

2011 Annual Budget Wheeling, Illinois



The Wheeling Police Department underwent a major renovation and expansion project that began in September 2009 and was completed in December 2010. The department remained open to the public throughout the three phase project.



ANNUAL OPERATING BUDGET
VILLAGE OF WHEELING, ILLINOIS
JANUARY 1, 2011 – DECEMBER 31, 2011

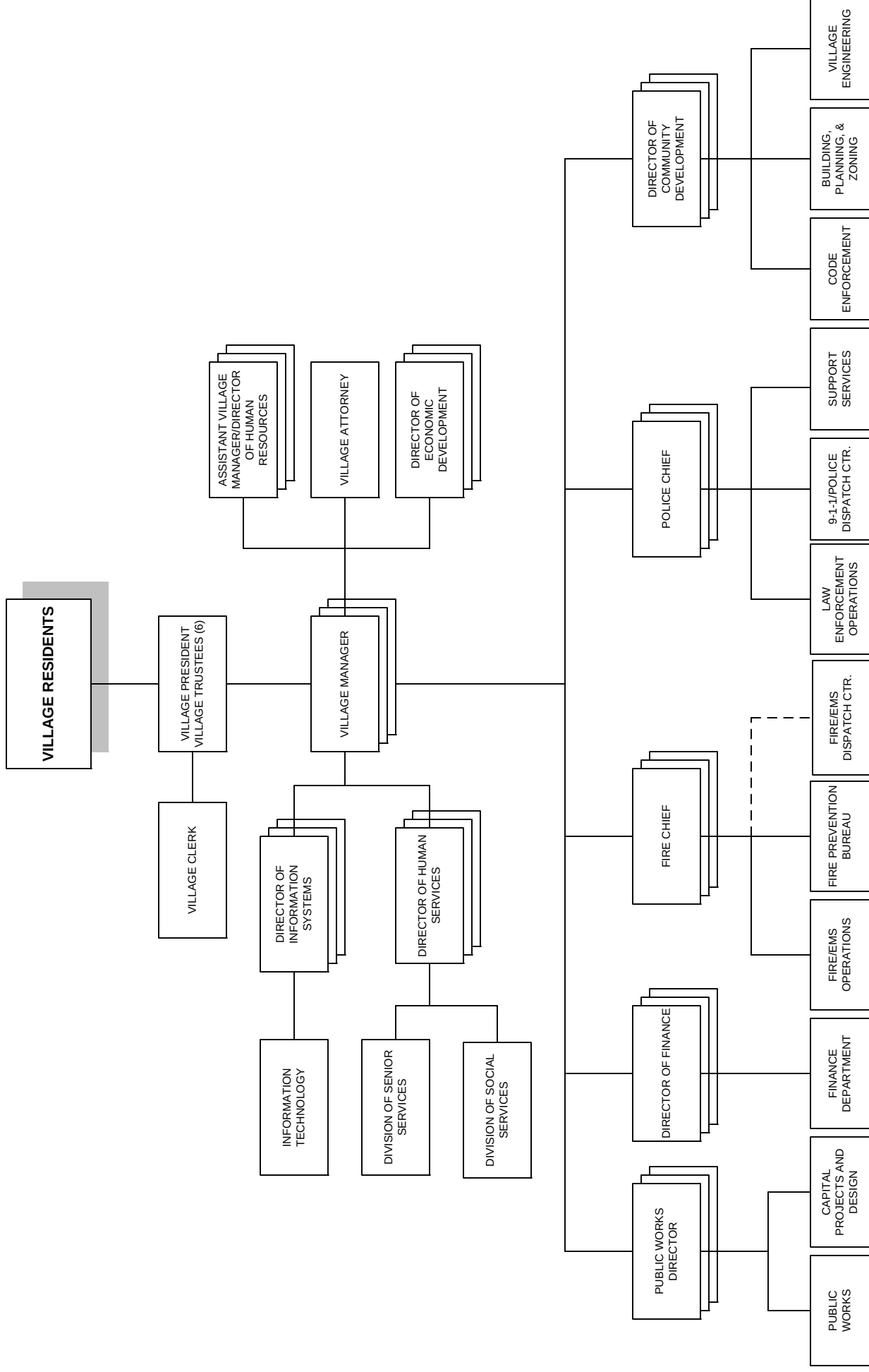
Judy Abruscato
Village President

Dean Argiris
Kenneth Brady
Robert Heer
Patrick Horcher
Ray Lang
Dave Vogel
Village Trustees

Elaine Simpson
Village Clerk

Jon Sfondilis - *Village Manager*
Michael Crotty – *Assistant Village Manager/Director of Human Resources*
Michael Mondschain - *Director of Finance and Administrative Services*
William Benson - *Police Chief*
Shari Huizar - *Director of Human Services*
Mark Janeck - *Director of Community Development*
Keith MacIsaac - *Fire Chief*
Anthony Stavros - *Director of Public Works*
Luca Ursan - *Director of Information Technology*
Peter Vadopalas - *Economic Development Director*

VILLAGE OF WHEELING WHEELING, ILLINOIS





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Wheeling
Illinois**

For the Fiscal Year Beginning

January 1, 2010

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Wheeling for its annual budget for the fiscal year beginning January 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

(This page is intentionally left blank.)

TABLE OF CONTENTS

Overview Section

	PAGE
Budget Calendar	1
Fiscal Policies	2
Fixed Asset Policy	11
Fund Structure	12
Budget Information	13
Village Manager's Budget Message	15
Budget Summary	29
Operating Fund Budget Detail	30
Support Fund Budget Detail	33
Fund Balance Summary – All Funds	34
Fund Balance Summaries	35
Summary of Major Capital Projects	51
Revenues by Source	53
Three Year Revenue Detail	54
Major Revenues by Fund - Discussion	61
Expenditures by Category – All Funds	68
Three Year Expenditure Detail	69
Explanation of Expenditure Section	73

Expenditure Section

GENERAL FUND

ADMINISTRATIVE SERVICES DEPARTMENT	74
Organization Chart	75
Accomplishments and Goals of the Department	76
Administration & Board of Trustees	
Supplemental Personnel Budget Detail	81
Budget Worksheet	82
Information Systems Division	
Supplemental Personnel Budget Detail	91
Budget Worksheet	92
Human Resources Division	
Supplemental Personnel Budget Detail	96
Budget Worksheet	97
Legal Division	
Budget Worksheet	101
Regional and Special Agencies	
Budget Worksheet	103
Special Events	
Budget Worksheet	104
Solid Waste System Division	
Budget Worksheet	106
FINANCE DEPARTMENT	108
Organization Chart	109
Accomplishments and Goals of the Department	110
Supplemental Personnel Budget Detail	111
Budget Worksheet	112

COMMUNITY DEVELOPMENT DEPARTMENT	118
Organization Chart	119
Accomplishments and Goals of the Department	120
Supplemental Personnel Budget Detail	128
Budget Worksheet	129
Village Engineering Division	
Budget Worksheet	140
HUMAN SERVICES DEPARTMENT	145
Organizational Chart	146
Accomplishments and Goals of the Department	147
Supplemental Personnel Budget Detail	149
Social Services	
Budget Worksheet	150
Senior Citizen Services	
Budget Worksheet	152
Pavilion Programs	
Budget Worksheet	158
POLICE DEPARTMENT	160
Organization Chart	161
Accomplishments and Goals of the Department	162
Supplemental Personnel Budget Detail	164
Budget Worksheet	165
FIRE DEPARTMENT	179
Organization Chart	180
Accomplishments and Goals of the Department	181
Supplemental Personnel Budget Detail	185
Budget Worksheet	186
PUBLIC WORKS DEPARTMENT	197
Organization Chart	198
Departmental Performance Measures	199
Administration Division	
Accomplishments and Goals of the Division	200
Supplemental Personnel Budget Detail	201
Budget Worksheet	202
Building Services Division	
Accomplishments and Goals of the Division	208
Supplemental Personnel Budget Detail	210
Budget Worksheet	211
Commuter Parking	
Budget Worksheet	220
Fleet Services Division	
Accomplishments and Goals of the Division	223
Supplemental Personnel Budget Detail	226
Budget Worksheet	227
Capital Projects & Design Division	
Accomplishments and Goals of the Division	234
Supplemental Personnel Budget Detail	237
Budget Worksheet	238
Streets/Forestry Division	
Accomplishments and Goals of the Division	246
Supplemental Personnel Budget Detail	248
Streets	
Budget Worksheet	249
Forestry	
Budget Worksheet	258

SPECIAL REVENUE FUNDS	266
Motor Fuel Tax Fund	
Budget Worksheet	267
Emergency Telephone System (E911)	
Budget Worksheet	269
Grant Funded Projects	
Budget Worksheet	274
DEBT SERVICE FUNDS.....	277
Description.....	279
2007 General Obligation Bond Fund (21)	
Budget Worksheet	281
2008 General Obligation Bond Fund (22)	
Budget Worksheet	282
2009 General Obligation Bond Fund (23)	
Budget Worksheet	283
1999 General Obligation Bond Fund (26)	
Budget Worksheet	284
2001 General Obligation Bond Fund (27)	
Budget Worksheet	285
2003 General Obligation Bond Fund (28)	
Budget Worksheet	286
CAPITAL PROJECTS FUNDS	287
TIF Implementation Fund – Town Center	
Budget Worksheet	288
TIF Implementation Fund – Crossroads Redevelopment Project	
Budget Worksheet	292
TIF Implementation Fund – South Milwaukee Area	
Budget Worksheet	293
TIF Implementation Fund – Southeast TIF District	
Budget Worksheet	298
TIF Implementation Fund – North Milwaukee/Lake Cook Redevelopment Area	
Budget Worksheet	300
Capital Projects Fund – Infrastructure Improvements	
Budget Worksheet	304
Capital Projects Fund – Non-Infrastructure Improvements	
Budget Worksheet	307
Capital Equipment Replacement Fund (CERF)	
Budget Worksheet	311
ENTERPRISE FUND.....	313
Utility Division	
Accomplishments and Goals of the Division	314
Supplemental Personnel Budget Detail.....	316
Water Operating Program	
Budget Worksheet	317
Sewer Operating Program	
Budget Worksheet	330
Water System Improvements	
Budget Worksheet	340
Water System R&R Projects	
Budget Worksheet	341
Sewer System R&R Projects	
Budget Worksheet	342

INTERNAL SERVICE FUND	343
Liability Insurance Fund	
Budget Worksheet	344
FIDUCIARY FUNDS	346
Police Pension Fund	
Description.....	347
Budget Worksheet	348
Firefighters' Pension Fund	
Description.....	350
Budget Worksheet	351
CAPITAL IMPROVEMENT PROGRAM	
Project Schedule	353
SUPPLEMENTAL INFORMATION	
Community Profile	357
Miscellaneous Statistics	360
Principal Taxpayers	362
Full Time Personnel Breakdown.....	363
Public Notice.....	365
Legislation.....	366
Glossary of Terms	368

BUDGET CALENDAR
FISCAL YEAR 2011 BUDGET

<u>DATE</u>	<u>ACTIVITY</u>
Friday, June 25, 2010	Budget worksheets available in Pentamation. Departments may begin entering their budget justification in Pentamation.
Monday, July 26, 2010	Finance Supplied numbers (subject to revision as necessary) distributed to departments.
Monday, August 23, 2010	Target & Expanded level requests due to Finance Department.
August 30 – September 3, 2010	Budget review meetings with departments & Village Manager.
Friday, October 1, 2010	Village Manager finalizes budget recommendations for Board.
Monday, October 25, 2010	Send proposed budget to Board.
Saturday, November 6, 2010	Budget Workshop Meeting with Village Board.
Thursday, December 2, 2010	Public notice (at least seven days before public hearing as required by law) published in the newspaper concerning date of budget public hearing & availability of draft budget (at least 10 days before public hearing and approval) for public review
Monday, December 13, 2010	Public hearing & Board approval of FY 2011 Annual Budget.

FISCAL POLICIES

PURPOSE

The Village of Wheeling has a responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the funding of services and facilities required by the public.

The fiscal policies of the Village of Wheeling have specific objectives designed to ensure the continued fiscal health of the Village. These objectives are:

- To maintain Board policy making ability by ensuring that important fiscal decisions are not driven by emergencies or financial problems.
- To provide the Board with accurate and timely information so that policy decisions can be made in a timely and accurate manner.
- To provide sound financial principles to guide the Board and management in making decisions.
- To use sound revenue policies which prevent undue reliance on a single source of revenue and which distributes the cost of municipal services fairly among all programs.
- To protect and maintain the Village's credit rating.
- To ensure legal compliance with the budget through systems of internal control.

DEBT POLICIES

- The Village will issue debt only for capital improvements to the Village infrastructure.
- The Village will not issue debt to finance operating expenditures.
- The Village will publish and distribute an official statement for each bond issue.
- The Village will market its debt through competitive bids whenever possible.

ACCOUNTING POLICIES

- The Village will use generally accepted accounting principles (GAAP) in all financial records and transactions. These principles will be monitored and updated as mandated by the Governmental Accounting Standards Board (GASB).
- An independent annual audit will be performed pursuant to state statute by a public accounting firm with the final report to be presented to the Board including a management letter detailing any recommended changes.
- The financial systems will be monitored by the Director of Finance with regular reports presented to the Board on the status of the system.

CAPITAL EQUIPMENT REPLACEMENT FUND

The Village of Wheeling has established the Capital Equipment Replacement Fund (CERF) to encourage departments to set aside funds each year for the eventual replacement of existing equipment and to avoid significant fluctuations in the operating budget from one year to the next. Each department shall annually contribute to the reserve fund in order to have sufficient funds on hand to replace the item at the end of its useful life. Toward that end, this policy is intended to provide guidance as to how the CERF will operate. The following shall guide how the CERF operates:

1. The Capital Equipment Replacement Fund shall be used only to replace existing equipment owned by the Village. The fund shall not be used to purchase equipment not currently owned by the Village or as a means to circumvent the process for having new equipment approved by the Village Board. Requests for new equipment shall be made as part of the annual operating budget and must be approved by the Village Board before acquisition;
2. Only those items which individually have a replacement cost of more than \$15,000 or groups of similar equipment (e.g. personal computers, bullet proof vests, etc.) which, in the aggregate, exceed \$15,000 shall be included in the CERF. Departments shall include

individual items or groups of items with a value of less than \$15,000 in their annual operating budget;

3. The cost of items associated with new vehicles such as vehicle markings, light bars, radios and similar equipment shall be included in the replacement cost of the vehicle;
4. The replacement cost and useful life for each vehicle or technology related equipment will be re-evaluated by the Fleet Services Supervisor or the Director of Information Technology and the department on an annual basis. This re-evaluation may change the annual amounts that programs contribute for the replacement of each item. The Department Head, in consultation with the Fleet Services Supervisor or the Director of Information Technology, shall determine when a vehicle or equipment is due for replacement. The Village Manager shall have the final say as to when a vehicle or equipment is due for replacement in the event of a dispute between the Fleet Services Supervisor or Director of Information Technology and the department;
5. When CERF equipment is sold, the proceeds of the sale shall be credited to the Fund(s) from which the equipment originated and not to the CERF;
6. Vehicles and equipment shall be depreciated over their useful life. A contribution to the reserve fund shall be set aside in the year the item is replaced but not in the year of purchase;
7. Interest earnings shall be allocated on a pro-rata basis to each item in the fund in order to reduce the total cost of replacement;
8. Departments are encouraged to replace vehicles or equipment only when it is necessary to do so regardless of whether the funds are available in the CERF. The Fleet Services Supervisor or the Director of Information Technology, in consultation with the applicable department, shall annually determine if it is necessary to replace vehicles or technology related equipment. If sufficient funds have been set aside to replace a specific item but it is not necessary to do so, the funds set aside for that item shall be maintained (with no further contributions) in the fund until such time as it needs to be replaced;
9. If a department has set aside funds for replacement of equipment or a vehicle and then determines that the item will not be replaced, the available funds shall be re-allocated to other items within that department. If the funds are not needed for other items within the department, the Director of Finance shall decide how to re-allocate the funds to other departments within the Village;
10. From time to time, departments may be assigned "audit" vehicles which are older vehicles that will not be replaced and for which CERF contributions will not be made. The Fleet Services Supervisor, in consultation with the Department Head, shall recommend that an audit vehicle be assigned to a department when it meets the department's needs and when doing so will help avoid the expense of purchasing a new vehicle. Consideration shall be given to the annual operating cost associated with maintaining the audit vehicle when deciding whether or not to continue using it. The Village Manager shall have the final say in determining whether or not an audit vehicle is assigned to a department.
11. From time to time, departments may be assigned previously used technology related equipment from within their department or another department in the Village. The Director of Information Technology, in consultation with the Department Head, shall recommend that such equipment be assigned to a department when it meets the department's needs and when doing so will help avoid the expense of purchasing new equipment. Consideration shall be given to the annual operating cost of maintaining the used equipment when deciding whether or not to continue using it. The Village Manager shall have the final say in determining whether or not previously used technology is assigned to a department.;

12. The Finance Director shall have the final say in determining the funds available for each item in the CERF and for each department in the aggregate and shall be responsible for ensuring that these numbers tie to the general ledger;
13. Any requests for additions to the fleet or technology inventory will be carefully scrutinized by the Village Manager and Fleet Services Supervisor or Director of Information Technology. When the Village Manager finds it appropriate to add equipment or vehicles to the existing inventory, he shall recommend approval to the Village Board. A report on the replacement of vehicles and technology related items and the status of the CERF will be prepared on an annual basis and be presented to the Village Manager as part of the budgetary process.

INVESTMENT POLICY

It is the policy of the Village of Wheeling (the Village) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to state statutes governing the investment of public funds.

I. Scope

This investment policy applies to the investment activities of all funds of the Village of Wheeling except for the Police Pension Fund and the Firefighters' Pension Fund. The management and investment of the Police and Firefighters' Pension Funds is statutorily entrusted to the Board of Trustees of each respective fund. The financial assets of all other funds accounted for in the Village of Wheeling Comprehensive Annual Financial Report shall be administered in accordance with the provisions of this Policy. These funds include:

1. General Fund
2. Special Revenue Funds
3. Debt Service Funds
4. Capital Projects Funds
5. Enterprise Funds
6. Trust and Agency Funds
7. Any new fund created, unless specifically exempted

Any monies received for the Police Pension Fund or the Firefighters' Pension Fund shall be administered in accordance with the approved investment policy for each fund. In the absence of a specific policy, monies received and/or securities held by the Village on behalf of these funds shall be administered in accordance with the provisions of this Policy.

II. Objective

The primary objectives, in priority order, of the Village's investment activities shall be:

1. Legality

Conformance with federal, state and other legal requirements.

2. Safety

Safety of principal is the foremost objective of the investment program. Investments of the Village shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. Credit Risk

The Village will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the safest types of securities
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the Village will do business
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. Interest Rate Risk

The Village will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
- Investing operating funds primarily in shorter-term securities, money market funds, or similar investment pools.

3. Liquidity

The Village's investment portfolio will remain sufficiently liquid to enable the Village to meet all operating requirements that might be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. A portion of the portfolio also may be placed in money market funds or government investment pools that offer same-day liquidity for short-term funds.

4. Yield

The Village's investment portfolio shall be designed with the objective of attaining the maximum rate of return throughout budgetary and economic cycles, commensurate with the Village's investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

The portfolio shall be reviewed periodically as to its effectiveness in meeting the village's needs for safety, liquidity, rate of return, diversification and its general performance.

III. Standards of Care

1. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

2. Public Trust

In managing its investment portfolio, investment officials shall avoid any transaction that might impair public confidence in the Village. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

3. Delegation of Authority

Management responsibility for the investment program of the Village of Wheeling is hereby delegated to the Director of Finance and Administrative Services (the Director) as Treasurer of the Village. The Director shall establish procedures for the operation of the investment program, consistent with this investment policy, and subject to the approval of the Village Manager. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person shall engage in an investment transaction except as provided under the terms of this investment policy and procedures established by the Director. The Director shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate employees.

4. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Village Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the Village, particularly with regard to the time of purchases and sales.

IV. Safekeeping and Custody

1. Authorized Financial Dealers and Institutions

a. Broker/Dealers

The Director will maintain a list of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Illinois. All broker/dealers who desire to become qualified bidders for investment transactions must supply the Director with audited financial statements. A current audited financial statement is required to be on file for each broker/dealer in which the village invests.

b. Financial Institutions

It shall be the policy of the Village to select financial institutions based on the following:

1. Security

Investments shall only be made in banks, savings banks and savings and loan associations that are insured by the Federal Deposit Insurance Corporation.

2. Size

The Village shall not select as depository, any financial institution in which the Village funds on deposit exceed 50% of the institution's capital stock and surplus or net worth as defined by the Federal Deposit Insurance Corporation.

3. Statement of Condition

Any bank, savings bank, or savings and loan association, receiving public funds, shall furnish the village with copies of the last two sworn statements of resources and liabilities that they are required to furnish to the Federal Deposit Insurance Corporation, Commissioner of Banks and Trust Companies, Commissioner of Savings, or to the Comptroller of the Currency.

Once selected as a depository, a financial institution shall furnish all statements of resources and liabilities of which it is required to furnish to its specific regulating agency.

2. Internal Controls

The Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Village are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits require estimates and judgments by management.

Accordingly, the Director shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Clear delegation of authority to subordinate staff members
- Written confirmation of telephone transactions for investments and wire transfers

3. Delivery vs. Payment

All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to release of the funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts and a written custodial agreement.

Authorized and Suitable Investments

1. Investment Types

The Village of Wheeling may invest public funds in any type of security allowed by the State of Illinois as specified in Illinois Compiled Statutes 30 ILCS 235/2, as it currently exists or from time to time is amended. A copy of the statute is attached as Addendum A. Public funds are defined as current operating funds, special funds, interest and sinking funds, and funds of any kind or character belonging to or in the custody of any public agency.

A summary of authorized investments is as follows:

1. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States America as to principal and interest.

2. Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies. Agencies include: (a) the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 and Acts amendatory thereto; (b) the federal home loan banks and the federal home loan mortgage corporation; and (c) and any other agency created by Act of Congress.
3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois banking Act.
4. Short term obligations of corporations (commercial paper) organized in the United States with assets exceeding \$500,000,000 if (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature not later than 180 days from the date of purchase, (b) such purchases do not exceed 10% of the corporation's outstanding obligations and (c) no more than one-third of the public agency's funds may be invested in short term obligations of corporations.
5. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraphs 1 and 2 of this section and to agreements to repurchase such obligations.
6. Interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district. The bonds shall be registered in the name of the municipality or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
7. Banks, savings banks and savings and loan associations that are insured by the Federal Deposit Insurance Corporation.
8. Short term discount obligations of the Federal National Mortgage Association.
9. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the United States provided the principal office of any such credit union is located within the State of Illinois. Investments may be made only in credit unions which are insured by applicable law.
10. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. Any public agency may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank or subsidiary of a bank holding company or use the services of such an entity to hold and invest, or advise, regarding the investment of any public funds.
11. Repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986 subject to the provisions of said Act and the Regulations issued thereunder. The government securities, unless registered or inscribed in the name of the public agency, shall be purchased through banks or trust companies authorized to do business in the State of Illinois. Repurchase agreements not subject to the provisions of the Act which meet the requirements included in Illinois Compiled Statutes 30 ILCS 235/2 subsection (h).

2. Collateralization

Collateralization will be required for deposits which exceed FDIC insurance limits and repurchase (and reverse repurchase) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value of the public funds secured. The ratio of the market value of the collateral to the amount of funds secured shall be reviewed quarterly and additional collateral requested when the ratio declines below the level required.

The Village chooses to limit collateral to the following:

- a. United States Government Securities
- b. Obligations of Federal Agencies
- c. Obligations of the Village of Wheeling

The Village shall not accept mortgage-backed securities of and obligations offered by other states and governmental units as collateral.

Collateral will always be held by an independent third party with whom the village has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the Village and retained. Custodial agreements shall preclude the release of the collateral without the authorization of the Village, but shall permit collateral substitution consistent with the requirements in this section.

Investment Parameters

1. Diversification

The investments shall be diversified by:

- limiting investments to avoid over-concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- limiting investment in securities that have higher credit risks,
- investing in securities with varying maturities, and
- continuously investing a portion of the portfolio in readily available funds such as The Illinois Funds.

2. Investment Maturities

To the extent possible, the Village will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Village will not directly invest in securities maturing more than three (3) years from the date of purchase. Any investment purchase with a maturity longer than three (3) years must be specifically pre-authorized by the Director of Finance and Administrative Services.

Reporting

1. Methods

The Director shall submit an investment report monthly to the Village Manager. The report shall provide a listing of all investments held at the end of the month and include the following information:

- Purchase date
- Maturity date
- Interest rate or yield

This report shall be submitted to the Board of Trustees annually or at any other such time as requested.

2. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within the policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance will be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.

3. Marking to Market

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed.

Investment Policy Adoption

1. Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

2. Amendments

The Village's investment policy shall be adopted by resolution of Village of Wheeling President and Board of Trustees. The policy shall be reviewed annually by the Director of Finance and Administrative Services and any modifications made thereto must be approved by the Village President and Board of Trustees.

FUND RESERVES POLICIES

Fund balance or reserve policies are established to avoid cash flow interruptions, generate investment income, and reduce the need for borrowing. The following levels are the minimums necessary to accomplish these objectives.

- The operating reserve shall equal at least 25% of the annual expenditures for the General Fund.
- The operating reserve shall equal at least 15% of the annual expenditures for the E911 Fund.
- Water and Sewer Fund operating reserves shall be maintained at a level equal to 3 months worth of operating expenditures.

REVENUE POLICIES

- A diversified revenue base shall be maintained to prevent revenue shortfalls due to a single revenue source.
- Revenue projections shall be prepared and presented to the Board annually. All such forecasts shall be conservative.
- All revenue sources shall be closely examined during the budget process to ensure that revenue trends are kept current.
- Every effort shall be made to minimize year-to-year fluctuations in the property tax levy.
- Regular reports of revenue status will be prepared and presented to the Board.
- All Village funds shall be invested in accordance with the approved investment policy.
- User fees shall be reviewed annually to insure that the costs of services are charged to users where appropriate.

- Enterprise fund fees shall be based on the cost of providing the services, providing for debt service, and maintaining the capital structure of the systems.

OPERATING POLICIES

- Current expenditures will not exceed current revenues.
- Regular reports comparing actual expenditures to budgeted expenditures will be prepared and distributed to the Board and management.
- The Village will maintain a competitive pay and benefit structure for its employees.
- The annual financial report and annual budget will be submitted to the Government Finance Officers Association for the purposes of obtaining the awards presented in each category.

CAPITAL BUDGET POLICIES

- The Village will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with the plan.
- The Village will maintain its physical assets at a level adequate to protect the Village's capital investment and minimize future maintenance and replacement costs.
- All assets with an initial cost of greater than \$10,000 and a life expectancy greater than one year shall be incorporated into the Capital Equipment Replacement Fund and schedule, to provide for the orderly replacement of these items while minimizing the annual fluctuations in expenditures from the operating funds.

FIXED ASSET POLICY

The Village shall establish and maintain fixed asset records to comply with governmental financial reporting standards, to provide a basis for determining appropriate insurable values, and to establish responsibility for property control.

Fixed assets shall include land, infrastructure, buildings, machinery, equipment, and vehicles with a life expectancy of more than one year, subject to the capitalization threshold below.

Infrastructure shall include roads (including curbs and gutters), bridges, water and sewer mains, pumping stations, lift stations, traffic lights, streetlights, sidewalks, bike paths, etc. These projects shall be accounted for separately in the Infrastructure cost center within the Capital Projects Fund (unless required to be accounted for in another fund - e.g. Water & Sewer Capital, TIF, Motor Fuel Tax, etc.).

All other capital projects, including brick pavers, fences, entrance signs, tree planting, burial of electrical lines, streetscape improvements (done for aesthetic reasons), fountains, parks, buildings, building improvements, equipment and land are not considered infrastructure and shall be accounted for separately in the Non-Infrastructure cost center within the Capital Projects Fund (unless required to be accounted for in another fund - e.g. Water & Sewer Capital, TIF, Motor Fuel Tax, etc.).

Road projects shall be capitalized when the cost exceeds the capitalization threshold and the work materially extends the life of the street. All expenditures related to an infrastructure project will also be capitalized (engineering, legal services, etc.). All other street projects (e.g. surface treatment, patching, etc) are considered maintenance and are not capitalized.

Water and sewer improvements will be capitalized when the project constructs additional infrastructure or replaces infrastructure and meets the capitalization threshold below. Repairs of water and sewer assets will only be capitalized when they materially extend the life of the original asset, and meet the capitalization threshold below.

The capitalization threshold or minimum value of an asset at the time of acquisition is established at \$10,000 on a per unit basis for machinery, equipment and vehicles, \$50,000 for buildings and improvements, and \$100,000 for land and infrastructure.

Responsibility for control of assets rests with the operating department wherein the asset is located. The Director of Finance shall ensure that control over fixed assets is maintained by establishing a fixed asset inventory that is updated annually and documents all additions and deletions to the fixed asset records. Operating departments shall report the disposal or relocation of a fixed asset promptly to the Director of Finance or his designee. Assets acquired during the year shall be recorded as an expenditure against the appropriate capital expenditure account, which shall be used for financial reporting purposes.

Assets shall be recorded in the fixed asset inventory by using an appropriate description and by recording serial numbers where applicable. Tagging of assets will not be required.

Assets, which do not meet the definition of "fixed assets" under this policy, but in the aggregate account for a substantial asset group, shall not be capitalized for financial accounting purposes. Rather, the responsible operating department shall maintain control of these assets using a system suitable for doing so. Examples of asset groups (and the department responsible for them) which shall be inventoried and maintained separately from the Village's fixed asset inventory include computers and related equipment (MIS Department), guns (Police), vehicles (Fleet Services) and any other asset group identified by the Director of Finance.

All assets will be depreciated using the straight-line method of depreciation over the useful life of the asset. The Director of Finance will assign useful lives to each asset according to the guidelines below.

Type of Asset	Useful Life
Buildings	30-50 Years
Vehicles and Equipment	5-30 Years
Land	Not Depreciated
Land Improvements	10-20 Years
Street Improvements (Residential)	17 Years (Surface), 50 Years (Base)
Street Improvements (Industrial)	12 Years (Surface), 40 Years (Base)
Water & Sewer Infrastructure	20-50 Years
Other Infrastructure	20-50 Years

Adopted June 6, 2002

FUND STRUCTURE

The financial activities of a governmental unit are carried out through the use of fund accounting. Fund accounting simply means that each separate activity of a government has its own set of records (a fund) that is used to account for these activities. Examples include the Capital Projects Fund, and the Water and Sewer Operating Fund.

Governmental Funds

Governmental funds are used to account for governmental activities carried on by the Village. Such activities are usually provided only by a government such as police and fire protection, street maintenance, building inspection, and improvements to the infrastructure of the Village.

The General Fund is the major operating fund of the Village and is used to track the majority of Village activities such as police and fire protection, planning, engineering, and administration.

Special Revenue Funds are used to track the activities of revenue that is restricted to a specific purpose. The Village of Wheeling has three special revenue funds: Motor Fuel Tax, Emergency Telephone System and Grant. Each of these funds provides a unique service or activity and is funded through taxes and/or user charges that are legally limited to being spent only for the purpose of that fund.

Capital Projects Funds account for the financial resources and expenses of constructing or acquiring major capital facilities or equipment. The Village of Wheeling has six capital project funds: the Capital Projects Fund, Capital Equipment Replacement Fund, Crossroads Redevelopment TIF Fund, South Milwaukee Avenue TIF Fund, Town Center TIF Fund and the North Milwaukee/Lake Cook Road TIF Fund.

Debt Service Funds accumulate resources for payment of general long-term debt principal and interest. The Village has seven outstanding general obligation bonds: Series 1999 (A&B), 2001, 2003 (A&B), 2004A, 2005, 2007 and 2008. Only the 1999, 2001, 2003, 2007 and 2008 bond issues have debt service funds set up to manage the property taxes levied for the purpose of making those debt service payments. Since there is no property tax levy related to the other bonds, the debt service payments are made out of the funds (e.g. Capital Projects or one of the TIF Funds) responsible for those payments.

Proprietary Funds

Proprietary funds are used to track those activities of the Village that are carried out in a fashion similar to private enterprise or that may also be carried out by private firms.

Enterprise Funds account for activities financed and operated in a fashion similar to private business enterprises. These funds charge users based on the cost of supplying services in much the same fashion private enterprises charge for the cost of making or delivering their products and services. The Village has two enterprise funds: The Water & Sewer Fund and the Airport Fund. The Water & Sewer Fund tracks activity intended to ensure safe water to the citizens of the Village and is responsible for transport of sanitary waste generated by the citizens to the regional waste treatment facilities. The Chicago Executive Airport is a joint enterprise activity of the Village and the City of Prospect Heights. As such, its budget and operating results are reported separately as an intergovernmental cooperative.

Fiduciary Funds

Fiduciary funds are used to track the trustee activities of the Village. Trustee activities are those activities where the Village holds the assets in trust.

Pension Trust Funds are used to account for the accumulation of resources used to pay pension benefits. The Village has two Pension Trust Funds: the Police Pension and Firefighter's Pension.

Agency Funds are used to account for assets held by the Village as agent for individuals, private organizations, other governments or other funds. The Village has no agency funds.

BUDGET INFORMATION

Statutory Authority

The Wheeling Municipal Code (Chapter 2.21.060) requires that the Village Manager direct the preparation of the annual budget. In order to comply with the provisions of the State of Illinois Statutes (65 ILCS 5/8-2-9.1 et. seq.) under which the Village operates with regard to budget preparation and adoption, the budget must be approved by the elected officials before the beginning of the fiscal year for which the budget applies. In accordance with the same statutes, the budget serves as the annual appropriations ordinance.

State law stipulates that the proposed budget be readily available for public inspection at least ten days prior to its adoption. The President and Board of Trustees are required to conduct a public hearing on the contemplated budget not less than one week after publication of the availability of the budget proposal and prior to its approval.

Basis of Budgeting and Accounting

The Village prepares the budgets for all funds using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available to fund liabilities of the current period. Expenditures are recorded when the liability is incurred. Exceptions include un-matured principal and interest on general long-term debt, which is recognized when due. The Village does not budget for liabilities related to the accrual basis of accounting, such as depreciation expense or compensated absences.

The basis of budgeting differs from the basis of accounting primarily with respect to the Village's enterprise fund. The enterprise fund (Water and Sewer) is converted from the modified accrual basis of accounting to the accrual basis at year-end for financial statement purposes. Under the accrual basis, revenues are recognized when they are earned, and expenses are recognized when they are incurred. The conversion at year-end to the accrual basis of accounting involves accruing interest expense and compensated absences, recognizing depreciation expense, and adjusting capital outlay and debt service.

Process Required to Amend the Village Budget

Pursuant to village ordinance the budget may be amended in the following manner:

- Board approval of budget amendments is necessary only when expenditures exceed the approved budget at the fund level. The village manager or his designee has the authority to delete, add, change or create line item accounts and other subclasses within divisions or departments and divisions and departments themselves, and to transfer previously budgeted amounts between line item accounts, divisions and departments within the same fund. In no case shall the approved budget be increased or decreased without Board approval.
- By a vote of two-thirds of the members of the Board, the annual budget may be revised by deleting, adding to, or changing line item accounts within divisions or departments and divisions and departments themselves.
- No amendment may be made to the budget in any case unless funds are available for the change.

Budget Procedure

The budget process is described in more detail along with the relevant dates in the Budget Calendar contained in the *Supplemental Information* section.

Capital Improvement Program

A separate five-year capital improvement program is also reviewed and approved by the Village Board. Projects, which are applicable to this year's budget, are contained in the appropriate fund/function and are cross-referenced to the CIP by assignment of project numbers.



TO: Village President, Village Clerk & Board of Trustees

FROM: Jon Sfondilis, Village Manager
Michael Mondschain, Director of Finance

DATE: December 13, 2010

RE: Letter of Transmittal – 2011 Budget

We are pleased to present to you the 2011 budget for the Village of Wheeling. The budget incorporates the total program of Village expenditures and supporting revenues for the coming year, and maintains the Village's operating reserves at more than their minimum recommended levels. The operating and capital budgets contained herein have been prepared in accordance with Illinois Statutes, the Village Code and generally accepted accounting principles.

The 2011 budget is based upon the Village Board's direction as set forth in the following Mission Statement:

"The mission of the Village of Wheeling is to provide all residents and businesses of the community with high quality public service. Essential services are provided to all citizens, regardless of their social, economic, racial, or ethnic background. In order to achieve this goal, we, the employees and elected officials of the Village of Wheeling, shall treat all citizens with respect and dignity."

The budget is a comprehensive document containing detailed revenues and expenditures for all funds operated by the Village. Details of the budget can be found in the pages immediately following this budget message.

The annual budget is prepared under the direction of the Village Manager. Each department director formulates that segment of the budget related to his or her department, presents it to the Village Manager and Finance Director, and then makes revisions as necessary. After revenue and expenditure estimates are finalized, the full draft budget is then given to the President and Board of Trustees for review and comment. If necessary, further revisions are made. Finally, the recommended budget is offered for public comment and subsequent adoption by the President and Board of Trustees.

BUDGET PROCESS

The Village's budget has again been prepared using a "target-based" approach. There are three main reasons for using this process: first, to identify and eliminate unnecessary or duplicative costs in the budget; second, to provide elected officials with a variety of program and service options; and third, to consciously reevaluate the benefits of funding particular service requests.

The target-based budget has two primary components: 1) a "target level" budget which finances a basic level of municipal services; and 2) an unspecified number of incremental expenditure requests called "service levels." Each service level is a separate and autonomous set of expenditures required to provide a particular service or to fund a particular program, project or piece of equipment, and represents an additional level of service that a department can provide.

The following steps were employed in the development of the budget:

- 1) A "Target Level" expenditure base was established for all departments within the General Fund and the Water & Sewer Fund. The "Target Level" was defined as the amount necessary to provide the same or lesser level of service as last year, with no new programs, staff, or one-time capital outlays with the exception of Expanded Level requests approved by the Village Manager.
- 2) The department heads prepared additional service level (i.e. Expanded Level) requests. If expanded service levels or programs were approved by the Village Manager, those services and programs were added to the Target Level budget. Expanded level requests not approved by the Village Manager are identified but were not added to the Target level budget.
- 3) The department head ranked Expanded level requests in priority order.
- 4) Revenues for the General Fund and Water and Sewer Fund were estimated and the budget was finalized by funding the service level requests that, in the Village Manager's opinion, were of the highest priority within our revenue constraints.
- 5) Budgets were also prepared for all special revenue, internal, debt service, enterprise, and capital project funds.

Due to the continuing impact of the global recession, the budget this year includes only a few Expanded Level requests. Funds are simply not available to support new programs, staff or equipment and consequently, the budget reflects staff's efforts to provide the same level of service and avoid an untenable budget deficit or the need for substantial tax increases.

CHICAGO EXECUTIVE AIRPORT

The Village of Wheeling and the City of Prospect Heights jointly own and operate Chicago Executive Airport. This joint venture is treated as a distinct entity and is

considered an enterprise fund or activity. The revenue required to support Airport functions is derived from property leases, an aircraft fuel flowage fee, federal grants, state grants, and interest income.

The annual fiscal year budget for Chicago Executive Airport is prepared by the Airport Manager and his staff, and then forwarded to the Airport Board of Directors for review and recommendation. Final approval authority for the Airport's yearly budget rests with the President and Board of Trustees of the Village of Wheeling and the Mayor and Council of the City of Prospect Heights.

GENERAL FUND

FY 2010 – ESTIMATED RESULTS

The FY 2010 budget reflected a revenue to expenditure deficit of \$2,428,507; however, that budget was approved with the understanding that personnel changes made early in the fiscal year would reduce the budgeted deficit to \$1.6 million.

In March of this year, the Village offered an Exit Incentive Program (EIP) that resulted in the voluntary retirement of 13 employees. At the same time, the Village involuntarily eliminated 4 other positions resulting in a total reduction of 17 positions in FY 2010. The first year savings resulting from these changes in staffing (i.e. after severance payments, unemployment insurance expenses, etc.) was estimated at \$800,000 resulting in an amended budget deficit, as previously mentioned, of \$1.6 million.

We now estimate as of today's date, the Village will end the year with a deficit of \$1.78 million. The reasons for the deficit are related to the continuing impact the recession has had on the sources of revenue that support the General Fund. Receipts for various types of revenue have continued to decline compared to FY 2009, with sales tax and State income tax creating the most stress on the Fund. As a result, we anticipate that the fund balance or reserves in the General Fund will be reduced to approximately \$13.677 million or 44% of annual operating expenditures.

BUDGET OVERVIEW

The Fiscal Year 2011 annual budget totals \$64,385,291, excluding interfund transfers (see Attachment 1). Of this amount, \$24,104,191 is budgeted for personnel services (including salaries and pension benefits) representing nearly 61% of the total operating budget* (\$39,774,433). An additional \$12,826,508 is budgeted for contractual services, which includes items such as employee health insurance, liability and workers compensation insurance, and consulting services. Commodities total \$1,994,292 and include items such as office and operating supplies, uniforms and janitorial products.

Principal and interest expenses for the Village's outstanding debt are budgeted at \$5,041,150; of that amount, only \$450,715 is supported by the Village's property tax levy. The remaining debt service is paid by the Village's Water and Sewer Fund and transfers from the Village's capital and tax increment financing (T.I.F.) funds. Finally,

the budget includes \$11,136,795 for capital improvements and capital outlay including street, water and sewer system infrastructure work as well as equipment purchases and building construction and improvements. The capital improvements and outlay categories represent the third largest portion (16.53%) of the total budget after personnel expenditures (35.77%) and contractual services (19.04%).

*The operating budget includes the General, Water & Sewer (excluding capital improvements), E911, Liability and Grant Funds.

FY 2011 – GENERAL FUND OVERVIEW

We regretfully inform the Board that despite substantial reductions in expenditures during the last two years and an almost complete freeze on new equipment, programs and services, the FY 2011 General Fund budget reflects a deficit of \$859,878. It's important to note, however, that \$492,000 of the \$859,878 deficit is attributable to a planned drawdown of fund balance to pay for the debt service on the building project bonds; therefore, the "true" revenue to expenditure deficit is \$367,878. Nevertheless, the deficit is concerning because, due to the on going state of the economy, we do not view this as a short-term problem and strongly suspect that we may be facing large deficits in 2012 and possibly 2013 as well.

The primary factors that have led to the deficit in 2011 include the following:

1. As mentioned previously, a planned drawdown of fund balance by \$492,000 to pay for the debt service costs associated with \$40.0 million in bonds sold for the Village's building projects;
2. The predictable rise in personnel costs (including cost of living and step plan adjustments, and increases in Social Security, Medicare and health insurance costs) amounting to an increase of \$504,795;
3. Estimated Sales and Income Tax receipts that are \$326,000 less than the FY 2010 budget.

These factors have caused staff to make cuts in line item expenditures and to recommend adjustments to the budget to avoid an even larger deficit. What follows is more specific information regarding our revenue and expenditure assumptions and the reductions that have been incorporated in the General Fund budget.

FY 2011 - REVENUE ASSUMPTIONS

The FY 2011 General Fund budget is based upon projected revenues from taxes, fees, and other sources totaling \$30,445,241. This represents an increase of \$1,431,113 or 4.7% over estimated 2010 receipts; however, most of this increase is attributable to a recommended reallocation of \$1,500,000 in Capital Projects Fund revenue to pay for debt service expenses and one time grant revenue. Excluding those factors, the anticipated increase in revenue is only \$431,113 (1.49%), which is primarily the result of

a 5.25% increase in the property tax levy. Several major categories of Village revenue are described in greater detail as follows:

State & Home Rule Sales Tax – Sales tax represents nearly 26% of total General Fund revenue and reflects Wheeling's one percentage point share of the State sales tax rate and our one percentage point (1.0%) home rule sales tax rate. All sales tax revenue is allocated to the General Fund to support the Village's operating expenditures. Sales tax proceeds are collected by the State of Illinois and remitted to the Village monthly.

More than any other source of revenue to the General Fund, sales tax receipts have been hit hard by the economic downturn that began in 2008. Our projection of \$7,790,125 in receipts is \$2.864 million (26.88%) less than FY 2007 when the Village received the most sales tax revenue in its history. A significant factor in this decline is the overall impact of the economy on the Village's existing businesses and the fact that the Village has lost several sales tax producing businesses in the last few years. Although we see some hope for a recovery, our projections for next year remain conservative.

We anticipate that sales tax revenue will decrease by \$173,875 (0.22%) over FY 2010 estimated receipts reflecting the impact of the economy and the loss of sales tax generating businesses.

Since sales tax is the largest source of revenue to the General Fund, small percentage variations in budgeted versus actual receipts are often the difference between a surplus or deficit in the fund. For that reason, staff pays particularly close attention to monthly receipts and changes in trends.

Property Tax - The property tax levy is the second largest source of revenue for the Village's General Fund comprising 25.55% of all receipts. The Village Board approves a tax levy in December of each year and the following year, the offices of the Cook and Lake County Treasurer collect the funds and remit them to the Village.

The FY 2011 budget includes a 5.25% increase in the total tax levy which is consistent with a plan put in place in late 2006 that provided for a series of 5.25% to 5.50% tax increases. With a 5.25% increase in the tax levy, the General Fund would receive only \$8,143 more than was allocated to it in FY 2010 because the Village increased the General Fund's share of the property tax levy this year (i.e. FY 2010) by using \$500,000 in Capital Projects Fund revenue to pay a portion of our debt service expenses. To avoid another large deficit, staff recommended and the Board approved the use of \$1,500,000 of Capital Projects Fund revenue in FY 2011 for debt service expenses thereby freeing up the same amount for General Fund deficit reduction purposes.

Since the fund balance in the General Fund is expected to equal 44% of annual operating expenditures by the end of FY 2010, the Village can absorb another deficit in 2011 and still maintain a fund balance in excess of the 25% required by our financial policy. Nevertheless, the Board must increase the tax levy incrementally each year to avoid additional deficits, the resulting drawdown on fund balance, and the prospect of

even larger tax levy increases in the future. Recall that when the Village sold bonds to pay for its building projects, it did so with the idea that it would draw down on the fund balance in the General Fund to help offset the need for annual tax levy increases in excess of 5.25%. If the Village does not commit to these incremental increases, we will draw down on the fund balance faster and to a larger extent than originally planned and create funding problems in the future.

State Income Tax – State Income Tax is the third largest source (9.8%) of General Fund revenue. As with sales tax, income taxes are collected by the State of Illinois and distributed to the Village. The 2011 budget for income tax revenue is \$2,988,013 which is \$709,000 (19%) less than FY 2008, when the Village received the most income tax in its history.

As is the case with sales tax, income tax receipts have been hit hard by the downturn in the economy. We expect state income tax revenue to decrease by \$45,987 (1.52%) compared to FY 2010 estimated receipts. Our projections are based on information provided by the Illinois Municipal League and our own expectations that the economy will improve marginally during 2011.

More than most other sources of revenue, the state income tax is affected by changes in the economy. As such, staff will continue to monitor this source of revenue closely to avoid problems resulting from a drop in revenue.

Telecommunications Tax – In January 2003, the State of Illinois began collecting telecommunications tax on behalf of all municipalities that levied a tax and since then, they have remitted it to us on a monthly basis. The Village's 6% tax on telephones, cellular phones, fax machines, and similar services is estimated to generate \$1,840,195 next year, reflecting an increase of \$73,195 (4.14%) compared to estimated 2010 receipts. Still, our projected numbers for next year are nearly \$241,000 lower than what we received in FY 2007, which was our most recent high. Telecom receipts have dropped since that time due in part to a Federal Government decision to exempt DSL service from the tax and trends in the landline and cellular phone industries that have resulted in free long distance service for many customers and no roaming charges.

Food & Beverage Tax – The Village's 1% tax on food & beverages applies to all restaurants that provide seating for their customers (it does not apply to carry-out only businesses). Our budget for FY 2011 is \$757,190 or \$2,656 (-0.35%) less than FY 2010 estimated receipts reflecting our belief that restaurant sales will be relatively flat next year.

In recent years, the Village's revenue has dropped as a result of the economy and the closing of three major restaurants (e.g. Osteria Di Tramonto, Don Roth's and Claim Jumper) in Wheeling. It appears that consumers have cut back on discretionary spending which is why our projections for FY 2011 are \$126,183 lower than FY 2007, when the Village received \$883,373, the most of any year since the tax was implemented in 2005. Staff will continue to monitor this source of revenue closely; however, we do not expect a major rebound in FY 2011 and therefore have budgeted accordingly.

Hotel/Motel Tax – The Village Board approved a 5% hotel/motel tax on April 22, 2002 and increased the tax to 6% on February 1, 2010. Prior to the opening of the Westin Hotel in late 2006, the hotel/motel tax resulted in revenue of approximately \$50,000 annually. For FY 2011, we have estimated receipts of \$737,905, which, adjusting for the 1% increase in the tax in FY 2010, are \$122,984 less than FY 2008, the year we received the most hotel/motel tax (i.e. \$761,395) since it was implemented. Next year's projections include a decrease of \$7,543 (-1.01%) over FY 2010 estimated receipts, reflecting our belief that the hotel/motel industry will be slow to recover from the economic downturn. Again, we will monitor this revenue closely for signs of an economic recovery.

Interest Income – Interest income for FY 2011 is estimated at \$126,343 based on the amount of money we have in General Fund reserves and current interest rates. Short-term (defined as a maturity of 5 years or less) interest rates have dropped in the last year as a result of the Federal Reserve Board's decision to implement a series of reductions in the Fed Funds rate. The Village invests its idle funds in negotiable Certificates of Deposit, government agency debt and the Illinois Metropolitan Investment Fund (i.e. a 1-3 year bond fund). We also receive interest income as a result of our contract with Fifth Third Bank which pays us the Fed Funds rate plus twenty basis points.

EXPENDITURE ASSUMPTIONS

General Fund – FY 2011 expenditures in the General Fund reflect general operations of the Village and total \$31,305,119 including interfund transfers. This represents a decrease of \$868,611 (-.51%) compared with the FY 2010 approved budget.

