



**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WHEELING POLICE PENSION FUND
JANUARY 15, 2019**



A regular meeting of the Board of Trustees of the Wheeling Police Pension Fund was held on Tuesday, January 15, 2019 at 9:00 a.m. in the Wheeling Village Hall Scanlon Conference Room located at 2 Community Blvd, Wheeling, IL pursuant to notice.

CALL TO ORDER: The meeting was called to order by Trustee Musolf at 9:00 a.m.

ROLL CALL:

PRESENT: Trustees Troy Musolf, Joe Kopecky, Bill Benson, Tony Cinquegrani, and Michael Mondschain

ABSENT: None

ALSO PRESENT: Attorney Jeff Goodloe, Puchalski Goodloe Marzullo, LLP (PGM); Tom Sawyer and John Falduto, Sawyer Falduto Asset Management, LLC; Lora Murphy, Lauterbach & Amen, LLP (L&A); Deborah Wilson, member of general public

PUBLIC COMMENT: Ms. Wilson questioned if Chief Dunne participates in the Police Pension Fund and the Board noted that Chief Dunne does not participate in the Wheeling Police Pension Fund.

APPROVAL OF MEETING MINUTES: *October 16, 2018 Regular Meeting Minutes, November 6, 2018 and November 27, 2018 Special Meeting Minutes:* The Board reviewed the minutes from the October 16, 2018 regular meeting, November 6, 2018 and November 27, 2018 special meetings. A motion was made by Trustee Benson and seconded by Trustee Cinquegrani to approve the October 16, 2018 regular meeting minutes and November 6, 2018 and November 27, 2018 special meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: The Board reviewed the closed session meeting minutes. A motion was made by Trustee Kopecky and seconded by Trustee Mondschain to publish the closed session meeting minutes as written. Motion carried by voice vote with Trustee Benson abstaining.

ACCOUNTANT’S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the period ending December 31, 2018, prepared by L&A. As of December 31, 2018, the net position held in trust for pension benefits is \$49,919,471.25 with a net change in position of (\$3,171,859.83) for the twelve-month period ending December 31, 2018. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Benson and seconded by Trustee Cinquegrani to accept the monthly financial report as presented. Motion carried unanimously by voice vote.

Presentation and Approval of Bills: The Board reviewed the Vendor Check Report for the period October 1, 2018 through December 31, 2018 for total disbursements in the amount of \$172,829.33.

Additional Bills: The Board reviewed the PGM invoice #10827 in the amount of \$4,106.83 for legal services. A motion was made by Trustee Cinquegrani and seconded by Trustee Benson to approve the disbursements shown on the Vendor Check Report in the amount of \$172,829.33 and the additional invoice as presented. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain

NAYS: None

ABSENT: None

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: Mr. Falduto apprised the Board on the status of the transition of assets and paperwork from MB Financial to Sawyer Falduto Asset Management, LLC.

Review/Update Investment Policy: Mr. Falduto reviewed the proposed Investment Policy guidelines and discussed the target and ranges with the Board. A motion was made by Trustee Mondschain and seconded by Trustee Musolf to approve the portfolio asset allocation as follows: target for equities: 60% with a range of 55-65%; target for fixed income of 39% with a range of 35-45%; target for cash/short term: 1% with a range of 0-5%. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain
NAYS: None
ABSENT: None

Mr. Falduto discussed the fixed income allocation, equity diversification and the Investment Policy as presented. A motion was made by Trustee Cinquegrani and seconded by Trustee Benson to adopt the fixed income allocation and Investment Policy as discussed. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain
NAYS: None
ABSENT: None

Mr. Sawyer and Mr. Falduto reviewed the format of their Quarterly Investment Performance Report and answered all questions.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners with the December payroll cycle and a due date of January 31, 2019. An update will be provided at the next regularly scheduled meeting.

Statements of Economic Interest: The Board noted that the List of Filers must be submitted to the County by the Village by February 1, 2019. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2019.

Review/Approve – Death Audit Service Authorization: The Board tabled this item for discussion until the next regularly scheduled meeting.

2019 IRS Mileage Rate: The Board noted that the IRS standard business mileage rate used for reimbursement increased to \$0.58 per mile effective January 1, 2019.

