

**The Village of Wheeling
Cook and Lake Counties, Illinois 60090**

Foreign Fire Tax Board

Meeting Minutes

May 11, 2018

1) CALL TO ORDER

- a) Chairperson Pat Leahy called to order the regular meeting of the Foreign Fire Tax Board (FFTB) of The Village of Wheeling at 9:04 am on May 11, 2018 at 499 S. Milwaukee, Wheeling, IL.

2) ROLL CALL

- a) Secretary J. Shewfelt conducted a roll call. The following persons were present: Chairperson Pat Leahy, Assistant Chairperson John Bielik, Secretary Jeff Shewfelt, Stewart Watkins and Scott Smith. B. Zirzow and K. MacIsaac were absent.

3) APPROVAL OF MINUTES FROM LAST MEETING

- a) Motion to approve the minutes for March 9th, 2018 were made by S. Smith and seconded by J. Bielik.

(1) Motion passed unanimously with a vote of 5-0.

4) CHANGES TO THE AGENDA:

- a) S. Smith requests New Business to be moved up before Public Comments due to J. Shewfelt being on shift and that the FFTB is at a minimum quorum.

5) NEW BUSINESS

a) Purchase Requisitions Submitted

- i) S. Scheffler filled out a Purchase Requisition for a storage cabinet for SCBA supplies.

(1) Current SCBA cabinet is in disrepair and needs replacement. SCBA Committee did not have funds in their budget for this purchase. Price for cabinet and shipping is \$549.72.

(a) J. Shewfelt made a motion seconded by J. Bielik to purchase the SCBA cabinet with shipping for a price not to exceed \$600.00.

(i) Motion passed unanimously with a vote of 5-0.

ii) T. Gambro filled out a Purchase Requisition for paramedic license fee reimbursement.

(1) J. Bielik made a motion seconded by S. Watkins to approve the reimbursement for \$40.00.

(a) Motion passes unanimously with a vote of 5-0

b) Approval of bills to be paid:

i) All outstanding bills were paid as noted in the treasurer's report.

c) Treasurers Report

i) J. Shewfelt presented the Treasurer's Report, in place of the absent treasurer, for March and April 2018. April report showed available funds of \$100,334.12.

(1) J. Shewfelt made a motion seconded by S. Watkins to approve March 2018 and April 2018 Treasurer's Reports.

(a) Motion passed unanimously with a vote of 5-0.

6) PUBLIC COMMENTS & CONCERNS: None

7) OLD BUSINESS:

a) Station 42 weight room was discussed.

i) FFTB would like Wheeling Police Officer Richardson to provide a cost list of the existing equipment that the police department has purchased.

ii) Wheeling Rec Center will soon be going through major renovations and will be selling/returning some of their old equipment. FFTB is to reach out and get prices of their used equipment.

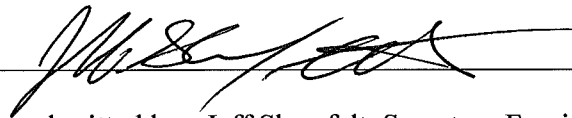
8) EXECUTIVE SESSION (IF REQUIRED): NONE

9) ADJOURNMENT:

a) Motion to adjourn the meeting was made by S. Watkins and seconded by J. Bielik.

i) Motion passed unanimously with a vote of 5-0.

(1) Meeting was adjourned at 09:24 am.

 Date: 7/13/18

Minutes submitted by: Jeff Shewfelt, Secretary Foreign Fire Tax Board

 Date: 07/13/2018

Minutes approved by: Pat Leahy, Chairperson Foreign Fire Tax Board

WHEELING FOREIGN FIRE TAX BOARD
 TREASURER'S REPORT
 March 1, 2018 THRU March 31, 2018

STARTING BALANCE \$124,405.20

PURCHASES

DATE	CHECK#	NAME	DETAILS	AMOUNT
03-04-2018	ACH	Comcast	Cable Bill (March)	\$ 204.92
03-09-2018	1070	Jeff Shewfelt	FDIC Training / Education	\$ 575.00
03-09-2018	1071	Rick White	FDIC Training / Education	\$ 575.00
03-09-2018	1072	Jason Curtin	FDIC Training / Education	\$ 575.00
03-09-2018	1073	Kyle Weller	FDIC Training / Education	\$ 575.00

TOTAL EXPENSES \$ 2,504.92

Balance \$121,900.28

FOR INTERNAL FFTB USE ONLY

Preventative Maintenance	390.00	
Hose testing for 2018	7,500.00	
Weight Flooring for 42	950.00	
OUTSTANDING APPROVED PURCHASES		\$ 8,840.00
MIN. BALANCE 10% of deposit		<u>\$ 12,570.00</u>

AVAILABLE FUNDS \$ 100,490.28

WHEELING FOREIGN FIRE TAX BOARD
 TREASURER'S REPORT
 April 1, 2018 THRU April 30, 2018

STARTING BALANCE \$121,900.28

PURCHASES

DATE	CHECK#	NAME	DETAILS	AMOUNT
04/03/2018	1074	Rich Richardson	Flooring for station 42	\$ 901.24
04-04-2018	ACH	Comcast	Cable Bill (April)	\$ 204.92

TOTAL EXPENSES \$ 1,106.16

Balance \$120,794.12

FOR INTERNAL FFTB USE ONLY

Preventative Maintenance	390.00	
Hose testing for 2018	7,500.00	
OUTSTANDING APPROVED PURCHASES		\$ 7,890.00
MIN. BALANCE 10% of deposit		<u>\$ 12,570.00</u>

AVAILABLE FUNDS \$ 100,334.12