As mentioned earlier, General Fund revenue is projected at \$30,455,241, which is \$859,878 less than budgeted expenditures. While this is obviously a large deficit, the deficit would have been even larger if the Village had not continued the following budgetary practices to reduce the gap between revenues and expenditures:

- Reduce the budget for salaries and benefits by one percent (\$213,905) across the board. History has shown that, due to vacancies, departments seldom spend the full amount of salary and benefits that are budgeted;
- Transfer the entire cost of fire dispatch from the General Fund to the E911 Fund resulting in General Fund savings of \$285,000;
- Budget the cost (\$340,610) of engineers engaged in capital improvement planning in the Capital Projects and Water and Sewer Funds, rather than the General Fund; and
- Budget the cost (\$404,469) of eligible street and forestry division personnel in the Motor Fuel Tax (MFT) Fund;

The total savings to the General Fund attributable to these recommendations is \$1,243,984.

In addition to these reductions, the budget reflects the use of \$1,500,000 in Capital Projects Fund revenue to pay for debt service expenses related to the building bonds

and other outstanding debt. Last year the Board allocated \$500,000 for this purpose and an additional \$1,000,000 is necessary this year in order to reallocate property tax revenue and reduce the General Fund deficit to the \$859,878 level. The use of Capital Projects Fund revenue for this purpose is appropriate because the bonds were sold in order to fund capital projects.

Finally, the budget reflects two other reductions necessary to reduce the deficit to its stated level. Specifically, the Board opted to do the following:

ADDITIONAL REDUCTIONS REFLECTED IN THE BUDGET

Reduce the Transfer to the Liability Insurance Fund	\$200,000
Reduce the Transfer to the Capital Equipment Replacement Fund	\$508,388
TOTAL:	\$708,388

Each year the Village transfers funds from the General and Water and Sewer Funds to the Liability Insurance Fund to pay for the cost of general liability and workers compensation insurance premiums and claim losses. After a few bad claim years that nearly depleted the reserves in the Liability Insurance Fund, the Village has had some good claim years and is beginning to rebuild its reserves to acceptable levels. Although this represents somewhat of a gamble that we will have another good claim year, staff is comfortable reducing the General Fund transfer by \$200,000 next year. In the event we have another bad claim year, the Village Board can amend the General Fund budget to make the necessary transfer.

Additionally, at its budget workshop meeting, the Board opted to reduce the transfer from the General Fund to the Capital Equipment Replacement Fund (CERF) by 50% or \$508,388 to further reduce the budget deficit to its current level. While this is a short term solution to our deficit problems, staff recommends that the Board fully fund the CERF in future years because, otherwise, insufficient funds will be on hand when necessary to replace Village equipment. The decision to reduce the CERF transfer will result in a smaller deficit in FY 2011; however, the Village is simply putting off for another day the need to set aside funds for expenditures it will eventually incur.

WATER & SEWER FUND

REVENUE ASSUMPTIONS

Revenue for FY 2011 is based on selling 1.205 billion gallons of water with a 4.5% increase in water and sewer rates effective for water sold January 1, 2011, and thereafter. The increase in rates is necessary to continue to pay for the Board's proactive water and sewer main replacement program which was adopted as part of the Water and Sewer Rate Study recommendations.

As is the case with the General Fund, the economy is having a significant impact on water and sewer revenue. Foreclosures, closed businesses and a tendency to

conserve water when rates increase are all contributing factors that are driving down the Village's water sales. In addition, the general trend towards using water saving fixtures and toilets is reducing water consumption as well. In the Village's case, water sales are down by 400 billion gallons (24.96%) since 2004 when the Village sold the most water in its history. This phenomenon has put more pressure on the Village to raise rates to provide enough revenue to operate and repair the water and sewer system and the trend is not likely to reverse itself until the economy improves. As the only source of revenue to the Fund, there is little the Village can do other than raise rates to ensure sufficient operating revenue. The increase for FY 2011 will allow the Village to maintain a fund balance reserve through FY 2015 that is consistent with our policy while providing funding for the Village's C.I.P. projects.

Anticipated revenues next year are \$7,526,627, which is \$2,634,388 less than budgeted expenditures. Expenditures in this fund tend to fluctuate significantly from one year to the next due to capital projects that are scheduled, and, therefore, large surpluses or deficits from year to year are not unusual or something to be concerned about.

A history of water and sewer rate increases for the last 13 years is shown below. All numbers are per 1,000 gallons of water sold.

FY	Water Rate	Sewer Rate	Total	% Increase
Jan 2011	\$4.83	\$1.20	\$6.03	4.50%
Jan 2010	\$4.62	\$1.15	\$5.77	4.53%
Jan 2009	\$4.42	\$1.10	\$5.52	4.00%
Jan 2008	\$4.25	\$1.06	\$5.31	2.31%
Jan 2007	\$4.15	\$1.04	\$5.19	3.75%
Jan 2006	\$4.00	\$1.00	\$5.00	6.4%
Aug 2004	\$3.76	\$.94	\$4.70	18.7%
02/03	\$3.35	\$.61	\$3.96	3.94%
2001	\$3.30	\$.51	\$3.81	4.10%
1999	\$3.17	\$.49	\$3.66	4.87%

Including the 2011 rate increase, the average increase over the last 13 years has been 4.98%. Staff recommends that the Village Board raise rates regularly in order to avoid the need for large increases or to issue debt to pay for repair and replacement projects.

EXPENDITURE ASSUMPTIONS

FY 2011 expenditures in the Water and Sewer Fund are projected at \$6,576,915 excluding \$3,584,100 budgeted for capital projects and \$50,900 budgeted for debt service. This represents an operating decrease of 2.45% (or \$164,967) over FY 2010 budgeted expenditures of \$6,741,882.

As noted earlier in this budget message, rate generated revenue for FY 2011 is based on a 4.5% rate increase and the assumption that we will sell 1.205 billion gallons of water. The rate increase will result in an ending fund balance by FY 2015 of approximately 25%, which, depending on fluctuations in operating and capital expenditures, is in keeping with the Village's fund balance policy. The fund balance in

this fund will fluctuate significantly from year to year due to changes in spending on R&R projects.

The water and sewer rate increase of \$.26 per 1,000 gallons would cost the average residential customer using 8,000 gallons per month an additional \$2.00 per month or \$24.96 annually.

OTHER MAJOR FUND EXPENDITURES

The *Expenditure Section* of the 2011 fiscal year budget is divided into several subsections, primarily by fund type (General Fund, Special Revenue Funds, Enterprise Funds, etc.). Line item detail and narrative information is given along with expenditure figures. Also found in the *Expenditure Section* are the Capital Equipment Replacement, Tax Increment Financing, E911, Liability Insurance, Grant, Debt Service and Police and Firefighter Pension Funds. A discussion of some of these funds follows:

TIF Funds – The Fiscal Year 2011 budget includes \$11,780,091 in TIF expenditures in the Crossroads, South Milwaukee, North Milwaukee/Lake-Cook, Town Center and Southeast TIF districts. The majority of these expenditures are budgeted for capital improvements such as the creation of an intersection to the new municipal campus, developer incentives for the Fresh Farms and Prairie Park projects, debt service on bonds sold for the Westin Hotel and Prairie Park condominium projects and the return of surplus TIF increment to impacted taxing districts. A detailed breakdown of the capital improvements included in the TIF district budgets is included in the Capital Improvement Program worksheets.

Debt Service – The Village's General Obligation (G.O.) principal and interest debt payments for FY 2011 are budgeted at \$3,627,769. Of that amount, only \$450,715 is supported by the property tax levy; the remaining amount will be paid by existing funds in the TIF, Water & Sewer and Capital Projects Funds.

As it stands now, the Village of Wheeling's total debt service burden is low when measured against standards established by the bond rating companies. One such standard suggests that a community should not pay more than 20% of its annual operating revenue for debt service payments. In FY 2011, 8.94% of Wheeling's operating revenue (defined as General Fund, Water & Sewer Fund and Capital Projects Fund revenue) is earmarked for debt service, well within the 20% standard.

A second standard examines a community's ratio of debt to the equalized assessed valuation (EAV) of all property within its taxing authority. Averages are in the range of 3% to 4%. At the beginning of FY 2011, the Village will have \$53,964,123 in outstanding general obligation (G.O.) debt. Based on Wheeling's 2009 tax year EAV of \$1,352,391,739, the Village's ratio is 3.99%, within the range for other communities.

Liability Insurance Fund – In late 1999, the Village prepared a request for proposal (RFP) for property, liability and worker's compensation insurance coverage to take effect January 1, 2000. As a result of the RFP process, the Village implemented a

program including self-insured retentions for all lines of coverage and excess insurance to cover unusually large claims. In calendar year 2011, the Village is responsible for paying \$50,000 to \$100,000 (depending on type) for each property and casualty claim. A third party administrator processes claims on the Village's behalf.

In addition, the Village has worker's compensation coverage through a policy provided by Safety National, Inc. with a maximum exposure per claim of \$500,000 for police and fire claims and \$450,000 for all others. As of June 30, 2010, the Village's property and liability losses for the last ten (10) years of the self-insurance program averaged \$165,000 per year while workers' compensation losses averaged \$328,000.

The FY 2011 budget includes a \$1,060,430 contribution from the General Fund and Water and Sewer Fund which we expect to partially offset \$1,241,761 in insurance premiums, claims administration costs and claim expenses. As mentioned earlier, staff recommended that the Board reduce the transfer to the General Fund by \$200,000 this year to reduce the projected deficit. If actual losses are less than expected, the "surplus" will be used to ensure that the fund balance in the Liability Insurance Fund is equal to at least two years of average claim losses.

Health Insurance - The Village participates in the Intergovernmental Personnel Benefit Cooperative (IPBC), a public entity risk pool with more than 50 members that was established by certain units of local government in Illinois to administer its medical and life insurance program. Under the medical insurance plan, the Village offers an indemnity medical benefit program (i.e. PPO) wherein it is responsible for the first \$30,000 of each individual employee's claims. IPBC members share claims between \$30,000 and \$125,000, and the pool maintains stop-loss insurance to cover claims in excess of \$125,000. The pool also offers a HMO plan for member employees, which provides coverage without a per employee self-insured retention.

Increases in health insurance premiums have averaged 9.7% per year (i.e. for the last 10 years) for the PPO and HMO plans combined. For health insurance plan year 2010-2011, the Village received a 1.2% decrease in PPO plan rates while HMO rates increased 10.1%. The FY 2011 budget reflects an anticipated increase in rates of 10% reflecting our recent claim experience.

During the last round of labor negotiations with the Police and Fire Unions, the Unions agreed to increase their share of the monthly health insurance premiums over time. Prior to this agreement, employees paid only about 7% of the monthly premiums but that should rise to 10% over the next year or two which will give the Village some relief from the cost of providing this benefit.

In addition, the Village recently elected to change PPO providers from Cigna to Blue Cross and Blue Shield of Illinois. This change, which was effective January 1, 2010, will save the Village approximately \$68,000 per year in premium costs. It will also benefit the employees who will receive better discounts from doctors and hospitals than was provided by Cigna and will have fewer out of network claims as a result of the size of the Blue Cross network.

Police and Firefighters' Pension Funds – Contributions to the Police and Firefighters' Pension Funds consist primarily of employee payroll deductions and the Village's annual contribution. An independent actuary determines the Village's contribution by annually reviewing actuarial assumptions and the fund's financial position. The Village Board annually approves a property tax levy, which provides for the employer's contribution.

As a result of the stock market losses that occurred in 2008, the Police and Fire Pension Funds sustained substantial losses that reduced their funded status and more than doubled their unfunded liabilities. As of December 31, 2009, the Police Pension Fund was 73.8% funded (down from 90.3% in 2004) and the Fire Pension Fund was 70.3% funded (down from 108.9% in 2004). In addition, the combined unfunded liabilities for the two funds increased from \$9.447 million at the end of 2007 to \$21.259 million as of December 31, 2009. These losses have to be made up by the employer and that has caused the Village's contribution to increase substantially in the last two years.

More specifically, the budget includes a contribution to the Police Pension Fund of \$1,235,774 and a contribution to the Fire Pension Fund of \$1,138,155 for a combined increase of \$16,000 compared to FY 2010. These costs, coupled with the cost of the Village's contribution to the Illinois Municipal Retirement Fund (for its non-safety personnel), are large contributing factors to the Village's General Fund deficit next year and there is little the Village can do to control these costs other than request relief from the State legislature.

You may recall that in recent years the Village changed the actuarial assumptions it has relied on to determine its contribution to the pension funds. In the past, the actuary had used an investment return assumption of 8.0% to 8.5% for both funds, and a salary increase assumption of 5%. When compared to actual investment returns and salary increases, these assumptions have proven to be too "fiscally liberal."

To address that issue, the investment return assumptions were lowered to 7.75% for the Police Pension Fund and 8.0% for the Fire Pension Fund. The salary increase assumptions were increased to 5.75% and 5.25% respectively. These changes should help improve the financial strength of both funds going forward.

CAPITAL IMPROVEMENTS

The Village Board's commitment to maintaining and improving Wheeling's infrastructure is evident by the amount of funds designated for capital improvements. The FY 2011 Capital Improvement Program represents a one-year expenditure of \$10,610,195.

What follows is a summary of the capital (excluding debt service and Special Service Area costs) expenditures by Fund:

General Fund	\$175,000
Capital Projects Fund	\$583,772
Water & Sewer Fund	\$3,584,100

Motor Fuel Tax Fund	\$1,453,500
TIF Funds	\$4,813,823
Total:	\$10,610,195

The CIP document, which has been distributed separately, provides more detailed information on each of the projects for FY 2011.

2010 PROPERTY TAX LEVY OVERVIEW

Shown below is a table comparing the 2009 tax levy with the tax levy for 2010 (collected in 2011):

Levy Description	2009	2010	Incr/Decr From 2009	% Incr/Decr From 2009
General Fund	6,271,461	7,779,604	1,508,143	24.05%
Debt Service	1,446,558	450,715	-995,843	-68.84%
Police Pension	1,256,481	1,235,774	-20,707	-1.65%
Fire Pension	1,100,795	1,138,155	37,360	3.39%
Totals	10,075,295	10,604,248	528,953	5.25%

As mentioned previously, the substantial decline in revenue the Village has experienced over the last two years and increases in the Village's operating and pension costs have led to a \$859,878 deficit for FY 2011. The budget reflects a property tax increase of 5.25%, which is in keeping with a plan put in place in late 2006 that called for a series of 5.25% property tax increases needed to pay for the cost of the new buildings and to provide additional revenue for normal increases in operating costs. That plan was based on the belief (at the time) that the economic conditions of 2006 would continue for the foreseeable future. Unfortunately, everything changed in 2008 as the world found itself in a global financial crisis and the Village's revenue and expenditures were impacted in ways that could not be foreseen.

In future years, increases to the tax levy will be necessary to pay for increases in the cost of personnel, contractual services and commodities and to pay for the Village's debt service obligations. The demands these costs place on the General Fund necessitate incremental increases in future levies in order to avoid large deficits in the General Fund and the depletion of fund balance.

2011 PROGNOSIS

Despite the projected deficit for next year, the fund balance in the General Fund will exceed 25% by the end of 2011; however, our forecasts anticipate deficits in 2012 and 2013 as well. As a result, we strongly recommend that the Board avoid adding new

programs or staff to the budget until the economy improves and revenue increases. At the same time, staff is committed to continued scrutiny of ongoing expenditures and reductions in spending wherever possible.

In closing, we would like to express our appreciation to the members of the Village staff who worked long hours to identify departmental needs and to prepare budget proposals based upon these needs. Special thanks go to the members of the Finance Department, who put the attached document together in a timely and highly professional fashion.

Respectfully submitted,



Jon Sfondilis
Village Manager



Michael Mondschain
Director of Finance

2011 FINAL BUDGET SUMMARY

PROJECTED REVENUE FUND TYPE	GENERAL *	WATER AND SEWER ENTERPRISE	G.O. BOND & INTEREST DEBT SERVICE	E911 EMERG. PHONE SPECIAL	LIABILITY INSUR. INTERNAL SERVICE	MOTOR FUEL TAX SPECIAL	POLICE & FIRE PENSION TRUST	TIF*	GRANT FUND SPECIAL	CERF CAPITAL PROJECTS	CAPITAL PROJ. FUND CAPITAL PROJECTS	TOTAL BUDGET	FY 2010 ORIGINAL BUDGET	% CHGE.
Property Tax	7,779,604		450,715				2,373,929					10,604,248	10,075,295	5.3
Sales Tax	7,790,125											7,790,125	7,917,000	-1.6
State Income Tax	2,988,013											2,988,013	3,177,000	-5.9
Food & Beverage Tax	757,190											757,190	797,500	-5.1
Use Tax (Gas/Electricity)											1,820,000	1,820,000	2,000,000	-9.0
Telecommunications Tax	1,840,195											1,840,195	2,020,000	-8.9
Solid Waste/SWANCC Fees	804,588											804,588	819,548	-1.8
Hotel/Motel Tax	737,905											737,905	716,400	3.0
Fines	855,846											855,846	1,116,563	-23.3
Cable TV Franchise Fees	302,470											302,470	388,583	-22.2
Ambulance Fees	464,870											464,870	497,556	-6.6
Licenses, Permits, Insp.	464,783											464,783	501,750	-7.4
Water Sales		5,895,221										5,895,221	6,006,000	-1.8
Water & Sewer Conn. Fees		49,000										49,000	105,000	-53.3
W/S Fund Reimb	1,209,055											1,209,055	1,191,187	1.5
Sewer Use Fees		1,463,472										1,463,472	1,495,000	-2.1
Investment Income	126,343									60,000		1,425,504	1,267,659	12.5
Intergovernmental Revenue	894,526								238,700			2,344,874	2,062,151	13.7
Increment Taxes	194,262											8,720,723	11,285,541	-22.7
Bond Proceeds	0							8,526,461				0	0	0
Other	3,235,466	27,140										6,268,538	6,652,482	-5.8
Revenue Sub-Total	30,445,241	7,526,627	450,715									56,806,620	60,092,215	-5.5
Adjust (To)/From Fund Bal.	859,878	2,634,388	750									6,536,911	11,326,185	-42.3
Interfund Transfer In		1,781,450							39,700	757,693		4,038,203	3,357,768	20.3
BUDGETED REVENUES	30,445,241	7,526,627	2,232,165	392,469	1,060,430	1,231,022	4,323,929	9,998,227	278,400	817,693	2,538,620	60,844,823	63,449,983	-4.1
								LESS INTERFUND TRANSFER				(4,038,203)	(3,357,768)	20.3
								NET NEW REVENUE				56,806,620	60,092,215	-5.5
BUDGETED EXPENDITURES														
Personnel Services	21,365,633	1,827,871		975	0	343,787		72,915	245,400		247,610	24,104,191	25,100,454	-4.0
Contractual Services	7,587,217	800,287		455,149	1,241,761	211,682	200,650	2,269,862	31,200	3,700	25,000	12,826,508	13,240,280	-3.1
Commodities	1,211,592	474,050		25,100		241,500	250	40,000	1,800			1,994,292	1,972,740	1.1
Capital Outlay										501,600	25,000	526,600	492,404	6.9
Capital Improvements	175,000	3,584,100				1,453,500		4,813,823			583,772	10,610,195	18,636,883	-43.1
Debt Service		50,900	2,232,915					2,333,491			423,844	5,041,150	4,873,993	3.4
Other		2,959,055		66,014			4,073,300	2,250,000				9,282,355	8,515,051	9.0
Interfund Transfer Out	965,677	464,752								505,300	1,500,000	2,996,443	1,944,363	54.1
BUDGETED EXPEND.	31,305,119	10,161,015	2,232,915	547,238	1,241,761	2,250,469	4,274,200	11,780,091	278,400	505,300	2,805,226	67,381,734	74,770,168	-9.9
								LESS INTERFUND TRANSFER				(2,996,443)	(1,944,363)	54.1
								NET EXPENDITURES				64,385,291	72,831,805	-11.6

* INDICATES MAJOR GOVERNMENTAL FUND.

**FISCAL YEAR 2011
OPERATING FUNDS DETAIL**

ACCT. #	EXPENDITURE CATEGORY	GENERAL FUND	WATER & SEWER FUND	E911 FUND	TOTAL OPERATING FUNDS	FY 2010 OPERATING FUNDS	YR/YR CHGE
PERSONNEL SERVICES							
5101	Longevity	78,500	8,000	0	86,500	84,400	2.5%
5102	Overtime	1,081,495	95,000	0	1,176,495	1,173,638	0.2%
5103	Seasonal Help	170,000	45,500	0	215,500	199,500	8.0%
5104	Salaries	15,794,238	1,388,172	0	17,182,410	17,719,862	-3.0%
5105	Training	96,911	5,075	975	102,961	95,216	8.1%
5106	Uniform/Tool Allowance	131,835	9,600	0	141,435	149,930	-5.7%
5108	Employer's Contribution/Pension	1,515,519	274,432	0	1,789,951	1,986,833	-9.9%
5109	Employer's Contribution/Police Pension	2,373,929	0	0	2,373,929	2,357,276	0.7%
5110	College Incentive	4,650	0	0	4,650	5,920	-21.5%
5111	Unemployment Comp.	0	0	0	0	0	N/A
5112	Health Insurance Opt Out	0	0	0	0	0	N/A
5113	Tuition Reimbursement	6,400	0	0	0	0	N/A
5115	Post Employment Health Plan	55,710	0	0	55,710	225,846	-75.3%
5116	Sick Leave Buy Back	56,446	2,092	0	58,538	32,055	82.6%
TOTAL PERSONNEL SERV.		21,365,633	1,827,871	975	23,194,479	24,035,876	-3.5%
CONTRACTUAL SERVICES							
5201	Publishing	11,500	0	0	11,500	11,500	0.0%
5202	Animal Impound	5,000	0	0	5,000	5,000	0.0%
5203	Audit	43,539	0	0	43,539	41,845	4.0%
5204	Codification	4,500	0	0	4,500	4,500	0.0%
5205	Conferences & Meetings	76,070	3,730	1,685	81,485	69,800	16.7%
5206	Consulting Services	65,850	1,500	0	67,350	116,832	-42.4%
5207	IS Service & Maintenance Agreement	350,029	0	51,800	401,829	416,170	-3.4%
5208	Debris	17,800	35,000	0	52,800	57,800	-8.7%
5209	Energy	151,445	112,000	0	263,445	256,450	2.7%
5210	Extermination Services	10,533	0	0	10,533	7,285	44.6%
5211	Extinguisher Service	1,000	0	0	1,000	2,250	-55.6%
5212	Employee Group Insurance	3,087,840	279,480	0	3,367,320	3,455,150	-2.5%
5213	General Liability Insurance	898,958	142,802	0	1,041,760	1,413,404	-26.3%
5214	Testing / Hydrants	0	30,000	0	30,000	25,000	20.0%
5215	Janitorial Service	125,425	0	0	125,425	129,000	-2.8%
5216	Laundry Service	0	0	0	0	2,180	-100.0%
5217	Landscape Maintenance	125,870	54,110	0	179,980	176,110	2.2%
5218	Legal Services	419,500	0	0	419,500	384,500	9.1%
5219	Bank Charges	23,100	18,600	0	41,700	56,400	-26.1%
5220	Maint. of Office/Spec. Equip.	143,899	5,000	25,400	174,299	164,052	6.2%
5221	Maint. of Radio Equipment	13,520	1,050	40,340	54,910	64,820	-15.3%
5222	Membership Dues	49,841	955	250	51,046	47,254	8.0%
5223	Engineering & Design Svc.	0	0	0	0	0	
5224	Newsletter / Mailing	46,750	0	0	46,750	35,000	33.6%
5225	Actuarial Services	6,900	0	0	6,900	7,000	-1.4%
5226	Personnel Testing	15,000	0	0	15,000	12,000	25.0%
5227	Postage	32,698	16,723	0	49,421	48,990	0.9%
5228	Printing and Binding	49,829	10,961	0	60,790	60,760	0.0%
5229	Prisoner Welfare	5,500	0	0	5,500	7,500	-26.7%
5230	Recording Fees	2,200	0	0	2,200	1,750	25.7%
5231	Regional Special Agency	691,457	0	315,524	1,006,981	1,071,853	-6.1%
5232	Rental Agreements	11,750	0	250	12,000	10,550	13.7%
5233	Rental Equipment	13,834	3,000	0	16,834	16,150	4.2%
5234	Service to Maintain Trees	40,000	30,000	0	70,000	49,300	42.0%
5236	Credit Card Fees	8,430	0	0	8,430	7,200	17.1%
5237	Telemetric Equipment	0	22,200	0	22,200	12,000	85.0%
5238	Tele-Communication Serv.	184,042	0	19,900	203,942	203,942	0.0%
5239	Cellular Services	92,400	0	0	92,400	92,400	0.0%
5240	Travel and Transportation	0	0	0	0	0	N/A
5242	Retiree Health Insurance	608,999	9,426	0	618,425	706,197	-12.4%
5243	Pump House Maintenance	0	17,500	0	17,500	17,500	0.0%
5244	Duplication Services	10,050	0	0	10,050	25,550	-60.7%
5246	Medical Exams	43,590	0	0	43,590	45,990	-5.2%
5247	Pavement Marking	0	0	0	0	0	N/A
5248	Finger Printing Fees	3,635	0	0	3,635	0	N/A
5250	Pedestrian Overpass	0	0	0	0	0	N/A
5251	Street Light Maintenance	20,000	0	0	20,000	20,000	0.0%
5299	Misc. Contractual Services	74,934	6,250	0	81,184	12,650	541.8%
TOTAL CONTRACTUAL		7,587,217	800,287	455,149	8,842,653	9,371,584	-5.6%

**FISCAL YEAR 2011
OPERATING FUNDS DETAIL**

ACCT. #	EXPENDITURE CATEGORY	GENERAL FUND	WATER & SEWER FUND	E911 FUND	TOTAL OPERATING FUNDS	FY 2010 OPERATING FUNDS	YR/YR CHGE
COMMODITIES							
5301	Auto Petrol. Products	263,250	56,250	0	319,500	334,000	-4.3%
5302	Books and Subscriptions	14,898	7,250	1,100	23,248	22,244	4.5%
5303	Chemicals	9,500	16,000	0	25,500	25,500	0.0%
5305	Firefighting Supplies	51,364	0	0	51,364	55,515	-7.5%
5306	Health Test Supplies	200	0	0	200	200	0.0%
5307	Heating Fuel	0	0	0	0	0	N/A
5308	Water Samples	0	25,000	0	25,000	25,000	0.0%
5309	Janitorial Supplies	28,100	500	0	28,600	28,600	0.0%
5310	Vehicle Maintenance	199,250	45,000	0	244,250	226,650	7.8%
5311	Building/Ground Maint.	104,800	24,000	0	128,800	124,800	3.2%
5312	Medical Supplies	20,867	0	0	20,867	21,915	-4.8%
5313	IS Misc Equipment & Supplies	51,915	0	20,000	71,915	37,686	90.8%
5314	Minor Street Repairs	70,000	0	0	70,000	30,000	133.3%
5315	Small Tools and Equip.	41,100	14,500	0	55,600	61,100	-9.0%
5316	Range Supplies	45,425	0	0	45,425	36,600	24.1%
5317	Misc. Operating Supplies	85,485	4,900	1,000	91,385	83,720	9.2%
5318	Office Supplies	53,600	700	0	54,300	44,950	20.8%
5319	Protective Clothing	43,720	7,950	0	51,670	52,569	-1.7%
5320	Street Signs	6,000	0	0	6,000	20,000	-70.0%
5322	Water Charge	29,600	0	0	29,600	29,300	1.0%
5323	Awards/Decorations	3,450	0	0	3,450	3,590	-3.9%
5325	Investigative Funds	3,000	0	0	3,000	3,000	0.0%
5327	IS Misc. Software	24,400	0	3,000	27,400	24,900	10.0%
5333	Business Recruitment	61,668	0	0	61,668	70,090	-12.0%
5340	Lift Stations	0	35,000	0	35,000	35,000	0.0%
5341	Meters	0	40,000	0	40,000	40,000	0.0%
5342	Sewer Lines	0	85,000	0	85,000	100,000	-15.0%
5344	Water Mains	0	60,000	0	60,000	60,000	0.0%
5345	Water Storage	0	52,000	0	52,000	52,000	0.0%
TOTAL COMMODITIES		1,211,592	474,050	25,100	1,710,742	1,648,929	3.7%
CAPITAL OUTLAY							
5401	Mobile Equipment	0	0	0	0	0	N/A
5402	Radio Equipment	0	0	0	0	0	N/A
5404	Firefighting Equipment	0	0	0	0	0	N/A
5405	Medical Equipment	0	0	0	0	0	N/A
5406	Misc. Equipment	0	0	0	0	0	N/A
5407	Office Equipment	0	0	0	0	0	N/A
5408	Building Equipment	0	0	0	0	0	N/A
5411	Special Equipment	0	0	0	0	0	N/A
5413	IS Capital Software	0	0	0	0	12,660	-100.0%
5420	Land Acquisition	0	0	0	0	0	N/A
TOTAL CAPITAL OUTLAY		0	0	0	0	12,660	-100.0%
CAPITAL IMPROVEMENTS							
5502	Sanitary Sewer Improvements	0	295,000	0	295,000	295,000	0.0%
5503	Water Imprvmnts.	0	3,289,100	0	3,289,100	3,330,550	-1.2%
5504	Storm System Imprvmnts.	0	0	0	0	0	N/A
5506	Streetscape Improvements	175,000	0	0	175,000	85,000	105.9%
5507	Sidewalk Improvements	0	0	0	0	0	N/A
5508	Pavement Improvements	0	0	0	0	0	N/A
5509	Building Improvements	0	0	0	0	0	N/A
5513	Waterway Improvements	0	0	0	0	0	N/A
TOTAL CAPITAL IMPROVE.		175,000	3,584,100	0	3,759,100	3,710,550	1.3%
DEBT SERVICE							
5609	Fiscal Agent Fees	0	400	0	400	800	-50.0%
5623	Bond Principal	0	0	0	0	0	N/A
5624	Bond Interest	0	50,500	0	50,500	53,625	-5.8%
TOTAL DEBT SERVICE		0	50,900	0	50,900	54,425	-6.5%

**FISCAL YEAR 2011
OPERATING FUNDS DETAIL**

ACCT. #	EXPENDITURE CATEGORY	GENERAL FUND	WATER & SEWER FUND	E911 FUND	TOTAL OPERATING FUNDS	FY 2010 OPERATING FUNDS	YR/YR CHGE
	OTHER						
5701	Contingencies	0	0	0	0	0	N/A
5703	Misc. Overhead	0	1,209,055	0	1,209,055	1,191,187	1.5%
5705	NWWC Water Charge	0	1,750,000	0	1,750,000	1,800,000	-2.8%
5706	Debt Service Payment	0	281,450	0	281,450	281,450	0.0%
5707	Transfer to CERF	508,377	183,302	66,014	757,693	705,713	7.4%
5709	Transfer to W/S Capital	0	0	0	0	0	N/A
5755	Transfer to Grant Fund	0	0	0	0	0	
5834	Transfer to Capital PR FD	0	0	0	0	0	N/A
5839	Transfer to North TIF	417,600	0	0	417,600	416,600	0.2%
5855	Transfer to Grant Fund	39,700	0	0	39,700	40,600	-2.2%
	TOTAL OTHER	965,677	3,423,807	66,014	4,455,498	4,435,550	0.4%
	GRAND TOTAL	31,305,119	10,161,015	547,238	42,013,372	43,269,574	-2.9%
	LESS INTERFUND TRANSFERS				(1,214,993)	(1,162,913)	4.5%
	TOTAL OPERATING BUDGET				40,798,379	42,106,661	-3.1%

FISCAL YEAR 2011
SUPPORT FUND BUDGET DETAIL

#	EXPENDITURE CATEGORY	MOTOR	FIRE &	G.O.	CAPITAL		LIABILITY	GRANT	TOTAL	FY
		FUEL	POLICE	CAPITAL	DEBT	TIF				2010
		TAX	PENS.	PROJ.	SERVICE	IMPLEMT.	EQUIP. REPLAC.	INSUR.		TOTAL
5102	Overtime	0	0	0	0	0	0	0	120,000	120,000
5104	Salaries	261,349	0	247,610	0	60,230	0	0	107,934	677,123
5108	Employer Contribution	82,438	0	0	0	12,685	0	0	17,466	112,589
5125	Safety Program	0	0	0	0	0	0	0	0	0
	TOTAL PERSONNEL SERV.	343,787	0	247,610	0	72,915	0	0	245,400	909,712
5203	Audit/Annual Report	0	11,700	0	0	0	0	0	0	11,700
5205	Conferences/Meetings	0	3,000	0	0	800	0	0	0	3,800
5206	Consulting Services	5,000	37,000	0	0	0	0	62,528	0	104,528
5209	Energy	60,000	0	0	0	0	0	0	0	60,000
5212	Employee Health Insurance	60,682	0	0	0	10,075	0	0	20,500	91,257
5213	General Liability Insurance	0	4,000	0	0	0	0	402,233	0	406,233
5218	Legal/Medical Services	0	6,000	0	0	180,000	0	0	0	186,000
5219	Bank Charges	0	134,200	0	0	0	0	0	0	134,200
5222	Membership Dues	0	1,500	0	0	0	0	0	0	1,500
5223	Engineering & Design Service:	0	0	25,000	0	0	0	0	0	25,000
5233	Rental Equipment	0	0	0	0	0	3,700	0	0	3,700
5240	Travel & Transportation	0	250	0	0	0	0	0	0	250
5246	Medical Exams	0	3,000	0	0	0	0	0	0	3,000
5247	Pavement Markings	31,000	0	0	0	0	0	0	0	31,000
5251	Street Light Maint	45,000	0	0	0	0	0	0	0	45,000
5271	Insurance Claims Admin.	0	0	0	0	0	0	42,000	0	42,000
5272	Insurance Claims	0	0	0	0	0	0	735,000	0	735,000
5299	Misc. Contractual Services	10,000	0	0	0	2,078,987	0	0	10,700	2,099,687
	TOTAL CONTRACTUAL	211,682	200,650	25,000	0	2,269,862	3,700	1,241,761	31,200	3,983,855
5303	Chemicals	215,500	0	0	0	0	0	0	0	215,500
5314	Minor Street Repairs	12,000	0	0	0	0	0	0	0	12,000
5317	Misc. Operating Supplies	0	0	0	0	0	0	0	1,800	1,800
5318	Office Supplies	0	250	0	0	0	0	0	0	250
5320	Street Signs	14,000	0	0	0	0	0	0	0	14,000
5322	Water Charge	0	0	0	0	0	0	0	0	0
5342	Sewer Line Maintenance	0	0	0	0	40,000	0	0	0	40,000
	TOTAL COMMODITIES	241,500	250	0	0	40,000	0	0	1,800	283,550
5401	Automotive Equipment	0	0	0	0	0	429,600	0	0	429,600
5406	Misc. Equipment	0	0	0	0	0	0	0	0	0
5407	Office Equipment	0	0	0	0	0	27,000	0	0	27,000
5408	Building Equipment	0	0	25,000	0	0	0	0	0	25,000
5411	Special Equipment	0	0	0	0	0	0	0	0	0
5412	IS Capital Equipment/Supplies	0	0	0	0	0	45,000	0	0	45,000
5420	Land Acquisition	0	0	0	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	25,000	0	0	501,600	0	0	526,600
5502	Sanitary Sewer Improvements	0	0	0	0	0	0	0	0	0
5504	Storm System Improvements	0	0	280,000	0	0	0	0	0	280,000
5506	Streetscape Improvements	0	0	300,772	0	615,000	0	0	0	915,772
5507	Sidewalk Improvements	140,000	0	3,000	0	472,380	0	0	0	615,380
5508	Pavement Improvements	1,313,500	0	0	0	3,263,443	0	0	0	4,576,943
5509	Building Improvements	0	0	0	0	0	0	0	0	0
5512	Bridge Improvements	0	0	0	0	463,000	0	0	0	463,000
5513	Waterway Improvements	0	0	0	0	0	0	0	0	0
	TOTAL CAPITAL IMPROVE.	1,453,500	0	583,772	0	4,813,823	0	0	0	6,851,095
5609	Agent Fees	0	0	400	750	5,480	0	0	0	6,630
5623	Principal Payments	0	0	246,875	560,000	928,125	0	0	0	1,735,000
5624	Interest Payments	0	0	176,569	1,672,165	1,399,886	0	0	0	3,248,620
	TOTAL DEBT SERVICE	0	0	423,844	2,232,915	2,333,491	0	0	0	4,990,250
5702	Refund Pension Contribution	0	0	0	0	0	0	0	0	0
5704	Retirement Pension	0	3,266,500	0	0	0	0	0	0	3,266,500
5714	Non-Duty Disability Pension	0	58,000	0	0	0	0	0	0	58,000
5716	Duty Disability Pension	0	382,500	0	0	0	0	0	0	382,500
5718	Surviving Spouse Pension	0	366,300	0	0	0	0	0	0	366,300
5750	TIF Incentive Payments	0	0	0	0	2,250,000	0	0	0	2,250,000
5822	Transfer to 2008 Bond	0	0	1,500,000	0	0	0	0	0	1,500,000
	TOTAL OTHER	0	4,073,300	1,500,000	0	2,250,000	0	0	0	7,823,300
	GRAND TOTAL	2,250,469	4,274,200	2,805,226	2,232,915	11,780,091	505,300	1,241,761	278,400	25,368,362

FY 2011 FUND BALANCE SUMMARY - ALL FUNDS

FUND	FY 2011 EST. BEGINNING FUND BALANCE	FY 2011 BUDGETED REVENUES	FY 2011 BUDGETED EXPEND.	FY 2011 SURPLUS (DEFICIT)	FY 2011 PROJECTED ENDING FUND BALANCE	FUND BALANCE AS A % OF EXPEND.	FUND BALANCE RESERVE POLICY
OPERATING FUNDS:							
GENERAL CORPORATE FUND	13,609,348	30,445,241	31,305,119	(859,878)	12,749,470	40.73%	25%
W/S OPERATING FUND	7,061,106	7,599,796	10,161,015	(2,561,219)	4,499,887	44.29%	25%
GRANT FUND	0	278,400	278,400	0	0	0.00%	N/A
E911 FUND	223,461	392,469	547,238	(154,769)	68,692	12.55%	N/A
DEBT SERVICE FUNDS:							
GENERAL OBLIGATION BONDS	28,800	2,232,165	2,232,915	(750)	28,050	1.26%	N/A
PENSION & TRUST FUNDS:							
POLICE PENSION FUND	30,469,299	2,260,774	2,404,000	(143,226)	30,326,073	N/A	N/A
FIRE PENSION FUND	25,260,736	2,063,155	1,870,200	192,955	25,453,691	N/A	N/A
CAPITAL PROJECTS FUNDS:							
CAPITAL PROJECTS FUND	145,263	2,538,621	2,805,226	(266,605)	(121,342)	-4.33%	N/A
MOTOR FUEL TAX FUND	1,490,276	1,231,022	2,250,469	(1,019,447)	470,829	20.92%	N/A
TAX INCREMENT FINANCING FUNDS:							
CROSSROADS TIF FUND	(129,792)	3,657,244	2,247,740	1,409,504	1,279,712	56.93%	N/A
SOUTH MILWAUKEE TIF FUND	3,049,093	1,475,051	21,658	1,453,393	4,502,486	20789.02%	N/A
TOWN CENTER TIF FUND	276,773	292,570	4,265,701	(3,973,131)	(3,696,358)	-86.65%	N/A
SOUTHEAST TIF FUND	910,410	600,343	335,163	265,180	1,175,590	350.75%	N/A
LAKE COOK/MILWAUKEE TIF FUND	2,632,014	3,973,021	4,909,829	(936,808)	1,695,206	34.53%	N/A
INTERNAL SERVICE FUNDS:							
CAPITAL EQUIPMENT REPL FUND	3,715,964	817,693	505,300	312,393	4,028,357	797.22%	N/A
LIABILITY INSURANCE FUND	1,436,129	1,060,430	1,241,761	(181,331)	1,254,798	101.05%	N/A
TOTALS:	90,178,880	60,917,995	67,381,734		83,715,141		

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

GENERAL FUND (01)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 13,609,348
Revenues	30,262,555	27,997,098	29,750,711	\$28,946,204	30,445,241
Total Available					44,054,589
Expenditures	32,492,998	30,569,817	32,173,730	30,796,012	31,305,119
Ending Balance					\$ 12,749,470

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

MOTOR FUEL TAX FUND (11)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 1,490,276
Revenues	1,094,606	1,051,891	1,075,076	1,166,066	1,231,022
Total Available					2,721,298
Expenditures	700,255	729,086	1,347,500	1,347,500	2,250,469
Ending Balance					\$ 470,829

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

EMERGENCY 911 SYSTEM FUND (15)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 223,461
Revenues	655,322	404,125	491,567	394,567	392,469
Total Available					615,930
Expenditures	439,654	543,819	673,987	550,000	547,238
Ending Balance					\$ 68,692

VILLAGE OF WHEELING

FUND SUMMARY

FISCAL YEAR ENDING 2011

GENERAL OBLIGATION & REVENUE BOND FUNDS (21-29)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 28,800
Revenues	2,084,229	2,518,901	2,233,008	2,233,008	2,232,165
Total Available					2,260,965
Expenditures	2,106,292	2,561,475	2,228,758	2,228,758	2,232,915
Ending Balance					\$ 28,050

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

TOWN CENTER TIF DISTRICT FUND (30)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 276,773
Revenues	1,216,827	1,072,939	1,270,931	6,809,070	292,570
Total Available					569,343
Expenditures	5,870,858	1,501,174	3,732,254	203,811	4,265,701
Ending Balance					(\$ 3,696,358)

VILLAGE OF WHEELING

FUND SUMMARY

FISCAL YEAR ENDING 2011

CROSSROADS TIF DISTRICT FUND (31)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					(\$ 129,792)
Revenues	2,574,829	5,028,835	3,789,513	3,115,082	3,657,244
Total Available					3,527,452
Expenditures	2,921,141	4,784,361	3,760,811	3,412,370	2,247,740
Ending Balance					\$ 1,279,712

VILLAGE OF WHEELING

FUND SUMMARY

FISCAL YEAR ENDING 2011

SOUTH MILWAUKEE TIF DISTRICT FUND (32)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 3,049,093
Revenues	1,562,230	1,645,445	1,767,814	1,662,367	1,475,051
Total Available					4,524,144
Expenditures	46,299	3,578,201	21,011	21,089	21,658
Ending Balance					\$ 4,502,486

VILLAGE OF WHEELING

FUND SUMMARY

FISCAL YEAR ENDING 2011

CAPITAL EQUIPMENT REPLACEMENT FUND (33)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 3,715,964
Revenues	952,051	279,051	772,896	772,896	817,693
Total Available					4,533,657
Expenditures	1,417,251	283,839	428,444	428,444	505,300
Ending Balance					\$ 4,028,357

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

CAPITAL PROJECTS FUND (34)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 145,263
Revenues	23,298,735	13,149,558	3,234,710	3,052,542	2,538,621
Total Available					2,683,884
Expenditures	23,793,934	16,979,227	11,386,673	10,819,673	2,805,226
Ending Balance					(\$ 121,342)

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

SOUTHEAST TIF FUND (37)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 910,410
Revenues	0	1,102,635	963,122	656,085	600,343
Total Available					1,510,753
Expenditures	-54,912	711,392	1,497,067	457,067	335,163
Ending Balance					\$ 1,175,590

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

NORTH MILWAUKEE/LAKE COOK TIF DISTRICT FUND (39)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 2,632,014
Revenues	4,391,576	4,363,500	5,298,634	4,570,233	3,973,021
Total Available					6,605,035
Expenditures	2,096,251	3,682,909	2,609,804	8,939,804	4,909,829
Ending Balance					\$ 1,695,206

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

WATER & SEWER FUND (40)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 7,061,106
Revenues	8,118,545	7,107,837	7,836,188	7,338,568	7,599,796
Total Available					14,660,902
Expenditures	6,134,893	6,445,170	10,421,857	7,118,307	10,161,015
Ending Balance					\$ 4,499,887

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

LIABILITY INSURANCE FUND (51)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 1,436,129
Revenues	1,335,352	1,370,220	1,439,735	1,439,735	1,060,430
Total Available					2,496,559
Expenditures	907,139	940,893	1,144,500	944,500	1,241,761
Ending Balance					\$ 1,254,798

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

GRANT FUND (55)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 0
Revenues	269,048	350,967	267,115	267,115	278,400
Total Available					278,400
Expenditures	269,048	350,967	267,115	267,115	278,400
Ending Balance					\$ 0

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

POLICE PENSION FUND (61)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 30,469,299
Revenues	-2,189,190	5,029,467	1,977,546	1,977,546	2,260,774
Total Available					32,730,073
Expenditures	1,264,295	1,528,097	1,520,940	1,520,940	2,404,000
Ending Balance					\$ 30,326,073

VILLAGE OF WHEELING

FUND SUMMARY FISCAL YEAR ENDING 2011

FIREFIGHTERS' PENSION FUND (62)

DESCRIPTION	ACTUAL 2008	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BOARD APPROVED 2011
Beginning Balance					\$ 25,260,736
Revenues	-1,949,103	3,722,061	1,746,607	1,746,607	2,063,155
Total Available					27,323,891
Expenditures	1,400,565	1,724,303	1,667,865	1,667,865	1,870,200
Ending Balance					\$ 25,453,691

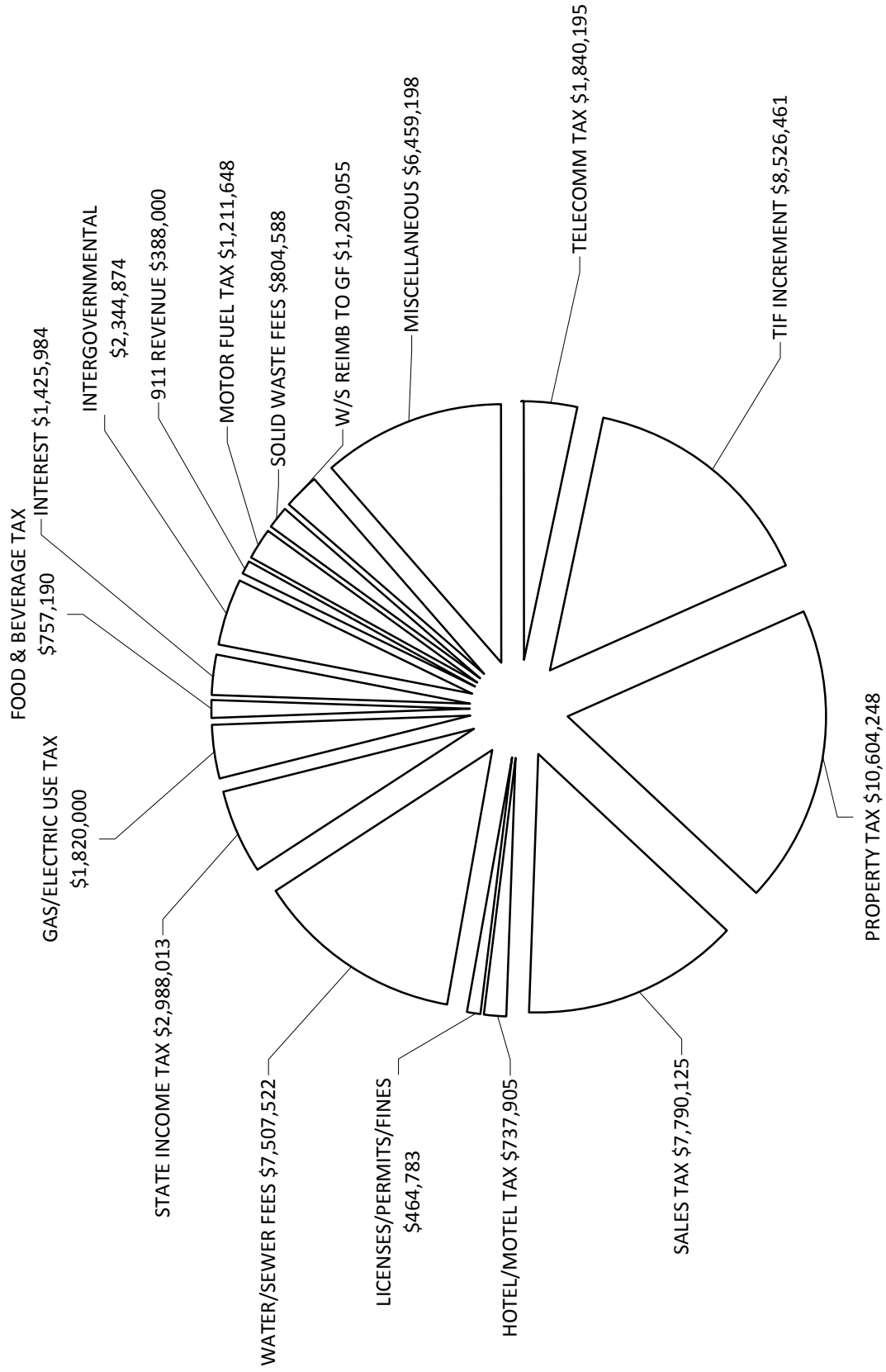
**IMPACT OF MAJOR (>\$250,000) CAPITAL PROJECTS (BY FUND)
ON OPERATING BUDGET**

PROJECT	TOTAL PROJECT COST	FUNDING SOURCE	FY 2011 COST	DESCRIPTION	OPERATING BUDGET IMPACT
FEDERAL RAILROAD ADMINISTRATION QUIET ZONE	430,000	CAPITAL PROJECTS FUND/TOWN CENTER TIF	430,000	Two additional gates could be constructed at the crossings of Wolf/Camp McDonald/Hintz and Dundee Roads, this will eliminate the need of the sounding of railroad engine horns as they approach a street crossing.	Ongoing maintenance (Replacing knockdowns or deteriorated signs) at a cost of approximately \$100 per year.
STREET IMPROVEMENT PROGRAM	5,013,500	MOTOR FUEL TAX FUND	1,213,500	Resurfacing or reconstruction of existing streets in accordance with the 5-year pavement management program.	Timely planned, resurfacing and reconstruction of roadways will help preserve our roadways and minimize annual maintenance costs (Est. \$50,000 annual savings).
STREET MAINTENANCE PROGRAM	404,500	MOTOR FUEL TAX FUND	1,366,500	Grinding and patching with asphalt of pot holes and failing sections of roads, along with crack sealing to prolong the life the roadways.	We estimate a approximately \$12,000 per year in savings because the Street Maintenance Program provides a avenue to prolong the life of a street and thus reduce the number of streets requiring a full replacement.
WATER MAIN REPLACEMENT PROGRAM	2,814,900	WATER R & R FUND	1,417,100	Replacement of existing thin wall cast iron mains within various older subdivisions and developments throughout the Village in accordance with the July 1999 Water Main Priority Replacement Program.	We estimate approximately \$4,000 per year in savings because of the reduction in water main breaks due to the replacement of the old thin walled cast iron water main with the new ductile iron water main.
ELEVATED TANK RE-COATING & REPAIR PROGRAM	3,310,000	WATER R & R FUND	1,123,000	The structural integrity of these facilities helps to preserve and maintain water quality, and therefore requires continual monitoring and maintenance at the highest possible standard.	Ongoing maintenance (e.g. repairs to and recoating of the elevated water tanks and standpipes throughout the Village) at an Est. cost of \$300,000 annually.
WATER METER IMPROVEMENT PROGRAM	2,100,000	WATER R & R FUND	700,000	Acquisition of a fixed network automatic water meter reading system	We estimate approximately \$75,000 per year in savings because of the elimination of mobile drive by meter reading expenses
REPLACEMENT OF HAWTHORNE SCHOOL BRIDGE	390,500	TOWN CENTER TIF/SEWER CAPITAL/LIBRARY DISTRICT/GRANT	390,500	Design and construction costs to replace Hawthorne School Bridge.	Village's estimated cost of demolish Hawthorne School bridge and stabilize the stream banks \$60,000.
DUNDEE ROAD/NEW SIGNALIZATION INTERSECTION	3,263,443	TOWN CENTER TIF	3,263,443	Final design, Plan and Specification preparation, right-of-way, easement and property acquisition; permitting; and construction of the proposed Dundee Road/new Road Signalized Intersection and the new north and south spur roads to serve the Post Office and future development on the north and the new Village Hall and Wheeling Park District campus on the south.	Ongoing maintenance for the new signal and street lights along IDOT's Dundee Road for the new Village Hall/Municipal Campus (Est. \$5,000 annual maintenance cost).