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit all training certificates to L&A for recordkeeping.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM THE FUND: *Application for Membership – Conor Hanley:* The Board reviewed the Application for Membership submitted by Conor Hanley. A motion was made by Trustee Cinquegrani and seconded by Trustee Benson to accept Conor Hanley into the Wheeling Police Pension Fund effective 08/20/2018, as a Tier II participant. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain
NAYS: None
ABSENT: None

Ian Hybert: The Board reviewed the Application for Membership submitted by Ian Hybert. A motion was made by Trustee Benson and seconded by Trustee Cinquegrani to accept Ian Hybert into the Wheeling Police Pension Fund effective 01/02/2019, as a Tier II participant. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain
NAYS: None
ABSENT: None

Jake Mueller: The Board reviewed the Application for Membership submitted by Jake Mueller. A motion was made by Trustee Benson and seconded by Trustee Cinquegrani to accept Jake Mueller into the Wheeling Police Pension Fund effective 01/02/2019, as a Tier II participant. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain
NAYS: None
ABSENT: None

Laura Rosco: The Board reviewed the Application for Membership submitted by Laura Rosco. A motion was made by Trustee Cinquegrani and seconded by Trustee Benson to accept Laura Rosco into the Wheeling Police Pension Fund effective 01/02/2019, as a Tier II participant. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain
NAYS: None
ABSENT: None

Laura Joshko: The Board tabled this item until the next regularly scheduled meeting.

Withdrawal from the Fund – David Puma: The Board noted that David Puma has separated service from the Wheeling Police Department effective 01/07/2019. A contribution refund request has not been submitted at this time. Further updates will be provided as they become available.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Status of Disability Application – Stephen Hull:* Attorney Goodloe noted that the Village has submitted a petition to intervene and reported that Mr. Hull's medical records have been subpoenaed. An update will be provided at the next regularly scheduled meeting.

Deceased Pensioner – Robert Pressley: The Board noted that pensioner Robert Pressley passed away 12/03/2018 with no surviving spouse and his pension benefit has ceased. A motion was made by Trustee Benson and seconded by Trustee Mondschain to terminate the benefit payment for deceased pensioner Robert Pressley. Motion carried by roll call vote.

AYES: Trustees Musolf, Kopecky, Benson, Cinquegrani, and Mondschain
NAYS: None
ABSENT: None

OLD BUSINESS: *Transfer of Credible Service/Portability – Scott Laverd:* The Board discussed Scott Laverd's request for portability. The Board noted that Mr. Laverd's entry date with Roselle Police was April 5, 1999 and his last day worked was October 3, 2000 due to the threat of being laid off. Attorney Goodloe reviewed the request with the Roselle Police Pension Fund Board Attorney and confirmed that Mr. Laverd is not eligible to transfer his credible service. No further action is needed.

Review/Approve – Rules & Regulations/Public Comment Limitations: The Board tabled this discussion until the next regularly scheduled meeting.

NEW BUSINESS: *Approve Annual Cost of Living Adjustments (COLAs) for Pensioners:* The Board reviewed the 2019 Cost of Living Adjustments (see attached) as calculated by L&A. A motion was made by Trustee Kopecky and seconded by Trustee Mondschain to approve the 2019 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member term currently held by Trustee Kopecky and the retired member term currently held by Trustee Cinquegrani are expiring in April 2019. Trustees Kopecky and Cinquegrani expressed their interest to remain on the Board

if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions and the retired member Trustee position.

Review/Discuss – Appointed Trustee Positions: The Board discussed the appointed Trustee positions on the Board and Attorney Goodloe confirmed that there is nothing in the statute regarding residency requirements for appointed Trustees.

ATTORNEY'S REPORT: *Legal Updates:* Attorney Goodloe discussed senate bills and recent court cases and decisions with the Board and answered all questions.

CLOSED SESSION, IF NEEDED: There was no closed session needed.

ADJOURNMENT: A motion was made by Trustee Benson and seconded by Trustee Cinquegrani to adjourn the meeting at 10:05 a.m. Motion carried unanimously by voice vote.

The next regular meeting of the Wheeling Police Pension Fund will be held on Tuesday, April 16, 2019 at 9:00 a.m.

Respectfully submitted,



Pension Fund Board President or Secretary

Date 04/16/19

Minutes prepared by Lora Murphy, Pension Services Administrator, Lauterbach & Amen, LLP