

MINUTES OF THE JOINT WORKSHOP MEETING
WHEELING VILLAGE BOARD
PROSPECT HEIGHTS CITY COUNCIL
CHICAGO EXECUTIVE AIRPORT BOARD OF DIRECTORS
WEDNESDAY, JUNE 27, 2018, 7:00 P.M.
RAMADA PLAZA CHICAGO NORTH SHORE
1090 S MILWAUKEE AVENUE WHEELING, IL 60090

1. Call to Order

Chicago Executive Airport Chairman D. Court Harris called the meeting to order at 7:02 p.m.

2. Pledge of Allegiance Led by Chairman Harris

3. Roll Call

Chicago Executive Airport: Recording Secretary Jennifer Pfeifer called the roll - Directors Katz, Kearns, Kiefer, Kolssak, Lang and Saewert were present.

City of Prospect Heights: Deputy City Clerk Karen Schulties called the roll - Mayor Helmer, City Administrator Wade, Aldermen Ludvigsen, Rosenthal, Williamson, Director of Building & Development Peterson and Treasurer Tibbits were present. Aldermen Dolick and Messer were absent.

Village of Wheeling: Village Clerk Elaine E. Simpson called the roll - Trustees Brady, Krueger, Lang, Papantos, Vito, Vogel and President Horcher were present.

4. Welcome/Opening Remarks

Chicago Executive Airport: Chairman Harris welcomed everyone and spoke about the purpose of the Joint Workshop meeting and the Inter-governmental Agreement. He thanked the City of Prospect Heights and the Village of Wheeling for their support and summarized the upcoming presentations. He invited all to attend the Rock 'n' Run the Runway events on June 30th.

City of Prospect Heights: Mayor Helmer spoke about his past service on the Airport Board of Directors and his experience as Mayor. He stated the airport holds the two communities together as co-owners and is pleased to see everyone in attendance.

Village of Wheeling: President Horcher said he enjoys when the two community boards work together with the airport and that the airport is a main feature that distinguishes the two communities.

5. Citizen Concerns and Comments

Steve Neff spoke about the decision against the 310-departure test and the Noise Exposure Map update.

Deborah Wilson commented on the dinner before the meeting and improving the village's public image with transparency.

6. State of the Airport Presentation and Master Plan Update

Airport Executive Director Jamie Abbott thanked the communities, introduced the current and new staff members present and commented on the following:

- The Airport has remained self-sufficient - fuel sales, flight operations and U.S. Customs operations are up.
- New U.S. Customs Facility

- Construction projects this year including the new Hawthorne hangar, re-marking the runway, pavement repairs, resurfacing Tower Road and landscaping; runway 12/30 overlay will be done next year.
- The Noise Exposure Maps are complete, and the sound attenuation project will begin soon.
- The last phase of the Master Plan, Phase III, has begun. He explained that the Master Plan is a prescribed study and eligible for federal and state funding and noted that public involvement will be part of the Master Plan.

CMT Project Manager, Craig Loudon, presented the Master Plan Update. He spoke about stakeholder and public involvement that will be included and described the airport as a community asset. The airport has a role nationally and locally, generates money for the entire region and contributes \$1.3 million in property tax money to the communities. He explained why the airport needs a Master Plan (the current Master Plan is 30 years old) and stated that an updated Master Plan helps the airport manage its assets. He gave a recap of Phase I, which contained the guiding principles and statistics, and Phase II, which gave a 20-year forecast for based aircraft, flight operations and facility requirements. During Phase III, the FAA and the IDOT Division of Aeronautics will be the reviewers of the project; the Village and City will also be involved in the process. The final goal of the project is the Airport Layout Plan. The Master Plan includes the development of alternatives, looks at the airfield, runways, taxiways, and buildings. Each alternative is evaluated, and the preferred alternative is the conclusion. The FAA requires “no limits” and “do nothing” alternatives along with an explanation of the consequences. The project will continue until 2020 with multiple stakeholder involvement, group and open meetings.

Cathy Valente, Images Inc., spoke about the FAA mandated “no limits” approach and gave an example of how it works. There will be a stakeholder involvement group consisting of balanced representation that will serve in an advisory capacity to provide input to the study team. Communication will be open and transparent through a variety of tools to reach the maximum number of stakeholders.

7. City Aldermen and Village Trustees: Questions and Comments

Alderman Scott Williamson asked about financial reimbursement for the Master Plan. Mr. Loudon explained that the reimbursement will be shown as a line item in the budget.

Trustee Mary Papantos asked for the specific end date of the project and what happens after the Master Plan is finished. Mr. Loudon stated fourth quarter of 2020 and that completion of the Master Plan is not a commitment to any project or funding, however it could result in some project ideas. Trustee Papantos asked how stakeholder opinions are weighted in the “no limits” approach. Ms. Valente said all stakeholder comments are equal, but evaluation criteria may be weighted.

There was a discussion about fees that are collected.

New Director, Scott Saewert was introduced and spoke about being a member of the community and his public and private sector experience.

Trustee Papantos questioned the number of jobs that the airport creates and about the change in fuel sales tax distribution. Village Manager Jon Sfondilis spoke about his discussions with State Representative David Harris and that they are looking for a mutually beneficial solution. There was some discussion about the end of Representative Harris’s term and that the issue is expected to be resolved before then. Attorney Tom Lester commented about the same situation at Rockford airport. Trustee Papantos asked why both the 310-departure and sound attenuation cannot be done.

Director Abbott summarized the 310-departure procedure upon Alderman Ludvigsen’s request.

Alderman Rosenthal asked Mr. Loudon about the needs and perceptions in Phase II, asking if that information is available for the public to see; he is interested specifically in the interviews with pilots and the public. Mr. Loudon said that Phase II was presented at the previous two Joint Workshop meetings; 2016 was the forecast portion and 2017 was the facility requirements. Alderman Rosenthal also asked what methodology is being used to recruit people for Phase III study.

Alderman Ludvigsen asked about the Sales Tax issue and clarification on how this affects Chicago. Alderman Ludvigsen asked about the Master Plan study and asked for an example of a project that could result from the study that would need a change in zoning.

Trustee Vito asked Chairman Harris about the fuel sales tax legislation. Chairman Harris said the legislation that has been passed is to create the fund and to enforce compliance.

8. Closing Comments

Mayor Helmer noted that there are some fantastic people on the Village and City Boards and at the Airport, and commented on how well the two work together.

President Horcher thanked the Airport for hosting the event and sharing information with each other noting that this has been an excellent opportunity to distribute information to the public; President Horcher thanked the Mayor for hosting in Prospect Heights.

On behalf of the Airport, Chairman Harris thanked both municipalities, the residents who attended, CMT, Images Inc., and the Ramada Plaza staff for the room and food.

9. Adjournment

Motion by Prospect Heights Alderman Ludvigsen, seconded by Alderman Rosenthal to adjourn the meeting. Motion carried by unanimous Roll Call vote.

Motion by Village of Wheeling Trustee Lang, seconded by Trustee Vogel to adjourn the meeting. Motion carried by unanimous Roll Call vote.

Motion by Chicago Executive Airport Director Neal Katz, seconded by Director David Kolssak to adjourn the meeting. Motion carried by unanimous Roll Call vote.

Meeting adjourned at 8:33 p.m.

Elaine E. Simpson, Village Clerk

Approved this 6th day of August, 2018 by the President and Board of Trustees