**IMPACT OF MAJOR (>\$250,000) CAPITAL PROJECTS (BY FUND)
ON OPERATING BUDGET**

PROJECT	TOTAL PROJECT COST	FUNDING SOURCE	FY 2011 COST	DESCRIPTION	OPERATING BUDGET IMPACT
DUNDEE RD BRIDGE REPLACEMENT OVER WHEELING DRAINAGE DITCH (BUFFALO CREEK)	440,000	TOWN CENTER TIF	440,000	Replacement of existing thin wall cast iron water mains within the Village's water distribution system is prudent when these facilities are encountered within the limits of a bridge replacement and major street widening and reconstruction project.	We estimate approximately \$3,000 per year in savings because of the reduction in water main breaks due to the replacement of the old thin walled cast iron water main with the new ductile iron water main.
WOLF ROAD - ELECTRICAL SERVICE RECONNECTION	300,000	CAPITAL PROJECTS FUND	300,000	All individual electric services users will be converted from overhead to underground after burial of electric facilities on Wolf Road between Hintz Road and Milwaukee Avenue.	Once completed, there will be no future operating budget impact.
NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	321,680	NORTH TIF	319,680	Construction of the new public sidewalks along the south right-of-way of Lake-Cook Road from Northgate Parkway to Milwaukee Avenue	Ongoing maintenance for new public sidewalks (Est. \$1000 annual maintenance cost).

FY 2011 REVENUES BY SOURCE ALL FUNDS



REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2009 ACTUAL	FY 2010 BUDGET	2010 YTD ACTUAL	FY 2011 APPROVED	FY 2011 PROPOSED MINUS FY 2010 BUDGET
01	GENERAL FUND	4111	PROPERTY TAX-CURRENT YEAR	5,426,223	6,271,461	6,206,514	7,779,604	1,508,143
		4113	PROPERTY TAXES-POLICE PEN	868,101	1,256,481	1,255,177	1,235,774	-20,707
		4114	PROPERTY TAXES - FIRE PEN	750,324	1,100,795	1,095,099	1,138,155	37,360
		4131	HOME RULE SALES TAX	3,316,177	3,302,000	2,472,648	3,192,175	-109,825
		4132	STATE SALES TAX	4,625,774	4,615,000	3,408,655	4,597,950	-17,050
		4133	AUTO RENTAL TAX	15,692	18,462	11,736	12,268	-6,194
		4136	HOTEL/MOTEL TAX	594,972	716,400	756,112	737,905	21,505
		4138	FOOD AND BEVERAGES TAX	753,117	797,500	687,287	757,190	-40,310
		4141	TELECOMMUNICATIONS TAX	1,946,167	2,020,000	1,361,104	1,840,195	-179,805
		4210	BUSINESS LICENSES	71,566	73,185	69,100	69,020	-4,165
		4211	LIQUOR LICENSES	98,800	101,720	123,883	115,000	13,280
		4212	COIN-OPERATED LICENSES	10,238	10,219	9,865	10,373	154
		4213	DELIVERY LICENSES	2,205	2,206	1,616	2,239	33
		4214	ANIMAL LICENSES	1,219	1,224	934	1,242	18
		4215	RESIDENTIAL RENTAL LIC	34,890	38,265	30,555	38,839	574
		4217	DETECTION/ALARM PERMITS	3,229	3,264	4,135	3,313	49
		4218	SUPPRESSION/SPRINKLERS	5,929	6,222	16,074	8,628	2,406
		4219	PATIO/SIDEWALK PERMITS	3,761	4,998	3,372	1,827	-3,171
		4220	BUILDING PERMITS	178,481	144,636	155,149	121,800	-22,836
		4221	SIGN PERMITS	10,351	8,780	14,100	12,180	3,400
		4223	ELECT INSPECTION	59,850	51,454	48,214	39,484	-11,970
		4224	PLUMBING INSPECTIONS	34,678	31,640	20,703	18,270	-13,370
		4227	DRIVEWAY PERMITS	4,949	6,202	4,181	4,568	-1,634
		4228	ALARM SYSTEM PERMITS	12,799	17,738	12,809	18,004	266
		4310	FEDERAL GRANTS	19,725	0	103,837	231,254	231,254
		4316	FEMA	0	0	0	0	0
		4352	INCOME TAXES	3,133,711	3,177,000	3,034,361	2,988,013	-188,987
		4353	LOCAL USE TAX	467,175	510,100	353,820	433,744	-76,356
		4355	POLICE TRAINING REIMBURSE	67	0	0	0	0
		4356	FIRE TRAINING REIMBURSE	634	0	294	0	0
		4359	PULL TABS & JAR GAMES TAX	1,125	0	1,098	0	0
		4360	PERS PROP REPLACEMENT TAX	175,357	193,400	189,075	146,160	-47,240
		4370	STATE OF ILLINOIS GRANTS	2,220	0	0	0	0
		4381	TOWNSHIP PROPERTY TAX	80,128	75,381	78,469	76,511	1,130
		4382	TWNSHP PERS PROP REPLACE	11,832	6,755	1,042	6,857	102
		4387	TIF SURPLUS DISTRIBUTION	187,638	191,391	301,106	194,262	2,871
		4409	AMBULANCE FEES	450,140	497,556	446,321	464,870	-32,686
		4410	FLOOD PLAIN DETERM FEES	114	116	85	118	2
		4412	PLANNING HEARING FEES	5,090	3,876	4,266	3,934	58
		4413	SUBDIVISION PRE-FILE FEES	0	750	0	761	11
		4414	PLAN REVIEW FEES	29,077	22,170	21,863	22,502	332
		4415	DUPLICATING SERVICES	6,142	6,018	5,613	6,108	90
		4416	MAPS AND CODEBOOKS	29	102	0	104	2

REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2009 ACTUAL	FY 2010 BUDGET	2010 YTD ACTUAL	FY 2011 APPROVED	FY 2011 PROPOSED MINUS FY 2010 BUDGET
01	GENERAL FUND	4417	WATER & SEWER REIMBURSE	1,122,000	1,191,187	1,191,187	1,209,055	17,868
		4418	ROAD & BRIDGE REIMBURSE	0	0	227,412	0	0
		4419	IND REV BOND & 6-B FEES	600	1,200	0	1,218	18
		4421	POLICE LIASON REIMBURSE	125,016	127,516	134,350	129,429	1,913
		4422	FINGER PRINTING FEE	3,126	0	0	0	0
		4423	IMPOUNDING FEES	360	347	375	352	5
		4426	FALSE ALARM FEES	9,860	12,123	7,290	12,305	182
		4427	CPR FEES	726	1,800	970	1,827	27
		4428	EROSION CONTROL FEES	0	0	23	0	0
		4429	ENGINEERING INSPECTION	72,665	79,214	117,481	80,402	1,188
		4431	SOLID WASTE SERVICE CHRGE	563,982	574,287	607,731	567,588	-6,699
		4432	SWANCC FEES	237,148	245,261	237,151	237,000	-8,261
		4433	HOST COMMUNITY FEE	56,340	102,000	56,340	103,530	1,530
		4460	SENIOR MEMBERSHIP FEES	3,839	3,264	6,160	3,300	36
		4470	PAVILION PROGRAM FEES	18,503	16,595	15,367	16,342	-253
		4481	ENGINEERING BLUE PRINTS	81	0	0	0	0
		4491	MONTHLY PERMIT FEES	28,070	28,088	26,708	25,900	-2,188
		4492	PARKING DEBIT CARD	-537	0	70	0	0
		4493	DAILY PARKING FEES	35,050	32,650	43,436	42,600	9,950
		4499	PARKING PERMIT HANGER	0	0	0	0	0
		4511	COURT FINES	229,402	221,487	126,348	175,697	-45,790
		4512	LOCAL ORDINANCE FINES	87,455	95,661	69,775	71,355	-24,306
		4513	TRAFFIC JUDGMENTS	1,300	0	500	0	0
		4514	DUI FINES	19,163	17,952	12,190	19,848	1,896
		4515	ADMINISTRATIVE CITATION	1,970	2,448	3,963	4,496	2,048
		4516	ADMINISTRATIVE TOW FEE	308,500	356,000	224,075	209,000	-147,000
		4517	HOUSING FINES	0	0	0	0	0
		4518	RED LIGHT VIOLATORS	395,679	300,000	324,265	345,000	45,000
		4519	COURT SUPERVISION FEES	24,964	22,695	16,381	30,450	7,755
		4610	INTEREST REVENUE	215,514	281,547	150,481	126,343	-155,204
		4620	GAIN(LOSS) SALE INVESTMTS	-17,769	0	-6,429	0	0
		4630	UNREALIZED GAIN (LOSS)	145,954	0	35,986	0	0
		4653	DONATIONS	100	100	540	100	0
		4655	FOURTH OF JULY DONATIONS	5,473	5,500	1	0	-5,500
		4658	SIDEWAK/TREE DONATIONS	0	0	0	0	0
		4660	RENTAL INCOME	6,200	6,200	6,206	6,293	93
		4662	RENTAL INCOME T-MOBILE	27,528	30,000	24,766	37,091	7,091
		4701	CABLE TV FRANCHISE FEES	306,686	318,987	306,858	302,470	-16,517
		4703	ALARM SVC FRANCHISE FEES	38,964	39,617	29,246	39,484	-133
		4704	WASTE MGMT FRANCHISE FEE	82,358	84,005	82,447	83,684	-321
		4705	AT&T FRANCHISE FEE	81,472	69,597	117,983	108,605	39,008
		4710	FOREIGN FIRE INSURE TAX	50,227	48,328	52,888	49,053	725
		4720	SALE OF FIXED ASSETS	29,070	40,000	31,335	14,718	-25,282

REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2009 ACTUAL	FY 2010 BUDGET	2010 YTD ACTUAL	FY 2011 APPROVED	FY 2011 PROPOSED MINUS FY 2010 BUDGET
01	GENERAL FUND	4722	BIKE PATH REVENUES	0	0	0	0	0
		4730	RECYCLING PROGRAM REVENUE	8,300	5,100	10,646	4,695	-405
		4752	BEACON LIGHT BULB	0	0	0	0	0
		4765	IPBC TERM RESERVE REVENUE	89,817	0	92,190	0	0
		4780	LEGAL SETTLEMENT	30,500	0	-16,667	0	0
		4790	OTHER MISC. REVENUE	151,764	100,000	50,184	54,810	-45,190
				27,997,117	29,745,223		30,445,241	700,018
11	MFT	4354	MOTOR FUEL TAX	1,014,315	1,050,000	1,062,692	960,500	-89,500
		4362	MFT-HIGH GROWTH CITIES	0	0	13,451	0	0
		4610	INTEREST REVENUE	25,753	21,406	26,014	19,374	-2,032
		4620	GAIN(LOSS) SALE INVESTMTS	-522	0	-203	0	0
		4630	UNREALIZED GAIN (LOSS)	12,345	0	15,637	0	0
		4790	OTHER MISC. REVENUE	0	0	0	251,148	251,148
				1,051,891	1,071,406		1,231,022	159,616
15	EMERGENCY TELEPHC	4420	911 WIRELESS EMERG SURCH	230,145	300,000	156,717	238,000	-62,000
		4424	911 EMERGENCY SURCHARGES	167,435	185,000	135,187	150,000	-35,000
		4610	INTEREST REVENUE	6,922	6,567	3,802	4,469	-2,098
		4620	GAIN(LOSS) SALE INVESTMTS	-303	0	-362	0	0
		4630	UNREALIZED GAIN (LOSS)	-74	0	2,962	0	0
				404,125	491,567		392,469	-99,098
21	2007 GEN OBLIG BOND	4111	PROPERTY TAX-CURRENT YEAR	396,906	392,000	395,524	0	-392,000
		4610	INTEREST REVENUE	214	1,000	88	0	-1,000
		4834	TRANSFER FROM CAP PROJ FD	0	0	0	392,000	392,000
		4839	TRANS FROM NORTH TIF	0	0	0	0	0
				397,120	393,000		392,000	-1,000
22	2008 GEN OBLIG BOND	4111	PROPERTY TAX-CURRENT YEAR	692,460	84,550	85,917	0	-84,550
		4610	INTEREST REVENUE	360	1,000	408	0	-1,000
		4830	TRANS FROM TOWN CENTR TIF	0	0	0	0	0
		4834	TRANSFER FROM CAP PROJ FD	181,860	500,000	500,000	584,550	84,550
		4840	TRANS FROM WATER/SEWER	0	281,450	281,450	281,450	0
				874,680	867,000		866,000	-1,000
23	2009 GEN OBLIG BOND	4111	PROPERTY TAX-CURRENT YEAR	347,051	392,000	395,476	0	-392,000
		4610	INTEREST REVENUE	63	1,000	63	0	-1,000
		4834	TRANSFER FROM CAP PROJ FD	0	0	0	392,000	392,000

REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2009 ACTUAL	FY 2010 BUDGET	2010 YTD ACTUAL	FY 2011 APPROVED	FY 2011 PROPOSED MINUS FY 2010 BUDGET
				347,114	393,000		392,000	-1,000
26	1999 GEN OBLIG BOND	4111	PROPERTY TAX-CURRENT YEAR	315,038	0	0	0	0
		4610	INTEREST REVENUE	110	0	0	0	0
				315,148	0		0	0
27	2001 GEN OBLIG BOND	4111	PROPERTY TAX-CURRENT YEAR	391,185	386,908	390,386	386,465	-443
		4610	INTEREST REVENUE	112	1,000	153	0	-1,000
				391,297	387,908		386,465	-1,443
28	2003 GEN REFUNDING	4111	PROPERTY TAX-CURRENT YEAR	193,366	191,100	193,133	64,250	-126,850
		4610	INTEREST REVENUE	175	1,000	152	0	-1,000
		4831	TRANS FROM TIF IMPLEMENT	0	0	0	0	0
		4834	TRANSFER FROM CAP PROJ FD	0	0	0	131,450	131,450
				193,541	192,100		195,700	3,600
30	TOWN CENTER TIF FUN	4111	PROPERTY TAX-CURRENT YEAR	1,044,529	1,204,908	525,677	288,476	-916,432
		4310	FEDERAL GRANTS	27,538	0	9,431	0	0
		4370	STATE OF ILLINOIS GRANTS	0	0	0	0	0
		4610	INTEREST REVENUE	871	0	460	4,094	4,094
		4620	GAIN(LOSS) SALE INVESTMTS	0	0	0	0	0
		4790	OTHER MISC. REVENUE	0	0	0	0	0
		4831	TRANS FROM TIF IMPLEMENT	0	0	6,330,000	0	0
		4900	BOND PROCEEDS	0	0	0	0	0
				1,072,939	1,204,908		292,570	-912,338
31	CROSSROADS TIF FUN	4111	PROPERTY TAX-CURRENT YEAR	2,517,970	2,690,870	2,509,693	2,706,044	15,174
		4370	STATE OF ILLINOIS GRANTS	0	0	0	0	0
		4610	INTEREST REVENUE	1,532	0	22,262	0	0
		4630	UNREALIZED GAIN (LOSS)	0	0	31,423	0	0
		4660	RENTAL INCOME	9,333	0	28,000	1,200	1,200
		4790	OTHER MISC. REVENUE	0	950,000	0	950,000	0
		4832	TRANS FROM SOUTH TIF	2,500,000	0	0	0	0
		4839	TRANS FROM NORTH TIF	0	0	6,330,000	0	0
		4900	BOND PROCEEDS	0	0	0	0	0
				5,028,835	3,640,870		3,657,244	16,374
32	SOUTH MILW TIF FUND	4111	PROPERTY TAX-CURRENT YEAR	1,631,387	1,653,769	1,514,980	1,429,314	-224,455
		4610	INTEREST REVENUE	12,735	60,189	16,922	45,736	-14,453
		4620	GAIN(LOSS) SALE INVESTMTS	-1,107	0	0	0	0

REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2009 ACTUAL	FY 2010 BUDGET	2010 YTD ACTUAL	FY 2011 APPROVED	FY 2011 PROPOSED MINUS FY 2010 BUDGET
32	SOUTH MILW TIF FUND	4630	UNREALIZED GAIN (LOSS)	2,430	0	17,401	0	0
				1,645,444	1,713,958		1,475,050	-238,908
33	CAPITAL EQPT REPL F	4610	INTEREST REVENUE	83,123	67,183	73,323	60,000	-7,183
		4620	GAIN(LOSS) SALE INVESTMTS	-11,795	0	6,846	0	0
		4630	UNREALIZED GAIN (LOSS)	32,983	0	43,969	0	0
		4801	TRANSFER FROM GEN FUND	0	426,064	426,064	508,377	82,313
		4815	TRANSFER FROM 911 EMERG	167,959	147,181	147,181	66,014	-81,167
		4840	TRANS FROM WATER/SEWER	6,780	132,468	132,468	183,302	50,834
				279,051	772,896		817,693	44,797
34	CAPITAL PROJECTS FL	4137	GAS/ELECTRICITY USE TAX	1,817,503	2,000,000	1,863,505	1,820,000	-180,000
		4310	FEDERAL GRANTS	1,114,040	0	0	0	0
		4313	BIKE PATH GRANT	0	0	0	0	0
		4370	STATE OF ILLINOIS GRANTS	30,877	1,037,684	0	0	-1,037,684
		4378	DNR GRANT	0	0	0	0	0
		4610	INTEREST REVENUE	188,746	97,026	36,781	1,888	-95,138
		4611	INTEREST REV - 2004A GOB	0	0	0	0	0
		4620	GAIN(LOSS) SALE INVESTMTS	-13,560	0	-4,271	0	0
		4630	UNREALIZED GAIN (LOSS)	8,389	0	19,544	0	0
		4660	RENTAL INCOME	0	0	477,832	716,732	716,732
		4790	OTHER MISC. REVENUE	3,563	100,000	0	0	-100,000
		4801	TRANSFER FROM GEN FUND	0	0	0	0	0
		4900	BOND PROCEEDS	10,000,000	0	0	0	0
				13,149,559	3,234,710		2,538,620	-696,090
37	SOUTHEAST TIF DISTR	4111	PROPERTY TAX-CURRENT YEAR	1,102,549	900,170	897,672	586,687	-313,483
		4610	INTEREST REVENUE	86	13,627	8,133	13,656	29
		4630	UNREALIZED GAIN (LOSS)	0	0	9,889	0	0
		4790	OTHER MISC. REVENUE	0	0	0	0	0
		4900	BOND PROCEEDS	0	0	0	0	0
				1,102,635	913,797		600,343	-313,454
39	LAKE COOK/MILW TIF F	4111	PROPERTY TAX-CURRENT YEAR	3,921,607	4,644,433	3,254,782	3,515,941	-1,128,492
		4370	STATE OF ILLINOIS GRANTS	0	0	0	0	0
		4610	INTEREST REVENUE	18,547	99,416	6,099	39,480	-59,936
		4620	GAIN(LOSS) SALE INVESTMTS	0	0	40,261	0	0
		4630	UNREALIZED GAIN (LOSS)	3,146	0	0	0	0
		4777	REMEDIATION COST REIMBURS	0	0	0	0	0
		4790	OTHER MISC. REVENUE	5,000	0	2,500	0	0
		4801	TRANSFER FROM GEN FUND	415,200	416,600	416,600	417,600	1,000

REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2009 ACTUAL	FY 2010 BUDGET	2010 YTD ACTUAL	FY 2011 APPROVED	FY 2011 PROPOSED MINUS FY 2010 BUDGET
39	LAKE COOK/MILW TIF F	4831	TRANS FROM TIF IMPLEMENT	0	0	0	0	0
				4,363,500	5,160,449		3,973,021	-1,187,428
40	WATER AND SEWER FL	4441	WATER	5,461,758	6,006,000	5,960,949	5,820,150	-185,850
		4442	WATER-CONSTRUCTION	3,218	3,500	2,193	1,326	-2,174
		4443	WATER-CONNECTIONS	53,081	50,000	20,543	19,000	-31,000
		4444	TURN-ON FEES	9,576	7,000	1,754	7,140	140
		4445	WATER METER SALES	11,523	10,000	5,920	10,000	0
		4446	WATER-PENALTIES	78,949	83,600	73,247	63,745	-19,855
		4451	SEWER	1,306,306	1,495,000	1,408,649	1,446,000	-49,000
		4452	SEWER-CONNECTIONS	54,294	55,000	58,858	30,000	-25,000
		4453	SEWER-PENALTIES	19,837	16,720	18,621	17,472	752
		4610	INTEREST REVENUE	52,340	89,368	29,166	91,794	2,426
		4620	GAIN(LOSS) SALE INVESTMTS	-10,611	0	79,090	0	0
		4630	UNREALIZED GAIN (LOSS)	72,798	0	6,210	0	0
		4765	IPBC TERM RESERVE REVENUE	11,845	0	8,144	0	0
		4790	OTHER MISC. REVENUE	57,077	20,000	21,801	20,000	0
		4799	INVEST IN JOINT VENTURE	-91,664	0	6,990	0	0
				7,090,325	7,836,188		7,526,627	-309,561
51	LIABILITY INSURANCE	4610	INTEREST REVENUE	22,450	26,330	20,355	18,670	-7,660
		4620	GAIN(LOSS) SALE INVESTMTS	-272	0	-6,612	0	0
		4630	UNREALIZED GAIN (LOSS)	1,495	0	10,698	0	0
		4790	OTHER MISC. REVENUE	438	0	170,872	0	0
		4801	TRANSFER FROM GEN FUND	1,191,310	1,250,863	1,250,863	898,958	-351,905
		4840	TRANS FROM WATER/SEWER	154,800	162,541	162,541	142,802	-19,739
				1,370,220	1,439,734		1,060,430	-379,304
55	GRANT FUND	4310	FEDERAL GRANTS	276,955	222,015	550,510	235,500	13,485
		4370	STATE OF ILLINOIS GRANTS	30,633	4,500	5,364	3,200	-1,300
		4801	TRANSFER FROM GEN FUND	43,380	40,600	92,795	39,700	-900
				350,967	267,115		278,400	11,285
61	POLICE PENSION FUND	4111	PROPERTY TAX-CURRENT YEAR	868,101	1,256,481	1,255,177	1,235,774	-20,707
		4610	INTEREST REVENUE	862,676	250,000	868,143	500,000	250,000
		4620	GAIN(LOSS) SALE INVESTMTS	67,012	0	32,166	0	0
		4630	UNREALIZED GAIN (LOSS)	2,713,885	0	2,532,412	0	0
		4651	POLICE PENS EMP CONTRIBS	517,793	471,065	572,699	525,000	53,935
		4790	OTHER MISC. REVENUE	0	0	0	0	0
				5,029,468	1,977,546		2,260,774	283,228

REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2009 ACTUAL	FY 2010 BUDGET	2010 YTD ACTUAL	FY 2011 APPROVED	FY 2011 PROPOSED MINUS FY 2010 BUDGET
62	FIRE PENSION FUND	4111	PROPERTY TAX-CURRENT YEAR	750,324	1,100,795	1,095,099	1,138,155	37,360
		4610	INTEREST REVENUE	489,228	250,000	754,126	500,000	250,000
		4620	GAIN(LOSS) SALE INVESTMTS	1,788,031	0	37,960	0	0
		4630	UNREALIZED GAIN (LOSS)	299,123	0	2,239,766	0	0
		4652	FIRE PENSION EMP CONTRIBS	395,357	395,812	394,064	425,000	29,188
		4653	DONATIONS	0	0	0	0	0
				3,722,061	1,746,607	2,063,155	316,548	
				76,177,039	63,449,982	60,844,824		

MAJOR REVENUE SOURCES BY FUND

The principal revenue sources for fiscal year 2011 are ad valorem taxes on real property located within the Village, the Village's portion of the State sales tax on retail sales as well as the home rule sales tax, the sale of water and sewer use fees associated with those sales, the Village's share of State Income tax, and other significant sources. This section describes the major revenue sources for each fund and includes a discussion of the trends and significant events, if any, affecting these sources. All figures are based on the inclusion of interfund transfers.

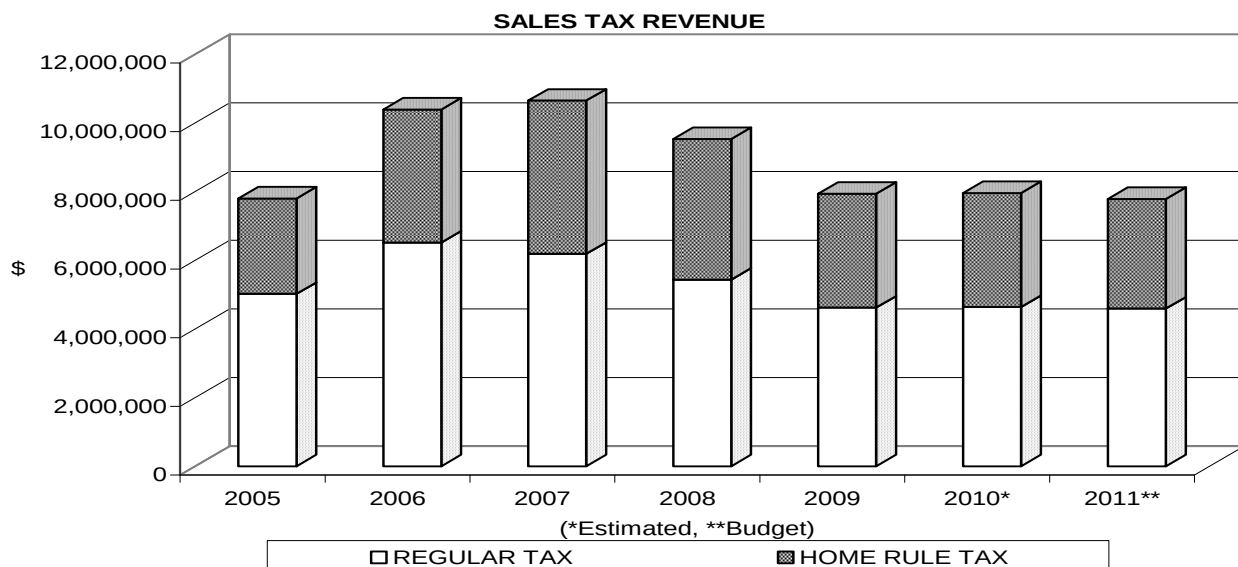
GENERAL FUND

The General Fund accounts for most of the operating functions of the Village and has the most diverse sources of revenue. The primary sources of revenue are property tax, sales tax, income tax, and telecommunications tax.

PROPERTY TAXES - \$7,779,604 (25.55%). In December 2010, the Village Board approved a 5.25% increase to the Village's property tax levy resulting in \$1,508,143 in new revenue to the Fund. The significant increase is due to the reallocation of Capital Projects Fund money to pay for debt service expenses, which, in turn, allows the Village to increase the General Fund or "corporate" levy for deficit reduction purposes. In recent years, increases in the total levy have been necessary to pay for the Village's required contribution to the Police, Fire and Illinois Municipal Retirement Fund (IMRF) pension funds. The pension funds incurred significant losses in asset value in 2008 as a result of the decline in the stock market, and, as a result, the employer contribution to these funds has increased substantially since then. In addition, increases in the cost of salaries and health insurance benefits have created the need for a property tax increase next year despite the Village's efforts to reduce expenditures in all departments.

SALES TAX - \$7,790,125 (25.59%). More than any other source of revenue, sales tax receipts have been negatively impacted by the global financial crisis. In fact, 2011 estimated receipts are expected to fall short of 2007 receipts - the year the Village received the most sales tax revenue in its history – by more than \$2.864 million. This is the primary reason we have been experienced deficit budgets the last 3 years and why we expect another General Fund deficit of \$859,878 in 2011.

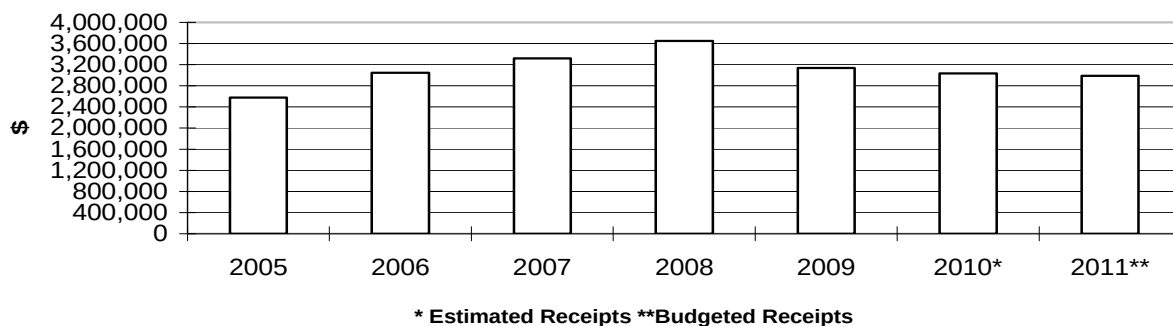
Included in the 2011 budget is a 2.18% decrease (-\$173,875) in sales tax receipts over our 2010 estimate. The decrease reflects the loss of another major restaurant in Wheeling and our conservative view of the impact the economic recovery will have on sales tax receipts. Since this is such a volatile source of revenue, we will continue to monitor our receipts on a monthly basis and recommend changes to the budget if our projections prove too optimistic.



STATE INCOME TAX - \$2,988,013 (9.81%). The Village receives a portion of the State's 5.0% personal income tax on individuals and 7.0% tax on corporations. The total amount distributed to local governments is determined on a per capita basis and is dependent on the overall condition of the state's economy. We expect state income tax revenue to decrease by nearly \$46,000 (1.5%) compared to FY 2010 estimated receipts. Our projections are based on historical receipts and our expectation that it will take several months for the economic recovery to impact income tax receipts in a positive way. As with sales tax, our share of State income tax is significantly impacted by changes in the economy and therefore, we monitor it carefully throughout the year.

In 2006, the Village conducted a special census in some areas that have experienced significant growth since the 2000 census. As a result of this process, the Village's population increased by 4,059 special people, which will lead to \$314,573 in additional revenue next year. The U.S. Census Bureau conducted the nationwide census in 2010 and the Village anticipates that its population will increase slightly resulting in additional income tax revenue in future years. The municipal share of State income tax is controlled by the state legislature and is subject to change at any time.

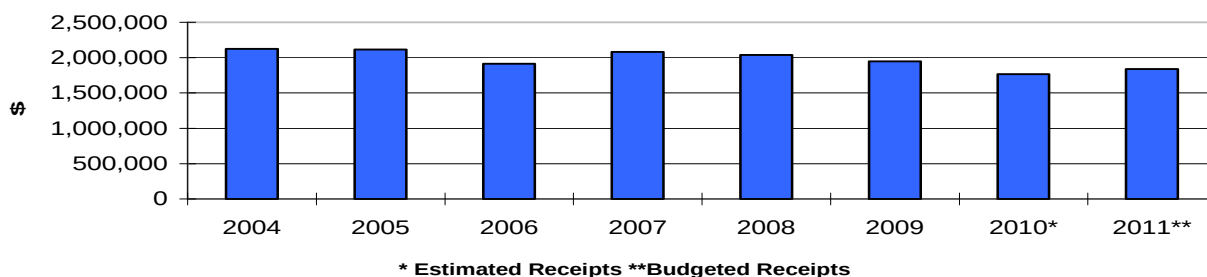
STATE INCOME TAX REVENUE



SIMPLIFIED MUNICIPAL TELECOMMUNICATIONS TAX - \$1,840,195 (6.04%). The Village levies a 6% tax on all telecommunications activity. Telecommunications includes messages or information transmitted through use of local, toll, and wide area telephone service, private line services, channel services, telegraph services, teletypewriter, computer exchange services, cellular mobile telecommunications service, specialized mobile radio, stationary two-way radio, paging service, or any other form of mobile and portable one-way or two-way communications, or any other transmission of messages or information by electronic or similar means, between or among points by wire, cable, fiber optics, laser, microwave, radio, satellite, or similar facilities.

In January 2003, the State Department of Revenue began collecting this tax on behalf of all municipalities and now remits payments monthly. In recent years, telecommunications tax receipts have declined because many cellular phone providers offer free long distance services and due to competition in the industry. Additionally, a new law which went into effect in January 2007 exempted DSL service from the tax. As the chart shows, telecom revenue has been relatively flat for the last 5 years and the Village expects no significant change in 2011.

GENERAL FUND TELECOMMUNICATIONS TAX REVENUE



WATER & SEWER FUND REIMBURSEMENT - \$1,209,055 (3.97%). This source of revenue represents the Water & Sewer Operating Fund's share of overhead and salary costs borne by the General Fund. This annual transfer is based on a formula that takes into account a number of services benefiting the W&S Fund including salaries of administrative personnel, building maintenance costs, etc.

SOLID WASTE SYSTEM REVENUE- \$804,588 (2.64%). The Village contracts with a private firm to pick up waste and deliver it to the Solid Waste Agency of Northern Cook County (SWANCC) transfer station. The contractor bills the residents directly for the Village and collects its hauling fee and a tipping fee for the Village. The Village is responsible for the payment of the tipping fees to SWANCC and this revenue represents these fees (\$4.48 per single family and multi-family housing unit per month), which are passed through the Village. In addition, the Village collects a fixed cost fee of \$1.35 per month on all residential units (approximately 14,000) via the water billing system to partially offset the SWANCC debt service or fixed cost facility fees. The fees collected have offset the payments to SWANCC and no increase in the near future is foreseen.

FOOD & BEVERAGE TAX - \$757,190 (2.49%) - On August 15, 2005, the Village established a 1% Restaurant and Other Places for Eating Tax. The tax applies to the sale of "prepared food", which is defined as food or liquid, including alcoholic beverages that are prepared for immediate consumption at Restaurants and Other Places for Eating. Places for Eating is defined as a place where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not. Carry-out only restaurants are exempt from the tax.

Our 2011 budget includes an decrease of \$2,656 (-.35%) compared to 2010 estimated receipts which reflects our expectation that this source of revenue will be slow to recover from the economic downturn. It also reflects the loss of one major restaurant in Wheeling that closed in 2010.

INTERGOVERNMENTAL REVENUE - \$894,526 (2.94%). The two major sources of intergovernmental revenue are the Personal Property Replacement Tax (PPRT) and Local Use Tax remitted by the State of Illinois. PPRT is a tax imposed by the General Assembly to replace revenue lost by units of local government as a result of the abolition of ad valorem personal property taxes several years ago. Local Use Tax is a tax imposed on the privilege of using, in Illinois, any item of tangible personal property (e.g. vehicles, boats, aircraft) that is purchased outside the State at retail and then registered in Illinois or is sold by a retailer outside of Illinois and then shipped to Illinois residents and businesses (e.g. office supplies, clothing, etc). The tax is collected by the State of Illinois and with a few exceptions, is remitted to each municipality based on population. FY 2010 revenue estimates are based on projections provided by the Illinois Municipal League and the State of Illinois Department of Revenue. This category also includes revenue received from the Township Property Tax and Personal Property Replacement Tax.

HOTEL/MOTEL OPERATORS OCCUPATION TAX - \$737,905 (2.42%). The Village implemented a 5% hotel operator's occupation tax on April 22, 2002 and increased the rate to 6% on December 21, 2009. The tax is imposed upon the use and privilege of renting, leasing or letting of rooms in a motel or hotel in the Village at a rate of 6% of the gross rental receipts from such rental, leasing or letting. The ultimate incidence of and liability for payment of said tax is borne by the user, lessee or tenant of the room(s). Prior to 2007, the tax was collected from three hotels/motels in Wheeling and produced about \$50,000 each year in revenue; however, a 411-room Westin hotel opened in October 2006 and as a result, receipts have increased to over \$700,000 each year.

LICENSES, PERMITS INSPECTION FEES AND FINES - \$464,783 (1.53%). This revenue source includes building permits, business licenses and liquor license fees. It also includes revenue from court fines and traffic judgments. Revenue from these sources is fairly consistent from year to year. In late 2005, the Village Board approved an ordinance that automatically increases these fees by the change in the Consumer Price Index (C.P.I.) each year. The ordinance helps ensure that Village fees keep pace with inflation and cover the costs of providing these services.

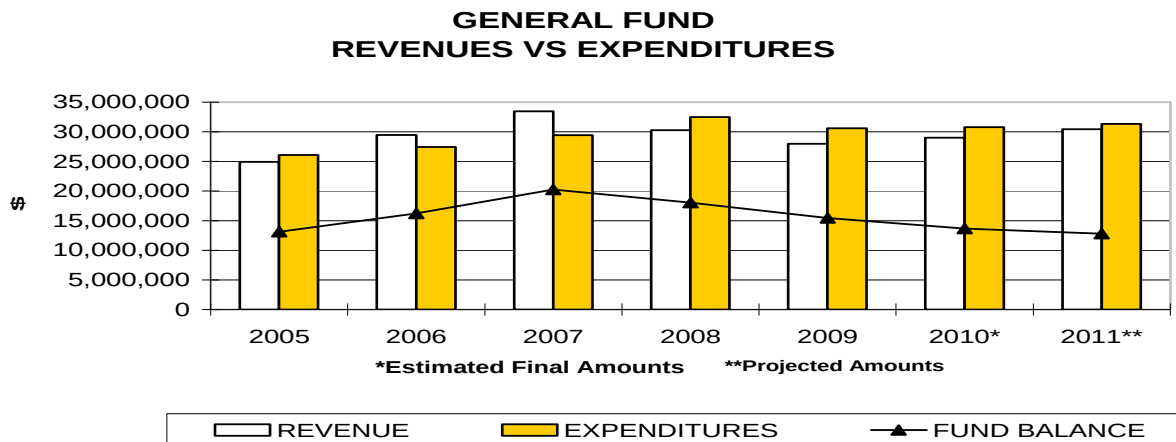
INVESTMENT INCOME - \$126,343 (.42%). The Village Treasurer is directed by State statute to invest idle funds in order to offset revenue requirements. The treasurer invests in short-term (i.e. maturities up to 5 years) federally insured certificates of deposit, US government agencies, and the Illinois Metropolitan Investment Fund (IMET). IMET is a one to three year fixed income bond fund which tends to produce better returns than other investments when interest rates are falling. This revenue is dependent on short-term interest rates and investable funds. Revenue for 2011 is lower than in prior years due to a declining General Fund fund balance and low interest rates.

OTHER - \$3,235,466 (10.62%). The majority of revenue in this category comes from one source: the Police and Fire Pension Funds' share of the property tax levy (\$2,373,929). "Other" also includes cable television and other utility franchise fees, state intergovernmental transfers, commuter station revenue, ambulance fees, senior citizens center revenue, and miscellaneous charges.

The Village's contribution to the Police Pension Fund is decreasing from \$1,256,481 to \$1,235,774 and the Fire Pension Fund's contribution will increase \$1,100,795 to \$1,138,155. The total amount allocated to the two pension funds has increased substantially in recent years due to losses in both funds resulting from the stock market decline of 2008. Both Funds invest approximately 45% of their assets in equities and 55% in fixed income securities as permitted by State Statute. Large increases in the unfunded liabilities of both funds led to substantial increases in the employer's contribution in FY 2010 and that has carried forward to FY 2011 as well. The employer's contribution is determined by an independent actuary hired annually by the Village.

GENERAL FUND RESERVES

The chart below shows the end of year results for the General Fund with the affect on fund balance. The trend line gives the reader an idea of how fund balance has changed from year to year. Fund balance is generally expressed as a percentage of operating expenditures, with three to six months (25% to 50%) of operating expenditures representing a conservative amount to retain for use in funding Village services in the event of emergencies, unanticipated events or a downturn in the economy. Due to declining revenue caused by the economy, the Village anticipates using \$859,878 of General Fund reserves next year to balance the budget. Using these reserves to eliminate the deficit will cause the fund balance to drop to approximately 38.8% of annual operating expenditures by the end of FY 2011.



WATER AND SEWER FUND

The Water and Sewer Fund is a proprietary fund and is responsible for the direct operation and maintenance of the water supply system through the Water Division, the Sewer Division, and the operation and maintenance of the sanitary collection and storm sewer systems. Water is purchased wholesale from the Northwest Water Commission, a four member joint agency. The source of the water is Lake Michigan. Treatment of sanitary sewerage is the responsibility of the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC), which is a separate taxing agency.

WATER AND SEWER USE FEES - \$7,407,693. This consists of fees derived from the retail sale of water and sewer use fees, which are based on amount of water billed. The budget reflects an increase of 4.5% from \$5.77 to \$6.03 per 1,000 gallons of water. This increase follows the recommendations included in the Water and Sewer Rate Study.

The Village conducted a water and sewer rate study in 2004 with recommendations for establishing future rates. The purpose of the study was to review the Village's rates and fee structure, taking into consideration the different types of users of the system and the operating and capital costs associated with providing these services to them. The study has provided the basis for which future rate increases will be considered.

INVESTMENT INCOME - \$91,794. This represents investment income from available funds. Investment income has been decreasing due to lower interest rates and smaller fund balances (i.e. retained earnings) as cash is used in the operation of the system.

OTHER - \$27,140 - Includes revenue from the sale of water meters to customers and other miscellaneous charges.

MOTOR FUEL TAX FUND

This fund accounts for the intergovernmental revenue from the State's tax on motor fuel products sold at retail. A statutory formula is used which results in the distribution to local governments of approximately \$31.43 per capita this year. The total anticipated revenue to the Fund consists of this State transfer of \$1,211,648 and interest earnings of \$19,374. The size of the road program affects the amount of MFT used for capital improvements.

GENERAL OBLIGATION BOND DEBT SERVICE FUND

Property tax is the primary source of funds used to pay the principal and interest payments on the outstanding bond issues. The Village's outstanding GO debt consists of the following issues and principal amounts as of December 31, 2010:

2001	370,000
2003	190,000
2003A	1,500,000
2003B	884,123
2004A	6,530,000
2005	4,490,000
2007	10,000,000
2008	20,000,000
2009	10,000,000
Total:	\$55,312,821

The 2001 obligation was issued to fund infrastructure needs including public streets, water mains and sanitary sewers. It will be retired using property tax revenue.

The 2003 issue refunded most of the 1995 and 1996 issues at a present value savings to the Village of approximately \$100,000. Originally, the 1995 bonds were issued to pay for the commuter train station and parking facility and were retired using property taxes. The 1996 issue was for water system improvements and infrastructure improvements in the Crossroads Tax Increment Financing (TIF) District. The 2003 issue will be retired using a combination of property taxes and TIF revenues.

Proceeds from the 2003A issue were used to pay for water and sewer system capital improvements and will be retired using revenue from water and sewer fees. The 2003B issue paid for a water and sewer system improvement in the Village's Lake Cook/Milwaukee TIF District. The project will allow for redevelopment of the property included in the TIF. Tax increment revenue will be used to make the debt service payments on this issue.

The 2004A issue paid for the purchase of the new public works department building and related improvements (\$5,000,000). The annual property tax levy for that portion of the bond issue will be abated using Capital Project Fund revenue. The remaining proceeds (\$3,000,000) from the 2004A issue are being used to fund a development incentive for the Prairie Park condominium development. The property tax levy for this portion of the bond issue will be abated annually using Lake Cook/Milwaukee TIF funds.

The 2005 debt issue was necessary to help pay for a development incentive for the Westin hotel project located within the Village's Lake Cook/Milwaukee TIF district. The Village will use sales tax revenue generated from the TIF project to abate this bond issue's property tax levy.

Finally, the 2007 through 2009 bonds were issued to pay for the new Village Hall building, a new fire station headquarters, new public works facility and renovation of the existing police station. The Village will rely primarily on property tax proceeds and some Water and Sewer Fund revenue to pay the debt service on these bonds.

Anticipated revenue for the fiscal year from property taxes is \$450,715. Other sources of revenue to the fund include a \$1,500,000 transfer from the Capital Projects Fund (i.e. to help reduce the General Fund deficit next year), and a \$281,450 transfer from the Water and Sewer Fund (i.e. for its share of the debt related to the new Public Works Building).

POLICE PENSION FUND

The Police Pension Fund is a statutory board established to provide benefits to sworn police personnel of the Village. The sources of revenue to the fund include employee contributions, investment income, and a Village contribution through a property tax levy. The Village contribution is determined by an actuarial analysis of the fund performed each year. Due to significant losses in recent years as a result of the decline in the stock market, the proposed level of funding for FY 2011 from property taxes is \$1,235,774 (down from \$1,256,481 in FY 2010). Other sources of revenue to the Fund include employee contributions of \$525,000 and investment income of \$500,000.

FIREFIGHTERS PENSION FUND

The Firefighters' Pension Fund is a statutory board established to provide benefits to sworn fire department personnel of the Village. The sources of revenue to the Fund are similar to the Police Fund and subject to the same variables as described before. Again, as a result of significant losses in the stock market in recent years, an employer contribution of \$1,138,155 (up from \$1,100,795 in FY 2010) is required in 2011.

An actuary evaluates this fund annually to determine future property tax levies. As the liabilities (and personnel) increase, the levy may increase in the future. Sources of revenue to the Fund include employer contributions of \$1,138,155, employee contributions of \$425,000 and investment income of \$500,000.

Pension benefits are determined by the state legislature and are subject to the political process at that level. Benefits have increased in recent years without a like increase in the required employee contribution, which has caused the Village contribution to increase. However, prudent investment of the assets of the Fund has eased this increase somewhat. It is difficult to project the future level of taxes necessary to fund pensions since this is subject to the State political process.

TAX INCREMENT FINANCING DISTRICTS

The Tax Increment Financing (TIF) District Implementation Funds utilize revenue from the Village's five (5) TIF districts. The major sources of revenue to these funds are property taxes, bond proceeds, and investment income from available fund balances. The projected funds from these sources are: property tax increment of \$8,526,461, investment income of \$102,966, and the sale of property and rental income of \$951,200. Also included is a \$417,600 transfer from the General Fund to pay for debt service expenses related to the Westin Hotel bonds.

Development proposals continue to be evaluated for sites in the districts. Increment taxes should continue to increase as sites are developed and increase in value.

MISCELLANEOUS FUNDS

Several funds were closed beginning in FY 2002-2003 and merged with the General Fund. The reason for consolidating these funds was so the Village could more easily comply with the requirements of GASB 34. Among the funds closed include: the Road and Bridge Fund, Cemetery Fund, Solid Waste System Fund, and the Commuter Station Operating Fund. Other miscellaneous funds have been kept open for legal or internal accounting purposes. These include the following:

CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) - \$817,693. The CERF Fund is an internal service fund intended to smooth the annual costs of replacement of major equipment and vehicles in all departments. The revenue is a fund transfer (\$757,693) from the various operating departments and is based on the expected life and replacement costs of the equipment. Also included is \$60,000 in interest earnings.

The amount of revenue to the fund has been reduced by 50% this year as a result of cost cutting decisions. To reduce the size of the 2011 General Fund deficit, the Village decided to reduce the contribution to the CERF Fund for one year and delay the replacement of some capital equipment as well.

CAPITAL PROJECTS FUND - \$2,538,620. The purpose of the fund is to earmark revenue to pay for infrastructure (e.g. streets, sidewalks, streetlights, bridges, bike paths, etc.) and non-infrastructure (e.g. building improvements, land acquisition, streetscape projects, etc.) improvements not related to the Village's water and sewer system or tax increment financing districts. Revenue consists of a Use Tax on electricity and gas (\$1,820,000), rental income (\$716,732) and interest income (\$1,888). Revenue is down from prior years because the Village received bond proceeds in past years to pay for the construction of a new fire station headquarters and renovation of the existing police station.

