

**The Village of Wheeling  
Cook and Lake Counties, Illinois 60090  
Foreign Fire Tax Board  
Meeting Minutes  
January 12, 2018**

**1) CALL TO ORDER**

- a) Chairperson Pat Leahy called to order the regular meeting of the Foreign Fire Tax Board (FFTB) of The Village of Wheeling at 9:09 am on January 12, 2018 at 499 S. Milwaukee, Wheeling, IL.

**2) ROLL CALL**

- a) Secretary J. Shewfelt conducted a roll call. The following persons were present: Chairperson Pat Leahy, Assistant Chairperson John Bielik, Treasurer Bryan Zirzow, Secretary Jeff Shewfelt, Chief Keith MacIsaac, and Stewart Watkins.

**3) APPROVAL OF MINUTES FROM LAST MEETING**

- a) Motion to approve the minutes for December 8<sup>th</sup>, 2017 were made by B. Zirzow and seconded by K. MacIsaac.

(1) Motion passed unanimously with a vote of 6-0.

**4) CHANGES TO THE AGENDA: None**

**5) PUBLIC COMMENTS & CONCERNS: None**

**6) OLD BUSINESS:**

**a) Update on Firecatt hose testing contract**

- i) Firecatt made an error in the contract sent; Estimated total cost per year in the contract was \$8,250.00 when it should have been \$7,250. Firecatt amended the contract to read the correct amount.

(1) K. MacIsaac made a motion seconded by B. Zirzow to accept the amended contract.

(a) Motion passed unanimously with a vote of 6-0.

**b) NEW BUSINESS**

**i) Purchase Requisitions submitted**

(1) P. Leahy requested protective flooring for the addition to the workout room at Station 42.

(a) Workout room will be enlarged by about 350 sq/ft. Rogue Fitness provided a quote for 'Regupol Aktiv Flooring' to match the existing protective flooring.

(i) J. Bielik made a motion seconded by J. Shewfelt to approve the requisition with a price not to exceed \$950.00.

1. Motion passed 5-0-1 with P. Leahy abstaining.

**c) Approval of bills to be paid:**

i) All outstanding bills were paid as noted in the treasurer's report.

**d) Treasurers Report**

i) B. Zirzow presented the treasurer's report for December 2017 report showed available funds of \$118,981.18.

(1) J. Shewfelt made a motion seconded by J. Bielik to approve the treasurer's report.

(a) Motion passed unanimously with a vote of 6-0.

**7) EXECUTIVE SESSION (IF REQUIRED): NONE**

**8) ADJOURNMENT:**

a) Motion to adjourn the meeting was made by J. Bielik and seconded by S. Watkins.

i) Motion passed unanimously with a vote of 6-0.

(1) Meeting was adjourned at 09:21 am.

 Date: 3/9/2018

Minutes submitted by: Jeff Shewfelt, Secretary Foreign Fire Tax Board

 Date: 3/9/2018

Minutes approved by: Pat Leahy, Chairperson Foreign Fire Tax Board

WHEELING FOREIGN FIRE TAX BOARD  
TREASURER'S REPORT  
Dec. 1, 2017 THRU Dec. 31, 2017

STARTING BALANCE \$131,568.76

**PURCHASES**

DATE	CHECK#	NAME	DETAILS	AMOUNT
12-08-2017	ACH	Comcast	Cable Bill (Dec.)	\$ 204.90
12-08-2017	ACH	Daily Herald	Station 23 Newspaper	\$ 192.40
12-16-2017	1063	Mark Menzel	Paramedic Renewal	\$ 40.00
12-16-2017	1064	John Baumgartner	Paramedic Renewal	\$ 40.00
12-16-2017	1065	Nick Tomeczko	Paramedic Renewal	\$ 40.00
12-16-2017	1066	Bryan Meisinger	Paramedic Renewal	\$ 40.00
12-16-2017	1067	Adam Gambro	Paramedic Renewal	\$ 40.00
12-16-2017	1068	Jeff Shewfelt	Training/Lecture	\$ 50.00
12-16-2017	1069	Village Of Wheeling	Fire Prevention	\$ 5,229.28

TOTAL EXPENSES \$ 5,876.58

Balance \$125,692.18

**FOR INTERNAL FFTB USE ONLY**

Preventative Maintenance 390.00

OUTSTANDING APPROVED PURCHASES \$ 390.00

MIN. BALANCE 10% of deposit \$ 6,321.00

**AVAILABLE FUNDS \$ 118,981.18**