

**MINUTES OF THE SPECIAL MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
AND THE PLAN COMMISSION OF THE VILLAGE OF WHEELING
COOK AND LAKE COUNTIES, ILLINOIS 60090
PUBLIC WORKS LUNCHROOM, 77 WEST HINTZ ROAD
MONDAY, MAY 23, 2016**

CALL TO ORDER President Argiris called the special meeting of the Board of Trustees of the Village of Wheeling to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE President Argiris led those present in the pledge.

ROLL CALL FOR ATTENDANCE Clerk Simpson called the roll and the following Board members were present:

Dean Argiris	Ken Brady	Mary Papantos	Joe Vito
Ray Lang	Mary Krueger	Dave Vogel	

Also present were: Jon Sfondilis, Village Manager; Mike Crotty, Assistant Village Manager; Jim Ferolo, Village Attorney; Mallory Milluzzi, Associate Village Attorney; Andrew Jennings, Community Development Director; Shari Huizar, Human Services Director; Mark Janeck, Public Works Director; Chuck Spratt, Superintendent of Fleet Services; Jamie Dunne, Police Chief; Keith MacIsaac, Fire Chief; Dave Palmeri, Deputy Fire Chief; Luca Ursan, Director of IT; and a representative of Journal & Topics newspaper.

APPROVAL OF MINUTES NONE

CITIZENS CONCERNS AND COMMENTS NONE

CONSENT AGENDA

Clerk Simpson read the Consent Agenda titles into the record.

- A. Resolution 16-59** Affirming an Agreement between the Village of Wheeling and the Wheeling Firefighters Association (IAFF Local 3079), for the Period May 1, 2016 through April 30, 2019
- B. Resolution 16-60** Affirming an Agreement between the Village Of Wheeling and the Combined Counties Police Association, Wheeling Chapter for the Period May 1, 2016 through April 30, 2019
- C. Resolution 16-61** Affirming an agreement between the Village of Wheeling and the Combined Counties Police Association, Wheeling Chapter, Communications Personnel/Records Clerks/Community Service Officers/Evidence Property Officer for the Period May 1, 2016 through April 30, 2019
- D. Resolution 16-62** Affirming an Agreement between the Village of Wheeling and the Combined Counties Police Association, Wheeling Chapter, Sergeants for the Period May 1, 2016 through April 30, 2019
- E. Resolution 16-63** to Authorize a Temporary Increase in the Number of Lieutenant/Paramedic Positions and the Total Number of Personnel within the Fire Department

F. Ordinance 5011 Amending Chapter 4.32 of the Village of Wheeling's Municipal Code, "ALCOHOLIC LIQUOR DEALERS," Specifically Section 4.32.085

A motion was made by Trustee Brady and seconded by Trustee Papantos that the Consent Agenda items be approved.

On the roll call the vote was:

AYES: 7 – Trustees Papantos, Vogel, Vito, Lang, Krueger, Brady, & President Argiris
NAYS: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

NEW BUSINESS

A. GENERAL DISCUSSION BETWEEN THE WHEELING VILLAGE BOARD AND THE WHEELING PLAN COMMISSION

Manager Sfondilis stated that topics to be discussed during this meeting include open space initiatives, Village entrance signs, the map neighborhood identification program, neighborhood identification signage, and items that the Plan Commission would like to work on specific to them.

Community Development Director Jennings gave a PowerPoint presentation to the Board and Plan Commission regarding these topics.

Topic 1: Creating Open Spaces in Neighborhoods

Director Jennings explained that the goal is to identify areas that could accommodate a seating area with a bench or two that would work as a gathering area. Staff identified areas that are lacking open space next to residential neighborhoods. Staff has also been working with the County to acquire properties that could be utilized for this purpose through a no cash bid program. There is also a future plan for Fox Point to be turned into an open space for the public after the relocation program has been completed. The Whitley and Shir Hadash also plan to jointly create an open space by their developments. Director Jennings also identified by map other areas that could be pursued for open space areas. The first suggested location at which to begin work is Wheeling Road and Willowbrook.

Manager Sfondilis stated that staff is suggesting that these amenities be placed on pads versus grass for easier maintenance.

The Board members and Plan Commission were in favor of moving forward with the large and small space open space concepts, beginning with Wheeling Road and Willowbrook in the micro program and Valley Stream for the large scale program, as well as using pads as opposed to grass.

Topic 2: Entrance Monument Signs

Director Jennings stated that the Village has 12 entrance monument signs in various stages of needing maintenance over the next few years. In conjunction with preparing for repair and maintenance, staff has been considering a new design to modernize the signs.

Manager Sfondilis stated that it's a fairly detailed process and staff would like direction on the appearance as well as the timeline of replacing the current signs. Maintenance costs associated with landscaping are also a consideration.

Director Jennings presented the design options.

The consensus was that they should be post signs and landscaping should be included since it is a requirement for businesses that install signs.

Manager Sfondilis stated that they will come back with four or five design options incorporating the Village's new logo on a two post sign. A proposed budget and landscaping plan will be prepared by this year's budget discussion.

Topic 3: Neighborhood Identification Signs

Director Jennings stated that there is an effort to identify the Village's neighborhood using their historic names. In order to proceed with budgeting for a program staff would like to adequately vet the neighborhood identification by receiving public input. Staff had previously presented to the Board a street topper sign which would identify the neighborhoods and would like to be sure that is the design the Board would like to move forward with.

There was a discussion about including neighborhood identification signs in with the small open space parks.

Manager Sfondilis indicated that signs will be placed at all of the major entrances to the neighborhoods. These will be single poles and the Plan Commission can work on the design and the specific neighborhoods that will be included.

There was direction to eliminate the Uptown neighborhood in lieu of Restaurant Row signs.

Topic 4: Plan Commission projects

Director Jennings explained that there is a plan to overhaul the landscaping code and there is not sufficient time to do that in-house. Staff would like to budget to hire a consultant to work with the Plan Commission on this. The Board was in agreement.

Director Jennings also stated that staff has received feedback that the planned unit development process has become cumbersome and difficult to deal with. Staff would like to look at the requirements to try to make a more predictable procedural review.

President Argiris would like staff and the Plan Commission to look at the Comprehensive Plan.

ADJOURNMENT

President Argiris asked for a motion to adjourn the meeting. A motion was made by Trustee Krueger and seconded by Trustee Papantos that the meeting be adjourned.

The motion carried by voice vote.

On the roll call the vote was:

AYES: 7 – Trustees Papantos, Vogel, Vito, Lang, Krueger, Brady, & President Argiris
NAYS: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

ADJOURNMENT 8:30 p.m.

Elaine E. Simpson, Village Clerk

Approved this 20th day of June 2016 by the President and Board of Trustees