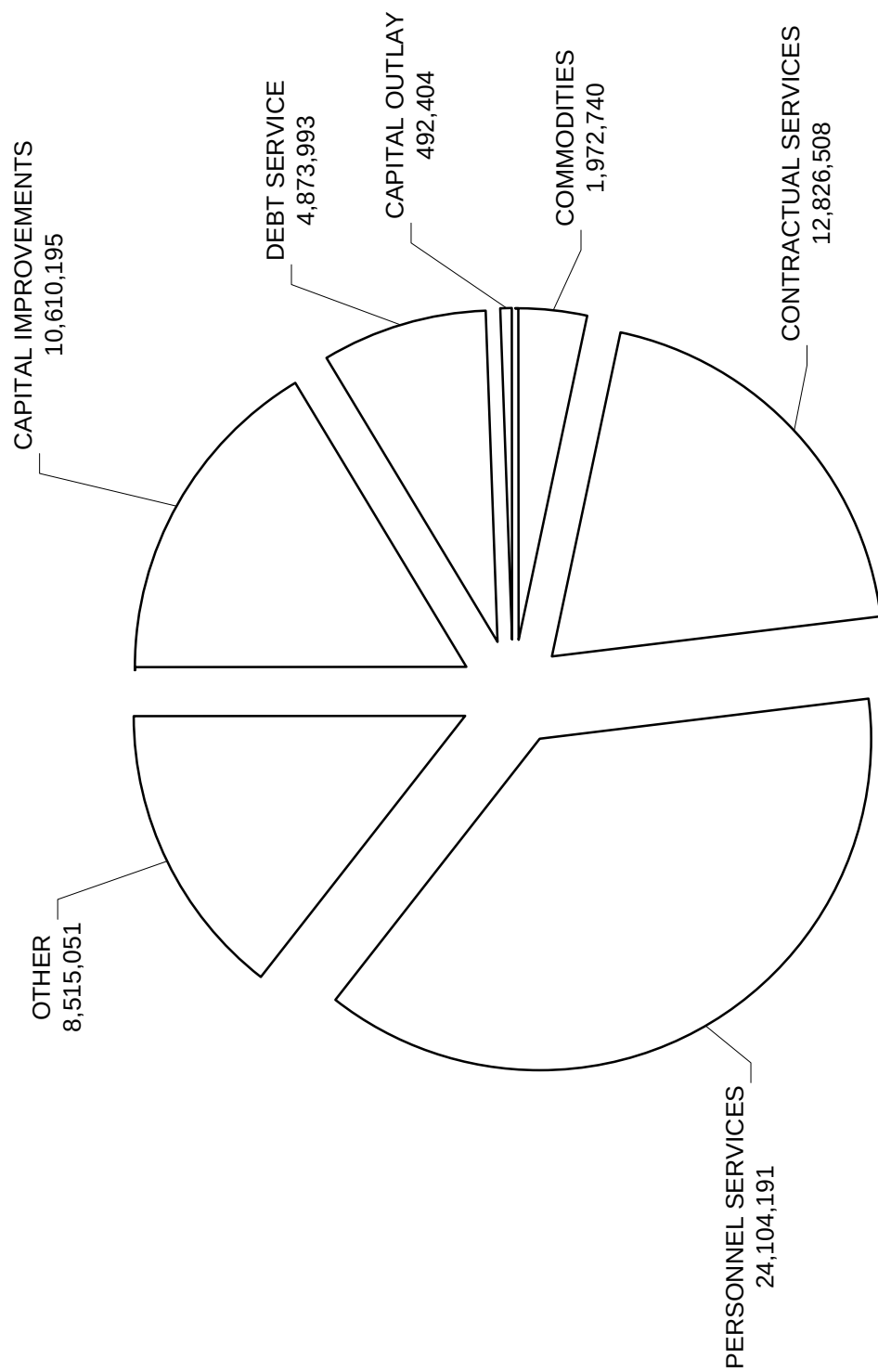
EMERGENCY TELEPHONE SYSTEM (E-911) - \$392,469. The operation of the E911 system is funded through a monthly charge of \$0.75 per telephone landline and cellular phone line. The landline portion has declined over the years because many people have dropped their home phone service and use their cellular phones exclusively. The Emergency Telephone System Board determines the expenditure budget for the E911 Fund.

LIABILITY INSURANCE FUND - \$1,060,430. The Liability Insurance Fund is an internal service fund used to provide for the payment of claims and insurance premiums for the Village's liability and workers' compensation insurance policies. The fund is designed to retain a surplus from year to year to eventually permit more flexibility in the design of coverage and self-insured retention limits. Revenue to the fund consists primarily of transfers from other operating funds. The transfers represent each fund's share of liability coverage.

GRANT FUND - \$278,400. The Village receives grants from State and Federal agencies periodically to fund law enforcement programs, flood control projects etc. The FY 2011 budget includes grant funds that will help pay for Police Department related programs and the cost of a full-time social worker.

Grant revenue is one-time only revenue and fluctuates significantly from year to year depending on availability.

FY 2011 BUDGETED EXPENDITURES BY CATEGORY - ALL FUNDS



**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2008 ACTUAL	FY2009 ACTUAL	2010 BUDGET	FY2010 YTD ACTUAL	FY2011 BUDGET
5101	LONGEVITY	93,494	94,328	84,400	88,983	86,500
5102	OVERTIME	1,437,389	1,058,327	1,293,638	1,387,078	1,296,495
5103	SEASONAL HELP	164,799	144,515	199,500	141,928	215,500
5104	SALARIES	18,604,765	18,459,922	18,638,471	17,895,501	17,859,533
5105	TRAINING	100,739	33,372	95,216	61,131	102,961
5106	UNIFORM ALLOWANC	158,756	107,375	149,930	119,211	141,435
5107	EXTRA DUTY PAY	-672	0	0	0	0
5108	EMPLOYER CONTRIB	1,826,193	1,753,959	2,012,802	1,893,164	1,902,540
5109	POL/FIR PENS EMPLF	1,518,926	1,618,425	2,357,276	2,350,276	2,373,929
5110	COLLEGE INCENTIVE	5,565	4,805	5,920	4,171	4,650
5111	UNEMPLOYMENT COI	0	86,921	0	83,495	0
5112	HEALTH INSURANCE	0	0	0	0	0
5113	TUITION REIMBURSEI	0	4,823	5,400	2,493	6,400
5115	VEMA/PEHP CONTRIE	111,995	208,003	225,846	338,027	55,710
5116	SICK LEAVE BUY BAC	0	100	32,055	47,870	58,538
5125	SAFETY PROGRAM	0	0	0	0	0
5201	ADVERTISING & PUBL	25,101	9,448	11,500	8,497	11,500
5202	ANIMAL IMPOUND	4,540	3,385	5,000	8,828	5,000
5203	AUDIT	43,301	47,301	52,845	52,885	55,239
5204	CODIFICATION	6,300	8,699	4,500	5,307	4,500
5205	CONFERENCES & ME	96,588	51,130	73,600	47,848	85,285
5206	CONSULTING SERVIC	1,098,338	772,098	223,332	149,453	171,878
5207	IS SERV & MAINT AGF	477,632	443,136	416,170	376,568	401,829
5208	DEBRIS DUMP CHARC	56,856	46,476	57,800	36,334	52,800
5209	ENERGY	244,571	259,238	316,450	316,625	323,445
5210	EXTERMINATION SER	4,819	8,537	7,285	10,268	10,533
5211	EXTINGUISHER SERV	187	1,279	2,250	2,372	1,000
5212	EMPLOYEE HEALTH I	3,064,529	3,180,999	3,484,064	3,191,524	3,458,577
5213	GEN LIABILITY INSUR	1,630,179	1,690,583	1,763,404	1,766,835	1,447,993
5214	HYDRANT MAINTENA	24,923	28,101	25,000	24,519	30,000
5215	JANITORIAL SERVICE	93,030	113,938	129,000	132,595	125,425
5216	LAUNDRY SERVICE	0	0	2,180	252	0
5217	LANDSCAPE MAINTEN	165,631	100,865	176,110	123,371	179,980
5218	LEGAL SERVICES	754,222	686,675	479,500	472,095	605,500
5219	BANK CHARGES	132,159	154,857	166,800	175,966	175,900
5220	MAINT OFF/SPEC EQU	104,564	109,028	164,052	98,734	174,299
5221	MAINT RADIO EQUIPM	54,668	38,395	64,820	34,579	54,910
5222	MEMBERSHIP DUES	52,373	42,882	48,004	44,254	52,546
5223	ENGINEERING & DES	102,850	36,548	25,000	0	25,000
5224	VILLAGE NEWSLETTE	47,492	41,795	35,000	41,350	46,750
5225	ACTUARIAL SERVICE	9,500	4,000	7,000	6,900	6,900

**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2008 ACTUAL	FY2009 ACTUAL	2010 BUDGET	FY2010 YTD ACTUAL	FY2011 BUDGET
5226	PERSONNEL SERVICE	33,510	8,598	12,000	25,642	15,000
5227	POSTAGE	40,638	47,690	48,990	37,715	49,421
5228	PRINTING & BINDING	64,652	72,979	60,760	50,797	60,790
5229	PRISONER WELFARE	7,103	5,691	7,500	762	5,500
5230	RECORDING FEES	6,318	2,730	1,750	1,210	2,200
5231	REG & SPCL AGENCY	975,073	880,129	1,071,853	888,003	1,006,981
5232	RENTAL AGREEMENT	9,395	14,944	10,550	10,124	12,000
5233	RENTAL EQUIPMENT	12,348	13,219	19,850	10,831	20,534
5234	TREE MAINT SERVICE	30,138	67,324	49,300	41,889	70,000
5236	CREDIT CARD FEES	11,342	9,198	7,200	9,303	8,430
5237	TELEMETRY EQUIP M	8,017	8,845	12,000	8,654	22,200
5238	TELE-COMMUNICATIO	209,804	193,317	203,942	188,613	203,942
5239	CELLULAR SERVICES	71,174	102,207	92,400	88,649	92,400
5240	TRAVEL & TRANSPOR	0	0	0	86	250
5242	RETIREE HEALTH INS	538,967	608,417	706,197	664,744	618,425
5243	PUMPHOUSE MAINTEN	16,560	18,121	17,500	55,669	17,500
5244	DUPLICATION SERVICE	18,196	19,273	25,550	17,218	10,050
5246	MEDICAL EXAMS	54,779	30,314	48,990	28,470	46,590
5247	PAVEMENT MARKING	12,385	16,919	11,000	15,657	31,000
5248	FINGER PRINTING FE	0	4,776	0	2,999	3,635
5251	STREET LIGHT MAINT	80,833	56,623	65,000	64,084	65,000
5271	INSURANCE CLAIMS /	52,214	36,781	40,000	34,112	42,000
5272	INSURANCE CLAIMS	447,393	642,828	700,000	772,633	735,000
5298	IMF SETTLEMENT	0	0	0	0	0
5299	MISC CONTRACTUAL	2,385,201	2,577,509	2,287,282	2,689,576	2,180,871
5301	AUTO PETROL PRODI	395,880	258,986	334,000	289,569	319,500
5302	BOOKS & SUBSCRIPT	14,073	14,074	22,244	15,917	23,248
5303	CHEMICALS	184,219	223,965	247,000	199,255	241,000
5305	FIREFIGHTING SUPPL	46,601	62,558	55,515	23,322	51,364
5306	HEALTH TEST SUPPL	38	180	200	40	200
5307	HEATING FUEL	0	0	0	0	0
5308	WATER SAMPLES	9,097	13,204	25,000	11,149	25,000
5309	JANITORIAL SUPPLIE	27,489	28,971	28,600	25,954	28,600
5310	VEHICLE MAINTENAN	226,107	202,754	226,650	231,949	244,250
5311	BLDG/GROUNDS MAINT	180,778	100,958	124,800	56,505	128,800
5312	MEDICAL SUPPLIES	12,618	74,176	21,915	16,392	20,867
5313	IS MISC EQPT & SUPP	143,489	107,762	37,686	113,421	71,915
5314	MINOR STREET REPA	55,697	44,085	90,000	143,394	82,000
5315	SMALL TOOLS & EQU	159,682	134,845	61,100	49,571	55,600
5316	RANGE SUPPLIES	32,358	38,813	36,600	27,909	45,425
5317	MISC OPERATING SU	125,436	1,026,109	85,531	216,733	93,185

**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2008 ACTUAL	FY2009 ACTUAL	2010 BUDGET	FY2010 YTD ACTUAL	FY2011 BUDGET
5318	OFFICE SUPPLIES	42,149	43,519	45,450	36,466	54,550
5319	PROTECTIVE CLOTHI	50,363	47,299	52,569	47,986	51,670
5320	STREET SIGNS	55,342	19,979	20,000	17,219	20,000
5322	WATER CHARGE	24,003	22,179	29,300	30,821	29,600
5323	AWARDS/DECORATIC	22,169	7,468	3,590	4,554	3,450
5324	POLICE DUI FUND EX	3,273	6,683	0	99	0
5325	INVESTIGATIVE FUND	12	250	3,000	1,407	3,000
5326	OFFICIAL ADVANCE F	0	0	0	0	0
5327	IS MISC SOFTWARE	45,548	25,508	24,900	19,089	27,400
5333	BUSINESS RECRUITM	100,094	55,459	70,090	53,442	61,668
5340	LIFT STATIONS	29,641	32,723	35,000	21,311	35,000
5341	METERS	46,617	48,796	40,000	27,019	40,000
5342	SEWER LINE MAINTEN	62,763	69,514	140,000	94,703	125,000
5344	WATER MAIN MAINTEN	60,219	62,036	60,000	-2,452	60,000
5345	WATER STORAGE MA	7,003	31,844	52,000	33,830	52,000
5401	MOBILE EQUIPMENT	1,128,534	261,745	82,500	121,582	429,600
5402	RADIO EQUIPMENT	0	0	0	0	0
5404	FIREFIGHTING EQUIP	0	0	0	0	0
5406	MISCELLANEOUS EQ	25	0	32,000	0	0
5407	OFFICE EQUIPMENT	164,764	14,546	22,000	0	27,000
5408	BUILDING EQUIPMEN	12,925	1,850	25,000	0	25,000
5411	SPECIAL EQUIPMENT	181,376	77,904	70,000	71,800	0
5412	IS CAPITAL EQPT/SUP	0	1,305,417	658,244	447,601	45,000
5413	IS CAPITAL SOFTWARE	0	0	12,660	0	0
5420	LAND ACQUISITION	929,292	318,804	10,000	10,616	0
5502	SANITARY SEWER IM	325,895	997,196	295,000	78,295	295,000
5503	WATER IMPROVEMEN	114,900	7,352	3,330,550	9,532	3,289,100
5504	STORM SEWER IMPR	0	1,284	280,000	3,975	280,000
5506	STREETSCAPE IMPRO	287,815	261,009	1,295,000	365,329	1,090,772
5507	SIDEWALK IMPROVEM	239,507	104,700	337,890	104,678	615,380
5508	PAVEMENT IMPROVE	1,481,359	811,895	3,553,443	98,131	4,576,943
5509	BUILDING IMPROVEM	21,975,967	10,757,763	9,545,000	7,240,850	0
5512	BRIDGE IMPROVEME	0	0	0	0	463,000
5513	WATERWAY IMPROVE	180,424	2,122,574	0	26,935	0
5531	GENERAL MAINTENAN	-34,996	-86,547	0	228,572	0
5609	FISCAL AGENT FEES	14,758	7,477	7,430	6,668	7,030
5623	BOND PRINCIPAL	0	0	1,500,000	0	1,735,000
5624	BOND INTEREST EXP	2,807,592	3,516,269	3,366,563	3,409,570	3,299,120
5625	INTEREST RATE SWA	257,653	0	0	0	0
5628	AMORTIZATION - BON	48,827	51,825	0	54,635	0
5629	BOND ISSUANCE COS	23,604	11,396	0	0	0

**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2008 ACTUAL	FY2009 ACTUAL	2010 BUDGET	FY2010 YTD ACTUAL	FY2011 BUDGET
5635	INTEREST EXPENSE	0	0	0	0	0
5701	CONTINGENCIES	0	0	0	0	0
5702	REFUND PENSION CC	0	0	0	45,324	0
5703	GENERAL FUND REIM	1,076,000	1,122,000	1,191,187	1,191,187	1,209,055
5704	RETIREMENT PENSIC	1,948,505	2,334,095	2,360,625	2,975,434	3,266,500
5705	NWWC WATER CHAR	1,698,603	1,679,855	1,800,000	1,633,443	1,750,000
5706	TRANSFER TO DEBT	0	0	281,450	281,450	281,450
5707	TRANSFER TO CERF	768,831	174,739	705,713	705,713	757,693
5708		0	0	0	0	0
5709	TRANSFER TO W/S C	0	0	0	0	0
5712	LOSS/LAND HELD FO	0	0	0	0	0
5714	NON-DUTY DISABILIT	53,690	54,929	54,930	56,168	58,000
5716	DUTY DISABILITY PEN	319,643	362,190	312,100	366,932	382,500
5718	SURVIVING SPOUSE I	290,358	329,262	290,500	341,602	366,300
5741	DEPR EXP - GENERAL	287,529	653,085	0	0	0
5742	DEPR EXP - COMM RF	63,891	66,513	0	0	0
5750	TIF INCENTIVE PAYMI	145,937	914,236	2,505,709	1,044,498	2,250,000
5755	TRANSFER TO GRAN	17,788	29,932	0	0	0
5801	TRANSFER TO GENEI	0	0	0	0	0
5821	TRANSFER TO 2004 B	0	0	0	0	0
5822	TRANSFER TO 2008 B	136,347	181,860	500,000	500,000	1,500,000
5826	TRANSFER TO 1999 B	0	0	0	0	0
5828	TRANSFER TO 2003 B	0	0	0	0	0
5834	TRANSFER TO CAPIT	333,000	0	0	0	0
5838	TRANSFER TO CROS	0	2,500,000	12,660,000	12,660,000	0
5839	TRANSFER TO NORTI	418,600	415,200	416,600	416,600	417,600
5855	TRANSFER TO GRAN	29,022	13,448	40,600	92,795	39,700
5899	RESIDUAL EQUITY TF	0	0	0	0	0
5941	CHANGE IN COMP AB	22,186	16,619	0	-120,607	0
5944	CHANGE IN COMP AB	-621	12,304	0	-8,827	0
5946	CHANGE IN COMP AB	317,264	33,248	0	-163,978	0
		77,631,893	71,135,366	87,856,168	73,351,803	67,381,734

EXPLANATION OF EXPENDITURES SECTION

Expenditures are divided into seven sections by fund type:

General Fund

Special Revenue Funds

Debt Service Funds

Capital Projects Funds

Enterprise Fund

Internal Service Fund

Fiduciary Funds

Within each section, budgeted expenditures are further segregated by fund and/or function.

The General Fund is the major operating fund of the Village and is divided into seven departments: Administrative Services; Finance Department; Community Development; Human Services; Police; Fire; and Public Works. At the beginning of each department is a re-cap of the budgeted expenditures with a graph of the historic budget levels for the department, along with an organization chart for the department.

Next is a narrative detailing the ***function, achievements and budget year goals together with a chart of performance measures*** as prepared by the department. Significant capital improvements which were accomplished and which are planned are also explained.

Following this narrative are ***personnel services*** sheets, which show all positions within each department/division by classification. This section is designed to provide detailed information regarding the number of positions within the department/division, including a comparison between the current fiscal year and the previous year. The purpose of these sheets is to track year-to-year changes in the personnel needs of the Village of Wheeling.

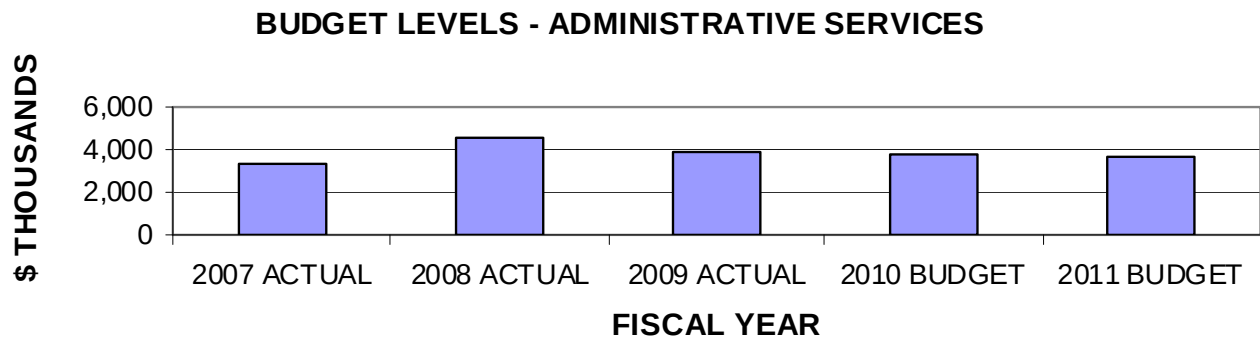
Finally, we have included a budget worksheet for each cost center which details ***line item budgeted expenditures*** broken down by account number. These are compared with budgeted and year to date expenditures for the prior year and budgeted and actual figures for the two years prior to that. The two final columns show the ***justification*** supporting each line item and the current year board approved figure.

(This page is intentionally left blank.)

GENERAL FUND

Administrative Services Department

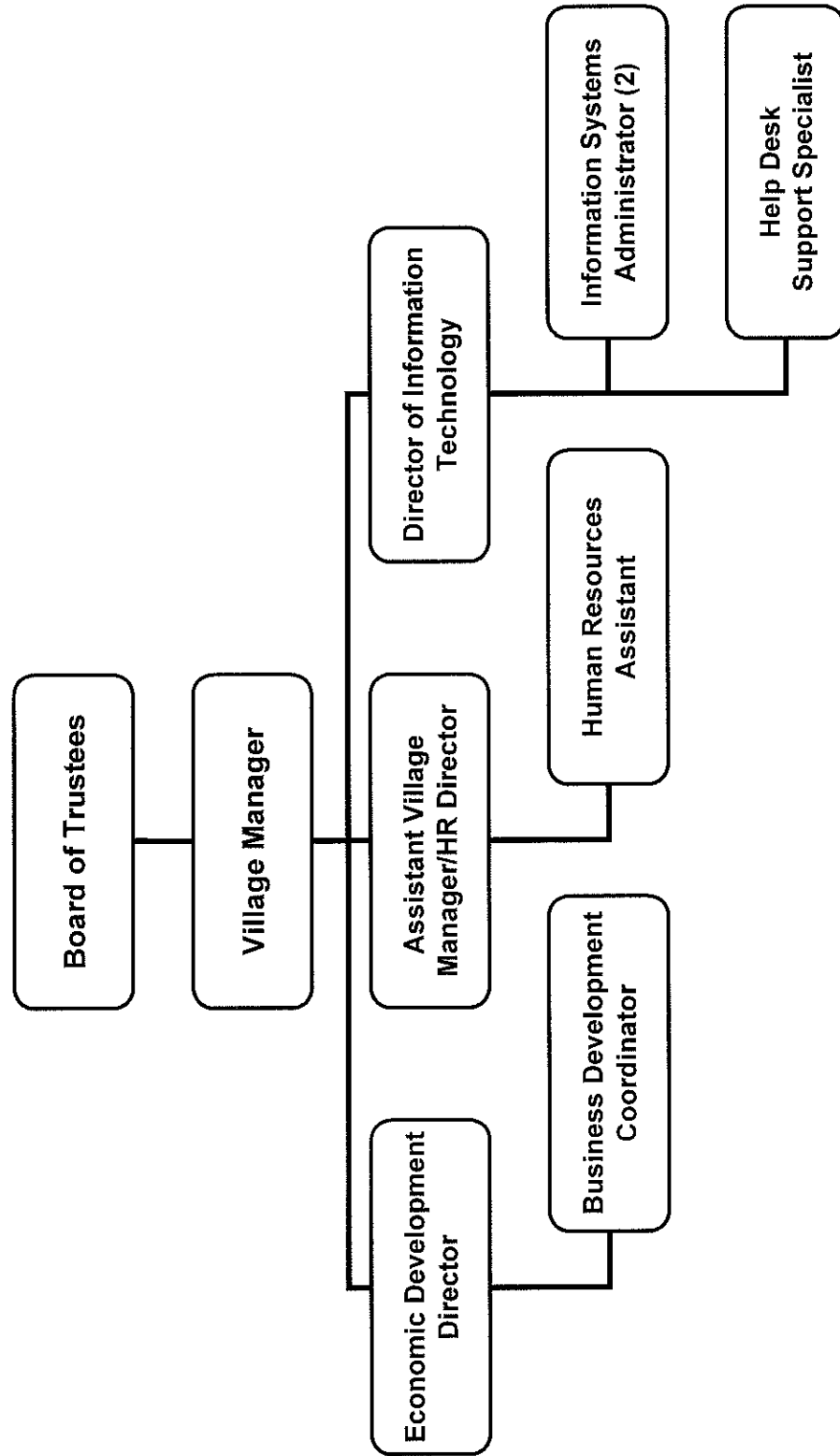
Administration & Board of Trustees	\$1,721,374
IT Department	666,138
Human Resources	217,909
Legal Division.....	420,100
Regional and Special Agencies	0
Special Events	59,000
Solid Waste System Division	588,427
TOTAL	\$3,672,948



NOTE: BEGINNING IN FY 2008, THE INFORMATION TECHNOLOGY (IT) DEPARTMENT MOVED TO THE ADMINISTRATIVE SERVICES DEPARTMENT. PRIOR TO FY 2008, THIS PROGRAM WAS PART OF THE FINANCE (1700) DEPARTMENT.

THE LEGAL DIVISION DOES NOT INCLUDE ALL THE LEGAL COSTS OF THE VILLAGE. SOME LEGAL COSTS ARE BUDGETED IN THE TIF FUNDS AS WELL.

**Village of Wheeling
Administration & Board of Trustees
January 1, 2011**



ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department is comprised of the elected officials and the village clerk, village manager's office, legal services, human resources administration and information technology functions. In addition to these day-to-day activities, the department provides professional staff for meetings of the corporate authorities, Board of Fire and Police Commissioners (BOFPC) and Human Rights Commission.

ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2010

Administration & Board of Trustees

- Substantially completed the renovation of the former Village Hall as a Police Department facility.
- Completed construction of new Fire Station headquarters on Milwaukee Avenue.
- Oversaw the installation of bus shelters throughout Wheeling along major state and county roads.
- Continued to oversee major redevelopment projects at Prairie Park and the Fresh Farms center.
- Worked with Human Rights Commission to update and redefine their mission as the Wheeling Human Relations Commission.

Economic Development

- Promoted Wheeling through advertising campaign customized to target industrial, corporate, and retail business attraction. Promoted leasing and redevelopment opportunities at regional conventions and business networking events.
- Coordinated land development opportunities with local property owners, brokers, developers, the International Council of Shopping Centers, the Chicagoland Restaurant Brokers Association, and the Association of Industrial Real Estate brokers.
- Marketed restaurant opportunities along Milwaukee Avenue. Finalized contractual relationship with retail developer for Village-owned property at 434 S. Milwaukee Avenue.
- Completed RFP process and recruitment of mixed-use developers for the Wickes property redevelopment.
- Increased active participation and collaboration with the Wheeling / Prospect Heights Area Chamber of Commerce and Industry as part of overall effort to improve outreach to local businesses. Initiated formation of manufacturing Shared Interest Group for implementation by 2011 Chamber Board of Directors.
- Developed and implemented coupon book program to promote local restaurant and hospitality businesses to 6,000 area businesses in Wheeling, Buffalo Grove, Prospect Heights, Mt. Prospect, Arlington Heights, and Deerfield. Initiated "Dine Global Give Local" food drive program to raise profile of Wheeling restaurants and support local food pantry.

- Organized first annual “Made In Wheeling” manufacturers’ business expo with presentations on healthcare reform and green building practices. Implemented monthly industrial retention visits with Village Board.

Human Resources

- Planned and implemented an exit incentive program and reduction-in-force which resulted in over \$1 million in personnel savings.
- Worked with the Public Works Department to evaluate and implement a departmental reorganization.
- Assisted the Board of Fire and Police Commissioners and Fire Department in coordinating entry-level firefighter/paramedic testing.
- Assisted the Board of Fire and Police Commissioners and Police Department in establishing a new Police Sergeant promotional eligibility list.
- Coordinated open enrollment for health, dental and flexible benefits plans, beginning phased implementation of health care reforms enacted in 2010.
- Recruited and hired replacements for position vacancies such as Public Works Mechanic, License Clerk, Staff Secretary and Information Systems Administrator.
- Coordinated cost-effective on-site training on the topic of the Fair Labor Standards Act.

Information Technology

- Completed comprehensive redesign of Village website (www.wheelingil.gov) featuring new eGovernment features accessible to the community beyond normal business hours.
- Completed the master plan for revamping the Village’s computer and telecommunications systems and establishing new common technology standards across all municipal buildings.
- Implemented five new computer networks – at the new Fire Department headquarters, the remodeled Police Department facility, Fire Station 23, the Pavilion Senior Center, and the Police Department Neighborhood Resource Center – all of which were added to the Village’s wide-area network.

GOALS FOR FY 2011

The Department will continue to improve the services it provides to the citizens, Village Board, and operating departments of the Village. In addition to these ongoing activities, the following specific programs are anticipated to be achieved in the forthcoming fiscal year:

Administration & Board of Trustees

- Continue to coordinate with the Wheeling Park District and Metropolitan Water Reclamation District of Greater Chicago as construction begins on major stormwater retention project at Heritage Park.

- Continue to coordinate with the City of Prospect Heights to oversee the operations of Chicago Executive Airport.
- Create an Emergency Response Plan for all Village departments.
- Initiate dialogue with high-level state officials regarding challenges faced by local Emergency Telephone System Funds.
- Create and implement a sponsorship program for the Village's 2001 Independence Day fireworks display.

Economic Development

- Promote redevelopment opportunities and retail opportunities throughout the community, with particular focus on land sites in the Town Center planning area, former Kmart site, and Westin retail outlots.
- Identify new opportunities to actively promote the Wheeling community at industry trade shows, publications, and conferences, including the Chicagoland Restaurant Brokers Association and the International Council of Shopping Centers (ICSC).
- Improve outreach and collaboration with industrial businesses to facilitate regular communication and discussion of industry/workforce needs. Support establishment of Wheeling Industrial Network (WIN) in collaboration with Chamber of Commerce
- Complete Town Center master plan review and redevelopment agreement with developer of the Wickes property, Phase I of implementation of the Wheeling Town Center plan.
- Address restaurant vacancies on Milwaukee Avenue, including Claim Jumper, Don Roth, and Le Francais properties, and Village owned sites on Restaurant Row.
- Continue active participation and collaboration with the Wheeling/Prospect Heights Area Chamber of Commerce as part of overall effort to improve relationship development with local businesses.
- Continue to promote Wheeling through advertisements in targeted audience regional magazines such as: Heartland Real Estate's "Real Estate Business" and Shopping Center Business", and "Business Facilities" magazine. Continue to monitor and adjust advertising campaign to sharpen focus on industrial, corporate, and retail business attraction.
- Collaborate with GIS to enhance comprehensive business directory with mapping feature on the Village website to promote awareness and patronization of Wheeling businesses.
- Develop and implement a third release of the coupon book program to regionally promote local food and hospitality businesses to area businesses.
- Continue internal collaboration to identify opportunities to enhance service levels in business recruitment, licensing, and permitting processes.

ECONOMIC DEVELOPMENT

PERFORMANCE MEASURES

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
Number of Contacts Initiated with Potential Businesses/Developers	Output	8/month	N/A*	N/A*	N/A*
Number of Retention Meetings with Existing Businesses	Output	10/month	N/A*	N/A*	N/A*
Percent Change in Vacancy Rates Vs. Other Villages	Effectiveness	**	N/A*	N/A*	N/A*

* These performance measures were created in FY 2011 and will be tracked prospectively.

** Regarding vacancy rate reporting, we plan to track vacancy rates in Wheeling and neighboring comparable communities, with the goal of maintaining a Wheeling vacancy rate below a trend line of an averaged rate among the comparable communities.

Human Resources

- Negotiate new collective bargaining agreements with bargaining units in the Police, Fire and Public Works departments.
- Re-evaluate and, if necessary, re-establish the Village's list of comparable communities used for salary and benefits comparative purposes.
- Continue phased implementation of federal health care reforms enacted in 2010.
- Recruit and hire for position vacancies as they become open and are approved for replacement.
- Identify training needs and develop plan for delivery in a cost effective manner.
- Explore opportunities for wellness programming for Village employees, and implement as deemed advisable.

Information Technology

- Optimize new networks implemented in 2010.
- Expand services offered to the public through the Village's website, with emphasis on the MapOffice public GIS tool.
- Upgrade all users to the Microsoft Office 2010 Suite.
- Upgrade all Police mobile (squad) computers to Verizon's faster 4G LTE data connection platform.
- Implement live webcasts of Village Board Meetings.

- Implement enhancements to Pentamotion municipal software, including field computing for municipal inspectors, an Employee Access Center module, upgraded Cognos reporting software, and a module for tracking citizen concerns and comments.
- Expand website eGov system to allow for more online payment options.
- Enhance Intranet to improve workgroup collaboration, including an electronic approval process for various internal requests.

INFORMATION TECHNOLOGY

PERFORMANCE MEASURES

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
Network Uptime	Effectiveness	>95%	N/A*	N/A*	N/A*
Time to Resolve Service Request – High Priority	Effectiveness	>95% (1 Day)	N/A*	N/A*	N/A*
Time to Resolve Service Request – Medium Priority	Effectiveness	>95% (5 Days)	N/A*	N/A*	N/A*
Time to Resolve Service Request – Low Priority	Effectiveness	>95% (10 Days)	N/A*	N/A*	N/A*
Employee Satisfaction with IT Department	Effectiveness	>95%	N/A*	N/A*	N/A*

* These performance measures were created in FY 2011 and will be tracked prospectively.

ADMINISTRATION & BOARD OF TRUSTEES - 1600

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Village Manager	1	1	---
	Assistant Village Manager	1	0	-1
	** Assistant Village Mgr./HR Director	0	0.5	0.5
	Economic Development Director	1	1	---
	* Business Development Coordinator	1	1	---
	Executive Secretary	1	1	---
	Administrative Secretary	1	1	---
TOTAL FULL-TIME		6	5.5	-0.5
Part-Time	Village President	1	1	---
	Village Clerk	1	1	---
	Village Trustee	6	6	---
TOTAL PART-TIME		8	8	---

*Business Development Coordinator position funded through TIF Funds

**Assistant Village Manager/HR Director position funded equally between 1600 and 1800

**FY 2011 BUDGET WORKSHEET
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1600	5101	LONGEVITY	2,200	1,586	1,600	600	600	600	LONGEVITY	600
TOTAL JUSTIFICATION: 600										
1600	5102	OVERTIME	0	0	0	0	0	0	OVERTIME	0
TOTAL JUSTIFICATION: 0										
1600	5104	SALARIES	571,769	640,403	618,164	586,765	496,621	370,970	SALARIES FOR PROGRAM EMPLOYEES	446,717
TOTAL JUSTIFICATION: 446,717										
1600	5105	TRAINING	250	1,338	750	169	250	30	MISCELLANEOUS TRAINING FOR DEPARTMENTAL PERSONNEL	250
TOTAL JUSTIFICATION: 250										
1600	5108	EMPLOYER CONTRIBUTIONS	97,821	106,484	105,796	95,480	95,178	68,837	ASSESSMENT FOR EMPLOYER'S SHARE OF STATE PENSION, FEDERAL SOCIAL SECURITY AND MEDICARE CONTRIBUTIONS	87,499
TOTAL JUSTIFICATION: 87,499										
1600	5111	UNEMPLOYMENT COMPENSATION	0	0	0	0	0	0	UNEMPLOYMENT COMPENSATION	0
TOTAL JUSTIFICATION: 0										
1600	5112	HEALTH INSURANCE OPT OUT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5115	VEMAP/PEHP CONTRIBUTION	0	838	0	1,295	0	0		
TOTAL JUSTIFICATION:										
1600	5116	SICK LEAVE BUY BACK N.U.I.	1,940	0	1,880	0	1,860	1,569	SICK LEAVE BUY BACK PROGRAM COSTS	1,569

**FY 2011 BUDGET WORKSHEET
ADMIN & BOT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 1,569										
1600	5201	ADVERTISING & PUBLISHING	5,000	6,772	5,000	2,165	5,000	2,866	PUBLICATION COSTS FOR VARIOUS PUBLIC NOTICES, BID ADVERTISEMENTS, TREASURER'S REPORTS, ETC.	0 5,000
TOTAL JUSTIFICATION: 5,000										
1600	5203	AUDIT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5204	CODIFICATION	4,500	6,300	4,500	8,699	4,500	5,307	LEXIS NEXIS/MATTHEW BENDER SUPPLEMENT SERVICE TO THE MUNICIPAL CODE FOR THE VILLAGE COVERING NEW ORDINANCES WEBSITE STORAGE AND MAINTENANCE FEE	0 4,000 500
TOTAL JUSTIFICATION: 4,500										
1600	5205	CONFERENCES & MEETINGS	14,000	20,549	16,750	11,663	16,750	10,830	INTERNATIONAL CITY MANAGEMENT ASSOC. - VILLAGE MGR ILLINOIS CITY MANAGEMENT ASSOCIATION -WINTER CONF. STAFF & ELECTED OFFICIALS NETWORKING EVENTS WPH CHAMBER MONTHLY EVENTS WPH CHAMBER OF COMMERCE SPECIAL EVENTS WPH CHAMBER MADE IN WHEELING MANUFACTURING EXPO WPH CHAMBER GOLF OUTING AIRE INDUSTRIAL NETWORKING & EDUCATION EVENTS CMRC QUARTERLY MEETINGS IN CHICAGO CRBA MONTHLY EVENTS EDNETWORK.ORG - MONTHLY ECONOMIC DEVELOPMENT EVENTS ICSC CHICAGO DEAL MAKING CONF ICSC NATIONAL CONFERENCE - LAS VEGAS ICSC CHICAGOLAND RETAIL CONNECTION ICSC IDEA EXCHANGE MIDWEST	1,300 950 7,750 200 90 200 500 45 135 140 120 300 1,675 200 120

**FY 2011 BUDGET WORKSHEET
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1600	5205	CONFERENCES & MEETINGS:	14,000	20,549	16,750	11,663	16,750	10,830	NATIONAL RESTAURANT ASSN - ANNUAL RESTAURANT SHOW URBAN LAND INSTITUTE - EDUCATIONAL/NETWORKING SEMINARS MISC CONFERENCES & MEETINGS: BROKERS, DEVELOPERS, BUSINESS OWNERS, COUNTY & AREA ED GROUPS, WEBINARS	110 320 0 1,800
TOTAL JUSTIFICATION: 15,955										
1600	5206	CONSULTING SERVICES	48,300	157,867	3,300	63,904	3,300	6,108	CONSULTING SERVICES	3,300
TOTAL JUSTIFICATION: 3,300										
1600	5207	IS SERV & MAINT AGREEMENT	234,040	261,206	225,000	222,291	175,000	169,935	FOURTH YR OF GEOGRAPHIC INFORMATION SYSTEMS PROGRAM IMPLEMENTATION VILLAGE MANAGER ADJUSTMENT	180,000 0 -10,000
TOTAL JUSTIFICATION: 170,000										
1600	5209	ENERGY	15,000	8,264	40,000	41,576	40,000	37,890	ENERGY COSTS (PRIMARILY HEATING FUEL) RELATED TO THE MUNICIPAL COMPLEX	0 40,000
TOTAL JUSTIFICATION: 40,000										
1600	5212	EMPLOYEE HEALTH INSURANCE	60,898	61,904	63,470	66,550	50,743	39,957	HEALTH INSURANCE COSTS FOR FULL-TIME EMPLOYEES IN THE DEPARTMENT.	48,830 0
TOTAL JUSTIFICATION: 48,830										
1600	5213	GEN LIABILITY INSURANCE	12,770	12,770	13,460	13,460	14,134	14,134	CONTRIBUTION TO THE LIABILITY INSURANCE INTERNAL SERVICE FUND FOR WORKERS' COMPENSATION LIABILITY AND PROPERTY/CASUALTY COVERAGE	0 0 10,158
TOTAL JUSTIFICATION: 10,158										
1600	5218	LEGAL SERVICES	0	0	0	0	0	0		

[illegible]

**FY 2011 BUDGET WORKSHEET
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1600	5224	VILLAGE NEWSLETTER	47,000	47,492	45,000	41,795	35,000	41,350	THE COST OF PRINTING & MAILING 6 ISSUES OF THE VILLAGE NEWSLETTER. NEWSLETTER INSERT - EXPANDED LEVEL ITEM APPROVED BY VM.	35,000 0 11,750
TOTAL JUSTIFICATION: 46,750										
1600	5226	PERSONNEL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5227	POSTAGE	30,000	23,483	30,000	29,884	30,000	21,272	COSTS OF METERED POSTAGE AND OVERNIGHT DELIVERIES FOR ALL DEPARTMENTS	0 30,000
TOTAL JUSTIFICATION: 30,000										
1600	5228	PRINTING & BINDING	1,500	130	1,500	2,535	1,500	1,799	DEPARTMENTAL COST OF PRINTED MATERIALS INCLUDING FORMS, LETTERHEAD, ENVELOPES, ETC.	0 1,500
TOTAL JUSTIFICATION: 1,500										
1600	5230	RECORDING FEES	0	38	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5231	REG & SPCL AGENCY ASSES	10,000	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5232	RENTAL AGREEMENTS	0	121	0	0	0	0	LEASE AGREEMENT FOR FP1500 INSERTER	1,200
TOTAL JUSTIFICATION: 1,200										
1600	5238	TELE-COMMUNICATION SER	200,000	206,472	200,000	193,317	175,000	175,959	TELEPHONE SERVICE FOR ALL DEPARTMENTS, INCLUDES NETWORK LINES BUT EXCLUDES SPECIALIZED DATA LINE CHARGES IN FIRE, POLICE, AND PUBLIC WORKS	0 0 175,000

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 175,000										
1600	5239	CELLULAR SERVICES	72,500	68,854	72,500	98,245	92,400	88,604	CELL PHONE SERVICE FOR ALL NEXTEL & SPRINT PHONES CELL PHONE SERVICE FOR ALL AT&T PHONES	84,000 8,400
TOTAL JUSTIFICATION: 92,400										
1600	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5242	RETIREE HEALTH INSURANCE	8,900	25,455	9,730	25,982	18,342	19,669	HEALTH INSURANCE COSTS FOR ADMIN DEPT RETIREES.	10,623
TOTAL JUSTIFICATION: 10,623										
1600	5244	DUPLICATION SERVICES	15,000	13,746	17,000	11,545	17,000	11,353	SCANNING OF ORDINANCES/RESOLUTIONS	2,000
TOTAL JUSTIFICATION: 2,000										
1600	5246	MEDICAL EXAMS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5298	IMF SETTLEMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5299	MISC CONTRACTUAL SERVICES	46,610	48,181	0	1,407	0	0		
TOTAL JUSTIFICATION:										
1600	5301	AUTO PETROL PRODUCTS	500	106	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1600	5302	BOOKS & SUBSCRIPTIONS	250	932	250	672	1,000	596	MISCELLANEOUS BOOKS, PERIODICALS	1,000
TOTAL JUSTIFICATION: 1,000										
1600	5310	VEHICLE MAINTENANCE	1,000	134	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5313	IS MISC EQPT & SUPPLIES	5,250	4,932	0	2,291	0	0		
TOTAL JUSTIFICATION:										
1600	5315	SMALL TOOLS & EQUIPMENT	500	777	500	33	1,700	1,428	MISCELLANEOUS	500
TOTAL JUSTIFICATION: 500										
1600	5317	MISC OPERATING SUPPLIES	2,000	1,078	2,000	2,145	2,000	2,276	MISC SUPPLIES FOR VILLAGE CLERK FUNCTIONS	2,000
TOTAL JUSTIFICATION: 2,000										
1600	5318	OFFICE SUPPLIES	1,200	1,460	1,200	3,763	1,500	1,529	COSTS OF MISCELLANEOUS OFFICE SUPPLIES FOR ADMINISTRATION PHOTOCOPY PAPER; STAPLES AND MISC SUPPLIES FOR COPIER	0 1,500 10,800
TOTAL JUSTIFICATION: 12,300										
1600	5322	WATER CHARGE	8,000	14,397	8,000	911	500	0	WATER AND SEWER CHARGES FOR VILLAGE OWNED PROPERTY THAT IS HELD FOR RESALE.	0 500
TOTAL JUSTIFICATION: 500										
1600	5323	AWARDS/DECORATIONS	16,000	18,460	1,000	5,157	1,000	1,109	LIFE CYCLE EVENTS DONATIONS AND GIFTS ANNUAL APPRECIATION PARTY VILLAGE MANAGER ADJUSTMENT	1,000 16,000 -16,000

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 1,000										
1600	5327	IS MISC SOFTWARE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5333	BUSINESS RECRUITMENT	85,000	100,094	85,000	55,459	70,090	53,442	ECONOMIC DEVELOPMENT ADVERTISING & PROMOTIONAL MATERIALS: CO-STAR ONLINE LISTING SERVICE (MONTHLY) BUSINESS FACILITIES- NATL INDUSTRIAL MAGAZINE- 4 ADS BUSINESS LEDGER- REGIONAL BUSINESS NEWSPAPER - 3 ADS CLA DINING GUIDE - LOCAL DIRECT MARKET MISC ADS (IE. WHS SPORTS PGM, RRHG RACK PC, DDGL ETC) MISC COMMUNITY PROMOTION - VIDEO PHOTOGRAPHY UPDATES MISC SPECIAL PROMOTIONS -DDGL PR, SHOP LOCAL PROMO, ETC NORTHERN IL RE MAGAZINE - ED DIRECTORY LISTING VOW MARKETING MATERIALS-FOLDERS, BOOKLETS, INSERTS, ETC WINDY CITY GUIDE - REGIONAL DIRECT MARKET YOUR URBAN MARKET-SOCIAL MEDIA LOCAL MARKET PROMO HEARTLAND RE BUS - REGL. RE MAG. AD (3X) HEARTLAND SHOPPING CTR. - BUS- REGL. RETAIL AD (3X)	0 0 5,544 14,360 3,600 5,000 6,000 4,000 6,000 150 3,974 4,000 1,000 2,679 5,361
TOTAL JUSTIFICATION: 61,668										
1600	5402	RADIO EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1600	5407	OFFICE EQUIPMENT	0	0	0	46	0	0		
TOTAL JUSTIFICATION:										

INFORMATION SYSTEMS DEPARTMENT - 1750

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2010</u>	<u>FY</u> <u>2011</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Information Systems Manager	1	1	---
	Information Systems Administrator	2	2	---
	Help Desk Support Specialist	1	1	---
TOTAL FULL-TIME		4	4	---

**FY 2011 BUDGET WORKSHEET
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1750	5101	LONGEVITY	600	600	600	600	600	600	LONGEVITY FOR PROGRAM EMPLOYEES	1,200
TOTAL JUSTIFICATION: 1,200										
1750	5102	OVERTIME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1750	5104	SALARIES	238,570	263,468	317,930	318,511	328,840	314,882	SALARIES FOR FOUR FULL TIME IT EMPLOYEES	314,091
TOTAL JUSTIFICATION: 314,091										
1750	5105	TRAINING	4,500	4,150	2,500	2,500	0	0	PC & NETWORK TRAINING FOR IT STAFF FIREWALL TRAINING COURSE MICROSOFT SQL DATABASE TRAINING	0 1,250 1,250
TOTAL JUSTIFICATION: 2,500										
1750	5108	EMPLOYER CONTRIBUTIONS	43,400	46,641	56,740	55,499	67,645	63,295	IMRF/FICA/MEDICARE	66,398
TOTAL JUSTIFICATION: 66,398										
1750	5115	VEMA/PEHP CONTRIBUTION	0	1,020	0	1,078	0	0		
TOTAL JUSTIFICATION:										
1750	5116	SICK LEAVE BUY BACK N.U.I	1,010	0	1,040	0	1,100	1,080	SICK LEAVE BUY BACK PROGRAM BENEFITS	1,080
TOTAL JUSTIFICATION: 1,080										
1750	5205	CONFERENCES & MEETING	0	0	0	43	0	79		
TOTAL JUSTIFICATION:										
1750	5207	IS SERV & MAINT AGREEMENT	103,500	100,747	127,950	125,652	119,950	118,025	PAPERVISION SOFTWARE MAINTENANCE FEE	1,000

**FY 2011 BUDGET WORKSHEET
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1750	5207	IS SERV & MAINT AGREEMENT	103,500	100,747	127,950	125,652	119,950	118,025	WEBSITE HOSTING AND MAINTENANCE CONTRACT DATA PROCESSING SERVICES AS REQUIRED VILLAGE MANAGER ADJUSTMENT INTERNET ACCESS FEES FOR ALL VILLAGE COMPUTER NETWORKS WIRELESS DATA SERVICES INTERNET MONITORING & ANTISPAM SOFTWARE MAINTENANCE SECURITY CERTIFICATES FOR WEBPAYMENTS SYSTEM NETWORK SERVERS SYSTEM & BACKUP SOFTWARE MAINTENANCE PENTAMATION FINANCIAL SOFTWARE REGULAR MAINTENANCE CISCO SMARTNET HARDWARE MAINTENANCE CISCO NETWORK AND PHONE SYSTEMS SOFTWARE MAINTENANCE BUILDINGS SECURITY SYSTEMS - SOFTWARE MAINTENANCE	7,000 5,000 -5,000 7,500 2,500 8,500 3,000 7,500 60,000 20,000 5,000 6,500
TOTAL JUSTIFICATION:										128,500
1750	5212	EMPLOYEE HEALTH INSURANCE	38,670	36,892	61,900	48,693	63,863	50,828	HEALTH INSURANCE BENEFITS FOR IT EMPLOYEES	64,994
TOTAL JUSTIFICATION:										64,994
1750	5213	GEN LIABILITY INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1750	5220	MAINT OFF/SPEC EQUIPMENT	0	0	0	661	210	717	IT DEPT SHARE OF COLOR COPIER MAINTENANCE LASER PRINTERS MAINTENANCE	500 500
TOTAL JUSTIFICATION:										1,000
1750	5222	MEMBERSHIP DUES	150	100	150	100	150	100	ILLINOIS GMIS	150
TOTAL JUSTIFICATION:										150
1750	5228	PRINTING & BINDING	0	0	0	676	0	0		

