, of the Wheeling Municipal Code, Chapter 19-05 Mixed Use Districts, Chapter 19-10 Use Regulations, Chapter 19-12 Site Plan Approval Requirements, and associated sections, in order to establish a sit-down restaurant at 747 W. Dundee Road, Wheeling, Illinois, which is zoned MXT Transit Oriented Mixed Use District.

All interested persons are invited to attend and be heard.



Brooke A. Casolari  
Senior Planner

Docket No. 2018-14

To be published in the Wheeling Herald on Wednesday, July 11, 2018.



**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Plan Commission of the Village of Wheeling will hold a public hearing on the 26<sup>th</sup> day of July 2018, at 6:30 p.m. in the Board Room of the Village Hall at 2 Community Boulevard, Wheeling, Illinois, to act on the petition of June's Wheeling, LLC, contract tenant, who is seeking Special Use-Site Plan Approval as required under Title 19, Zoning, of the Wheeling Municipal Code, Chapter 19-05 Mixed Use Districts, Chapter 19-10 Use Regulations, Chapter 19-12 Site Plan Approval Requirements, and associated sections, in order to establish a sit-down restaurant at 755 W. Dundee Road, Wheeling, Illinois, which is zoned MXT Transit Oriented Mixed Use District.

All interested persons are invited to attend and be heard.



Brooke A. Casolari  
Senior Planner

Docket No. 2018-15

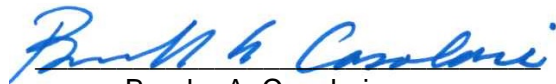
To be published in the Wheeling Herald on Wednesday, July 11, 2018.

**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Plan Commission of the Village of Wheeling will hold a public hearing on the 26<sup>th</sup> day of July 2018, at 6:30 p.m. in the Board Room of the Village Hall at 2 Community Boulevard, Wheeling, Illinois, to act on the petition of Wheeling Commercial Development LLC, property owner, who is seeking Special Use-Site Plan Approval as required under Title 19, Zoning, of the Wheeling Municipal Code, Chapter 19-05 Mixed Use Districts, Chapter 19-10 Use Regulations, Chapter 19-12 Site Plan Approval Requirements, and associated sections, in order to establish a sit-down restaurant at 373 W. Dundee Road, Wheeling, Illinois.

(The above described property is zoned MXT Transit Oriented Mixed Use District and is currently the vacant Lot 8 of the Wheeling Town Center Subdivision.)

All interested persons are invited to attend and be heard.



Brooke A. Casolari  
Senior Planner

Docket No. 2018-16

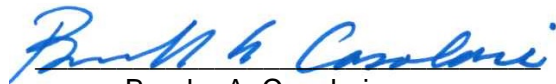
To be published in the Wheeling Herald on Wednesday, July 11, 2018.

**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Plan Commission of the Village of Wheeling will hold a public hearing on the 26<sup>th</sup> day of July 2018, at 6:30 p.m. in the Board Room of the Village Hall at 2 Community Boulevard, Wheeling, Illinois, to act on the petition of Wheeling Commercial Development LLC, property owner, who is seeking Special Use-Site Plan Approval as required under Title 19, Zoning, of the Wheeling Municipal Code, Chapter 19-05 Mixed Use Districts, Chapter 19-10 Use Regulations, Chapter 19-12 Site Plan Approval Requirements, and associated sections, in order to establish a bank with drive-through facilities at 337 W. Dundee Road, Wheeling, Illinois.

(The above described property is zoned MXT Transit Oriented Mixed Use District and is currently the vacant Lot 3 of the Wheeling Town Center Subdivision.)

All interested persons are invited to attend and be heard.



Brooke A. Casolari  
Senior Planner

Docket No. 2018-17

To be published in the Wheeling Herald on Wednesday, July 11, 2018.

# July 9, 2018 - July 15, 2018

July 2018

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Monday, July 9

## Tuesday, July 10

## Wednesday, July 11

■ 2:00pm - 7:00pm Community Blood Drive (Village Hall)

## Thursday, July 12

■ 10:00am - 10:30am Rescheduled Senior Commission Meeting (Scanlon Conference Room)

■ 6:30pm - Plan Commission Regular Meeting -- Village Hall Board Room ☺

## Friday, July 13

■ 9:00am - Foreign Fire Tax Board meeting (499 S. Milwaukee Ave.) ☺

## Saturday, July 14

## Sunday, July 15