**FY 2011 BUDGET WORKSHEET
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
1750	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1750	5313	IS MISC EQPT & SUPPLIES	18,250	17,621	2,500	2,245	2,500	2,431	REPLACEMENT OF UNFORESEEN DEFECTIVE EQUIPMENT & MISC. INFO. SYSTEM SUPPLIES	2,500 0
TOTAL JUSTIFICATION:										
1750	5317	MISC OPERATING SUPPLIES	1,100	832	1,850	1,579	1,850	1,747	PHOTO ID SYSTEM - ONGOING VIDEO TAPES AND DVD DISKS FOR THE TV STUDIO EQUIPMENT MISCELLANEOUS OFFICE SUPPLIES	800 750 500
TOTAL JUSTIFICATION:										
1750	5318	OFFICE SUPPLIES	0	0	0	0	0	0	IT DEPT SHARE OF PLOTTER SUPPLIES	250
TOTAL JUSTIFICATION:										
1750	5327	IS MISC SOFTWARE	26,250	26,094	25,000	24,608	18,000	17,971	SYMANTEC ANTI-VIRUS SOFTWARE LICENSES FOR 250 SYSTEMS MICROSOFT NETWORK ACCESS AND EMAIL ACCOUNTS LICENSES MISC SOFTWARE LICENSES FOR FOLLOWING PROGRAMS: VILLAGE MANAGER ADJUSTMENT MICROSOFT PROJECT, VISIO, FRONTPAGE, OFFICE DEVELOPER ADOBE PHOTOSHOP, ADOBE PROFESSIONAL	12,500 5,000 7,500 -5,000 0 0
TOTAL JUSTIFICATION:										
1750	5707	TRANSFER TO CERF	6,250	6,250	0	0	50,118	50,118	IT NETWORK SERVERS BOARD ROOM AUDIO-VIDEO EQUIPMENT CISCO VOICE OVER IP PHONE SYSTEM	19,798 15,324 21,241

**FY 2011 BUDGET WORKSHEET
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1750	5707	TRANSFER TO CERF	6,250	6,250	0	0	50,118	50,118	SECURITY VIDEO SURVEILLANCE & DOOR ACCESS SYSTEM	5,062
TOTAL JUSTIFICATION: 61,425										
			482,250	504,414	598,160	582,446	654,826	621,873		666,138

HUMAN RESOURCES DEPARTMENT - 1800

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	* Assistant Village Mgr./HR Director	1	0.5	-0.5
	Human Resources Assistant	1	1	---
TOTAL FULL-TIME		2	1.5	-0.5

*Assistant Village Manager/HR Director position funded equally between 1600 and 1800

**FY 2011 BUDGET WORKSHEET
HUMAN RESOURCES DEPT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1800	5101	LONGEVITY	600	600	600	600	600	600	LONGEVITY PAY FOR DIVISION EMPLOYEES	600
TOTAL JUSTIFICATION: 600										
1800	5102	OVERTIME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1800	5104	SALARIES	145,230	175,362	171,508	173,928	175,227	182,499	SALARIES FOR ASSISTANT VILLAGE MANAGER (50%) AND HR ASSISTANT	0 122,762
TOTAL JUSTIFICATION: 122,762										
1800	5105	TRAINING	1,500	732	6,000	253	500	359	MISCELLANEOUS PERSONNEL SEMINARS	500
TOTAL JUSTIFICATION: 500										
1800	5108	EMPLOYER CONTRIBUTIONS	26,900	31,786	30,437	30,138	35,549	36,612	ASSESSMENT FOR EMPLOYER'S SHARE OF STATE PENSION, FEDERAL SOCIAL SECURITY AND MEDICARE CONTRIBUTIONS	25,462 0
TOTAL JUSTIFICATION: 25,462										
1800	5115	VEMA/PEHP CONTRIBUTION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1800	5116	SICK LEAVE BUY BACK N.U.I.	660	0	0	0	0	0	SICK LEAVE BUY BACK	0
TOTAL JUSTIFICATION: 0										
1800	5201	ADVERTISING & PUBLISHING	7,500	15,851	9,000	1,213	4,000	2,958	PUBLICATION COSTS FOR JOB ADVERTISEMENTS	4,000
TOTAL JUSTIFICATION: 4,000										
1800	5205	CONFERENCES & MEETING	3,600	5,847	3,750	994	1,550	1,236	ILLINOIS PUBLIC EMPLOYERS LABOR RELATIONS ASSOCIATION	1,050

**FY 2011 BUDGET WORKSHEET
HUMAN RESOURCES DEPT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1800	5205	CONFERENCES & MEETINGS	3,600	5,847	3,750	994	1,550	1,236	NATIONAL PUBLIC EMPLOYERS LABOR RELATIONS ASSOCIATION GENERAL IPELRA MEETINGS MILEAGE/TOLLS/MEALS	2,200 250 250
TOTAL JUSTIFICATION: 3,750										
1800	5206	CONSULTING SERVICES	13,500	5,798	63,500	5,798	6,000	5,221	EMPLOYEE ASSISTANCE PROGRAM FOR ALL EMPLOYEES HR SIMPLIFIED COBRA NOTIFICATION FEES \$150/MO X 12 HR SIMPLIFIED ANNUAL FEE	6,000 1,800 500
TOTAL JUSTIFICATION: 8,300										
1800	5207	IS SERV & MAINT AGREEMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1800	5212	EMPLOYEE HEALTH INSURANCE	18,600	21,925	26,100	25,315	26,107	25,112	HEALTH INSURANCE COSTS FOR HR DIRECTOR AND HR ASSISTANT	20,725 0
TOTAL JUSTIFICATION: 20,725										
1800	5213	GEN LIABILITY INSURANCE	4,470	4,470	4,710	4,710	4,947	4,947	CONTRIBUTION TO THE LIABILITY INSURANCE INTERNAL FUND FOR WORKERS' COMPENSATION, GENERAL LIABILITY AND PROPERTY/CASUALTY COVERAGE	3,555 0 0
TOTAL JUSTIFICATION: 3,555										
1800	5222	MEMBERSHIP DUES	2,100	683	2,080	738	1,200	988	ILLINOIS PUBLIC EMPLOYER LABOR RELATIONS ILL ASSOC OF FIRE & POLICE COMMISSIONERS PUBLICSALARY.COM SOCIETY FOR HUMAN RESOURCE MANAGEMENT	190 350 390 175
TOTAL JUSTIFICATION: 1,105										

**FY 2011 BUDGET WORKSHEET
HUMAN RESOURCES DEPT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1800	5226	PERSONNEL SERVICES	35,000	33,510	35,000	8,598	12,000	25,642	EMPLOYMENT TESTING SERVICES FOR NEW PERSONNEL, INCLUDING PSYCHOLOGICAL AND POLYGRAPH, INCIDENTAL COSTS OF THE BOARD OF FIRE AND POLICE COMMISSIONERS, FIRE LIEUTENANT ELIGIBILITY LIST	15,000 0 0 0
TOTAL JUSTIFICATION: 15,000										
1800	5228	PRINTING & BINDING	0	256	100	1,221	100	0	MISCELLANEOUS PRINTING AND BINDING	100
TOTAL JUSTIFICATION: 100										
1800	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1800	5242	RETIREE HEALTH INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1800	5246	MEDICAL EXAMS	8,000	14,497	7,500	4,660	7,500	9,655	RETURN TO WORK AND NEW EMPLOYEE PHYSICALS	8,000
TOTAL JUSTIFICATION: 8,000										
1800	5302	BOOKS & SUBSCRIPTIONS	100	41	100	0	0	0	MISCELLANEOUS BOOKS & SUBSCRIPTIONS DEPARTMENT ADJUSTMENT	100 -100
TOTAL JUSTIFICATION: 0										
1800	5310	VEHICLE MAINTENANCE	0	24	0	0	0	0		
TOTAL JUSTIFICATION:										
1800	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	0	ONE (1) REPLACEMENT COMPUTER - COMPUTER IS OVER 4 YEARS OLD, IS OUT OF WARRANTY, AND DOES NOT MEET THE VILLAGE'S MINIMUM SPECIFICATIONS STANDARD - HR ASST	1,750 0 0

**FY 2011 BUDGET WORKSHEET
HUMAN RESOURCES DEPT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1800	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	0	0 IS HAVING RECURRING PROBLEMS	0
TOTAL JUSTIFICATION: 1,750										
1800	5315	SMALL TOOLS & EQUIPMEN	0	0	0	895	0	0		
TOTAL JUSTIFICATION:										
1800	5317	MISC OPERATING SUPPLIES	300	419	300	215	300	0	MISCELLANEOUS SUPPLIES	200
TOTAL JUSTIFICATION: 200										
1800	5318	OFFICE SUPPLIES	1,000	1,298	1,100	383	600	264	MISCELLANEOUS OFFICE SUPPLIES	600
TOTAL JUSTIFICATION: 600										
1800	5323	AWARDS/DECORATIONS	8,000	1,611	3,500	1,257	1,500	2,067	SERVICE AWARDS AND RETIREMENT PLAQUES BIRTHDAY, CONDOLENCE, RETIREMENT CARDS	1,500 0
TOTAL JUSTIFICATION: 1,500										
1800	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			277,060	314,709	365,285	260,915	277,680	298,160		217,909

**FY 2011 BUDGET WORKSHEET
LEGAL DEPT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1900	5101	LONGEVITY	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1900	5104	SALARIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1900	5108	EMPLOYER CONTRIBUTIONS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1900	5206	CONSULTING SERVICES	0	1,450	0	300	0	0		
TOTAL JUSTIFICATION:										
1900	5212	EMPLOYEE HEALTH INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1900	5218	LEGAL SERVICES	443,500	465,938	577,500	440,047	384,500	302,798	PROSECUTOR SERVICES ADDITIONAL PROSECUTOR CHARGES KLEIN THORPE & JENKINS LEGAL FEES MISCELLANEOUS LEGAL FEES LABOR NEGOTIATIONS (POLICE/FIRE/PW UNIONS)	16,700 7,800 360,000 5,000 30,000
TOTAL JUSTIFICATION:										419,500
1900	5227	POSTAGE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1900	5230	RECORDING FEES	0	0	0	10	0	0		

**FY 2011 BUDGET WORKSHEET
LEGAL DEPT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
1900	5242	RETIREE HEALTH INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1900	5244	DUPLICATION SERVICES	6,000	1,979	4,000	0	0	0	SCAN LEGAL DOCUMENTS TO CD VILLAGE MANAGER ADJUSTMENT	4,500 -4,500
TOTAL JUSTIFICATION:										
0										
1900	5299	MISC CONTRACTUAL SERVICES	400	570	1,400	0	700	0	COUNTY COURT REPORTERS	500
TOTAL JUSTIFICATION:										
500										
1900	5302	BOOKS & SUBSCRIPTIONS	100	0	100	0	100	83	SULLIVAN'S LAW DIRECTORY	100
TOTAL JUSTIFICATION:										
100										
			450,000	469,936	583,000	440,357	385,300	302,881	420,100	

**FY 2011 BUDGET WORKSHEET
REGIONAL/SPECIAL AGENCIES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1120	5231	REG & SPCL AGENCY ASSES	65,000	55,000	32,500	33,500	0	0	0 REGIONAL & SPECIAL AGENCY FUNDING. VILLAGE MANAGER ADJUSTMENT	32,500 -32,500
TOTAL JUSTIFICATION:										0
1120	5299	MISC CONTRACTUAL SERV/H	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			65,000	55,000	32,500	33,500	0	0		0

**FY 2011 BUDGET WORKSHEET
SPECIAL EVENTS**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1140	5102	OVERTIME	40,000	51,565	0	2,815	0	0	OVERTIME EXPENSES RELATED TO FIREWORKS DISPLAY - EXPANDED LEVEL ITEM APPROVED BY VILLAGE BOARD	0 12,000
TOTAL JUSTIFICATION: 12,000										
1140	5103	SEASONAL HELP	5,000	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5104	SALARIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5108	EMPLOYER CONTRIBUTION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5212	EMPLOYEE HEALTH INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5222	MEMBERSHIP DUES	500	0	500	647	500	305	ASCAP RIGHTS FOR FESTIVALS, CH 17 & FRIENDSHIP PARK	500
TOTAL JUSTIFICATION: 500										
1140	5228	PRINTING & BINDING	5,000	23	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5233	RENTAL EQUIPMENT	6,000	3,384	0	1,627	0	0		

**FY 2011 BUDGET WORKSHEET
SPECIAL EVENTS**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
1140	5299	MISC CONTRACTUAL SERVICES	180,000	236,603	35,000	44,226	3,500	1,782	PASSPORT TO THE WORLD CONTRACTUAL COST FOR FIREWORKS DISPLAY - EXPANDED LEVEL ITEM APPROVED BY VILLAGE BOARD	3,500 0 35,000
TOTAL JUSTIFICATION: 38,500										
1140	5301	AUTO PETROL PRODUCTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5315	SMALL TOOLS & EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1140	5317	MISC OPERATING SUPPLIES	7,000	19,335	5,000	6,196	0	8,111	REPLACEMENT HOLIDAY LIGHTS MISC OPERATING SUPPLIES RELATED TO FIREWORKS DISPLAY (I.E., SIGNS, SNOW FENCE, ETC.) - EXPANDED LEVEL ITEM APPROVED BY VILLAGE BOARD	5,000 0 0 3,000
TOTAL JUSTIFICATION: 8,000										
1140	5323	AWARDS/DECORATIONS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			243,500	310,910	40,500	55,511	4,000	10,197	59,000	

**FY 2011 BUDGET WORKSHEET
SOLID WASTE SYSTEM**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1160	5219	BANK CHARGES	400	0	0	0	0	0	LOCK BOX PROCESSING FEE WATER BILLS	0
TOTAL JUSTIFICATION: 0										
1160	5227	POSTAGE	480	462	639	667	517	482	MAILING COSTS (3%) ASSOCIATED WITH WATER BILLING BASED ON 46,000 BILLS AT .34 PER BILL & 2,160 LATE NOTICES AT .44 46,000 X .34 X 3% 2,160 X .44 X 3%	0 0 0 469 29
TOTAL JUSTIFICATION: 498										
1160	5228	PRINTING & BINDING	339	368	422	347	339	373	3% OF UTILITY BILL PRINTING CHARGES 48,160 X .19 X 3% SET UP COST \$150 X 12 X3%	0 275 54
TOTAL JUSTIFICATION: 329										
1160	5231	REG & SPCL AGENCY ASSES	709,837	619,549	659,338	489,675	639,575	529,767	FIXED COSTS JAN - APR 2011 845.08 TONS X \$4.31 X 4 FIXED COSTS MAY - DEC 2011 872.24 TONS X \$5.34 X 8 OPERATION & MAINTENANCE COST JAN - APR 2011 845.08 TONS X \$50.50=\$42,680 X 4 MONTHS OPERATION & MAINTENANCE COST MAY - DEC 2011 872.24 TONS X \$52.32= \$45,636 X 8 ESTIMATED AMOUNT FOR TONNAGE OVERAGES FY 2010 TRUE-UP	14,600 37,200 0 170,700 0 365,100 0 0
TOTAL JUSTIFICATION: 587,600										
1160	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

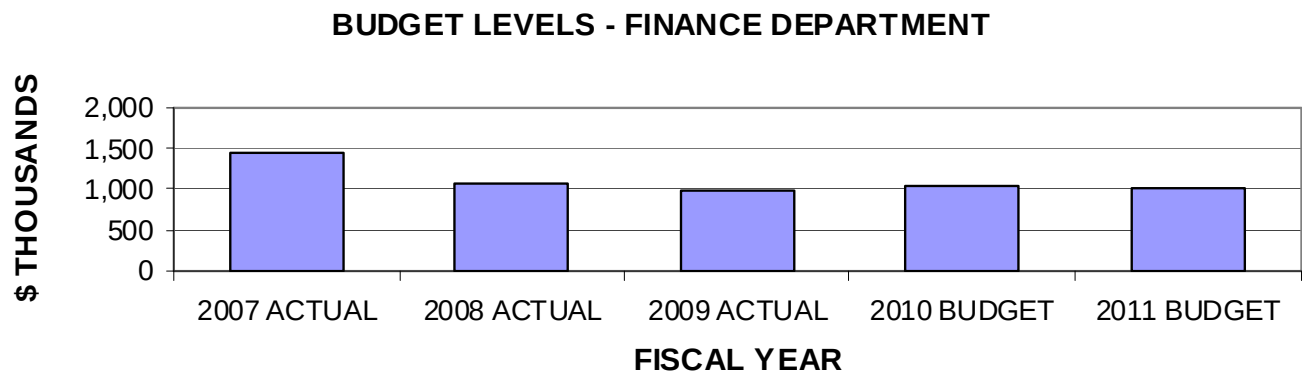
**FY 2011 BUDGET WORKSHEET
SOLID WASTE SYSTEM**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1160	5317	MISC OPERATING SUPPLIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1160	5411	SPECIAL EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			711,056	620,380	660,399	490,689	640,431	530,622	588,427	

GENERAL FUND

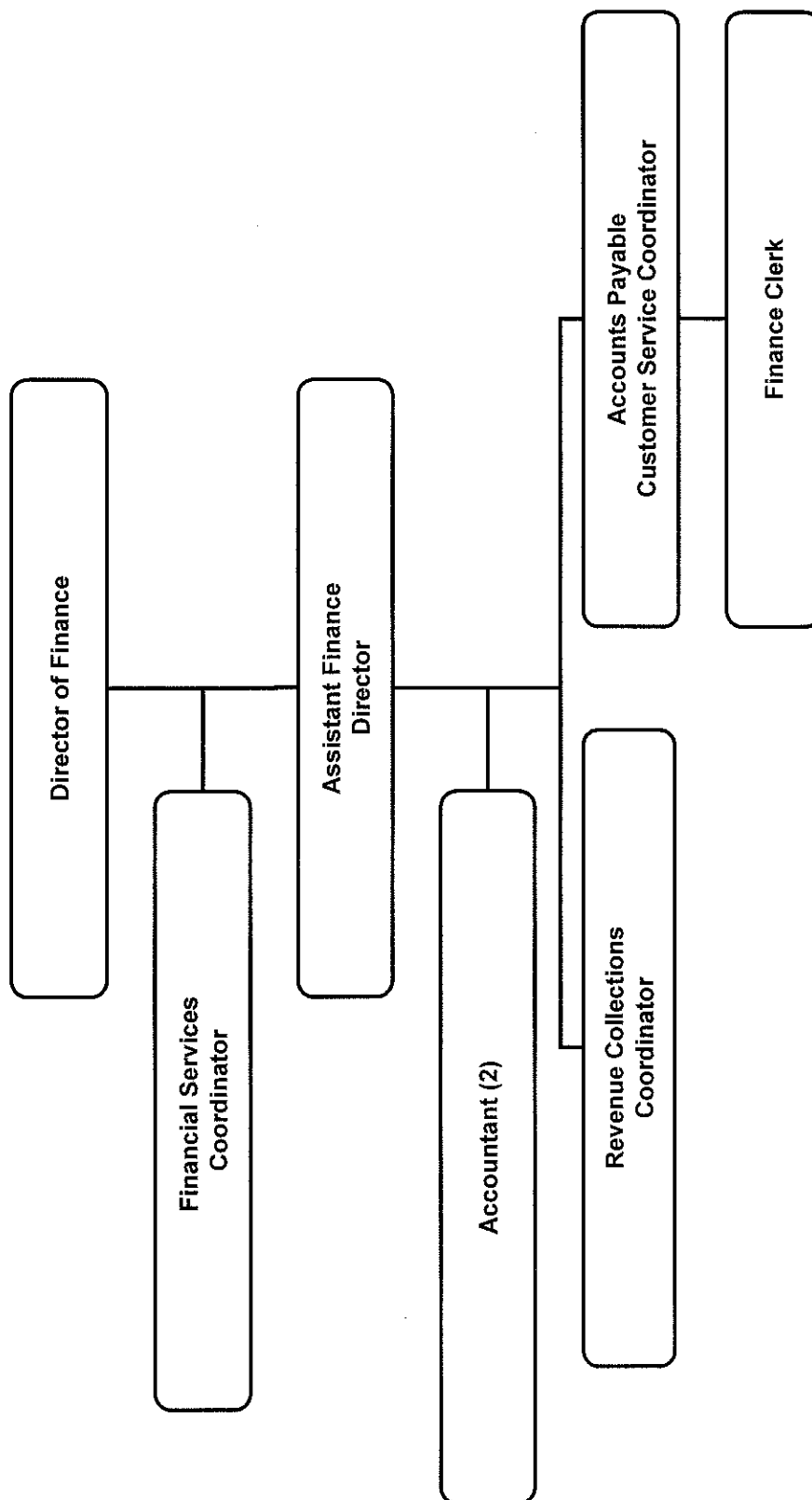
Finance Department

Finance Department.....\$995,298



*The Finance Department's budget declined in 2008 because Information Services (Program #1750) was split out into a separate program.

**Village of Wheeling
Finance Department
January 1, 2011**



FINANCE DEPARTMENT

The Finance Department is responsible for the operation of all finance and revenue collection functions for the Village of Wheeling. In addition to these day-to-day activities, the department performs accounting related work for the Police and Fire Pension Funds.

ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2010

- Received the GFOA Certificate of Achievement for FY 2009.
- Updated internal control procedures for all major functions of the finance department.
- Completed FEMA certification.
- Received the GFOA Distinguished Budget Award for the Village's 2010 Fiscal Year.
- Implemented GASB 54 which changes the terminology and classifications used to report fund balance.
- Cross-trained finance personnel in the functions of accounts payable, utility billing and payroll processing.
- Upgraded the finance operating system Pentamotion to incorporate new features.
- Oversaw the smooth transition of responsibility for payment processing to First Midwest Bank, the custodian for the Fire Pension Fund.

GOALS FOR FY 2011

The Department will continue to improve the services it provides to the Village's residents and businesses. In addition to these ongoing services, we anticipate completing the following this fiscal year:

- Work with the Village's auditors to complete the 2010 audit and apply for the Certificate of Achievement in Financial Reporting.
- Apply for and receive the Distinguished Budget Award for the Village's 2011 fiscal year.
- Roll out electronic purchase requisition processing to all Village departments and eliminate paper payment authorization forms.
- Continual maintenance of Pentamotion data base, employee records and accounts payable vendor files.
- Implement Village-wide performance measurements to identify and improve village services.
- Start and complete labor negotiations with the Village's police, fire, and public works unions.
- Investigate alternative methods of generating revenue to support the maintenance and repair of the Village's water and sewer system.

Performance Measures

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
Adjusting Journal Entries By Auditors	Effectiveness	<5	n/a	11	27
Invoices Processed Within 30 Days	Efficiency	<30 Days	N/A	N/A	N/A
Errors in Processing Payroll Checks	Effectiveness	<2	3	2	5
Pet Licenses Processed	Output	N/A	93	113	96
Water & Sewer Bills Issued	Output	N/A	47,484	47,268	47,277
Real Estate Transfer Certificates Issued	Output	N/A	360	220	849
Accounts Payable Checks Issued	Output	N/A	2,662	3,075	3,746

FINANCE DEPARTMENT - 1700

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Director of Finance	1	1	---
	Assistant Finance Director	1	1	---
	Accountant	2	2	---
	Financial Services Coordinator	1	1	---
	AP/Customer Service Coordinator	1	1	---
	Revenue Collections Coordinator	1	1	---
	Finance Clerk	2	1	-1
TOTAL FULL-TIME		9	8	-1

**FY 2011 BUDGET WORKSHEET
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1700	5101	LONGEVITY	4,200	4,000	3,000	4,000	3,300	3,161	LONGEVITY PAYMENTS	3,600
TOTAL JUSTIFICATION: 3,600										
1700	5102	OVERTIME	0	1,430	0	634	0	1,213		
TOTAL JUSTIFICATION:										
1700	5104	SALARIES	622,040	625,360	587,118	611,330	622,949	577,543	SALARIES FOR THE FINANCE DEPARTMENT EMPLOYEES	579,511
TOTAL JUSTIFICATION: 579,511										
1700	5105	TRAINING	2,000	770	2,000	1,872	1,000	339	MISC SEMINARS AND CONFERENCES FOR DEPT PERSONNEL	1,000
TOTAL JUSTIFICATION: 1,000										
1700	5106	UNIFORM ALLOWANCE	0	0	0	19	0	0		
TOTAL JUSTIFICATION:										
1700	5108	EMPLOYER CONTRIBUTIONS	113,185	104,311	105,017	104,821	127,479	112,992	EMPLOYER'S SHARE OF SOCIAL SECURITY, MEDICARE & IMRF	121,580
TOTAL JUSTIFICATION: 121,580										
1700	5115	VEMA/PEHP CONTRIBUTION	0	2,678	0	2,171	0	0	PEHP CONTRIBUTIONS	1,400
TOTAL JUSTIFICATION: 1,400										
1700	5116	SICK LEAVE BUY BACK N.U.I.	3,060	0	2,890	0	2,745	2,056	SICK LEAVE BUY BACK - FINANCE DEPARTMENT	2,871
TOTAL JUSTIFICATION: 2,871										
1700	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1700	5203	AUDIT	40,220	38,290	40,212	36,001	41,845	41,845	COST OF AUDITING FY2010 STATEMENTS PER 3-YEAR CONTRACT EXTENSION WITH SIKICH LLP, CPA FIRM	43,539 0
TOTAL JUSTIFICATION: 43,539										
1700	5205	CONFERENCES & MEETINGS	8,110	6,678	4,275	3,211	2,700	1,802	IL GFOA CONFERENCE (2) TRAVEL EXPENSES TO IGFOA CONF FOR 2 EMPLOYEES MEALS AND TRAVEL EXPENSES ASSOCIATED WITH MEETINGS PENTAMATION ANNUAL CONFERENCE REGISTRATION 1 EMP PENTAMATION CONFERENCE EMPLOYEE TRAVEL EXPENSES GFOA CONFERENCE (2) VILLAGE MANAGER ADJUSTMENT TRAVEL EXPENSES TO GFOA CONF FOR 2 EMPLOYEES VILLAGE MANAGER ADJUSTMENT	600 1,500 600 0 0 1,000 -500 3,000 -1,500
TOTAL JUSTIFICATION: 4,700										
1700	5206	CONSULTING SERVICES	5,600	10,440	7,360	5,811	7,582	5,886		
TOTAL JUSTIFICATION:										
1700	5207	IS SERV & MAINT AGREEMENT	6,000	6,120	6,000	6,800	2,400	2,400		
TOTAL JUSTIFICATION:										
1700	5212	EMPLOYEE HEALTH INSURANCE	125,240	126,647	141,100	138,754	141,644	130,514	EMPLOYER PORTION OF INSURANCE PREMIUMS	137,189
TOTAL JUSTIFICATION: 137,189										
1700	5213	GEN LIABILITY INSURANCE	12,770	12,770	13,460	13,460	14,134	14,134	WORKERS' COMP, GENERAL LIABILITY & PROPERTY/CASUALTY INSURANCE COVERAGE AMOUNT OF AN ANNUAL CONTRIBUTION TO LIABILITY INSURANCE	10,158 0 0

**FY 2011 BUDGET WORKSHEET
FINANCE DEPARTMENT**

DEPT#	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 10,158										
1700	5219	BANK CHARGES	12,120	16,448	33,600	21,059	37,800	20,818	DEPOSITORY SERVICES \$1,800/MONTH, FIFTH THIRD BANK INVESTMENT TRUST SERVICE FEE \$125/MONTH, US BANK	21,600 1,500
TOTAL JUSTIFICATION: 23,100										
1700	5220	MAINT OFF/SPEC EQUIPMEN	500	165	500	486	1,700	1,728	PRINTERS AND TYPEWRITER MAINTENANCE AND REPAIR RICOH AFICIO COPIER MAINTENANCE W/UBS	500 1,200
TOTAL JUSTIFICATION: 1,700										
1700	5221	MAINT RADIO EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5222	MEMBERSHIP DUES	1,730	1,109	1,200	1,169	1,080	1,239	FINANCIAL ACCOUNTING FOUNDATION DUES VILLAGE MANAGER ADJUSTMENT ILLINOIS GFOA (4) GFOA (4) SAW'S CLUB MEMBERSHIP (1)	500 -500 910 500 50
TOTAL JUSTIFICATION: 1,460										
1700	5225	ACTUARIAL SERVICES	8,000	8,000	9,000	4,000	7,000	6,900	PENSION ACTUARY SERVICES POLICE AND FIRE FUNDS OPEB ACTUARIAL EVALUATION FEE	4,400 2,500
TOTAL JUSTIFICATION: 6,900										
1700	5228	PRINTING & BINDING	5,825	6,416	6,380	11,127	6,440	3,279	EXACT DATA INC. - TAX FORMS CAFR COVERS BUDGET COVERS AND PRINTING ENVELOPES	450 200 1,900 1,500

**FY 2011 BUDGET WORKSHEET
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1700	5228	PRINTING & BINDING	5,825	6,416	6,380	11,127	6,440	3,279	LETTERHEAD CHECKS DIRECT DEPOSIT STOCK BUSINESS CARDS OTHER FORMS	750 500 500 100 200
TOTAL JUSTIFICATION: 6,100										
1700	5230	RECORDING FEES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5236	CREDIT CARD FEES	7,200	6,906	9,600	5,741	4,200	5,672	CREDIT CARD PROCESSING FEES \$250 PER MONTH	3,000
TOTAL JUSTIFICATION: 3,000										
1700	5239	CELLULAR SERVICES	0	0	0	0	0	45		
TOTAL JUSTIFICATION:										
1700	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5242	RETIREE HEALTH INSURANCE	11,930	10,620	9,170	9,086	9,956	9,017	HEALTH INSURANCE COSTS FOR FINANCE DEPT RETIREES.	8,847
TOTAL JUSTIFICATION: 8,847										
1700	5244	DUPLICATION SERVICES	500	204	500	0	500	0		
TOTAL JUSTIFICATION:										
1700	5299	MISC CONTRACTUAL SERVICES	1,000	205	1,000	938	1,200	500	COLLECTION AGENCY FEES - TRANSWORLD SYSTEMS CONTINUING DISCLOSURE REPORTING SERVICES - EHLERS DISCOVERY BENEFITS FLEXIBLE ADMINISTRATION FEES - \$357	1,200 500 0

**FY 2011 BUDGET WORKSHEET
FINANCE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1700	5299	MISC CONTRACTUAL SERVING	1,000	205	1,000	938	1,200	500	PER MONTH X 12 MONTHS REALINFO (TITLE SEARCHES) 50% OF \$125/MONTH X 12 MONTHS	4,284 750
TOTAL JUSTIFICATION: 6,734										
1700	5301	AUTO PETROL PRODUCTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5302	BOOKS & SUBSCRIPTIONS	460	485	460	484	340	47	MISC BOOKS/PUBLICATIONS	200
TOTAL JUSTIFICATION: 200										
1700	5310	VEHICLE MAINTENANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5313	IS MISC EQPT & SUPPLIES	6,500	6,440	300	385	300	0	SIX (6) REPLACEMENT COMPUTER SYSTEMS FOR FINANCE DEPT \$1,750 X 6 VILLAGE MANAGER ADJUSTMENT	0 10,500 -10,500
TOTAL JUSTIFICATION: 0										
1700	5315	SMALL TOOLS & EQUIPMENT	300	712	1,200	1,225	1,000	352	REPLACE CALCULATORS/STAPLERS/HEADSETS	1,000
TOTAL JUSTIFICATION: 1,000										
1700	5317	MISC OPERATING SUPPLIES	600	632	600	735	750	1,241	MISC SUPPLIES WATER COOLER RENTAL COFFEE & SUPPLIES	200 560 720
TOTAL JUSTIFICATION: 1,480										
1700	5318	OFFICE SUPPLIES	8,600	5,259	9,500	5,685	9,000	4,294	OFFICE SUPPLIES VILLAGE MANAGER ADJUSTMENT	5,000 -2,000

**FY 2011 BUDGET WORKSHEET
FINANCE DEPARTMENT**

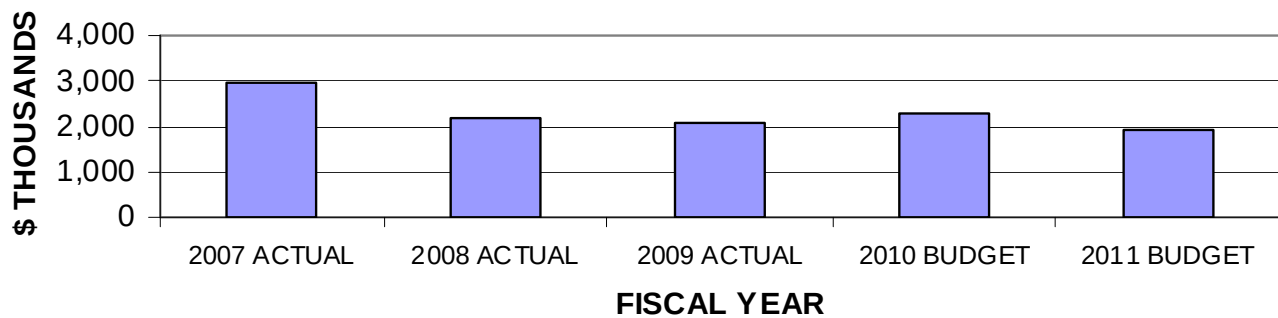
DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1700	5318	OFFICE SUPPLIES	8,600	5,259	9,500	5,685	9,000	4,294	TONER CARTRIDGES	3,000
TOTAL JUSTIFICATION: 6,000										
1700	5323	AWARDS/DECORATIONS	1,865	1,876	1,365	920	940	1,063	GFOA BUDGET AND AUDIT CERTIFICATION FEES	950
TOTAL JUSTIFICATION: 950										
1700	5327	IS MISC SOFTWARE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5402	RADIO EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5411	SPECIAL EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5420	LAND ACQUISITION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1700	5707	TRANSFER TO CERF	53,558	53,558	0	0	2,339	2,339	TRANSFER OF FUNDS TO CERF FUND	22,279
TOTAL JUSTIFICATION: 22,279										
			1,063,113	1,058,529	996,807	991,923	1,052,323	952,417	995,298	

GENERAL FUND

Community Development Department

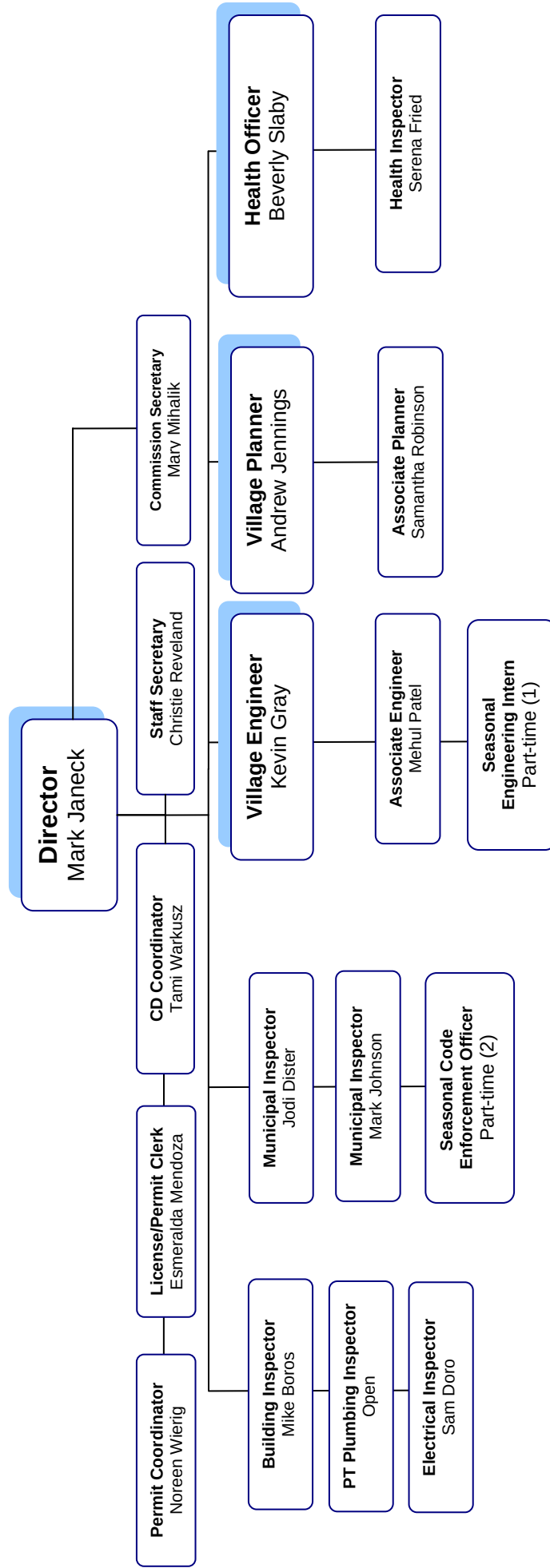
Community Development.....	\$1,790,077
Village Engineering	0
TOTAL	\$1,790,077

BUDGET LEVELS - COMMUNITY DEVELOPMENT



*Beginning in FY 2008, the Engineering Department was split between the Public Works Department (CIP Engineering Division – 1400) and the Community Development Department (Village Engineering – 1350). The figures prior to FY 2008 do not include engineering expenses. FY2011 Village Engineering (1350) expenses were consolidated with Community Development (1300) expenses.

COMMUNITY DEVELOPMENT DEPARTMENT



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department consists of a dedicated professional staff and is responsible for the Building, Planning, Public Health, Engineering, and Zoning functions within the Village.

New development proposals and construction projects continued to be reviewed and approved at a steady rate in 2010. The valuation of permit activity for 2010 was \$34,265,171.00 with the permit fees totaling \$475,051.20. Development and redevelopment opportunities continue to exist in the area.

The department provided professional staff for the Board of Health, Plan Commission/Sign Code Board of Appeals, Accident Review Board, and the Village Board of Trustees. Reports to the various Commissions and the Village Board provide information necessary to ensure that development in Wheeling continues to proceed in harmony with the plans, programs, and ordinances adopted by the Village Board.

Building permits were issued for 1 new single family home, 8 townhome units, 1 multi-family building (1 unit), 2 commercial buildings, 2 new airport hangar buildings, 4 garage/carports, 3 cell towers, 546 residential remodeling projects, 62 commercial remodeling projects, 82 industrial remodeling projects, 3 institutional remodeling projects, 5 assembly remodeling projects, 9 demolitions, 3 underground tank removals/additions, 262 miscellaneous permits, 79 signs and 287 engineering permits.

The Village of Wheeling has been a participant in the Community Rating System (CRS) since the program's inception in 1990. The CRS was created by FEMA through the National Flood Insurance Program to provide an incentive for activities which reduce flood losses and support the sale of flood insurance. The CRS program requires annual written recertification and an on-site five year cycle verification. The classification scale ranges from 1-10 with 1 being the highest rating. As the rating gets higher, the flood policy premium discount increases.

The Village of Wheeling received notification in 2007 verifying our rating in the Community Rating System (CRS). Due to diligent work and coordination between the Community Development, Public Works, and Engineering Departments, our rating has increased to a Class 7 which will result in an additional 5% discount to flood insurance policy holders in the Special Flood Hazard Areas (SFHA) bringing the total discount to 15%. This Class 7 rating is effective through 2011, provided the Village of Wheeling continues to enforce all requirements of the CRS.

2010 ANNUAL ACCOMPLISHMENTS

Building Division Accomplishments

Building inspections continued during 2010 at Pine Hill for their condo conversion project and also at Woodland Creek Apartments where kitchen and bath remodeling continued on 640 rental units.

Townhome construction on the last 4 townhome buildings at Willow Place were completed and all units were sold by the end of November while the Millbrook Pointe Townhome/Row Homes project continued construction during 2010.

The new Superdawg Restaurant at 333 S. Milwaukee Avenue was constructed and opened for business in June 2010.

Construction for the renovation of the Police Station & offices continued during 2010 and is expected to be completed in late December 2010. The new Fire Station at 499 S. Milwaukee Avenue was constructed and completed in July 2010.

Construction of a new single family home by High School District 214 students was completed and sold in 2010 and the district began construction of another new home which should be completed in 2011.

Plans were approved for the Family Video store located at 740 W. Hintz Rd. and for the new Clubhouse at Prairie Park, with both projects under construction in early November 2010.

The buildout of the Fannie May Candy Store at 1530 W. Lake Cook Road was completed and opened for business.

Plans were submitted and approved and construction began for the expansion & renovation of the Fresh Farms store and shopping center at Milwaukee & Dundee.

International Aviation submitted plans for a new hangar & office at the Chicago Executive Airport, and construction began for that project.

Plans were approved & construction began on a new warehouse building at 555 Exchange Court. In December a final certificate of occupancy was issued and the building opened.

The Korean Cultural Center of Chicago purchased 4 buildings at Capitol Commerce Center on Capitol Drive and began renovation of the buildings.

2010 proved to be a very successful year, with over \$400,000 generated from permit fees and over 4,000 inspections performed by Village personnel.

Planning Division Accomplishments

Much of the work completed by the Planning Division in 2010 was related to the development review process. The number of items processed was very similar to 2008 and 2009. As in the past few years, Staff has continued to re-use the original docket numbers for projects with minor modifications. The economic conditions for the last few years have been similar, so it is not surprising that the total development review activity have also been similar. The recent count of items requiring the coordination of the division is listed below (numbers for 2010 include five items scheduled for upcoming meetings):

Year	New Public Hearing Dockets	New Non-Public Hearing Dockets	New Sign Dockets	Total items
2003	50	39	47	136
2004	36	30	44	110
2005	32	26	70	128
2006	43	39	76	158
2007	30	32	68	130
2008	23	20	44	87
2009	26	21	38	85
2010	25	20	40	85

The Planning Division also completed the following tasks in 2010:

- o Formed the Bicycle and Pedestrian Task Force, which meets quarterly to provide input in the ongoing efforts to update the Wheeling bike route map and develop a Bike and Pedestrian Plan.
- o Created a web site for the Bicycle and Pedestrian Task Force
- o Worked with the Northwest Municipal Conference's Bicycle and Pedestrian Committee to ensure that Wheeling's issues are represented in regional planning needs.
- o Worked with Economic Development on the evaluation of the proposals for the Wickes Property as well as the efforts to open a dialogue on Wheeling's Town Center development with Canadian National, the RTA, and Metra.

- o Coordinated with the Public Works Department to apply for grants related to the bicycle and pedestrian network, including a \$1.08 million Illinois Transportation Enhancements Program (ITEP) grant awarded on 10.29.2010 for the Dundee Road bike and pedestrian path project.
- o Completed the updates to the Comprehensive Plan (Town Center area) and Impact Fee Ordinance that were initiated late in 2009.
- o Worked with School District 21, the Engineering Division, and the Public Works Department on a Safe Routes to School Grant (due 11.12.2010)
- o Worked with the Economic Development Department on a staff initiative to study potential opportunities to guide redevelopment on Milwaukee Avenue (the Milwaukee Avenue Project, or MAP).
- o Continued to coordinate bi-weekly meetings with the economic development team to review current and future development projects, ensuring that the staff strategy on redevelopment efforts is consistent and cohesive.
- o Continued maintenance with IT staff of the division's web site including consistent revision to applications for Plan Commission review to incorporate new regulations, procedures, and fees.

Health Division Accomplishments 2010

During 2010, Health Division personnel conducted 430 inspections of food service and retail food store establishments in the Village. Sixteen temporary food service permits were issued.

Mobile vendors were inspected per village ordinance.

The Farmers Market opened this year requiring review of the applications of all food vendors attending the market. Pre-opening inspections were conducted in June and random inspections were conducted during length of the market.

Plans were reviewed for 15 new or remodeled food service establishments. The *Food News* newsletter continued to be developed and distributed in an ongoing effort to communicate information about good food handling practices to our food handling establishments.

Revisions to Wheeling Municipal Code, Chapter 5, Health and Sanitation were completed to add the updated Illinois Food and Sanitation Code and new grease trap/interceptor requirements.

The Health Inspector continued to assist in conducting rental housing inspections and investigate property maintenance complaints. The Health Officer and Inspector continued to conduct inspections on all licensed home day care locations, all well abandonment cases, and all public health complaints that were received.

Motel/Hotel inspection activities continued with a two (2) inspection per year process. The inspectional activity in this area focused on assuring the compliance with sanitation and maintenance of sleeping rooms, and property maintenance in general.

Routine and follow-up inspections were conducted of all hair, nail and massage establishments in the village for health and sanitation requirements.

The Health Division provided professional staff support for all the activities of the Board of Health. During 2010, the Health Division staff helped coordinate three (3) community blood drives where 151 units of blood were collected, assisted in the operation of a Medication/Sharps collection every third Saturday of each month where residents can drop off their unused prescription drugs, over-the-counter medications, and used sharps, keeping these items out of the landfills.

The Board of Health held 8 health education seminars in 2010 which promoted public health education, and sponsored a Community Health Fair & Open House, both events coordinated by Health Division staff and held on October 16th. Forty participants were on hand offering a variety health services as well as

community service information. Seventeen flu shots and 4 pneumonia shots were provided as well as over 25 glucose and cholesterol checks.

The Health Inspectors continue to work on their professional development attending environmental health seminars, conferences and training programs.

Code Enforcement and Rental Program Accomplishments 2010

During the 2010 calendar year 913 multi-family buildings, single-family homes and individual condominium rental properties were inspected for Code compliance of rental units. These buildings contain over 4,436 dwelling units that were approved for 1, 2, or 3 year licensure. Over 1,000 rental inspections were performed in 2010.

Consistent ongoing education of the rental building owners and management has resulted in the steady improvement of individual unit as well as overall building maintenance and subsequent increased compliance with Village Property Code standards.

During the 2010 calendar year Code Enforcement personnel continued to be proactive in making sure all commercial and residential properties in the Village abide by property maintenance and general building standards. Seasonal residential neighborhood inspection activity continued in 2010 with the hiring of one (1) full-time inspector during the summer months assisting existing personnel with covering all residential areas.

The volume of complaints in 2010 continued to increase with the recording of 2,039 property complaints. These complaints generated a total of 4,091 inspections conducted in order to obtain compliance. Various pamphlets and brochures were provided to the public as part of code enforcement with yearly review and updated as needed.

Engineering Division Accomplishments 2010

During 2010, the Engineering Division conducted 482 inspections of construction projects throughout the Village. Staff also provided comprehensive engineering plan reviews for private developments as well as public improvements.

Revised and updated the Repetitive Loss Area maps for 2010, which are required to be maintained by FEMA on an annual basis in order to remain in good standing with the National Flood Insurance Program (NFIP).

The process of converting microfilmed records to electronic files (scanning) is approximately 80% complete.

Staff provided assistance to the Public Works Department for compliance with the NPDES-Phase II regulations.

Staff provided assistance of the new water tower location for the Northwest Pressure Zone water distribution improvements which services the northwest section of the Village. Staff also reviewed and commented on two reports submitted by the Village's engineer for this project - AECOM.

Staff coordinated with utility companies on the review and approval of 31 utility permits.

Staff reviewed and issued 51 fence, 10 shed, 10 deck, 5 garage, and 3 pool permits relative to the Village's floodplain regulations. In addition, Staff reviewed 98 floodplain determinations from property owners, Real Estates agents, Insurance agents, and prospective home buyers for existing properties within the Village.

Maintained and updated village base maps and atlas information on electronic files utilizing various software programs. These updates included updating of GIS maps related to addressing, roadway

configurations, right-of-way lines, property identification numbers, and other vital information, as well as updated information on the water distribution system, sanitary and storm sewer systems.

Reviewed two (2) elevation certificates for structures located in the floodplain which is required by the National Flood Insurance Program (NFIP).

Separately Staff continued field locating the Village's sanitary sewer and water distribution systems in State Plane Coordinates utilizing the Global Positioning System (GPS) equipment. To date, with the assistance of a Water Maintenance Operator of the Utility Division within the Public Works Department, staff has completed the sanitary sewer system which consisted of approximately 3,060 manholes, grease basins, and lift stations. Subsequently, the information has been delivered to the Village's Geographic Information System (GIS) technician to produce a more accurate map in GIS. In addition to completing the sanitary sewer system, staff also located over 5,635 water valves, fire hydrants, and b-boxes which completed the water distribution system.

Staff assisted the Capital Projects & Design Division of the Public Works Department with various projects: Design of 2011 MFT Street Improvement Project; closeout of the 2009 MFT Street Improvement Project; and the Hawthorne School Bridge Replacement.

Staff established a survey control point system by use of the Village's GPS unit within the municipal boundaries. Subsequently, this information was digitized into a GIS base map. The map is now available on the Village's website for the utilization of the general public and other outside agencies.

Staff, as well as members from the Public Works Department assisted the Health Division in establishing and adopting an ordinance to better serve and maintain approximately one-hundred and twenty (120) grease interceptors located in the Village. Additionally, staff field located the entire grease interceptor inventory and created a detailed map for a more streamlined method of inspecting the Village's grease interceptors.

Staff continued to assist members of the Streets and Forestry Division within the Department of Public Works locating property lines for various projects. Staff also assisted with the installation of new "No Dumping Signs" along the Village's waterways.

2011 ANNUAL GOALS-OBJECTIVES

Building Division Goals

2011 is expected to be see an increase in the number and value of construction. We will be working closely with developers to ensure the completion of new projects. We also anticipate a variety of Commercial, Industrial and Residential permits for projects which will be completed by the end of the year.

Continue to provide residents, contractors and developers updated information through Department handouts, Cable TV, and our Village Web Site.

Cross training of counter staff to continue through 2011, with the Business License Clerk focusing on back-up of the Permit Coordinator functions, and the Secretary taking on the Elevator Program and back-up for FOIA processing duties.

Proper training and certification of all inspectors will be a top priority for the Division in 2011. Interview and fill the vacant plumbing inspector position.

Analyze, adopt and implement 2009 IBC (International Building Code). Building Division Inspectors have participated in training for implementation of the 2009 Codes throughout 2010 in preparation for this Code version change.

Devise and implement standard operating procedures in order to streamline the process, reducing staff review time and saving man-hours within the department.

Planning Division Goals / Objectives

In 2011, the Planning Division will continue to work on the ecological restoration project for the Cook County Forest Preserve property adjacent to the Westin Hotel development (Potawatomi Prairie). We will complete the grant applications for funding through the Illinois Department of Natural Resources (OSLAD) and continue to work with consultants, the Forest Preserve staff, and Wheeling High School.

In the first half of 2011, the division will continue to work with the Public Works Department on the Dundee Road bike / pedestrian path project. As the ITEP grant award was announced late in 2010, the Planning staff will provide all necessary support with the expectation that the project is to be completed in 2011.

In the fall of 2011, the Planning division is expected to have a complete draft of the Bike and Pedestrian Plan to submit for Plan Commission review. The division is currently in the early stages of working with the Active Transportation Alliance on a new grant program (Communities Putting Prevention to Work) to aid in this effort. The Planning staff hopes that the draft plan will be recommended for Village Board approval by the end of the year.

The Planning Division will continue to work with the Economic Development Department on the Milwaukee Avenue Project (MAP). The project is currently in its early stages, so it is not clear whether the end result will be a recommendation for a series of specific actions, adoption of an amendment to the Comprehensive Plan, or both.

Planning Division will continue to provide be the lead for the Community Development Department's development feasibility study for the village-owned parcels on the east side of South Milwaukee Avenue. It is expected that the project will be completed in 2011. Management of the site plan and engineering process for these parcels will be a priority in 2011. As the project evolves throughout the year, the Planning Division will continue to work with Wheeling High School on the potential for student projects on or near the village-owned lots.

Health Division Goals

The Health Division will continue to focus on conducting quality inspections in the various environmental health, food program, rental housing, public health and public nuisance enforcement areas. All temporary food events will be permitted when warranted. The Health Division will continue to conduct routine inspections of all hair, nail, barber, and massage establishments in Wheeling. Enforcement of ordinances regarding day care homes, motels and hotels will continue.

Code changes will be proposed and inspection protocols modified to improve service to the community.

As advisors to the Board of Health, we will continue to provide and operate the Community Health Fair and Open House. Health Officer and Board of Health Commissioners will participate in the Medication and Sharps Collections on the third Saturday of each month. The Health Officer will continue to organize the three Community Blood Drives throughout the year. The Board of Health and Health Officer will be working with Walgreens to hold public health education programs to provide public health education to the residents of Wheeling.

Code Enforcement and Rental Program Goals

Code Enforcement and Rental staff will continue to focus on providing quality inspections in the rental residential licensing and property maintenance areas to ensure the safety of residents and maintain

property values. Maintain consistency in the ongoing regulation of all commercial and residential properties in terms of consistency with village property maintenance ordinances and directives. Continued compliance will be achieved either voluntarily or via citations or court proceedings. Staff will continue to review and evaluate current codes/ordinance and inspection processes. If revisions to the codes/ordinances would improve service and obtain voluntary compliance more readily, then such revisions will be proposed.

We will continue to improve our communication efforts by revising our current pamphlets and create new when necessary.

Property maintenance enforcement standards will continue in a proactive manner. The position of seasonal property maintenance inspector will continue in the summer months allowing municipal inspectors to focus their attention on the vacant/foreclosure properties throughout the Village. The foreclosure database will continue to be updated as more information becomes available to code enforcement personnel.

Engineering Division Goals

Staff will continue to provide thorough reviews for current and upcoming private developments as well as public improvement projects. Generally, every major project requires coordination and communication with outside agencies such as the Illinois Department of Transportation (IDOT), Illinois Department of Natural Resources (IDNR), United States Army Corps of Engineers (USACE), Illinois Environmental Protection Agencies (IEPA), Metropolitan Water Reclamation District of Greater Chicago (MWRDGC), Cook County Highway Department (CCHD), Federal Aviation Agency (FAA), North Cook County Soil and Water Conservation District, etc.

Finalize subdivisions such as Ginger Woods and Prairie Crossings that have been previously tentatively accepted by the Village.

Continue a comprehensive program of professional development and training of Division personnel.

The Village Engineer and Civil Engineer I will continue to maintain certification as Professional Engineers as well as a Certified Floodplain Manager (CFM), by means of accumulating the mandated professional development hours through seminars, classes, and conferences.

Review and assist the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) as well as other agencies to coordinate and construct a flood control project at Heritage Park.

Continue to review and actively participate in the Lower Des Plaines River Watershed Study modeling process performed by Christopher B. Burke Engineering, Ltd. on behalf of the Metropolitan Water Reclamation District of Greater Chicago to identify flooding inundation areas that communities of the watershed are currently facing.

Initiate field work for the storm sewer system using the Village's Global Positioning System (GPS) equipment. Staff will continue to update the water distribution system and sanitary sewer map by using and comparing the data collected in the field with recorded documents and field investigation.

Staff will continue to assist the Capital Projects & Design Division (CPDD) of the Public Works Department with various projects such as, Northwest Pressure Zone Water Tower and the Dundee Road Bridge and Watermain Replacement Project by reviewing plans and proposals as necessary. Also, staff will closely work with CPDD members in the development of the Operation and Maintenance Dam Manual for the Cornell Avenue structure.

FEMA offers discounted flood insurance rates through National Flood Insurance Program (NFIP) to those communities which actively participate in the Community Rating Systems (CRS). In order to keep receiving the discounted insurance rates through the NFIP, the Village must continue to perform minimum

CRS activities to maintain the Village's rating as a Class 7 community. A new minimum duty for the Village includes developing a Flood Mitigation Plan for the Repetitive Loss Areas (RLA) within the Village. Staff will continue to work together to actively perform its current CRS activities as well as seek assistance from qualified Engineering firms to establish a Flood Mitigation Plan.

To better serve the Village, it is our goal to revise, update and provide the latest engineering standards and notes to design engineers and contractors conducting work within the Village. Staff will initiate the tedious process of updating the above information. This data will be made available on the Village of Wheeling's website. Staff will also revise and update the written guideline procedure for the Engineering Development Review, Permitting Process, Record Drawing and other review processes for internal use.

Continue overseeing the two year maintenance and monitoring program for the wetland restoration area located west of the Prairie Park Subdivision, which will require coordinating with the USACE.

Continue the process of converting microfilmed records to electronic files (scanning) and begin to convert the non-microfilmed Engineering files to electronic files by utilizing the Public Works Department's scanner.

Continue to provide inspection services for various construction projects throughout the Village.

Staff will establish a benchmark system by utilizing the Village's GPS unit within the municipal boundaries. The benchmarks will consist of a brass disk installed on specific bridges along the Village's waterways. This information will provide Surveyors, Engineers, Planners and Floodplain Managers a more precise way to locate elevations throughout the Village.

Staff will oversee and document the construction of the 2011 MFT Street Improvement Project.

In conjunction with the Department of Public Works, staff will create a Standard Operating Procedure (SOP) for the Stream Maintenance for the Village's rivers, creeks, channels, and ditches.

PERFORMANCE MEASURES

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
Customer Satisfaction - % "Excellent" or "Good"	Effectiveness	>90%	N/A*	N/A*	N/A*
Business days Between Building Permit Application & Issuance	Efficiency	7	7.82	8.31	8.52
Business days Between Code Violation Recognition & Resolution	Efficiency	5	5.98	5.94	5.08

* This performance measure was created in FY 2011 and will be tracked prospectively.

COMMUNITY DEVELOPMENT DEPARTMENT - 1300

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Director of Community Development	1	1	---
	Village Planner	1	1	---
	* Village Engineer	1	1	---
	Associate Planner	1	1	---
	* Civil Engineer I	1	1	---
	Community Development Coordinator	1	1	---
	* Permit Specialist	1	0	-1
	Building Inspector	1	1	---
	Municipal Inspector	2	2	---
	Electrical Inspector	1	1	---
	* Engineering Tech/Inspector	1	0	-1
	Health Officer	1	1	---
	Health Inspector	1	1	---
	Administrative Secretary	2	2	---
	Permit Coordinator	1	1	---
	Licensing Clerk	1	1	---
TOTAL FULL-TIME		18	16	-2
Part-Time	Seasonal Code Enforcement Officer	2	2	---
	Plumbing Inspector	1	1	---
	Plans Examiner	1	0	-1
	Commission Secretary	1	1	---
TOTAL PART-TIME		5	4	-1

*Positions previously accounted for under 1350.

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5101	LONGEVITY	5,500	5,500	4,800	4,800	5,200	6,170	LONGEVITY PAYMENTS.	1,900
TOTAL JUSTIFICATION: 1,900										
1300	5102	OVERTIME	3,500	892	3,500	1,443	2,000	1,500	THESE FUNDS PROVIDE FOR UNFORESEEN CALL-BACK AND SPECIAL ACTIVITY COVERAGE. VILLAGE MANAGER ADJUSTMENT	3,500 0 -1,000
TOTAL JUSTIFICATION: 2,500										
1300	5103	SEASONAL HELP	10,000	21,510	15,000	8,767	12,000	5,434	SALARIES FOR SEASONAL HELP	18,000
TOTAL JUSTIFICATION: 18,000										
1300	5104	SALARIES	1,183,040	1,110,289	1,291,747	1,066,715	1,082,281	1,167,566	SALARIES FOR DEPARTMENT EMPLOYEES	1,170,988
TOTAL JUSTIFICATION: 1,170,988										
1300	5105	TRAINING	9,720	6,482	8,540	1,863	5,551	2,843	LOCAL MEETINGS, SEMINARS, COMPUTER TRAINING: BUILDING DIVISION CHAMBER, ICCA, ABCI, APA, IAEI, NWBOCA, ETC. SBOC & NWBOCA IACE PERMIT COORDINATOR CERTIFICATION TUITION - HARPER COURSES FIRE INSPECTION COURSE LOCAL SEMINARS MISCELLANEOUS TRAINING HEALTH DIVISION IEHA NORTH ANDERSON PC LOCAL SEMINARS	0 0 750 500 300 0 1,920 0 250 250 0 131 200 75

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5105	TRAINING	9,720	6,482	8,540	1,863	5,551	2,843	PLANNING DIVISION LOCAL SEMINARS SUPPORT STAFF LOCAL SEMINARS SAFETY TRAINING ENGINEERING DIVISION LOCAL SEMINARS MISCELLANEOUS TRAINING	0 750 0 300 125 0 500 475
TOTAL JUSTIFICATION: 6,526										
1300	5106	UNIFORM ALLOWANCE	4,020	3,120	2,500	302	500	491	CLOTHING ALLOWANCE	625
TOTAL JUSTIFICATION: 625										
1300	5108	EMPLOYER CONTRIBUTION	213,070	202,703	231,135	188,759	221,650	230,192	VILLAGE'S CONTRIBUTION FOR COMMUNITY DEVELOPMENTS FICA/IMRF.	245,617 0
TOTAL JUSTIFICATION: 245,617										
1300	5111	UNEMPLOYMENT COMPENS	0	0	0	16,395	0	6,885		
TOTAL JUSTIFICATION:										
1300	5112	HEALTH INSURANCE OPT OI	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5115	VEMA/PEHP CONTRIBUTION	0	813	0	1,428	20,700	34,118	PEHP PLAN CONTRIBUTION	6,000
TOTAL JUSTIFICATION: 6,000										
1300	5116	SICK LEAVE BUY BACK N.U.I	3,980	0	4,160	0	4,146	0	SICK LEAVE BUY BACK FOR ELIGIBLE EMPLOYEES	2,127

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 2,127										
1300	5201	ADVERTISING & PUBLISHING	5,000	2,478	4,000	3,343	2,500	2,674	PUBLIC NOTICES FOR VARIATIONS, SPECIAL USES, REZONING, SIGN CODE VARIATIONS, NOTICE TO BIDDERS, AND ANNEXATIONS (PETITIONERS REIMBURSE APPROXIMATELY 80%)	2,500 0 0
TOTAL JUSTIFICATION: 2,500										
1300	5205	CONFERENCES & MEETINGS	12,805	10,485	9,000	5	5,850	4,115	REGISTRATION, PER DIEM, TRAVEL & TRANSPORTATION: BUILDING DIVISION UW MADISON ICC ANNUAL ICCA IAEI IPIA HEALTH DIVISION IEHA AEC OTHER PLANNING DIVISION ILAPA & OTHER SUPPORT STAFF LOCAL TRAVEL (TOLLS; PARKING) ENGINEERING DIVISION ASFPM IL FLOODPLAIN MGMT- EMMITSBURG, MD 2@\$200 LOCAL TRAVEL (TOLLS; PARKING)	0 0 1,750 0 500 800 550 0 700 400 0 1,100 0 50 0 850 400 50
TOTAL JUSTIFICATION: 7,150										
1300	5206	CONSULTING SERVICES	23,000	7,459	41,250	24,097	23,250	4,921	STRUCTURAL REVIEW & ELEVATOR INSPECTIONS TITLE SEARCHES FOR CODE ENFORCEMENT	18,000 2,000

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5206	CONSULTING SERVICES	23,000	7,459	41,250	24,097	23,250	4,921	PREPARATION OF PLATS REALINFO SEARCH SERVICE FOR CODE ENFORCEMENT OUTSIDE CONSULTING VILLAGE MANAGER ADJUSTMENT	2,500 750 25,000 -10,000
TOTAL JUSTIFICATION: 38,250										
1300	5207	IS SERV & MAINT AGREEMENT	12,300	11,386	13,300	12,194	13,050	12,260	COMPUTER EQUIPMENT MAINTENANCE PENTAMATION SOFTWARE/APPLICATION MAINTENANCE PAPERVISION ANNUAL SUPPORT AUTOCAD MAINTENANCE SIDWELL ON-LINE/ONE (1) LICENSE MISCELLANEOUS SOFTWARE SUPPORT	500 12,000 600 450 990 500
TOTAL JUSTIFICATION: 15,040										
1300	5210	EXTERMINATION SERVICE	4,550	4,819	6,485	8,537	7,285	10,268	CONTRACT FOR ROUTINE PEST SPRAYING OF ALL VILLAGE FACILITIES, ON-CALL REMOVAL OF BEES AND RODENTS FROM PUBLIC RIGHT-OF-WAY, AND ROUTINE SURVEILLANCE OF RODENT NESTING AREAS AND OTHER PEST CONTROL PROBLEMS.	10,533 0 0 0
TOTAL JUSTIFICATION: 10,533										
1300	5212	EMPLOYEE HEALTH INSURANCE	223,960	173,763	220,190	167,072	199,725	185,784	HEALTH INSURANCE COSTS FOR FULL-TIME EMPLOYEES.	194,410
TOTAL JUSTIFICATION: 194,410										
1300	5213	GEN LIABILITY INSURANCE	125,100	125,100	102,300	102,300	107,419	107,419	PRO-RATED SHARE OF GENERAL LIABILITY INSURANCE INCLUDING WORKERS' COMPENSATION, FIRE, THEFT, PUBLIC OFFICIAL LIABILITY, ETC.	99,545 0 0
TOTAL JUSTIFICATION: 99,545										

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5220	MAINT OFF/SPEC EQUIPMEN	3,100	2,900	3,450	4,595	4,890	3,306	TOSHIBA COPIER MAINTENANCE MICROFILM READER/PRINTER MAINTENANCE MISCELLANEOUS EQUIPMENT MAINTENANCE/REPAIRS LANIER MAINTENANCE (COSTS SHARED WITH IT \$2100 X 90%) LARGE (KIP) COPIER	2,000 700 300 1,890 2,300
TOTAL JUSTIFICATION: 7,190										
1300	5221	MAINT RADIO EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5222	MEMBERSHIP DUES	2,743	2,724	4,085	2,591	3,735	2,442	BUILDING DIVISION ICC CODE ENFORCEMENT CERTIFICATION NORTHWEST BUILDING OFFICIALS (NWBOCA) ICC INTERNATIONAL (VILLAGE MEMBERSHIP) SUBURBAN BUILDING OFFICIALS (SBOC) ILLINOIS ASSOCIATION ELECTRICAL INSPECTORS PLUMBING INSPECTORS ASSOCIATION PERMIT COORDINATORS ASSOCIATION IAEI (INTERNATIONAL) ICC RECERTIFICATION (4 @ \$40) CODE ENFORCEMENT CERTIFICATION RENEWALS (3 @ \$70) ILLINOIS ASSOCIATION OF CODE ENFORCERS (3 @ \$25) AMERICAN ASSOCIATION OF CODE ENFORCERS (3 @ \$75) NFPA HEALTH DIVISION ILLINOIS ENVIRONMENTAL HEALTH ASSOCIATION (2@ \$50) NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (2@\$100) LEHP RECERTIFICATION (2 @ \$200) ILLINOIS ASSOCIATION OF CODE ENFORCERS (1 @ \$25)	0 50 100 200 60 50 80 50 105 160 210 75 225 150 0 100 200 400 25

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5222	MEMBERSHIP DUES	2,743	2,724	4,085	2,591	3,735	2,442	AMERICAN ASSOCIATION OF CODE ENFORCERS (1 @ \$75) PLANNING DIVISION AMERICAN PLANNING ASSOCIATION (PLANNERS & COMMISSIONERS) AMERICAN INSTITUTE OF CERTIFIED PLANNERS (2@ \$100) ILPA (2) ENGINEERING STAFF NATIONAL FLOODPLAIN MANAGER'S ASSOC IL FLOODPLAIN MANAGER'S ASSOC AMERICAN SOCIETY OF CIVIL ENGINEERS AMERICAN PUBLIC WORKS (APWA) (2) IEPA (2) MISC SUPPORT STAFF NOTARY RENEWAL (4) SAM'S CLUB MISCELLANEOUS	75 0 0 1,090 200 100 0 100 60 250 252 20 125 0 100 35 110
TOTAL JUSTIFICATION: 4,757										
1300	5225	ACTUARIAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5228	PRINTING & BINDING	13,550	10,912	4,385	9,805	4,800	6,398	PRINTING OF INSPECTION FORMS PRINTING OF MISCELLANEOUS DEPARTMENT FORMS CRS ANNUAL FLOOD FLIER BUSINESS LICENSE FORMS	2,500 1,700 1,600 1,200
TOTAL JUSTIFICATION: 7,000										
1300	5230	RECORDING FEES	1,000	709	750	698	750	805	RECORDING FEES FOR SUBDIVISION, ANNEXATION, PLAT OF	1,200

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5230	RECORDING FEES	1,000	709	750	698	750	805	VACATION, GRANT OF EASEMENT, AND MISCELLANEOUS DOCUMENTS. FEES ARE REIMBURSABLE BY PETITIONERS EXCEPT FOR OFFICIAL BUSINESS ITEMS.	0
TOTAL JUSTIFICATION: 1,200										0
1300	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5236	CREDIT CARD FEES	4,000	2,929	3,500	1,918	3,000	2,713	CREDIT CARD PROCESSING FEES	3,000
TOTAL JUSTIFICATION: 3,000										
1300	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5242	RETIREE HEALTH INSURANC	16,990	18,002	19,580	18,888	20,615	23,815	HEALTH INSURANCE COSTS FOR CD DEPARTMENT RETIREES.	19,026
TOTAL JUSTIFICATION: 19,026										
1300	5244	DUPLICATION SERVICES	0	0	4,000	3,635	3,000	1,092	SCANNING OF FILES (REPLACES MICROFILMING)	6,000
TOTAL JUSTIFICATION: 6,000										
1300	5246	MEDICAL EXAMS	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
1300	5248	FINGER PRINTING FEES	0	0	0	3,098	0	2,794	STATE FEES/BUSINESS & LIQUOR LICENSING	3,600
TOTAL JUSTIFICATION:										3,600
1300	5299	MISC CONTRACTUAL SERV	6,750	547	4,000	300	1,000	-150	GRASS CUTTING AND BOARD UP SERVICES COURT REPORTER	500 500
TOTAL JUSTIFICATION:										1,000
1300	5301	AUTO PETROL PRODUCTS	13,500	16,447	15,500	6,288	14,500	6,045	ESTIMATED FUEL COSTS/COMMUNITY DEVELOPMENT VEHICLES. VILLAGE MANAGER ADJUSTMENT	14,000 -4,000
TOTAL JUSTIFICATION:										10,000
1300	5302	BOOKS & SUBSCRIPTIONS	1,000	979	1,850	1,040	1,500	1,658	BUILDING DIVISION CODE BOOK & COMMENTARY FORECLOSURE REPORT SUBSCRIPTION HEALTH DIVISION MISCELLANEOUS PLANNING DIVISION MISC. ICC, PLANNING & ZONING PUBLICATIONS JAPA ENGINEERING DIVISION MISC	0 500 500 0 50 0 400 150 0 200
TOTAL JUSTIFICATION:										1,800
1300	5306	HEALTH TEST SUPPLIES	200	38	200	180	200	40	FOR ROUTINE, SPECIAL AND EMERGENCY LAB TESTS	200
TOTAL JUSTIFICATION:										200

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5310	VEHICLE MAINTENANCE	4,000	5,646	5,000	3,027	5,500	3,557	ROUTINE MAINTENANCE AND PARTS FOR COMMUNITY DEVELOPMENT VEHICLES	7,000 0
TOTAL JUSTIFICATION: 7,000										
1300	5311	BLDG/GROUNDS MAINTENANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5313	IS MISC EQPT & SUPPLIES	5,250	4,949	1,750	0	0	249		
TOTAL JUSTIFICATION:										
1300	5315	SMALL TOOLS & EQUIPMENT	3,575	2,475	3,525	2,765	1,500	958	INSPECTION EQUIPMENT THERMOMETERS & SAMPLING EQUIPMENT REPLACEMENT GEAR, COATS/JACKETS & SAFETY EQUIPMENT DIGITAL CAMERAS REPLACEMENT CELLULAR PHONES MISCELLANEOUS TOOLS	175 75 600 400 450 800
TOTAL JUSTIFICATION: 2,500										
1300	5317	MISC OPERATING SUPPLIES	5,750	6,380	3,850	4,610	5,200	7,738	MISCELLANEOUS EQUIPMENT & SUPPLIES BOARD OF HEALTH SUPPLIES COMMUNITY HEALTH FAIR SUPPLIES PLAN COMMISSION SUPPLIES COFFEE & SUPPLIES WATER COOLER RENTAL	5,000 250 1,500 250 680 760
TOTAL JUSTIFICATION: 8,440										
1300	5318	OFFICE SUPPLIES	5,625	4,556	4,650	3,342	3,000	2,750	TONER FOR PRINTERS, COPIERS, FAX MACHINE, ETC. OFFICE SUPPLIES	1,175 1,175

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1300	5318	OFFICE SUPPLIES	5,625	4,556	4,650	3,342	3,000	2,750	SPECIALIZED FORMS, FOLDERS, LABELS, ETC. PLOTTER SUPPLIES	900 500
TOTAL JUSTIFICATION: 3,750										
1300	5319	PROTECTIVE CLOTHING	0	0	450	324	450	331	PROTECTIVE CLOTHING	900
TOTAL JUSTIFICATION: 900										
1300	5323	AWARDS/DECORATIONS	250	208	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5327	IS MISC SOFTWARE	0	0	0	0	400	0	ADOBE PAGEMAKER SOFTWARE	400
TOTAL JUSTIFICATION: 400										
1300	5333	BUSINESS RECRUITMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5411	SPECIAL EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5420	LAND ACQUISITION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1300	5707	TRANSFER TO CERF	14,442	14,442	0	0	2,930	2,930	TRANSFER TO CERF ACCOUNT	11,613

**FY 2011 BUDGET WORKSHEET
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										11,613
			1,941,270	1,781,641	2,038,432	1,675,125	1,790,077	1,852,110		1,921,087

**FY 2011 BUDGET WORKSHEET
VILLAGE ENGINEERING**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1350	5101	LONGEVITY	1,900	2,459	1,300	1,300	1,300	1,509		
TOTAL JUSTIFICATION:										
1350	5102	OVERTIME	5,000	1,938	2,500	0	1,500	248		
TOTAL JUSTIFICATION:										
1350	5103	SEASONAL HELP	0	4,731	0	3,305	4,000	6,383		
TOTAL JUSTIFICATION:										
1350	5104	SALARIES	349,420	277,005	212,013	252,018	306,518	152,102	SALARIES FOR ENGINEERING EMPLOYEES	0
TOTAL JUSTIFICATION:										
1350	5105	TRAINING	1,000	558	1,500	389	975	182		
TOTAL JUSTIFICATION:										
1350	5106	UNIFORM ALLOWANCE	0	0	875	0	125	0		
TOTAL JUSTIFICATION:										
1350	5108	EMPLOYER CONTRIBUTIONS	64,390	51,502	38,226	44,815	63,112	32,323		
TOTAL JUSTIFICATION:										
1350	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1350	5111	UNEMPLOYMENT COMPENSATION	0	0	0	13,884	0	23,962		
TOTAL JUSTIFICATION:										

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1350	5112	HEALTH INSURANCE OPT OUT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1350	5113	TUITION REIMBURSEMENT	0	0	2,000	1,563	0	379		
TOTAL JUSTIFICATION:										
1350	5115	VEMA/PEHP CONTRIBUTION	0	852	0	860	20,500	20,651		
TOTAL JUSTIFICATION:										
1350	5116	SICK LEAVE BUY BACK N.U.F.	1,900	0	1,760	0	895	0		
TOTAL JUSTIFICATION:										
1350	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1350	5205	CONFERENCES & MEETINGS	2,000	843	2,000	594	1,300	675		
TOTAL JUSTIFICATION:										
1350	5206	CONSULTING SERVICES	6,000	10,172	25,000	1,823	25,000	20		
TOTAL JUSTIFICATION:										
1350	5207	IS SERV & MAINT AGREEMENT	900	998	1,100	260	1,990	0		
TOTAL JUSTIFICATION:										
1350	5212	EMPLOYEE HEALTH INSURANCE	73,750	52,952	67,220	40,471	45,035	12,785		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
VILLAGE ENGINEERING**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1350	5213	GEN LIABILITY INSURANCE	0	0	29,610	29,610	31,095	31,095		
TOTAL JUSTIFICATION:										
1350	5220	MAINT OFF/SPEC EQUIPMEN	0	0	2,300	2,407	2,300	1,676		
TOTAL JUSTIFICATION:										
1350	5221	MAINT RADIO EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1350	5222	MEMBERSHIP DUES	765	20	815	102	460	547		
TOTAL JUSTIFICATION:										
1350	5223	ENGINEERING & DESIGN SE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1350	5228	PRINTING & BINDING	1,000	95	1,000	816	500	529		
TOTAL JUSTIFICATION:										
1350	5230	RECORDING FEES	200	9	0	0	0	152		
TOTAL JUSTIFICATION:										
1350	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1350	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

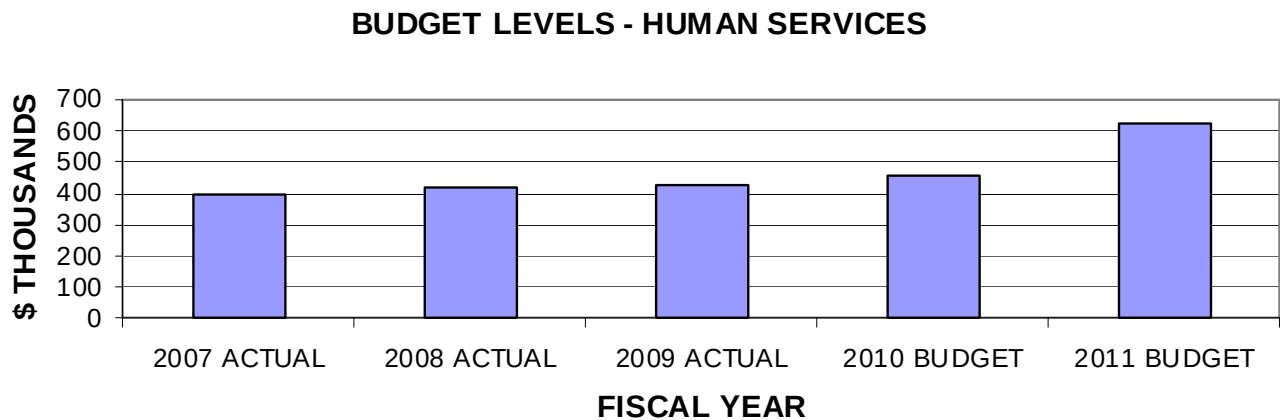
DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1350	5242	RETIREE HEALTH INSURANCE	0	0	0	0	0	8,649		
TOTAL JUSTIFICATION:										
1350	5244	DUPLICATION SERVICES	10,000	0	5,000	2,509	3,000	2,423		
TOTAL JUSTIFICATION:										
1350	5301	AUTO PETROL PRODUCTS	2,000	563	4,000	3,885	4,000	2,496		
TOTAL JUSTIFICATION:										
1350	5302	BOOKS & SUBSCRIPTIONS	200	75	200	0	200	173		
TOTAL JUSTIFICATION:										
1350	5310	VEHICLE MAINTENANCE	600	299	2,000	913	2,000	975		
TOTAL JUSTIFICATION:										
1350	5313	IS MISC EQPT & SUPPLIES	3,500	3,299	0	0	0	0		
TOTAL JUSTIFICATION:										
1350	5315	SMALL TOOLS & EQUIPMENT	2,000	531	1,500	429	1,000	0		
TOTAL JUSTIFICATION:										
1350	5317	MISC OPERATING SUPPLIES	2,000	2,365	1,000	964	1,000	878		
TOTAL JUSTIFICATION:										
1350	5318	OFFICE SUPPLIES	1,000	990	1,000	1,300	750	448		
TOTAL JUSTIFICATION:										

(This page is intentionally left blank.)

GENERAL FUND

Human Services Department

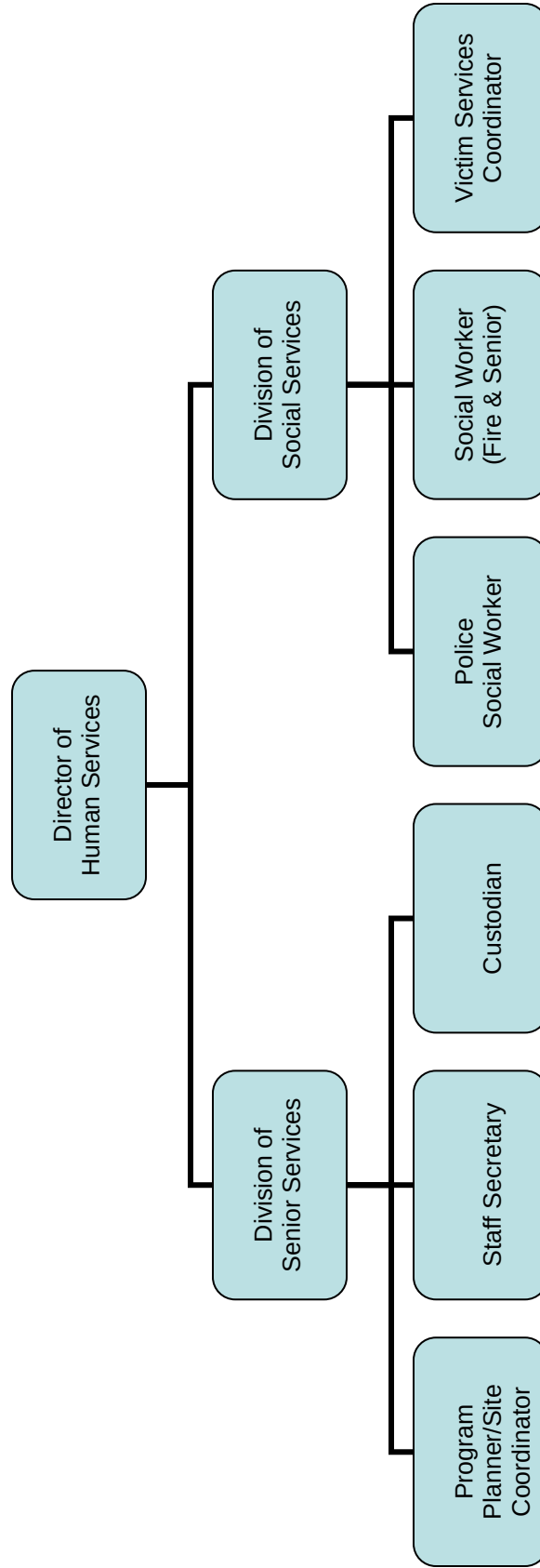
Social Services.....	\$328,062
Senior Citizen Services.....	446,459
Pavilion Programs.....	0
 TOTAL	 \$627,227



*Beginning FY2011 the Village created the Human Services Department by combining Senior Citizen Services with Social Services (social worker functions formerly located in the Police Department). Also, the Pavilion Programs (1325) budget was consolidated into Senior Citizen Services (1320).

DEPARTMENT OF HUMAN SERVICES

FY 2011



Senior Services Division
Activities and Accomplishments for FY 2010

- Continue outreach into limited English speaking sections of the community to engage older adults in senior services programming. *During 2010 the number of Spanish speaking older adults utilizing the center increased by 75%. Outreach early in the year to local faith-based organizations created a level of trust and many Latino older adults have participated in the Lunch at Pavilion program, particularly in the warmer months of the year. The Russian speaking older adult population was also more engaged in the services provided. Several outreach activities including joint Lunch at Pavilion programs as well as an end of the year holiday party brought many more Russian speaking older adults to the Senior Center this year.*
- Increase Overall Membership. *Overall membership increased by 13% in 2010 with 96 new members. Membership 361 in 2009 to 411 members in 2010.*
- Expand programming to reach all levels of activity of older adults. *New initiatives to bring in all activity levels were implemented. Increased open/free time has attracted more gamers and many more older adults have become engaged in the volunteer end of activities as well.*
- Create volunteer Volunteer Coordinator to supervise and recruit volunteers. *Efforts were made to engage volunteers in the role of coordinator unsuccessfully. Program planner has taken on this role as many more younger seniors are looking to volunteer as their involvement in the center.*
- Research additional and expanded funding opportunities. *Funding opportunity found through Age Options and a dishwasher for the Lunch at Pavilion was funded.*
- Create separate 501c3 Fundraising Foundation. *The Wheeling Pavilion Senior Foundation was founded in April 2010. The Foundation is incorporated in the state of Illinois and is recognized as a Charity by the Attorney General's Office. The application for 501c3 status has been completed and submitted, just waiting for reply from Internal Revenue Service.*
- Continue community sponsorship of events. *Sponsorship levels were at their highest level in 2010. Great cooperation has been received from local organizations as well as regional ones. All events and programs were 75% sponsored.*
- Develop advanced data collection and reporting system to better understand and report senior services activities and services provided. *Data collection continued at the previous level. New computer database is needed for more sophisticated analysis.*

Senior Services Division
2011 Goals

- Continue outreach into limited English speaking sections of the community to engage older adults in senior services programming.
- Increase overall membership
- Expand programming to reach all ages and levels of activity of older adults.
- Research additional and expanded funding opportunities
- Support 501c3 Fundraising Foundation

- Continue community sponsorship of events
- Develop advanced data collection and reporting system to better understand and report senior services activities and services provided.

Social Services Division
2011 Goals

- Cross train all social workers on all aspects of Village human services
- Develop new programming to meet the needs of all Village residents
- Develop Food Pantry network to serve Village residents
- Provide informational programming to address community issues including Domestic Violence, Mental Illness, Financial difficulties
- Develop protocol for victim services in community disaster

PERFORMANCE MEASURES

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
Total Cases Per Social Worker	Output	N/A	50	80	77
Number of Social Service Clients Reporting Satisfaction with Services Provided	Effectiveness	>95%	N/A*	N/A*	N/A*
Number of Senior Service Participants Reporting Satisfaction with Services Provided	Effectiveness	>95%	N/A*	N/A*	N/A*

* These performance measures were created in FY 2011 and will be tracked prospectively.

HUMAN SERVICES DEPARTMENT - 1315 & 1320

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Director	1	1	---
	* Social Worker	1	2	1
	* Victims Services Coordinator	0	1	1
	Staff Secretary	1	1	---
	Senior Center Clerk	1	1	---
	Custodian	1	1	---
	TOTAL FULL-TIME	5	7	2

*Police Social Worker and Victims Services Coordinator previously accounted for under 2100.
They are not newly created positions

**FY 2011 BUDGET WORKSHEET
SOCIAL SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1315	5101	LONGEVITY	0	0	0	0	0	0	LONGEVITY PAYMENTS	600
TOTAL JUSTIFICATION: 600										
1315	5102	OVERTIME	0	0	0	0	0	0	OVERTIME FOR SOCIAL WORKERS	5,000
TOTAL JUSTIFICATION: 5,000										
1315	5104	SALARIES	0	0	0	0	0	0	SALARIES FOR SOCIAL WORKERS; VICTIMS SERVICES COORDINATOR; AND DIRECTOR OF HUMAN SERVICES (50%) VEMA GRANT ALLOCATED TO VICTIMS SERVICES COORDINATOR'S SALARY	260,540 0 0 -67,163
TOTAL JUSTIFICATION: 193,377										
1315	5108	EMPLOYER CONTRIBUTION	0	0	0	0	0	0	EMPLOYER FICA/IMRF	40,850
TOTAL JUSTIFICATION: 40,850										
1315	5113	TUITION REIMBURSEMENT	0	0	0	0	0	0	TUITION REIMBURSEMENT	1,000
TOTAL JUSTIFICATION: 1,000										
1315	5205	CONFERENCES & MEETINGS	0	0	0	0	0	0	TRAVEL TO BUSINESS MEETINGS (SW TO SEE CLIENTS), SEMINARS, AND CONFERENCES CONTINUING EDUCATION FOR LICENSURE	0 800 1,000
TOTAL JUSTIFICATION: 1,800										
1315	5212	EMPLOYEE HEALTH INSURANCE	0	0	0	0	0	0	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES	40,935
TOTAL JUSTIFICATION: 40,935										
1315	5222	MEMBERSHIP DUES	0	0	0	0	0	0	CLIENT DATABASE MAINTENANCE	2,000

**FY 2011 BUDGET WORKSHEET
SOCIAL SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 2,000										
1315	5228	PRINTING & BINDING	0	0	0	0	0	0	BUSINESS CARDS, STATIONARY, ENVELOPES, BROCHURES, ETC.	700
TOTAL JUSTIFICATION: 700										
1315	5302	BOOKS & SUBSCRIPTIONS	0	0	0	0	0	0	MISC PUBLICATIONS	100
TOTAL JUSTIFICATION: 100										
1315	5318	OFFICE SUPPLIES	0	0	0	0	0	0	MISC OFFICE SUPPLIES	2,000
TOTAL JUSTIFICATION: 2,000										
1315	5855	TRANSFER TO GRANT FUND	0	0	0	0	0	0	TRANSFER TO GRANT FUND FOR VILLAGE'S SHARE OF VOCA GRANT.	35,300
									TRANSFER TO GRANT FUND FOR AGE OPTIONS GRANT	4,400
TOTAL JUSTIFICATION: 39,700										
			0	0	0	0	0	0		328,062

**FY 2011 BUDGET WORKSHEET
SENIOR CITIZENS SERVICES**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1320	5101	LONGEVITY	600	0	600	600	600	600	LONGEVITY FOR ONE EMPLOYEE	600
TOTAL JUSTIFICATION: 600										
1320	5102	OVERTIME	600	668	600	1,215	600	154	OVERTIME IN THE EVENT IT IS NOT POSSIBLE TO ARRANGE WORK SCHEDULES WHEN EVENTS AND SPECIAL ACTIVITIES SUCH AS FUNDRAISERS TAKE PLACE ON SATURDAY OR SUNDAY.	600
TOTAL JUSTIFICATION: 600										
1320	5104	SALARIES	271,790	260,440	265,276	265,071	273,639	259,321	SALARIES OF DIRECTOR OF SENIOR SERVICES (50%); SENIOR SERVICES SECRETARY; CUSTODIAN; AND SENIOR CENTER CLERK CONGREGATE DINING GRANT ALLOCATED FOR A PORTION OF SENIOR CENTER CLERK'S SALARY	0 0 186,665 0 -15,771
TOTAL JUSTIFICATION: 170,894										
1320	5105	TRAINING	650	918	350	0	0	0		
TOTAL JUSTIFICATION:										
1320	5108	EMPLOYER CONTRIBUTION	50,150	46,851	47,935	46,955	59,252	52,830	EMPLOYER FICA/IMRF	36,115
TOTAL JUSTIFICATION: 36,115										
1320	5112	HEALTH INSURANCE OPT OUT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5113	TUITION REIMBURSEMENT	0	0	300	0	300	0	TUITION REIMBURSEMENT	300
TOTAL JUSTIFICATION: 300										
1320	5115	VEHA/PEHP CONTRIBUTION	210	210	0	213	3,400	0	PEHP CONTRIBUTIONS	2,600

**FY 2011 BUDGET WORKSHEET
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 2,600										
1320	5116	SICK LEAVE BUY BACK N.U.I.	0	0	220	0	442	428	SICK LEAVE BUY BACK PROGRAM	428
TOTAL JUSTIFICATION: 428										
1320	5205	CONFERENCES & MEETINGS	3,500	3,650	3,500	1,590	2,050	2,093	PROGRAMS & MEETINGS EXISTING PROGRAMMING NEW PROGRAM DEVELOPMENT ILLINOIS SENIOR CENTER CONFERENCE VOLUNTEER RECOGNITION ANNIVERSARY (26TH) 50+/90+ MAY & JUNE 2011 COMPUTER LEARNING CENTER	0 1,350 2,500 250 800 600 900 3,800
TOTAL JUSTIFICATION: 10,200										
1320	5206	CONSULTING SERVICES	0	0	0	5,000	0	0		
TOTAL JUSTIFICATION:										
1320	5209	ENERGY	0	0	0	0	3,250	2,084	NICOR GAS CHARGES	3,250
TOTAL JUSTIFICATION: 3,250										
1320	5212	EMPLOYEE HEALTH INSURANCE	52,550	36,285	37,790	41,354	59,252	50,275	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES	33,221
TOTAL JUSTIFICATION: 33,221										
1320	5213	GEN LIABILITY INSURANCE	4,470	4,470	4,710	4,710	4,947	4,947	DEPT. SHARE OF GENERAL LIABILITY INSURANCE INCLUDING WORKER'S COMPENSATION, FIRE, THEFT, PUBLIC OFFICIAL LIABILITY FOR SENIOR CENTER	3,555 0 0

**FY 2011 BUDGET WORKSHEET
SENIOR CITIZENS SERVICES**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 3,555										
1320	5215	JANITORIAL SERVICES	2,200	1,160	2,425	0	2,000	325	CLEANING OF ALL CARPET AND FURNITURE STRIPPING AND WAXING OF TILED FLOORS (2XYR)	1,650 775
TOTAL JUSTIFICATION: 2,425										
1320	5217	LANDSCAPE MAINTENANCE	2,550	1,755	2,810	987	2,000	1,788	CONTRACTUAL SERVICES FOR GRASS CUTTING AND LAWN MAINTENANCE	1,870 0
TOTAL JUSTIFICATION: 1,870										
1320	5220	MAINT OFF/SPEC EQUIPMEN	550	320	650	1,583	5,072	1,100	PIANO TUNING SECURITY AND FIRE ALARM SYSTEM MAINTENANCE MAINTENANCE AGREEMENT FOR PRINTER/COPIER	100 400 4,572
TOTAL JUSTIFICATION: 5,072										
1320	5222	MEMBERSHIP DUES	1,130	1,141	1,180	776	580	620	AISC-ASSOCIATION OF ILLINOIS SENIOR CENTERS VOLUNTEER CENTER NCOA NOTARIES ASSOCIATION OF IL	100 300 150 30
TOTAL JUSTIFICATION: 580										
1320	5227	POSTAGE	1,600	1,737	1,750	1,951	1,750	371	WHEELING FORWARD NEWSLETTER (12XYEAR) MISCELLANEOUS CORRESPONDENCE	2,000 200
TOTAL JUSTIFICATION: 2,200										
1320	5228	PRINTING & BINDING	4,920	4,793	5,020	5,057	2,620	2,093	WHEELING FORWARD NEWSLETTER (12XYEAR) BUSINESS ENVELOPES AND LETTERHEAD	1,700 700

**FY 2011 BUDGET WORKSHEET
SENIOR CITIZENS SERVICES**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 2,400										
1320	5231	REG & SPCL AGENCY ASSES	600	682	675	584	675	574	TAXI SUBSIDY	675
TOTAL JUSTIFICATION: 675										
1320	5232	RENTAL AGREEMENTS	0	0	4,572	5,720	0	700		
TOTAL JUSTIFICATION:										
1320	5234	TREE MAINT SERVICE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5236	CREDIT CARD FEES	0	0	0	0	0	79	CREDIT CARD FEES	30
TOTAL JUSTIFICATION: 30										
1320	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5242	RETIREE HEALTH INSURANC	4,540	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5246	MEDICAL EXAMS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
1320	5302	BOOKS & SUBSCRIPTIONS	355	222	355	196	230	205	PROGRAM INFO, PUBLICATIONS & CARE GIVING NEWSLETTERS PADDOCK PUBLICATIONS (DAILY HERALD)	100 100
TOTAL JUSTIFICATION: 200										
1320	5309	JANITORIAL SUPPLIES	2,000	3,819	2,200	3,967	2,200	3,045	GENERAL JANITORIAL SUPPLIES FOR SENIOR CENTER	2,200
TOTAL JUSTIFICATION: 2,200										
1320	5311	BLDG/GROUNDS MAINTENANCE	19,875	25,835	20,975	11,843	16,850	10,238	GENERAL BUILDING & GROUNDS MAINTENANCE & REPAIRS REPLACEMENT HUMIDIFIER FILTERS KNOX SWAN AND DOG \$875.00 (\$125.00/MONTH FOR 7 MONTHS)	11,625 2,500 875
TOTAL JUSTIFICATION: 15,000										
1320	5315	SMALL TOOLS & EQUIPMENT	400	390	400	87	400	319	CRAFT EQUIPMENT, RECREATION EQUIPMENT, KITCHEN UTENSILS	400 0
TOTAL JUSTIFICATION: 400										
1320	5317	MISC OPERATING SUPPLIES	3,200	1,163	1,750	1,838	1,750	1,559	APPLIANCE EQUIPMENT & SUPPLIES, I.E., CLEANING FLUIDS & POWDERS, PAPER PRODUCTS, CUSTODIAN TOOLS, ETC. PICTURE PROCESSING, PAPER	1,200 0 550
TOTAL JUSTIFICATION: 1,750										
1320	5318	OFFICE SUPPLIES	2,210	2,978	2,600	2,500	2,600	2,692	GENERAL OFFICE SUPPLIES FOR STAFF CARDS FOR ILLNESS/SYMPATHY PRINTER CARTRIDGES, COPIER AND FAX CARTRIDGES	2,600 0 0
TOTAL JUSTIFICATION: 2,600										

**FY 2011 BUDGET WORKSHEET
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1320	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5408	BUILDING EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5509	BUILDING IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1320	5855	TRANSFER TO GRANT FUNC	0	0	0	0	0	52,195		
TOTAL JUSTIFICATION:										
			430,650	399,487	408,643	403,798	446,459	450,635		299,165

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1325	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1325	5205	CONFERENCES & MEETINGS	15,100	16,124	14,100	16,627	11,000	11,263		
TOTAL JUSTIFICATION:										
1325	5227	POSTAGE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1325	5228	PRINTING & BINDING	500	221	500	0	0	0		
TOTAL JUSTIFICATION:										
1325	5230	RECORDING FEES	0	0	0	0	0	44		
TOTAL JUSTIFICATION:										
1325	5299	MISC CONTRACTUAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1325	5315	SMALL TOOLS & EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1325	5317	MISC OPERATING SUPPLIES	5,400	4,317	5,400	4,820	3,900	2,930		
TOTAL JUSTIFICATION:										
1325	5323	AWARDS/DECORATIONS	200	14	225	134	150	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
PAVILION PROGRAMS**

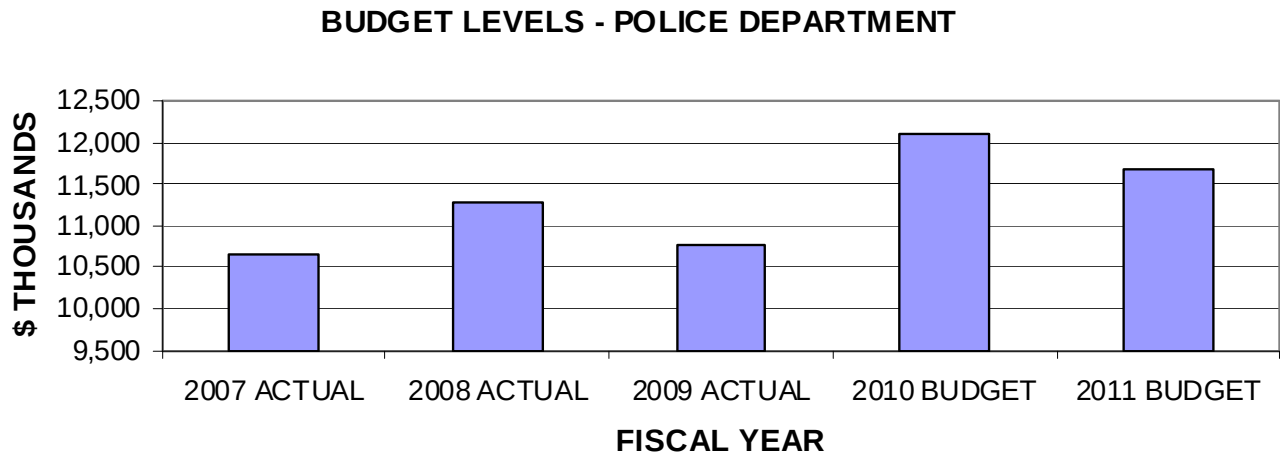
DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
			21,200	20,675	20,225	21,581	15,050	14,237		

(This page is intentionally left blank.)

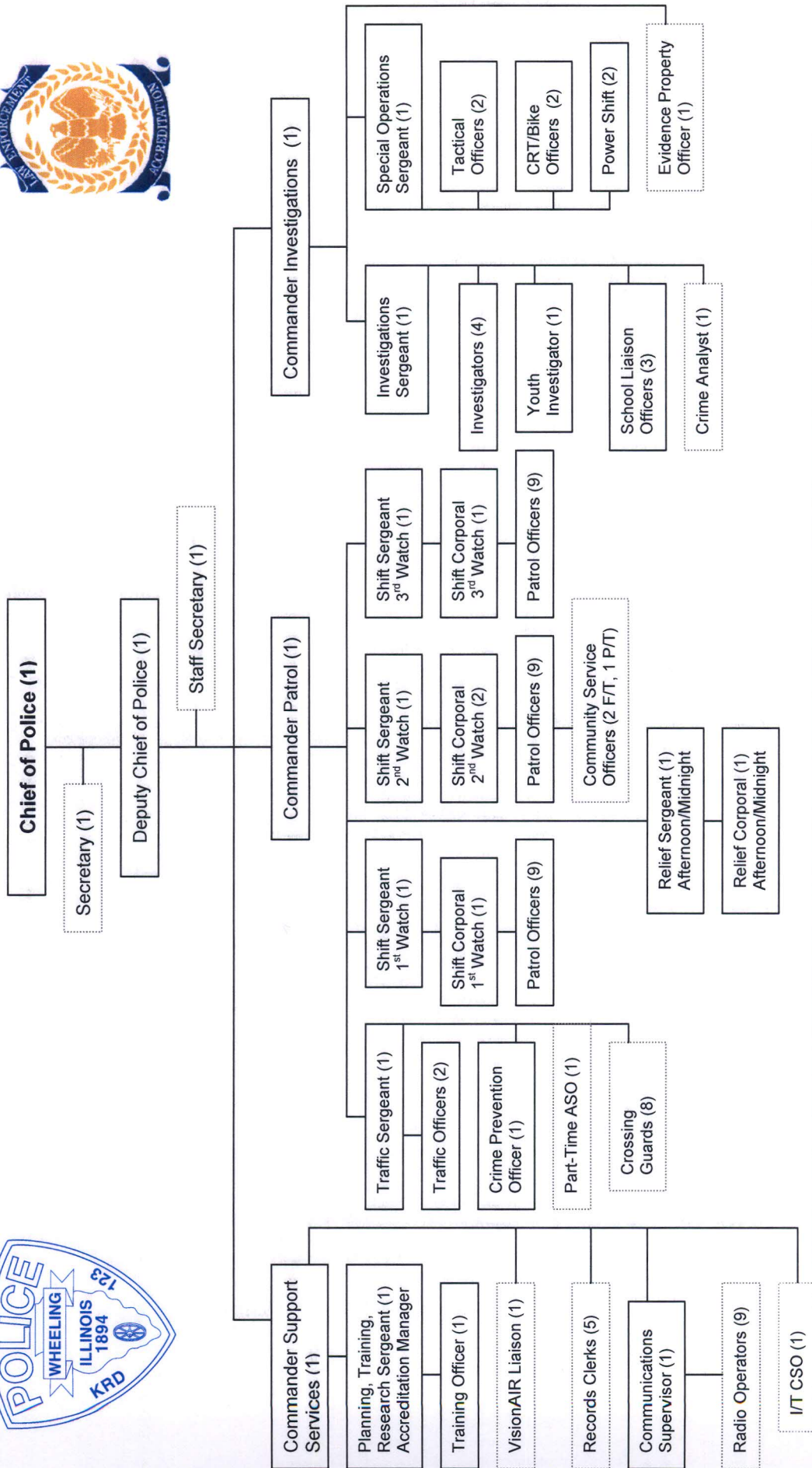
GENERAL FUND

Police Department

Police Department.....\$11,682,204



*Beginning FY 2011 the social worker positions were moved to the Human Services Department.



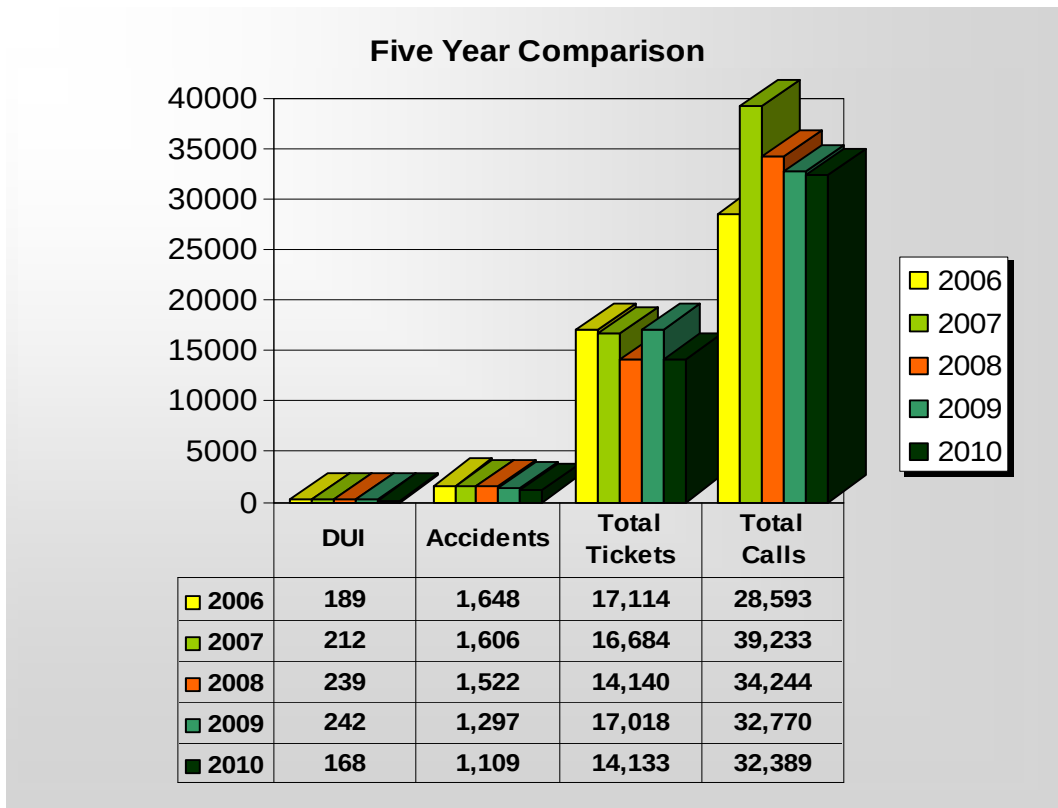
AUTHORIZED SWORN		AUTHORIZED CIVILIAN (FULL-TIME)		AUTHORIZED CIVILIAN (PART-TIME)	
Chief	1	Community Service Officer	4	Administrative Services Officer	1
Deputy Chief	1	Evidence/Property Officer	1	School Crossing Guards	8
Commander	3	VisionAIR Liaison	1	Community Service Officer	1
Sergeant	8	Radio Operator	9		
Police Officer	49	Records Clerk	5		
		Secretary	2		
TOTAL ACTUAL SWORN	62				
TOTAL AUTHORIZED SWORN	68	TOTAL ACTUAL CIVILIAN FULL-TIME	22	TOTAL ACTUAL CIVILIAN PART-TIME	10

WHEELING POLICE DEPARTMENT Overview

The Wheeling Police Department's authorized 68 sworn officers (62 actual) and 22 civilian members staff three divisions within the Department structure. Responsibilities range from field activities, such as Patrol, Traffic and Investigations, to various support functions, such as Records, Communications and Crime Prevention. As a team, the Department philosophy continues to be building partnerships with the community to more effectively deal with crime, the fear of crime and to enhance the quality of life for the residents of the Village of Wheeling.

Department Activity

During calendar year 2010 the Police Department responded to 32,389 calls for service.



2010 Accomplishments

- 2010 saw the completion of the newly renovated Police Facility. This includes a state-of-the-art 911 Center, a new and enlarged Men's and Women's Locker Rooms, and a secure police parking perimeter.
- The Police Department received 2nd Place in the International Association of Chief's of Police "Traffic Safety Challenge".
- The Police Department continued its readjustments and deployment efforts to successfully maintain current programs and services after several forced employee reductions and positions not being filled through attrition due to the economic decline. The department is still down six (6) sworn positions.

- Crime Prevention Officer Scott Laverd was presented with the Excellence in Law Enforcement Award by the *Cook County Crime Stoppers*. Officer Laverd was given this award based upon his crime prevention efforts throughout the Village of Wheeling.
- Citizen Patrol/Citizen Police Academy graduate Cynthia Spajde-Maes was presented with the Illinois TRIAD Senior Citizen Volunteer Award.
- Following is a list of Grant Awards received in 2010:

2010 Grant Awards

Bulletproof Vest Program – Reimbursed	\$8,807.50
Public Education & Enforcement Research Study PEERs Grant (enforcement)	\$22,385.29
Local Alcohol Program (LAP) Grant (enforcement)	\$99,666.28
Tobacco Grant (enforcement)	\$4,290.00
Justice Assistance Grant (total for 3 grants)	\$103,816.00
Victims of Crimes Act Grant	\$66,458.00
TOTAL	\$305,423.07

2011 Goals and Objectives

- The Wheeling Police Staff will be creating a new evaluation form for sworn officers which will address a new tier assessment point approach, as well as provide language and specifics to specialty assignments currently not covered in the current evaluation process.
- The Wheeling Police Training Unit will coordinate the hosting of valuable training classes to supplement our reduced training budget to provide up-to-date training designed to enhance the abilities and professional development of police personnel.
- The Department will provide the residents of Wheeling and the commuting public the continued opportunity to travel our roadways safely. This will be accomplished by promoting roadway safety through fair and consistent traffic enforcement and public education. The Department will work closely with Village, County and State engineering divisions to identify and correct traffic control design issues. We will pursue recognition and validation of our efforts through the National and Illinois "Traffic Safety Challenge" awards.

PERFORMANCE MEASURES

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
Total Department Budget (GF)	Output	N/A	12,091,325	11,478,664	11,267,146
Total Calls for Service	Output	N/A	32,389	32,770	34,244
Average Cost Per Call for Service	Efficiency	N/A	\$373.62	\$350.28	\$329.03
Calls for Service Per Patrol Officer	Efficiency	N/A	704.11	668.78	684.88
Compliance with Mandatory CALEA Standards	Effectiveness	100%	464/100%	462/100%	459/100%
Compliance with Non-Mandatory CALEA Standards	Effectiveness	>90%	72/94.7%	72/94.7%	72/94.7%
Avoidable Accidents & Injuries	Effectiveness	<5	5	11	10

POLICE DEPARTMENT - 2100

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Police Chief	1	1	---
	Deputy Chief	1	1	---
	Commander	3	3	---
	Sergeant	8	8	---
	* Police Social Worker	2	0	-2
	RMS Liaison	1	1	---
	Officer	52	49	-3
	Radio Operator	9	9	---
	Records Supervisor	1	0	-1
	Records Clerk	5	5	---
	Staff Secretary	1	1	---
	Secretary to Chief	1	1	---
	C.S.O.	5	4	-1
	Evidence/Property Officer	1	1	---
	Admin/Ordinance Enforcement Officer	0	0	---
	TOTAL FULL-TIME	91	84	-7
Part-Time	Crossing Guards	8	8	---
	Community Service Officer	0	1	1
	Administrative Service Officer	0	1	1
	TOTAL PART-TIME	8	10	2

*Social Worker positions now accounted for in 1315

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5101	LONGEVITY	30,300	30,490	41,800	32,134	33,100	33,342	LONGEVITY PAY FOR EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE.	42,000
TOTAL JUSTIFICATION: 42,000										
2100	5102	OVERTIME	556,995	669,641	688,712	475,258	650,614	471,054	CITIZENS POLICE ACADEMY DARE PROGRAM DEPARTMENT ADJUSTMENT MEMORIAL DAY PARADE 4TH OF JULY FESTIVITIES (PAID BY SPECIAL EVENTS) TRAINING DEPARTMENT ADJUSTMENT MUTUAL AID CALL-OUT UNSCHEDULED OVERTIME VILLAGE MANAGER ADJUSTMENT VILLAGE MANAGER ADJUSTMENT - MOVED TO HUMAN SERVICES OVERTIME FOR CHILD SAFETY SEAT PROGRAM DEPARTMENT ADJUSTMENT	2,750 8,000 -2,000 2,000 0 50,000 -5,000 9,000 603,864 -21,000 -5,000 4,000 -1,000
TOTAL JUSTIFICATION: 645,614										
2100	5104	SALARIES	6,824,766	6,761,038	6,850,339	6,794,980	6,985,622	6,843,017	SALARIES & OTHER PAY FOR FULL-TIME PERSONNEL NOTE: SCHOOL DISTRICTS 21 AND 214 PAY THE VILLAGE APPROXIMATELY \$130,000 PER YEAR FOR THEIR SHARE OF OFFICERS THAT WORK AT THE WHEELING SCHOOLS.	6,833,979 0 0 0
TOTAL JUSTIFICATION: 6,833,979										
2100	5105	TRAINING	77,000	51,834	79,983	13,378	37,215	30,552	NORTH EAST MULTI-REGIONAL -68 X 90.00 DEPARTMENT ADJUSTMENT - LESS 6 X 90.00 SCHOOL OF POLICE STAFF AND COMMAND DEPARTMENT ADJUSTMENT	6,120 -540 3,125 -1,250

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5105	TRAINING	77,000	51,834	79,983	13,378	37,215	30,552	SCHOOL OF POLICE STAFF AND COMMAND EXPENSES DEPARTMENT ADJUSTMENT ILL ASSOC. TRAFFIC ACCIDENT INVESTIGATORS ANNUAL TRAIN DEPARTMENT ADJUSTMENT IN THE LINE OF DUTY TRAINING VIDEOS ADVANCED HOMICIDE INVESTIGATION RIFLE/SHOTGUN INSTRUCTOR TRAINING DEPARTMENT ADJUSTMENT GLOCK ARMORED SCHOOL DEPARTMENT ADJUSTMENT TRAINING EQUIPMENT UNSCHEDULED TRAINING PROGRAMS AND SEMINARS MISSOURI STATE HOMICIDE SEMINAR (2) BASIC ET CLASSES (2) CRIME SCENE CLASSES DEPARTMENT ADJUSTMENT (2) NORTHWESTERN ACCIDENT INVESTIGATION I.A.I. TRAINING CONFERENCE DEPARTMENT ADJUSTMENT I.A.I. CRIME SCENE CERTIFICATION BLOOD STAIN I PER DIEM (PER VILLAGE POLICY) DEPARTMENT ADJUSTMENT TRAINING - DEFENSIVE TACTICS. VISIONAIR USER'S CONFERENCE TRAINING (1) WARRANT SERVICE TEAM TRAINING LESS LETHAL INSTRUCTOR TUITION & EXPENSES	1,000 -1,000 1,000 -1,000 755 1,600 2,200 -2,200 450 -450 2,500 15,000 0 1,000 1,000 -1,000 2,400 1,500 -1,500 200 1,100 6,000 -4,000 2,500 0 0 1,895
									TOTAL JUSTIFICATION:	38,405

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5106	UNIFORM ALLOWANCE	89,367	77,893	74,655	49,311	74,280	49,657	SWORN POLICE OFFICERS DEPARTMENT ADJUSTMENT DETECTIVE/YOUTH OFFICERS COMMUNITY SERVICE OFFICERS DEPARTMENT ADJUSTMENT EVIDENCE/PROPERTY CONTROL OFFICER POLICE RADIO OPERATORS RECORDS CLERKS ADMINISTRATIVE OFFICER DEPARTMENT ADJUSTMENT CIVILIAN RECORDS SUPERVISOR DEPARTMENT ADJUSTMENT SPECIALTY UNIFORMS - NIPAS, ET, BIKE, HONOR GUARD CARRY-OVER MISCELLANEOUS	32,130 -3,570 9,300 3,150 -275 575 3,375 1,875 375 -375 375 -375 10,000 12,000 1,500
TOTAL JUSTIFICATION: 70,060										
2100	5107	EXTRA DUTY PAY	0	(672)	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5108	EMPLOYER CONTRIBUTIONS	373,356	358,968	377,932	347,629	423,294	381,922	FICA/IMRF	414,633
TOTAL JUSTIFICATION: 414,633										
2100	5109	POL/FIR PENS EMPLR CNTR	823,000	823,000	853,194	868,101	1,256,481	1,255,177	POLICE PENSION COSTS	1,235,774
TOTAL JUSTIFICATION: 1,235,774										
2100	5110	COLLEGE INCENTIVE	6,500	3,600	5,000	3,600	4,000	3,600	COLLEGE INCENTIVE DEPARTMENT ADJUSTMENT	5,000 -1,000

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 4,000										
2100	5111	UNEMPLOYMENT COMPENSATION	0	0	0	31,518	0	4,554		
TOTAL JUSTIFICATION:										
2100	5112	HEALTH INSURANCE OPT OUT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5113	TUITION REIMBURSEMENT	0	0	3,600	0	3,600	0	TUITION REIMBURSEMENT	3,600
TOTAL JUSTIFICATION: 3,600										
2100	5115	VEMA/PEHP CONTRIBUTION	36,080	94,851	72,750	64,660	74,946	33,895	SLDPAVEMA PAYOUTS TO FUTURE RETIREES	15,500
TOTAL JUSTIFICATION: 15,500										
2100	5116	SICK LEAVE BUY BACK PROGRAM	0	0	4,740	0	4,982	35,306	SICK BUY-BACK PROGRAM	4,789
ANNUAL PAYOUTS FOR SICK TIME BUY-BACK PROGRAM										
TOTAL JUSTIFICATION: 39,984										
2100	5202	ANIMAL IMPOUND	5,000	4,540	5,000	3,385	5,000	8,828	ANIMAL IMPOUNDING	5,000
TOTAL JUSTIFICATION: 5,000										
2100	5205	CONFERENCES & MEETINGS	19,873	14,471	23,918	3,576	11,140	3,367	ILLINOIS ASSOCIATION OF TRAFFIC ACCIDENT INVESTIGATORS	0
REGISTRATION - 3 OFFICERS										
LODGING										
TOTAL JUSTIFICATION: 750										
ILL CRIME PREVENTION OFFICERS ASSOCIATION CONFERENCE										
REGISTRATION										
LODGING										
TOTAL JUSTIFICATION: 870										
TOTAL JUSTIFICATION: 0										

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5205	CONFERENCES & MEETINGS	19,873	14,471	23,918	3,576	11,140	3,367	ILLINOIS TACTICAL OFFICERS ASSOCIATION MEETING REGISTRATION	0
									ILLINOIS TRAFFIC ENGINEERING CONFERENCE REGISTRATION	0
									ILLINOIS TRAFFIC ENGINEERING CONFERENCE REGISTRATION	1,060
									ILLINOIS TRAFFIC ENGINEERING CONFERENCE LODGING	0
									CALEA (COMMISSION/ACCREDITATION LAW ENFORCEMENT AGENCY) REGISTRATION	0
									LODGING	0
									TRAVEL ASSOCIATED EXPENSES	0
									MOCIC CONFERENCE (MID-STATES ORGANIZED CRIME INFORMATION CENTER) - NOT FUNDED FY2009 REGISTRATION	950
									LODGING	1,000
									TRAVEL ASSOCIATED EXPENSES	200
									MOCIC CONFERENCE (MID-STATES ORGANIZED CRIME INFORMATION CENTER) - NOT FUNDED FY2009 REGISTRATION	0
									LODGING	0
									TRAVEL ASSOCIATED EXPENSES	0
									COOK COUNTY CAPTAINS ASSOCIATION	0
									ILLINOIS CRIME PREVENTION OFFICERS	240
									ILLINOIS SAFETY LEADERS	120
									JUVENILE OFFICERS ASSOCIATION	50
									NIPAS (NORTHERN IL POLICE ALARM SYSTEM) ANNUAL MEETING	90
									NORTH SUBURBAN ASSOCIATION OF CHIEFS OF POLICE	60
									NORTHWEST POLICE TRAINING ACADEMY UNSCHEDULED	200
									TRAVEL ASSOCIATED EXPENSES: COURT DATES, TRAINING, AND UNSCHEDULED TRAVEL	400
									UNSCHEDULED TRAVEL	1,500
									UNSCHEDULED TRAVEL	0
									UNSCHEDULED TRAVEL	2,000
									UNSCHEDULED TRAVEL	0

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5205	CONFERENCES & MEETINGS	19,873	14,471	23,918	3,576	11,140	3,367	CRIME-FREE MULTI-HOUSING CONFERENCE	0
									DARE CONFERENCE REGISTRATION - 3X\$175ACH	0
									LODGING	525
										630
									FBI TRAINING	0
									DEPARTMENT ADJUSTMENT	1,500
										-1,500
									TRAFFIC SAFETY LEADERS CONFERENCE & MEETINGS	0
										0
									INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE CONF. -	0
									NOT FUNDED FY2009	0
									HOTEL AND REGISTRATION	0
									TRANSPORTATION	0
										0
									ILLINOIS JUVENILE OFFICERS CONFERENCE	0
									REGISTRATION	250
									LODGING	260
									PER DIEM	240
										0
									BIKE CONFERENCE - TWO OFFICERS	0
									LODGING	500
									DEPARTMENT ADJUSTMENT	-500
									REGISTRATION	650
									DEPARTMENT ADJUSTMENT	-650
									PUBLIC SAFETY COURSE AND FUEL	650
									DEPARTMENT ADJUSTMENT	-650
										0
									LESS LETHAL INSTRUCTOR SCHOOL	0
									REGISTRATION	695

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5205	CONFERENCES & MEETINGS	19,873	14,471	23,918	3,576	11,140	3,367	LODGING AIRFARE PER DIEM	495 400 305
TOTAL JUSTIFICATION: 13,290										
2100	5206	CONSULTING SERVICES	3,400	1,400	3,400	950	1,500	0	TRANSFERRED TO HUMAN SERVICES BUDGET	0
TOTAL JUSTIFICATION: 0										
2100	5207	IS SERV & MAINT AGREEMENT	6,250	3,092	10,250	5,926	12,550	9,037	MAINTENANCE OF LIVE SCAN FINGERPRINT MACHINE BEAST (BARCODED EVIDENCE AND STATISTICAL TRACKING) SYSTEM USER FEE COOK COUNTY-WIDE AREA NETWORK (WAN) FOR LIVE SCAN AND INTERNET CONNECTION COBAN MAINTENANCE (IN-CAR VIDEO RECORDERS)	2,000 0 745 0 3,500 8,200
TOTAL JUSTIFICATION: 14,445										
2100	5209	ENERGY	500	840	500	215	11,200	13,298	ENERGY	10,000
TOTAL JUSTIFICATION: 10,000										
2100	5211	EXTINGUISHER SERVICE	1,250	115	1,250	297	1,250	698	FIRE EXTINGUISHER SERVICE TRANSFERRED TO BUILDING SERVICES BUDGET	1,250 -1,250
TOTAL JUSTIFICATION: 0										
2100	5212	EMPLOYEE HEALTH INSURANCE	1,210,471	1,144,025	1,301,710	1,187,582	1,313,407	1,241,644	EMPLOYEE GROUP INSURANCE	1,294,843
TOTAL JUSTIFICATION: 1,294,843										
2100	5213	GEN LIABILITY INSURANCE	259,120	259,120	273,260	273,260	286,921	286,921	POLICE DEPT SHARE OF GENERAL LIABILITY INS COVERAGE.	206,202

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 206,202										
2100	5218	LEGAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5220	MAINT OFF/SPEC EQUIPMEN	28,710	26,571	29,530	22,604	29,810	20,873	FIREARMS/RANGE MAINTENANCE SECURITY SYSTEM MAINTENANCE MICROFILM READER CANON SCANNER-RECORDS MISCELLANEOUS MAINTENANCE HEPA AND PRE-FILTERS DURA BLOCKS LANIER COLOR COPIER	3,500 1,000 900 1,500 9,000 9,900 0 4,500
TOTAL JUSTIFICATION: 30,300										
2100	5221	MAINT RADIO EQUIPMENT	0	780	0	0	0	96		
TOTAL JUSTIFICATION:										
2100	5222	MEMBERSHIP DUES	4,364	6,437	4,364	3,679	4,339	2,804	BICYCLE PATROL OFFICERS ASSOCIATION GREATER COOK COUNTY POLICE CAPTAINS (5) ILLINOIS ASSOCIATION OF CHIEFS OF POLICE (2) ILLINOIS ASSOCIATION OF IDENTIFICATION F.B.I. NATIONAL ACADEMY ASSOCIATION (4) ILLINOIS CRIME PREVENTION OFFICERS ASSOCIATION (2) ILLINOIS JUVENILE OFFICERS ASSOCIATION ILLINOIS LAW ENFORCEMENT INTELLIGENCE NETWORK ILLINOIS POLICE ACCREDITATION COALITION ILLINOIS TACTICAL OFFICERS ASSOCIATION INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE	150 200 220 180 400 100 30 100 50 140 200

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5222	MEMBERSHIP DUES	4,364	6,437	4,364	3,679	4,339	2,804	INTERNATIONAL CRIME FREE ASSOCIATION (3) MID-STATES ORGANIZED CRIME INFORMATION CENTER NATIONAL ASSOCIATION OF TOWN WATCH NORTH SUBURBAN ASSOCIATION OF CHIEFS OF POLICE (2) NORTH SUBURBAN JUVENILE OFFICERS ASSOCIATION NORTHWEST POLICE ACADEMY POLICE EXECUTIVE RESEARCH FORUM (PERF) NATIONAL ASSOC. OF SCHOOL RESOURCE ILEETA SOCIAL SERVICE ASSOCIATIONS DEPARTMENT ADJUSTMENT UNSCHEDULED INTERNATIONAL ASSOCIATION OF PROPERTY OFFICERS I.A.I. ILLINOIS DIVISION/I.A.I. INTERNATIONAL I.A.I. NOTARY CERTIFICATION	150 250 25 100 175 100 0 90 300 150 -150 1,000 50 125 150 104
TOTAL JUSTIFICATION:										4,389
2100	5228	PRINTING & BINDING	28,000	24,797	29,000	14,473	26,000	14,559	CRIME PREVENTION DEPARTMENT ADJUSTMENT SUPPORT SERVICES DEPARTMENT ADJUSTMENT DARE PROGRAM CRIME FREE MULTI-HOUSING PROGRAM EXPENSES FOR YOUTH POLICE ACADEMY & ROCKIN WITH THE COPS, NATIONAL NIGHT OUT DEPARTMENT ADJUSTMENT	8,800 -1,800 9,200 -1,000 3,500 500 7,000 0 -4,000
TOTAL JUSTIFICATION:										22,200

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5229	PRISONER WELFARE	6,000	7,103	7,500	5,691	7,500	762	PRISONER WELFARE DEPARTMENT ADJUSTMENT	7,500 -2,000
TOTAL JUSTIFICATION: 5,500										
2100	5231	REG & SPCL AGENCY ASSES	63,849	62,742	67,057	60,443	67,057	60,185	NIPAS (NORTHERN ILLINOIS POLICE ALARM SYSTEM) NORTH REGIONAL MAJOR CRIMES TASK FORCE (NORTAF) CALEA CALEA CRIMINAL JUSTICE TRAINING CENTER NORTHERN ILLINOIS POLICE CRIME LAB NORTHERN ILL POLICE CRIME LAB COST SHARING AGREEMENT CLEAR FEE TRANSUNION CRITICAL REACH - INTEL DATA BASE LEADS ON-LINE	5,700 5,000 4,015 0 47,392 3,000 1,575 1,000 550 3,500
TOTAL JUSTIFICATION: 71,732										
2100	5233	RENTAL EQUIPMENT	2,300	1,879	2,300	1,988	400	135	PAGER RENTAL DEPARTMENT ADJUSTMENT DOPPLER RADAR	400 -150 0
TOTAL JUSTIFICATION: 250										
2100	5236	CREDIT CARD FEES	0	1,506	0	1,539	0	375		
TOTAL JUSTIFICATION:										
2100	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5239	CELLULAR SERVICES	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
2100	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5242	RETIREE HEALTH INSURANCE	148,170	189,713	200,910	215,132	241,897	206,729	HEALTH INSURANCE COSTS FOR POLICE DEPT RETIREES.	200,148
TOTAL JUSTIFICATION: 200,148										
2100	5244	DUPLICATION SERVICES	1,600	1,850	1,800	1,584	2,050	2,351	MAINTENANCE AND LEASE FOR COPY MACHINES	2,050
TOTAL JUSTIFICATION: 2,050										
2100	5246	MEDICAL EXAMS	12,000	12,070	12,000	4,678	12,000	212	MEDICAL EXAMS VILLAGE MANAGER ADJUSTMENT	12,000 -2,000
TOTAL JUSTIFICATION: 10,000										
2100	5299	MISC CONTRACTUAL SERVICES	0	350	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5301	AUTO PETROL PRODUCTS	161,800	156,052	168,000	119,068	135,000	130,823	PETROLEUM PRODUCTS	135,000
TOTAL JUSTIFICATION: 135,000										
2100	5302	BOOKS & SUBSCRIPTIONS	5,000	1,308	5,000	1,587	4,000	1,688	MISCELLANEOUS BOOKS AND SUBSCRIPTIONS DEPARTMENT ADJUSTMENT	5,000 -1,000
TOTAL JUSTIFICATION: 4,000										
2100	5310	VEHICLE MAINTENANCE	65,000	68,212	65,000	39,786	60,000	40,637	VEHICLE CHANGEOVER COSTS MAINTENANCE	5,000 55,000

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 60,000										
2100	5311	BLDG/GROUNDS MAINTENANCE	0	0	0	0	0	1,061		
TOTAL JUSTIFICATION:										
2100	5313	IS MISC EQPT & SUPPLIES	42,519	41,386	2,700	1,431	3,200	10,491	(6) COMPUTERS - OUT OF DATE REPLACEMENTS LIVE SCAN SUPPLIES IT MISCELLANEOUS SUPPLIES	10,500 1,700 1,500
TOTAL JUSTIFICATION: 13,700										
2100	5315	SMALL TOOLS & EQUIPMENT	61,096	64,228	45,800	41,909	7,700	47	CHAPLAIN PROGRAM FIVE MAG LIGHTS - \$100 EACH IN CAR VIDEO CAMERAS	200 500 7,000
TOTAL JUSTIFICATION: 7,700										
2100	5316	RANGE SUPPLIES	33,000	32,358	41,100	38,813	36,600	27,909	SERVICE AMMUNITION DEPARTMENT ADJUSTMENT TRAINING AMMUNITION DEPARTMENT ADJUSTMENT TARGETS FOR DEPARTMENT QUALIFICATIONS TRAINING CLEANING EQUIPMENT/WEAPONS SIMUNITIONS AMMUNITION DEPARTMENT ADJUSTMENT LESS LETHAL AMMUNITION/TASER GENERATION 4 GLOCK 22 FIREARM (25) - YEAR ONE OF THREE YEAR REPLACEMENT PROGRAM	4,900 -1,300 26,400 -4,500 1,500 2,000 3,000 -1,500 4,200 10,725 0
TOTAL JUSTIFICATION: 45,425										

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2100	5317	MISC OPERATING SUPPLIES	36,025	34,358	36,650	19,011	31,650	30,650	FUSE FLARES DISPOSABLE BLANKETS BATTERIES FOR USE IN FLASHLIGHTS/PAGERS/CAMERAS/AED'S DRUG TEST KIT EVIDENCE EQUIPMENT PHOTO SUPPLIES DEPARTMENT ADJUSTMENT MISCELLANEOUS SUPPLIES AWARD MATERIALS CITIZEN PATROL EQUIPMENT K-9 TRAINING, HEALTHCARE, FOOD	3,500 250 4,600 500 2,000 15,000 -5,000 3,250 1,500 550 5,500
TOTAL JUSTIFICATION:										31,650
2100	5318	OFFICE SUPPLIES	14,300	15,896	14,300	13,753	14,300	9,068	MISCELLANEOUS SUPPLIES MICROFILMING OF POLICE RECORDS	9,300 5,000
TOTAL JUSTIFICATION:										14,300
2100	5319	PROTECTIVE CLOTHING	0	114	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5324	POLICE DUI FUND EXPENSE	0	3,273	0	6,683	0	99		
TOTAL JUSTIFICATION:										
2100	5325	INVESTIGATIVE FUNDS	3,000	12	3,000	0	3,000	657	INVESTIGATIVE FUNDS	3,000
TOTAL JUSTIFICATION:										3,000
2100	5326	OFFICIAL ADVANCE FUNDS	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
POLICE DEPARTMENT**

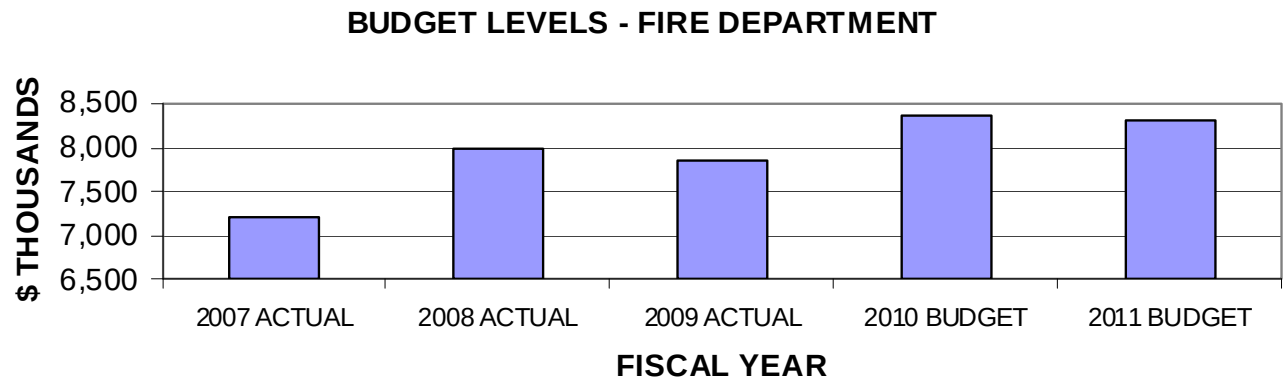
DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
2100	5327	IS MISC SOFTWARE	9,000	8,047	9,000	0	3,000	0	COMPUTER SOFTWARE/ADDITIONAL LICENSES DEPARTMENT ADJUSTMENT	9,000 -6,000
TOTAL JUSTIFICATION: 3,000										
2100	5401	MOBILE EQUIPMENT	16,500	515	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5413	IS CAPITAL SOFTWARE	12,660	0	12,660	0	12,660	0	VISIONAIR MASTER NAME HISTORICAL SUMMARY SOFTWARE - CARRY OVER FROM FYE 2008 BUDGET. DEPARTMENT ADJUSTMENT	12,660 0 -12,660
TOTAL JUSTIFICATION: 0										
2100	5707	TRANSFER TO CERF	182,519	182,519	0	0	167,460	167,460	TRANSFER TO CERF	130,531
TOTAL JUSTIFICATION: 130,531										
2100	5755	TRANSFER TO GRANT FUND	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
2100	5855	TRANSFER TO GRANT FUND	6,506	29,022	49,000	13,448	40,600	40,600	TRANSFER TO GRANT FUND FOR VILLAGE'S SHARE OF VOCA GRANT. TRANSFERRED TO HUMAN SERVICES DEPT.	40,600 0 -40,600
TOTAL JUSTIFICATION: 0										
11,267,146 11,271,341 11,478,664 10,783,059 12,101,325 11,476,137										

(This page is intentionally left blank.)

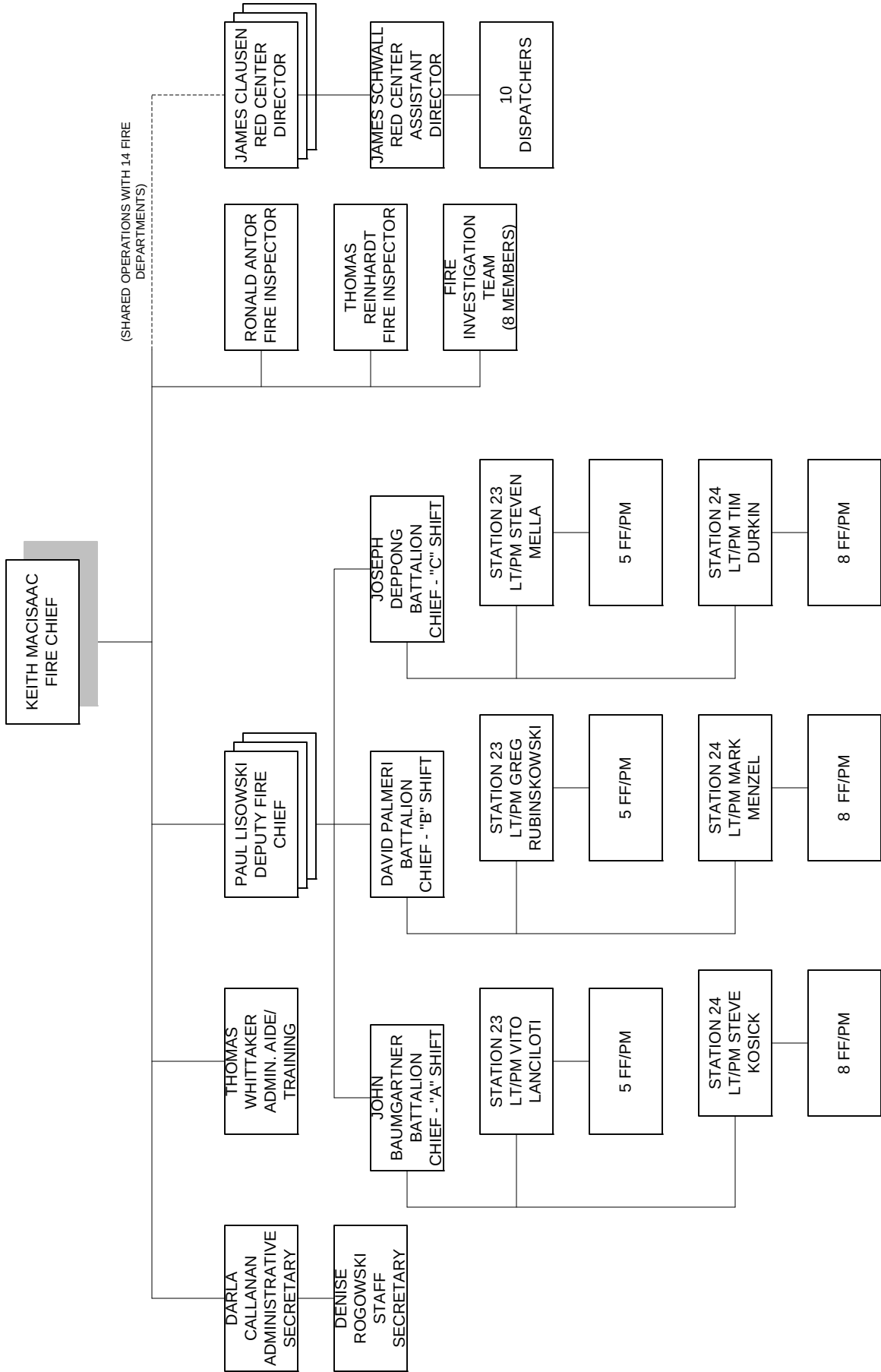
GENERAL FUND

Fire Department

Fire Department \$8,302,526



WHEELING FIRE DEPARTMENT WHEELING, ILLINOIS



WHEELING FIRE DEPARTMENT

Department Overview:

The Wheeling Fire Department was established in 1896, two (2) years after the incorporation of the village; making it the longest, continuously operating department. The Fire Department is a full service organization operating out of two (2) fire stations. In 2011, a third (3rd) fire station will open, further enhancing the emergency services provided to the community. Emergency services are provided to approximately 40,000 permanent residents who reside within the nine and a half (9 ½) square mile corporate boundaries of the village. Emergency services provided by the Wheeling Fire Department include but are not limited to; airport crash/fire/rescue, confined space rescue, emergency medical treatment and transportation, emergency preparedness planning, fire suppression, fire prevention, fire investigation, hazard mitigation, high angle rescue, public safety education, as well as underwater/swift water rescue and recovery.

The Wheeling Fire Department is currently comprised of the following personnel:

- Fire Chief – 1
- Deputy Fire Chief – 1
- Battalion Chief (Shift Commander) – 3
- Lieutenant/Paramedic – 6
- Firefighter/Paramedic – 39
- Training Officer/Administrative Aide – 1 (Part-time)
- Fire Inspector/Fire Investigator – 2 (1 Full-time/1 Part-time)
- Administrative Support Personnel – 2

Shift personnel are cross trained as Firefighters, Paramedics, Hazardous Materials First Responders, and Airport Firefighters. In addition, numerous shift personnel have received advanced training in Underwater/Swift Water Rescue & Recovery, Hazardous Materials Technicians/Specialists, Technical Rescue, Public Safety Education, as well as Fire/Arson Investigation.

The Fire Department operates a modern, sophisticated fleet of vehicles, in order to meet the diverse emergency service needs of the community. These vehicle include:

- Engines (Pumpers) – 3 (2 primary, 1 reserve)
- Ladder Tower – 1
- Heavy Rescue/Crash Truck – 1 (airport response)
- Crash Truck – 1 (airport response)
- Ambulances – 4 (3 primary, 1 reserve)
- Special Teams/Utility Truck – 1
- Utility Truck w/Plow -1
- Boat & Trailer – 1
- Foam Re-supply Trailer – 1
- Staff/Fire Prevention Bureau Vehicles – 5

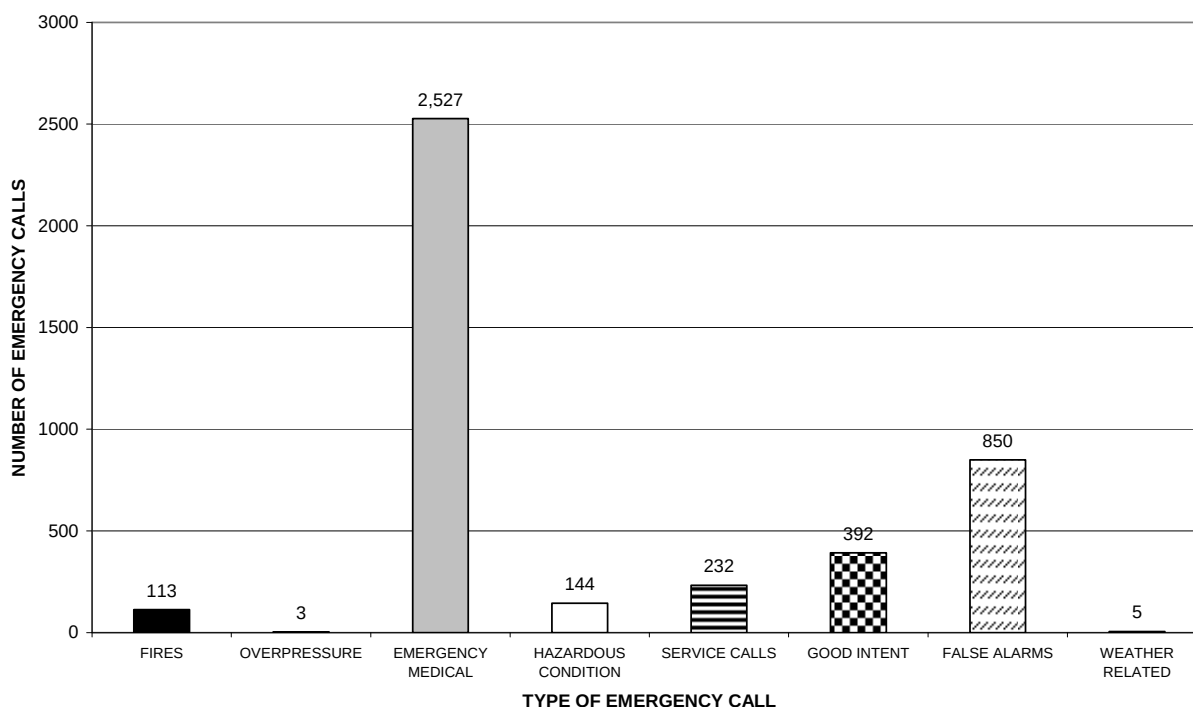
Each day, two (2) engines, three (3) ambulances, one (1) ladder tower truck (staffed by a jump company comprised of personnel from the 3rd ambulance), and one (1) incident command vehicle are staffed. Maximum daily staffing is sixteen (16) emergency responders. Minimum daily staffing is thirteen (13) emergency responders.

The Insurance Services Organization (ISO) classifies the Wheeling Fire Department as a “Class 3” fire department. This classification is based upon all aspects of the department and is utilized by the insurance industry to determine both residential and commercial/industrial fire insurance rates. A “Class 3” rating places the Wheeling Fire Department in the top five (5) percent of all fire departments in the United States. As a result, residents and businesses experience relatively low fire insurance rates.

Dispatching of emergency calls is performed by the Regional Emergency Dispatch (RED) Center located in Northbrook, Illinois. RED Center is a joint intergovernmental operation between fourteen (14) regional fire departments affecting 325,000 permanent residents residing within approximately one hundred and five (105) square miles. All dispatchers are trained and certified to provide pre-arrival emergency medical instructions. All 911 calls originating from both wireless (cellular) and land-based (hard wired) telephones are received by the Wheeling Police Department Dispatch Center. Once it is determined to be a fire department related emergency, the call is then transferred to RED Center for processing and dispatching of emergency responders. Utilizing Phase II wireless 911 technologies, all wireless 911 calls can be traced to a specific geographic location within the Village of Wheeling to within thirty (30) feet of the caller's exact location.

In 2010, the Wheeling Fire Department responded to 4,271 emergency calls for service. This represents a decrease of 0.73% in relationship to emergency calls handled in 2009. This is the second year in a row a decrease has occurred and can be directly linked to the national recession and local vacancy rate. The following is a summary of the emergency calls handled by the Wheeling Fire Department in 2010:

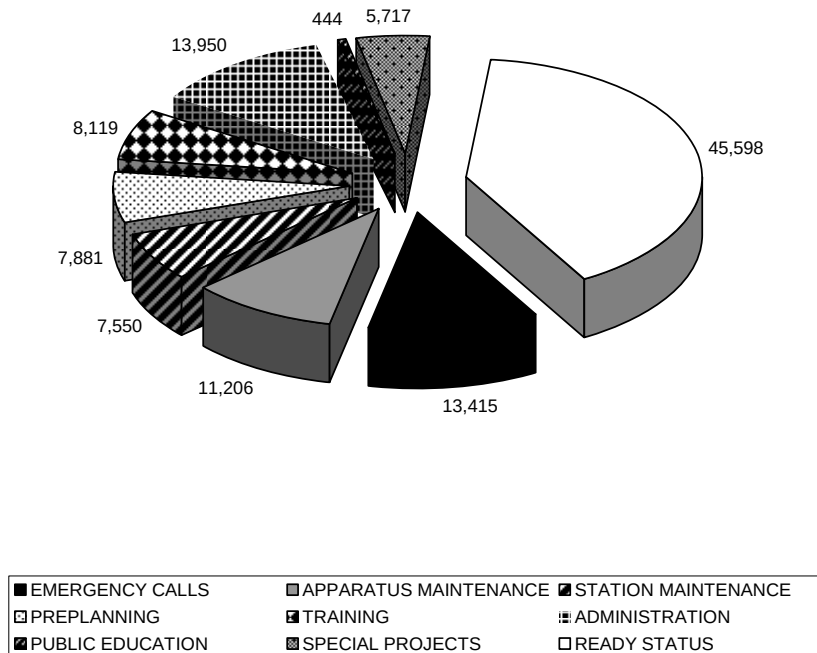
**2010 WHEELING FIRE DEPARTMENT EMERGENCY CALLS BY TYPE
(TOTAL EMERGENCY CALLS: 4,271)**



Time Utilization/Shift Productivity:

In addition to responding to emergency calls, shift personnel are responsible for maintaining the department's vehicles, equipment, and facilities. During each shift, time is also devoted to providing various public safety education programs, training (both fire suppression and emergency medical), as well as physical fitness conditioning. The following is a summary of the shift personnel time utilization in 2010:

**2010 WHEELING FIRE DEPARTMENT SHIFT PRODUCTIVITY
(TOTAL SHIFT MAN-HOURS: 113,880)**



Fire Prevention Activities:

The Fire Prevention Bureau is responsible for enforcement of the Village's Fire Prevention Code for all new and existing commercial, industrial, and business occupancies. Coordination of new construction for these types of occupancies is performed in conjunction with the Community Development Department. In addition to code enforcement, the Fire Prevention Bureau is responsible for post-fire/explosion investigations and in the case of malicious incidents, assisting the Wheeling Police Department by providing technical expertise. The 2010 fire loss for the Village of Wheeling was \$1,083,255.00 with no fire-related fatalities.

FIRE DEPARTMENT GOALS AND OBJECTIVES FOR 2011

- o Maintain a 95% or greater acceptable rating on the Fire Department's "Quality of Service" survey results.
- o Maintain current State of Illinois Paramedic Certification by ninety-five (95) percent of all current department paramedics with an average continuing education score of eighty-five (85) percent or more as determined by the St. Francis Emergency Medical System (SFEMS).
- o Certify eighty-five (85) percent of the department's Paramedics as a "Paramedic Preceptors" through the St. Francis Emergency Medical System (SFEMS).
- o Maintain the current vehicle accident rate through continued personnel training and continued evaluation of emergency response criteria.
- o Maintain current lost work time accident rate associated with those incidents determined to be "preventable" by the Village's Accident Review Board. Emphasis will be placed on further reduction

of muscular/skeletal injuries through continuing education, personnel fitness conditioning, and equipment modifications, as necessary.

- o Reallocate existing resources to provide staffing for Fire Station 42, when it is re-opened and three (3) station operations are implemented.
- o Continue command staff development in accordance with the department's succession plan.
- o Anticipate, interview, evaluate, and hire replacement personnel, as needed, in order to maintain sixteen (16) member duty shifts and to minimize the need for hire back personnel on overtime.
- o Participate and reach mutual resolution of a new multi-year collective bargaining agreement with the Wheeling Firefighters Association (IAFF 3079).
- o Solicit grant funding for various Fire Department programs, including but not limited to; staffing, vehicles, equipment, and community warning systems.
- o Development of a new village-wide, all-hazard emergency preparedness plan in conjunction with all Village departments, as well as all applicable outside agencies.

PERFORMANCE MEASURES

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
Calls for Service (EMS/FIRE)	Output	N/A	4,271	4,302	4,271
Response Time (Time Received to First Unit on Scene)	Effectiveness	<6 Min	6:00	5:45	5:50
Total EMS Calls	Output	N/A	2,527	2,475	2,503
Average Cost Per FIRE/EMS Response	Efficiency	<\$1,850.00	\$1,724.92	\$1,829.36	\$1,786.30
Avoidable Accidents & Injuries	Effectiveness	<5	10	6	12

FIRE DEPARTMENT - 2200

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Fire Chief	1	1	---
	Deputy Chief	1	1	---
	Battalion Chief	3	3	---
	Administrative Secretary	1	1	---
	Staff Secretary	1	1	---
	Lieutenant/Paramedic	6	6	---
	Firefighter/Paramedic	39	39	---
	Fire Inspector	2	1	-1
	TOTAL FULL-TIME	54	53	-1
Part-Time	Part-time Fire Inspector	1	1	---
	Part-time Training Officer	0	1	1
	TOTAL PART-TIME	1	2	1

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2200	5101	LONGEVITY	24,200	25,562	25,300	27,094	19,100	20,109	16 EMPLOYEES WITH 12 YEARS OR MORE OF SERVICE	14,700
TOTAL JUSTIFICATION: 14,700										
2200	5102	OVERTIME	299,489	277,888	284,017	298,007	289,924	669,015	SELF-CONTAINED BREATHING APPARATUS PROGRAM DATA MANAGEMENT (STATE & SFEMS RECORDS & REPORTS) UNDERWATER RESCUE & RECOVERY TEAM (TRAINING/SCHOOLS) EMERGENCY MEDICAL SERVICES (TRAINING/SCHOOLS) FIRE APPARATUS PUMP TESTING (ISO REQUIREMENT) FIRE SUPPRESSION SERVICES (TRAINING/SCHOOLS) HAZARDOUS MATERIALS TEAM (TRAINING/SCHOOLS) PUBLIC EDUCATION/PUBLIC RELATIONS ACTIVITIES TECHNICAL RESCUE SPECIALIST (TRS) TEAM (TRAINING) ACTING OFFICER COMPENSATION (PER UNION CONTRACT) EMERGENCY CALL-BACK COMPENSATION (ESTIMATED) MISCELLANEOUS ASSIGNMENTS/PROJECTS (ESTIMATED) SHORT SHIFT HIRE BACKS (ESTIMATED) FIRE INVESTIGATION TRAINING ARFF TRAINING (ONE SHIFT) TRAVEL TIME (CONTRACT)	1,560 3,413 17,554 45,033 878 19,894 12,678 8,972 21,064 32,913 8,533 4,876 97,520 6,241 8,338 7,314
TOTAL JUSTIFICATION: 296,781										
2200	5104	SALARIES	4,596,300	4,714,194	4,422,540	4,510,198	4,466,576	4,279,871	SALARIES FOR DEPARTMENT EMPLOYEES	4,433,705
TOTAL JUSTIFICATION: 4,433,705										
2200	5105	TRAINING	47,660	18,452	41,724	8,309	35,875	13,835	ADMINISTRATIVE DEVELOPMENT UNDERWATER RESCUE & RECOVERY TEAM EMERGENCY MEDICAL SERVICES FIRE INVESTIGATION TEAM FIRE SUPPRESSION SERVICES	5,000 1,350 10,555 2,150 10,800

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2200	5105	TRAINING	47,660	18,452	41,724	8,309	35,875	13,835	PUBLIC EDUCATION/PUBLIC RELATIONS SERVICES TECHNICAL RESCUE SPECIALIST (TRS) TEAM FIRE PREVENTION BUREAU	3,125 1,525 600
TOTAL JUSTIFICATION: 35,105										
2200	5106	UNIFORM ALLOWANCE	49,260	45,223	50,000	38,665	43,425	40,703	UNIFORMS FOR 54 EMPLOYEES ACCOUNT CARRY-OVER FROM PREVIOUS FISCAL YEAR MISCELLANEOUS ITEMS (REPLACEMENT BADGES/PATCHES) NEW EMPLOYEE UNIFORM ISSUE (1)	28,725 10,000 3,500 1,575
TOTAL JUSTIFICATION: 43,800										
2200	5108	EMPLOYER CONTRIBUTIONS	114,955	115,763	97,971	106,610	117,434	117,656	EMPLOYER MATCHING FUND FOR MEDICARE & IMRF	109,856
TOTAL JUSTIFICATION: 109,856										
2200	5109	POL/FIR PENS EMPLR CNTR	685,000	695,926	747,385	750,324	1,100,795	1,095,099	EMPLOYER CONTRIBUTION TO FIRE PENSION FUND	1,138,155
TOTAL JUSTIFICATION: 1,138,155										
2200	5110	COLLEGE INCENTIVE	4,000	1,965	2,500	1,205	1,920	571	COLLEGE INCENTIVE (CONTRACTUAL OBLIGATION)	650
TOTAL JUSTIFICATION: 650										
2200	5111	UNEMPLOYMENT COMPENS	0	0	0	0	0	10,150		
TOTAL JUSTIFICATION:										
2200	5113	TUITION REIMBURSEMENT	0	0	1,000	3,260	1,500	1,890	TUITION REIMBURSEMENT (CONTRACTUAL OBLIGATION)	1,500
TOTAL JUSTIFICATION: 1,500										
2200	5115	VEMA/PEHP CONTRIBUTION	7,540	6,866	122,060	131,336	58,500	197,330	SLDPA PAYOUTS TO ANTICIPATED RETIREES	24,200

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
									TOTAL JUSTIFICATION:	24,200
2200	5116	SICK LEAVE BUY BACK N.U.I.	0	0	7,800	0	7,881	3,481	POST RETIREMENT SICK-LEAVE BUY BACK OBLIGATION	3,943
									TOTAL JUSTIFICATION:	3,943
2200	5205	CONFERENCES & MEETINGS	12,360	5,400	12,308	2,651	6,410	3,629	IL PUBLIC SECTOR LABOR RELATIONS CONFERENCE (1) IL FIRE ADMINISTRATIVE PROFESSIONALS CONFERENCE (1) LAKE COUNTY FIRE CHIEFS MEETINGS (4) METRO FIRE CHIEFS ASSOCIATION MEETINGS (4) IL FIRE INSPECTORS MEETINGS (10) IL FIRE INSPECTORS FALL SEMINAR (3) IL ARSON STRIKE FORCE SEMINAR (9) MIDWEST HAZARDOUS MATERIALS CONFERENCE (6) INTERNATIONAL FIRE CHIEFS CONFERENCE (1) AAAE/FAA EMERGENCY RESPONSE SCHOOL (1) MISCELLANEOUS TRAVEL/MILEAGE REIMBURSEMENT (500 MILES) NATIONAL FIRE ACADEMY TRAVEL (REIMBURSED BY FED. GOV.) IL FIRE SERVICE INSTRUCTORS CONFERENCE (1)	250 700 100 100 200 450 675 2,250 2,250 2,250 275 2,800 550
									TOTAL JUSTIFICATION:	12,850
2200	5206	CONSULTING SERVICES	0	0	0	0	0	0	NONE	0
									TOTAL JUSTIFICATION:	0
2200	5207	IS SERV & MAINT AGREEMENT	11,800	7,550	5,800	4,495	6,500	5,971	INCIDENT REPORTING SOFTWARE UPDATE/MAINTENANCE EMS PATIENT SOFTWARE MAINTENANCE CONTRACT GENERAL SOFTWARE UPGRADES	1,750 3,500 1,250
									TOTAL JUSTIFICATION:	6,500

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2200	5209	ENERGY	0	3,000	0	0	10,000	14,102	ANNUAL NI-COR GAS USAGE (FS24, FS23, AND FS 42)	21,195
TOTAL JUSTIFICATION: 21,195										
2200	5211	EXTINGUISHER SERVICE	500	72	500	982	1,000	1,674	HYDROSTATIC TESTING/GENERAL SERVICE	1,000
TOTAL JUSTIFICATION: 1,000										
2200	5212	EMPLOYEE HEALTH INSURA	778,953	793,086	807,020	789,467	848,600	746,905	GROUP HEALTH INSURANCE FOR FULL-TIME EMPLOYEES	864,591
TOTAL JUSTIFICATION: 864,591										
2200	5213	GEN LIABILITY INSURANCE	464,640	464,640	490,000	490,000	514,479	514,479	GENERAL LIABILITY INSURANCE	369,743
TOTAL JUSTIFICATION: 369,743										
2200	5216	LAUNDRY SERVICE	1,000	0	1,043	0	2,180	252	MOVED TO ACCOUNT 2200-5216	0
TOTAL JUSTIFICATION: 0										
2200	5218	LEGAL SERVICES	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5220	MAINT OFF/SPEC EQUIPMEN	49,112	25,509	48,963	38,499	56,920	31,303	BREATHING APPARATUS (SCBA) MAINTENANCE UNDERWATER RESCUE & RECOVERY EQUIPMENT MAINTENANCE EMERGENCY MEDICAL EQUIPMENT MAINTENANCE RESCUE EQUIPMENT MAINTENANCE HAZARDOUS MATERIALS EQUIPMENT MAINTENANCE AERIAL & GROUND LADDER NON-DESTRUCTIVE ANALYSIS PUBLIC EDUCATION & CPR EQUIPMENT MAINTENANCE OFFICE EQUIPMENT/COPIER MAINTENANCE TRAFFIC PREEMPTION MAINTENANCE/REPAIRS BATTERY REPLACEMENTS	6,500 5,350 11,670 5,875 10,150 5,700 500 2,200 11,050 5,700

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2200	5220	MAINT OFF/SPEC EQUIPMEN	49,112	25,509	48,963	38,499	56,920	31,303	VILLAGE EMERGENCY WARNING SIRENS	3,010
TOTAL JUSTIFICATION: 67,705										
2200	5221	MAINT RADIO EQUIPMENT	15,015	8,304	12,900	2,670	7,300	4,006	ALERTING SYSTEM SERVICE CONTRACT (CHICAGO COMM.) NON-SERVICE CONTRACT RADIO REPAIRS MISCELLANEOUS RADIO SPARE PARTS (BATTERY/ANTENNAE) RADIO MAINTENANCE CONTRACT (CHICAGO COMM.) VILLAGE MANAGER ADJUSTMENT	1,300 4,000 2,500 5,750 -2,000
TOTAL JUSTIFICATION: 11,550										
2200	5222	MEMBERSHIP DUES	1,330	1,305	1,385	1,069	1,275	1,014	ILLINOIS FIRE SERVICE ADMIN. PROFESSIONALS ASSOCIATION ILLINOIS FIRE CHIEFS ASSOCIATION INTERNATIONAL FIRE CHIEFS ASSOCIATION METROPOLITAN FIRE CHIEFS ASSOCIATION LAKE COUNTY FIRE CHIEFS ASSOCIATION NORTHERN ILLINOIS TRAINING ASSOCIATION INTERNATIONAL SOCIETY OF FIRE SERVICE INSTRUCTORS ILLINOIS SOCIETY OF FIRE SERVICE INSTRUCTORS NATIONAL FIRE PROTECTION ASSOCIATION ILLINOIS FIRE INSPECTORS ASSOCIATION NORTHERN ILLINOIS FIRE INVESTIGATORS TASK FORCE	55 300 230 40 75 75 75 100 150 100 75
TOTAL JUSTIFICATION: 1,275										
2200	5228	PRINTING & BINDING	2,500	1,622	4,105	2,088	4,500	2,534	ADMINISTRATION EMERGENCY MEDICAL SERVICES PUBLIC EDUCATION/PUBLIC RELATIONS FIRE PREVENTION BUREAU	1,500 500 500 1,000

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 3,500										
2200	5231	REG & SPCL AGENCY ASSES	22,325	16,045	22,350	16,570	21,950	15,680	ST. FRANCIS EMS CONTINUING EDUCATION FEE ST. FRANCIS EMS ADMINISTRATIVE FEE CAFT MAINTENANCE ASSESSMENT FEE IDPH AMBULANCE REGISTRATION FEE (4) MABAS DIV. I ASSESSMENT (ADM/TRS/DIVE) MABAS DIV. IV ASSESSMENT (HAZ. MAT.) METROPOLITAN EMERGENCY SUPPORT SERVICES (MESS) FEE	3,500 1,250 10,000 100 5,000 5,000 600
TOTAL JUSTIFICATION: 25,450										
2200	5233	RENTAL EQUIPMENT	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5238	TELE-COMMUNICATION SER	5,304	1,737	6,600	0	7,200	0	TELEPHONE LINE LEASES TO RED CENTER DISPATCH CENTER	7,200
TOTAL JUSTIFICATION: 7,200										
2200	5239	CELLULAR SERVICES	5,280	2,319	9,046	3,962	0	0	PAGER PROGRAM ELIMINATED IN 2010	0
TOTAL JUSTIFICATION: 0										
2200	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5242	RETIREE HEALTH INSURANC	188,300	258,937	294,850	296,185	345,495	348,506	HEALTH INSURANCE COSTS FOR FIRE DEPARTMENT RETIREES	340,922
TOTAL JUSTIFICATION: 340,922										
2200	5246	MEDICAL EXAMS	26,390	17,680	20,726	13,910	21,490	14,594	ENTRY LEVEL PHYSICAL EXAMINATION (1 EMPLOYEES) PERIODIC PHYSICALS (10 EMPLOYEES)	900 4,500

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2200	5246	MEDICAL EXAMS	26,390	17,680	20,726	13,910	21,490	14,594	MAINTENANCE PHYSICALS (40 EMPLOYEES) HEPATITIS B IMMUNIZATIONS (2 EMPLOYEES) RETURN TO WORK PHYSICAL EXAMINATIONS	11,400 1,590 2,200
TOTAL JUSTIFICATION: 20,590										
2200	5248	FINGER PRINTING FEES	0	0	0	1,678	0	206	NEW EMPLOYEE FINGERPRINTING (1 EMPLOYEE)	35
TOTAL JUSTIFICATION: 35										
2200	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5301	AUTO PETROL PRODUCTS	55,400	65,524	65,000	44,136	50,000	51,784	FUEL FOR DEPARTMENT VEHICLES (GASOLINE & DIESEL)	52,000
TOTAL JUSTIFICATION: 52,000										
2200	5302	BOOKS & SUBSCRIPTIONS	3,685	3,554	3,067	1,891	3,674	3,569	FIRE PREVENTION BUREAU FIRE SUPPRESSION SERVICES EMERGENCY MEDICAL SERVICES HAZARDOUS MATERIALS TEAM	3,133 795 20 250
TOTAL JUSTIFICATION: 4,198										
2200	5305	FIREFIGHTING SUPPLIES	76,530	46,601	79,443	62,558	55,515	23,322	UNDERWATER RESCUE & RECOVERY EQUIPMENT REPLACEMENT TECHNICAL RESCUE EQUIPMENT REPLACEMENT HAZARDOUS MATERIALS EQUIPMENT REPLACEMENT FIRE SUPPRESSION EQUIPMENT REPLACEMENT FIRE HYDRANT MARKING PROGRAM (JOINT W/PUBLIC WORKS) FIRE EXTINGUISHER REPLACEMENT FIRE HOSE REPLACEMENT	7,010 750 11,800 9,334 1,500 3,770 17,200

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 51,364										
2200	5310	VEHICLE MAINTENANCE	72,750	64,751	63,200	63,876	64,750	43,435	GENERAL VEHICLE MAINTENANCE/REPAIR INDEPENDENT AERIAL TOWER INSPECTION	65,000 1,750
TOTAL JUSTIFICATION: 66,750										
2200	5311	BLDG/GROUNDS MAINTENANCE	13,700	20,800	13,600	10,085	13,950	11,296	CLEANING SUPPLIES PAINT AND ASSOCIATED SUPPLIES GENERAL STATION MISCELLANEOUS REPAIRS CARPET AND UPHOLSTERY CLEANING	5,500 900 3,000 2,400
TOTAL JUSTIFICATION: 11,800										
2200	5312	MEDICAL SUPPLIES	14,181	12,618	91,044	74,176	21,915	16,392	REPLACEMENT OF EXPENDABLE/DAMAGED MEDICAL SUPPLIES (INCLUDES AED'S, SPLINTS, & NON-REIMBURSED MEDICATIONS)	20,867 0
TOTAL JUSTIFICATION: 20,867										
2200	5313	IS MISC EQPT & SUPPLIES	16,000	13,736	11,013	7,173	17,186	20,193	REPLACEMENT LASER PRINTER (2) REPLACEMENT DESKTOP COMPUTER (2) CAD MDC/AVL UNIT (RESERVE ENGINE 42) RUGGED LAPTOP REPLACEMENTS (4 AMBULANCES) RUGGED LAPTOP MOUNTING REPLACEMENTS (4 AMBULANCES) MISCELLANEOUS COMPUTER HARDWARE REPAIR COMPONENTS MISCELLANEOUS COMPUTER HARDWARE	1,050 3,500 9,110 16,860 700 995 1,750
TOTAL JUSTIFICATION: 33,965										
2200	5315	SMALL TOOLS & EQUIPMENT	0	0	0	152	0	93	NONE	0
TOTAL JUSTIFICATION: 0										

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
2200	5317	MISC OPERATING SUPPLIES	12,931	8,442	9,065	2,353	8,170	4,631	KNOX BOX SUPPLIES (FIRE PREVENTION BUREAU) REPLACEMENT MATTRESSES (STA. 23 & 24 & 42) (4) REPLACEMENT RECLINERS (STA. 23 & 42) (4) REPLACEMENT KITCHEN APPLIANCES (STA. 23 & 42) KITCHEN SUPPLIES/EQUIPMENT (STA. 23 & 42) LINEN SUPPLIES (STA. 23 & 24 & 42)	200 1,780 2,300 1,500 1,000 2,885
TOTAL JUSTIFICATION: 9,665										
2200	5318	OFFICE SUPPLIES	5,000	4,264	5,000	3,767	6,500	7,675	GENERAL OFFICE SUPPLIES PRINTER SUPPLIES (LASER & INK JET) VILLAGE MANAGER ADJUSTMENT	5,000 1,500 -1,000
TOTAL JUSTIFICATION: 5,500										
2200	5319	PROTECTIVE CLOTHING	35,268	33,882	30,824	30,573	31,919	31,892	REPLACEMENT TURN-OUT CLOTHING (FIRE SUPPRESSION) TURN-OUT CLOTHING MAINTENANCE (FIRE SUPPRESSION) REPLACEMENT FIRE HELMETS (FIRE SUPPRESSION) FIRE HELMET MAINTENANCE/REPAIRS (FIRE SUPPRESSION) REPLACEMENT LEATHER GLOVES (FIRE SUPPRESSION) REPLACEMENT PROTECTIVE HOODS (FIRE SUPPRESSION) REPLACEMENT TURN-OUT BOOTS (FIRE SUPPRESSION) REPLACEMENT EXTRICATION GLOVES (FIRE SUPPRESSION) REPLACEMENT FLASHLIGHTS (FIRE SUPPRESSION) REPLACEMENT RESCUE ROPE BAGS (FIRE SUPPRESSION) REPLACEMENT SAFETY BELTS (FIRE SUPPRESSION) REPLACEMENT ANSI SAFETY VESTS (FIRE SUPPRESSION) REPLACEMENT EXPOSURE MASKS/GOWNS (MEDICAL) SPLASH PROTECTION SAFETY GLASSES (MEDICAL) EAR PLUGS (MEDICAL)	19,525 750 2,695 750 975 450 3,025 600 576 240 425 450 350 150 59

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 31,020										
2200	5327	IS MISC SOFTWARE	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5401	MOBILE EQUIPMENT	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5404	FIREFIGHTING EQUIPMENT	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5407	OFFICE EQUIPMENT	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5408	BUILDING EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
2200	5509	BUILDING IMPROVEMENTS	0	0	0	0	0	0	NONE	0
TOTAL JUSTIFICATION: 0										
2200	5707	TRANSFER TO CERF	192,693	192,693	0	0	108,588	108,588	TRANSFER OF FUNDS TO CERF ACCOUNT	158,896
TOTAL JUSTIFICATION: 158,896										
2200	5755	TRANSFER TO GRANT FUND	4,000	17,788	108,530	29,932	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
FIRE DEPARTMENT**

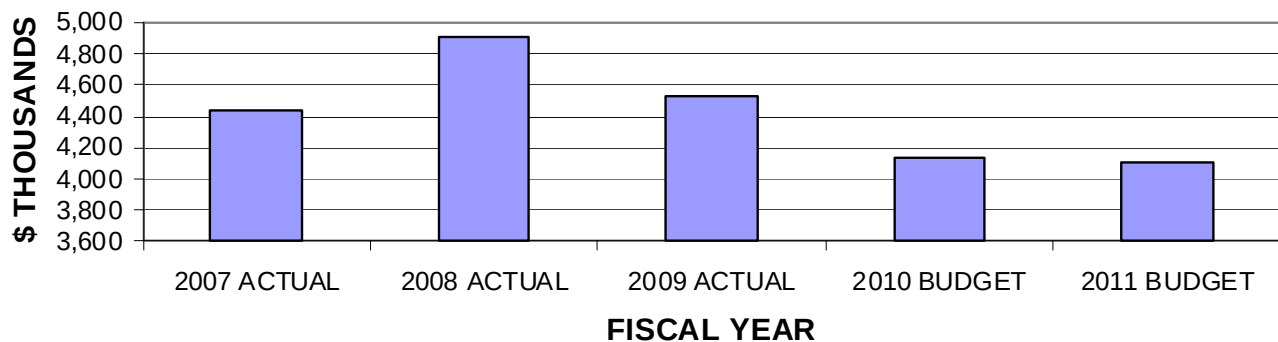
DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
			7,915,351	7,993,699	8,019,679	7,869,906	8,380,396	8,477,433		8,302,526

GENERAL FUND

Public Works Department

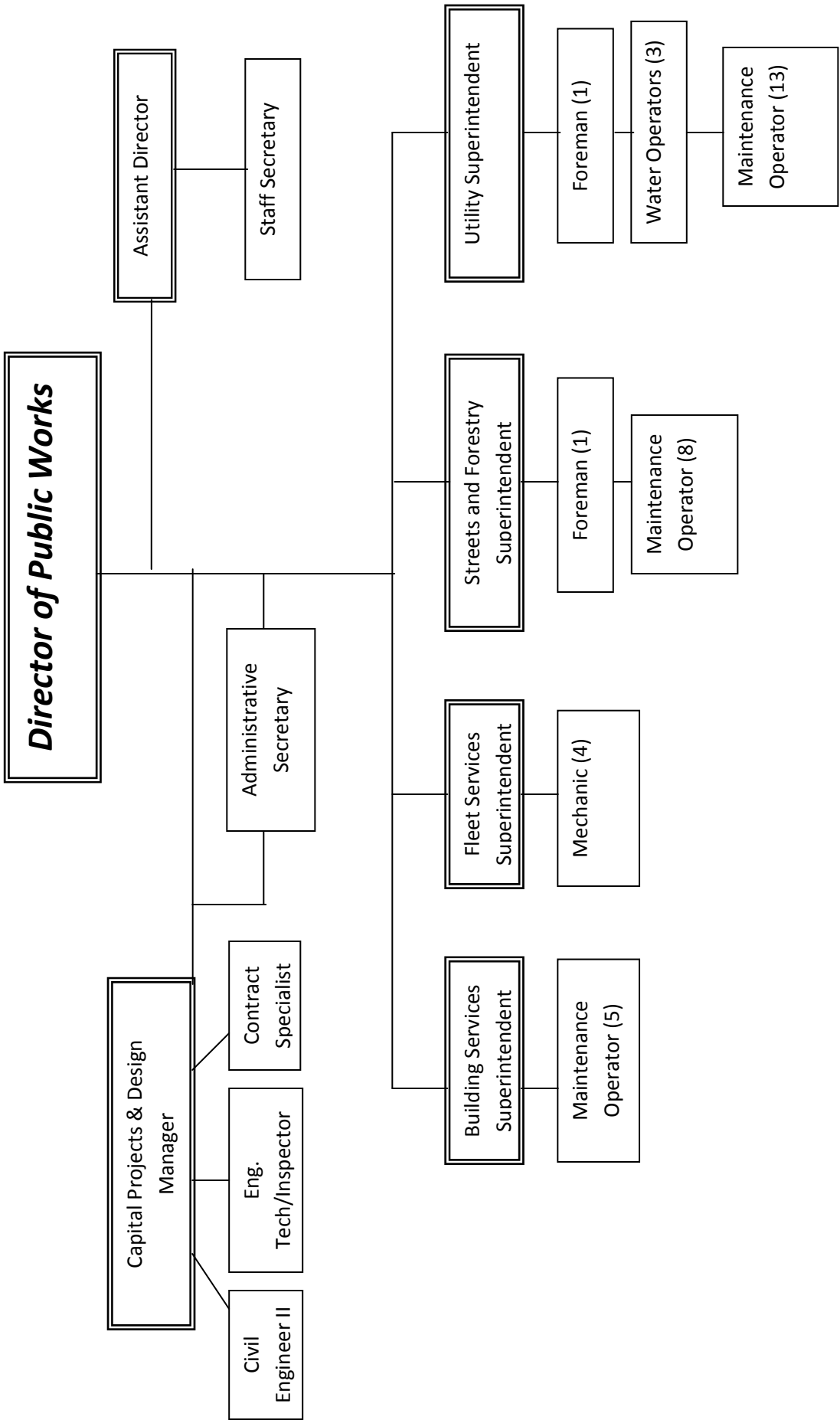
Public Works Administration	\$566,861
Building Services.....	981,162
Commuter Parking	82,494
Fleet Services	622,048
Capital Projects & Design	274,669
Street Division	749,942
Forestry Division	826,653
TOTAL	\$4,103,829

BUDGET LEVELS - PUBLIC WORKS DEPARTMENT



*NOTE: (1) BEGINNING IN FY 2008, THE COSTS ASSOCIATED WITH VILLAGE ENGINEERING WERE SPLIT OUT FROM CAPITAL PROJECTS & DESIGN (1400) AND MOVED TO A NEW PROGRAM (1350) IN THE COMMUNITY DEVELOPMENT DEPARTMENT. (2) BEGINNING IN FY2009, THE COSTS ASSOCIATED WITH THE FORESTRY DIVISION (1430) WERE SPLIT OUT FROM THE STREET DIVISION (1420).

Village of Wheeling Public Works



**PUBLIC WORKS DEPARTMENT
PERFORMANCE MEASUREMENTS**

Description	Type	Target	Actual 2010	Actual 2009	Actual 2008
BUILDING SERVICES					
Work Order Requests	Output	2500	1855	2419	2360
Average Time to Complete Work Order (hours)	Efficiency	1.75	2	N/A	N/A
Public Works Facility (square feet)	Output	121,397	121,397	121,397	66,000
Average Cost for Electric per kWh	Efficiency	\$ 0.10	\$ 0.077	\$ 0.095	\$ 0.740
Average Cost for Gas per Therm	Efficiency	\$ 0.45	\$ 0.41	\$ 0.41	\$1.06
Custodial Cost (per month)	Efficiency	\$ 2,800.00	\$ 2,795.00	\$ 2,603.00	\$ 2,603.00
*2008 & part of 10 months of 2009 were 233 W. Hintz Road PW Facility					
FLEET SERVICES					
Village Vehicles Maintained	Output	145	142	144	149
Average Cost to Maintain Vehicles (per mile)	Efficiency	\$ 1.02	\$ 0.89	\$ 0.71	N/A
STREETS/FORESTRY					
No. of Parkway Trees Trimmed Contractually	Output	750	1215	728	752
Cost per Tree Trimmed Contractually	Efficiency	\$ 50.00	\$ 20.00	47.55	\$ 32.76
*In 2010, due to the desiganted are that was trimmed, trees did not require heavy pruning; therefore, more trees were able to be trimmed.					
Snowplowing Events	Output	15	14	16	N/A
Snowplowing Lane Miles	Output	16,500	14,540	18,965	N/A
Cost per Lane Mile Snow Plowed	Efficiency	\$ 7.00	\$ 6.48	\$ 7.38	N/A
Streetsweeping Debris (miles)	Output	6910	6904	6850	N/A
Streetsweeping Debris (cubic yards per mile)	Efficiency	\$ 1.85	\$ 1.66	\$ 1.97	N/A
UTILITY					
No. of Village Hydrants Maintained	Output	1650	1650	1650	1560
No. Of Village Hydrants Refurbished	Output	135	136	189	189
Average Time to Refurbish Hydrant (minutes)	Efficiency	30	30	30	30
Cost per Hydrant Refurbished	Efficiency	\$ 110.00	\$ 105.00	\$ 105.00	\$ 98.00
No. of Storm Sewer Wash-In Repairs	Output	30	28	8	2
Cost per Storm Sewer Wash-In Repair*	Efficiency	\$ 213.94	\$ 213.94	\$ 200.25	\$ 200.25
*Cost only includes Utility Division materials, not concrete and asphalt.					
Buffalo Boxes Maintained	Output	8200	8200	8200	7300
Buffalo Boxes Located and Inspected	Efficiency	355	355	256	300
Average Time to Locate and Inspect (minutes)	Efficiency	25	25	25	25
Employee Cost to Locate and Inspect Buffalo Box	Efficiency	\$ 26.40	\$ 25.42	\$ 24.50	\$ 23.62
No. of JULIE locates	Output	2650	2608	2252	2182
ALL DIVISIONS					
Avoidable Accidents and Injuries	Effectiveness	<10	14	13	16

ADMINISTRATION

The Administration Division provides administrative support and oversight to the entire Public Works Department. The division is charged with providing administrative and customer service, recordkeeping, timekeeping, payroll, budgetary implementation and management, maintaining supplies and inventory and effectively managing the diverse infrastructure and related capital improvement programs consistent with Village Board policy, industry standards and regulatory agency requirements. The division also oversees the Village's residential and commercial solid waste contracts and assists citizens with environmental concerns. The department itself is established to manage, maintain, operate, and repair the Village's infrastructure, facilities, and related assets, which include public streets, private streets (where maintenance agreements have been executed), sidewalks, street lighting, signage, traffic controls, storm sewer system, water distribution system, sanitary sewer collection and conveyance system, parkways, municipal buildings, cemetery, commuter rail station and parking lots and municipal fleet.

The overall Department of Public Works is comprised of six divisions: Administration, Building Services, Capital Projects and Design, Fleet Services, Streets/Forestry and Utility. The department is guided by a policy that values delivering the best possible service with the lowest possible cost in an ever-changing environment. The primary focus is on maintaining present service levels. New programs or services, if funding is available, can sometimes compete with current operations. Therefore, each division budget is developed by staff indoctrinated with the idea that they must prove "return on investment" to justify current operations and any growth in programs or services.

In FY 2010:

- Because of reduction in force, Public Works reorganized its department and incorporated the Forestry Division into the Streets Division creating the Streets/Forestry Division and the Sewer Division was incorporated into the Water Division creating the Utility Division.
- Public Works successfully hosted the *2010 Northwest Municipal Conference Vehicle and Equipment Auction* on October 9, 2010. This was the first year, in many years, that the auction has returned to Wheeling and is largely due to the new facility being able to accommodate the significant number of participants.
- Public Works continued to promote environmental programs, in part with the Solid Waste Agency of Northern Cook County (SWANCC) such as compact fluorescent lamp recycling, holiday lights recycling, etc. or the Metropolitan Water Reclamation District with its rain barrel program. Staff, co-sponsored with SWANCC, hosted its first community *Electronics Recycling Collection* event in August 2010 at the Public Works facility collecting 45,873 pounds of equipment.

For FY 2011, the Department itself will continue to fulfill and improve upon its responsibility to maintain its important programs and services as well as maintain and enhance the community's infrastructure and capital assets by refining and updating its various maintenance and capital improvement programs. In addition, the Administration Division will continue to maintain its high level of customer service and open communications with citizens and determine improvements that can benefit the department, Village and community. Additionally:

- The Public Works Department will begin its process for the American Public Works Association (APWA) Accreditation. Accreditation signifies a commitment to improve operations and services to the entire community. The recognition also demonstrates that public works is managed well, in compliance with recommended practices and is dedicated to increase improvements.
- Host the second annual *Northwest Municipal Conference Vehicle and Equipment Auction* at the Public Works Department in October 2011.
- Public Works will be participating as a drop-off location for the upcoming on-going *Battery Recycling Program* through SWANCC, as well as host an electronic and document destruction event if SWANCC is in need of a host.
- Research, for the intention to join, the Illinois Public Works Mutual Aid Network (IPWMAN) that is promoted through APWA. The network is a state-wide network of public agencies for response to emergency situations.
- Research and transition into electronic entries and receivable JULIE locates.

PUBLIC WORKS ADMINISTRATION - 1500

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2010</u>	<u>FY</u> <u>2011</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Director of Public Works	1	1	---
	Assistant Public Works Director	1	1	---
	Administrative Secretary	1	1	---
	Staff Secretary	1	1	---
	Clerk/Typist	1	0	-1
	TOTAL FULL-TIME	5	4	-1

**FY 2011 BUDGET WORKSHEET
PW ADMINISTRATION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1500	5101	LONGEVITY	1,300	1,300	2,300	2,900	2,900	2,996	INCENTIVE PAID TO EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE.	0 2,300
TOTAL JUSTIFICATION: 2,300										
1500	5102	OVERTIME	0	0	0	0	0	762		
TOTAL JUSTIFICATION:										
1500	5104	SALARIES	288,280	294,804	352,295	356,833	366,499	360,605	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 326,819
TOTAL JUSTIFICATION: 326,819										
1500	5105	TRAINING	3,500	1,288	3,000	1,974	1,950	1,928	APWA MISC TRAINING & WORKSHOPS (TO MAINTAIN CREDITS); AWWA/ISAWWA TRAINING & WORKSHOPS (TO MAINTAIN CREDITS)	950 1,000
TOTAL JUSTIFICATION: 1,950										
1500	5108	EMPLOYER CONTRIBUTIONS	30,690	52,886	62,460	63,188	74,494	70,269	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0 0 67,992
TOTAL JUSTIFICATION: 67,992										
1500	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5115	VEMA/PEHP CONTRIBUTION	1,000	913	0	1,610	6,800	0	PEHP PLAN CONTRIBUTIONS FOR FUTURE RETIREES	5,700
TOTAL JUSTIFICATION: 5,700										
1500	5116	SICK LEAVE BUY BACK N.U.I	0	0	1,820	0	1,849	1,615	SICK LEAVE BUY BACK PROGRAM	1,615

**FY 2011 BUDGET WORKSHEET
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 1,615										
1500	5205	CONFERENCES & MEETINGS	4,500	4,151	4,000	2,674	2,600	2,543	APWA CONFERENCE/EXPO, REGISTRATION, AIR FARE, LODGING, ETC.; MISC LOCAL CONFERENCES & WORKSHOPS	0 2,000 600
TOTAL JUSTIFICATION: 2,600										
1500	5206	CONSULTING SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5207	IS SERV & MAINT AGREEMENT	375	563	1,420	1,242	1,420	922	COUNT-ME-IN TIMECARD MONITOR MAINTENANCE FEE; COUNT-ME-IN TIMECARD NETWORK UPGRADE PER IT; CELLULAR WIRELESS DATA SERVICE FOR LAPTOP (\$60 X 12 MONTHS)	700 1,200 0 720
TOTAL JUSTIFICATION: 2,620										
1500	5209	ENERGY	15,000	27,498	12,500	17,590	43,000	23,357	ESTIMATED COST FOR HEATING THERMS AT 77 W. HINTZ THAT EXCEED FREE-OF-CHARGE SERVICE BY NICOR.	0 40,000
TOTAL JUSTIFICATION: 40,000										
1500	5212	EMPLOYEE HEALTH INSURANCE	44,440	23,803	41,770	39,578	43,362	52,542	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES	56,412
TOTAL JUSTIFICATION: 56,412										
1500	5213	GEN LIABILITY INSURANCE	21,700	21,700	22,880	22,880	24,028	24,028	DIVISION SHARE OF INSURANCE COSTS INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 17,268
TOTAL JUSTIFICATION: 17,268										

**FY 2011 BUDGET WORKSHEET
PW ADMINISTRATION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1500	5220	MAINT OFF/SPEC EQUIPMEN	7,000	7,401	7,130	8,179	7,130	7,381	JULIE PRINTER MAINTENANCE AGREEMENT; REPAIRS SERVICING OF MISCELLANEOUS OFFICE EQUIPMENT, COMPUTERS AND PERIPHERAL EQUIPMENT; ANNUAL PHOTOCOPIER MAINTENANCE AGREEMENT FEE; LEASE PAYMENTS FOR DEPARTMENT PHOTOCOPIER. (\$340 X 12)	300 0 1,550 1,200 0 4,080
TOTAL JUSTIFICATION: 7,130										
1500	5221	MAINT RADIO EQUIPMENT	350	178	350	31	350	107	ROUTINE REPAIRS/MAINTENANCE OF DIVISION BLACKBERRIES OR ADMINISTRATIVE NEXTELS; MAINTENANCE COST FOR MOTOROLA REMOTE RADIO.	0 200 150
TOTAL JUSTIFICATION: 350										
1500	5222	MEMBERSHIP DUES	3,690	2,751	4,220	3,748	4,070	4,354	ANNUAL MEMBERSHIP TO PROFESSIONAL ORGANIZATIONS: AMERICAN PUBLIC WORKS ASSOCIATION (2) AMERICAN SOCIETY OF CIVIL ENGINEERS (1) IL ASSOCIATION OF MUNICIPAL MANAGEMENT ASSISTANTS (1); JULIE MONTHLY NOTIFICATIONS	0 260 225 150 3,435
TOTAL JUSTIFICATION: 4,070										
1500	5228	PRINTING & BINDING	1,000	678	0	3,703	0	174		
TOTAL JUSTIFICATION:										
1500	5231	REG & SPCL AGENCY ASSES	0	0	0	0	0	0	ACCREDITATION FEES - AMERICAN PUBLIC WORKS ASSOC	6,000
TOTAL JUSTIFICATION: 6,000										
1500	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
1500	5238	TELE-COMMUNICATION SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5242	RETIREE HEALTH INSURANCE	0	9,374	9,620	10,273	10,697	10,823	HEALTH INSURANCE COSTS PW ADMINISTRATION RETIREES	9,385
TOTAL JUSTIFICATION:										
1500	5246	MEDICAL EXAMS	7,500	3,888	6,000	4,336	5,000	4,009	AS PER IL HEALTH AND SAFETY ACT, ANNUAL AUDIOMETRIC TESTING AND VISION SCREENING;	0
									AS PER IL HEALTH AND SAFETY ACT, RANDOM DRUG AND ALCOHOL TESTING THROUGHOUT THE YEAR.	3,500
										0
										1,500
TOTAL JUSTIFICATION:										
1500	5299	MISC CONTRACTUAL SERVICES	0	0	0	0	0	0		5,000
TOTAL JUSTIFICATION:										
1500	5301	AUTO PETROL PRODUCTS	1,000	972	1,200	655	1,000	361	MOTOR AND TRANSMISSION OILS, ANTI-FREEZE, GREASE, BRAKE FLUID, GASOLINE, ETC. FOR ADMINISTRATION DIVISION VEHICLES BASED ON CURRENT PROJECTIONS.	0
										750

**FY 2011 BUDGET WORKSHEET
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										750
1500	5302	BOOKS & SUBSCRIPTIONS	1,500	1,374	1,900	2,728	1,000	1,224	SUBSCRIPTION TO CONTINENTAL WEATHER SERVICE FOR ADVANCED WARNING OF IMPENDING INCLEMENT WEATHER CONDITIONS; APPLICABLE PROFESSIONAL MAGAZINES, SUBSCRIPTIONS, BOOKS, SPECIAL PUBLICATIONS, REFERENCE MATERIAL, ETC.	0 0 900 0 100
TOTAL JUSTIFICATION:										1,000
1500	5310	VEHICLE MAINTENANCE	1,000	225	1,000	548	1,000	260	REPAIRS AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT INCLUDING FUNDING FOR VEHICLE INSPECTION/VEHICLE FIRE EXTINGUISHER SERVICE.	0 0 1,000
TOTAL JUSTIFICATION:										1,000
1500	5313	IS MISC EQPT & SUPPLIES	5,250	4,903	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5315	SMALL TOOLS & EQUIPMEN	1,000	43	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5317	MISC OPERATING SUPPLIES	2,000	2,465	2,500	888	2,500	1,369	FUNDS FOR MISC. SUPPLIES AND COMMODITIES NOT ALLOCATED IN OTHER ACCOUNTS. INCLUDES FUNDS FOR FOOD, COFFEE AND RELATED SUPPLIES FOR DEPARTMENTAL PERSONNEL DURING ROUND-THE-CLOCK RESPONSE TO STORM EVENTS AND EMERGENCY OPERATIONS.	0 0 0 0 2,500
TOTAL JUSTIFICATION:										2,500
1500	5318	OFFICE SUPPLIES	4,500	3,352	4,500	4,444	4,000	4,342	FUNDS FOR THE ENTIRE DEPARTMENT OF VARIOUS OFFICE	0

**FY 2011 BUDGET WORKSHEET
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1500	5318	OFFICE SUPPLIES	4,500	3,352	4,500	4,444	4,000	4,342	SUPPLIES INCLUDING ALL ESSENTIAL UTILITIES OF GENERAL OFFICE OPERATION.	0 4,000
TOTAL JUSTIFICATION: 4,000										
1500	5319	PROTECTIVE CLOTHING	400	0	400	33	400	280	REPLACEMENT ISSUE OF SAFETY OR WEATHER/PROTECTIVE GEAR AND DEPARTMENT LOGO DRESS ATTIRE FOR DIVISION EMPLOYEES.	0 0 400
TOTAL JUSTIFICATION: 400										
1500	5323	AWARDS/DECORATIONS	500	0	0	0	0	315		
TOTAL JUSTIFICATION:										
1500	5402	RADIO EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1500	5707	TRANSFER TO CERF	4,971	4,971	0	0	0	0	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 0
TOTAL JUSTIFICATION: 0										
			452,446	471,479	543,265	550,036	606,049	576,566	566,861	

BUILDING SERVICES

The Building Services division responsibilities include, but are not limited to, general interior and exterior building rehabilitative services, repairs, alterations, including carpentry, plumbing, electrical, mechanical, painting, heating, ventilation and air conditioning (HVAC) system repair, boiler and generator preventative maintenance testing and repairs at municipal sites; snow removal and ice control for municipal parking lots, building sidewalks and Metra Commuter Station; full maintenance associated with the Centennial Fountain located on the Municipal Complex; maintenance with the Municipal Complex lawn irrigation system and Metra Commuter Station with related parking facilities; implementation/maintenance of restricted access key system; performing safety inspections at all municipal facilities.

FY 2010 ACCOMPLISHMENTS

- Completed relocation of Police Department Records staff (Phase 2), files, furniture and related items from 2 Community Blvd. (Village Hall) to 1 Community Boulevard (Police Department).
- Removal of multiple outlets, circuits and underground power supply to old Park District reader board.
- Installation of wall partitions, electrical and network cabling for the Wheeling/Prospect Heights Chamber to their new home at 2 Community Boulevard, Village Hall.
- Installation of 20 survey bench markers though-out town mounted on bridge abutments, concrete retaining walls, etc.
- Assisted Fire Department personnel from Fire Station No. 24 at 255 West Dundee to their new home at 499 South Milwaukee Avenue that included relocating furniture, files, etc.
- Replaced over 75 sodium parking lot/building lights and ballasts with new metal halide bulbs and ballasts at Metra Commuter Station, Senior Center, Police Department and Fire Station No. 23.
- Performed installation of Primus lock system at Fire Station No. 24.
- Performed all duties related to securing the Wickes building such as replacing locks, graffiti removal, painting, and board-up service due to vandalism.
- Replaced over 600 pleated filters, cleaned over 50 metal filers, washed down and cleaned 39 condensers, 42 belts and 5 exhaust fan motors with various belt adjustments at 10 municipal buildings.
- Supervised Commonwealth Edison with temporary generator installation at the Police Department during power failure as well as a damaged underground electrical line supplying power to the Pavilion Senior Center.
- Addressed all tenant (MABAS) needs related to the lease of 233 Hintz including, but not limited to, H.V.A.C. repairs, plumbing repairs, lighting maintenance, snowplowing, supervise fire system and extinguisher maintenance, etc.
- Maintenance, repairs and removal of computerized keyless door entry system at the Police Department.
- Installed over 120,000 miniature seasonal lights, silhouettes, boughs and other holiday decorations at the Municipal Complex, Metra Commuter Station, and Public Works Department.
- Maintenance and repairs related to 4 coin machines at Metra commuter parking lots and related security issues.

TRAINING

- Facility Wizard software training.
- Trane automated systems training pertaining to the new Village Hall.
- Driver Safety by Northeastern Illinois Public Safety Training Academy (NIPSTA)
- Electrical Safety by NIPSTA
- Drug and Alcohol Awareness for Supervisors by NIPSTA
- Effective Performance Appraisals by Illinois Public Employer Labor Relations Association
- Public Works Supervisors Academy: Leading Successful Meetings by NIPSTA
- J.U.L.I.E. for on- line requests.
- Generator training at 1 Community Boulevard and 499 South Milwaukee Avenue.

FY 2011 GOALS

- Continue with full HVAC maintenance at municipal facilities.
- Continue painting of exterior buildings, interior rooms and hallways throughout the Village Hall, Public Works, Senior Center, Police Resource Center, Fire Station No. 23, and Metra as required.
- Reinstall aerators at Pavilion Senior Center retention pond; chemically treat water to control aquatic growth and clean/maintain throughout the year.
- Address all tenant (MABAS) needs related to the lease of 233 Hintz. Also, deliver surplus furniture, file cabinets, partitions, etc. to tenant.
- Continue maintenance of over 225 heating and / or cooling units, 66 exhaust fans, 3 boilers and 1 chiller located throughout the buildings and roof tops. This includes replace of filters, cleaning filters, belts adjustments, general maintenance, emergency repairs, annually and semi-annually.
- Continue maintenance of over 2,895 light fixtures located within the interior and exterior of the buildings and associated parking lots.
- Oversee the professional cleaning of all carpeting located in the Police and Fire Departments, Finance & Administrative Services Department, and Public Works related to common and restricted areas.
- Install new carpet in areas requiring replacement deemed necessary due to excessive deterioration.
- Administer janitorial services contract covering Municipal Complex, Public Works, Metra, and 99/101 Wolf Road Police Resource Center related to common and restricted areas.
- Continue maintaining the Municipal Complex lawn irrigation system with over 44 zones and 500 sprayer heads and repairs for spring start up and fall winterization.
- Replace existing seasonal lights and other related seasonal decorations to maintain the existing level of decorative lighting at the Municipal Complex, Metra Commuter Rail Station, including electrical upgrades as needed in preparation for the *Lighting of the Lights* event.
- Continue up-grades to general interior and exterior building rehabilitative projects, repairs and alterations, including carpentry, plumbing, electrical, mechanical, painting, heating/ventilation and air conditioning.
- Address punch list items related to Police Department renovation project.

BUILDING SERVICES DIVISION - 1220

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Building Services Supervisor	1	0	-1
	Superintendent of Building Services	0	1	1
	Maintenance Operator	5	5	---
TOTAL FULL-TIME		6	6	---

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5101	LONGEVITY	600	600	1,000	1,000	1,600	1,600	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF SERVICE.	0 2,200
TOTAL JUSTIFICATION: 2,200										
1220	5102	OVERTIME	14,000	21,488	16,000	12,167	21,000	11,747	EMERGENCY SERVICES INCLUDING SNOW REMOVAL AND ICE CONTROL AT VILLAGE-MAINTAINED SITES, EMERGENCY REPAIRS TO MUNICIPAL BUILDING AND GROUNDS, ETC., AT TIME AND ONE-HALF AND DOUBLE-TIME RATES, IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT. VILLAGE MANAGER ADJUSTMENT	0 0 0 0 21,000 -5,000
TOTAL JUSTIFICATION: 16,000										
1220	5103	SEASONAL HELP	31,000	30,926	36,000	23,860	27,000	17,529	SEASONAL HELP TO ASSIST WITH MODERATE SKILL, LABOR INTENSIVE DUTIES AND RESPONSIBILITIES.	0 27,000
TOTAL JUSTIFICATION: 27,000										
1220	5104	SALARIES	365,190	373,498	388,049	409,060	403,199	405,007	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 409,689
TOTAL JUSTIFICATION: 409,689										
1220	5105	TRAINING	4,000	685	1,500	0	975	1,097	CDL REIMBURSEMENTS; HVAC & ELECTRICAL GENERATOR IN-DEPTH TRAINING FOR NEW FACILITIES; NIPSTA PUBLIC WORKS TRAINING (ELECTRICAL SAFETY, DEFENSIVE DRIVING, ETC.).	100 0 3,000 0 875
TOTAL JUSTIFICATION: 3,975										

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5106	UNIFORM ALLOWANCE	2,860	2,780	2,800	2,315	3,080	3,286	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS AT PER EMPLOYEE IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT - 5 @ \$450/EA; CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY2010; UNIFORMS FOR EACH SEASONAL WORKER.	0 0 2,250 500 300
TOTAL JUSTIFICATION: 3,050										
1220	5108	EMPLOYER CONTRIBUTIONS	67,490	75,891	70,142	77,390	83,345	84,563	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0 0 86,739
TOTAL JUSTIFICATION: 86,739										
1220	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5115	VEMA/PEHP CONTRIBUTION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5116	SICK LEAVE BUY BACK N.U.I.	0	0	0	0	1,075	0	SICK LEAVE BUY BACK PROGRAM	1,041
TOTAL JUSTIFICATION: 1,041										
1220	5205	CONFERENCES & MEETINGS	1,100	0	300	3	0	0		
TOTAL JUSTIFICATION:										
1220	5206	CONSULTING SERVICES	17,000	7,338	17,000	12,375	32,700	16,063		
TOTAL JUSTIFICATION:										
1220	5207	IS SERV & MAINT AGREEMENT	2,500	2,280	2,800	2,469	3,520	8,437	CELLULAR WIRELESS DATA SERVICE FOR LAPTOP	0

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5207	IS SERV & MAINT AGREEMENT	2,500	2,280	2,800	2,469	3,520	8,437	(\$60 X 12 MONTHS); UPS (BATTERY BACK-UP) MAINTENANCE AGREEMENT FOR VH; SECURITY CAMERA SOFTWARE MAINTENANCE AGREEMENT (\$25 X 12 MONTHS); FACILITY WIZARDS ANNUAL MAINTENANCE AGREEMENT.	720 1,900 0 350 2,634
TOTAL JUSTIFICATION: 5,604										
1220	5208	DEBRIS DUMP CHARGES	1,500	733	1,300	1,331	1,300	683	COST OF FLUORESCENT AND HIGH-DISCHARGE LAMP DISPOSAL ACCORDING TO FEDERAL REGULATIONS; COST FOR LEGAL DISPOSAL OF VARIOUS TOXIC AND/OR HAZARDOUS MATERIAL.	0 0 1,300
TOTAL JUSTIFICATION: 1,300										
1220	5209	ENERGY	0	6,575	35,000	5,000	0	0	VH NICOR COSTS	0
TOTAL JUSTIFICATION: 0										
1220	5212	EMPLOYEE HEALTH INSURANCE	65,140	65,839	70,020	70,328	78,118	77,902	HEALTH INSURANCE COSTS FOR EXISTING FULL-TIME EMPLOYEES	0 84,516
TOTAL JUSTIFICATION: 84,516										
1220	5213	GEN LIABILITY INSURANCE	33,190	33,190	35,000	35,000	36,749	36,749	DIVISION SHARE OF INSURANCE COSTS INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY CASUALTY AND THEFT.	0 0 26,410
TOTAL JUSTIFICATION: 26,410										
1220	5215	JANITORIAL SERVICES	113,246	85,510	134,000	110,758	120,500	125,910	CONTRACTUAL JANITORIAL CLEANING SERVICES OF VH, PW, METRA STATION, POLICE & 99-101 WOLF, INCLUDES EXTRA PERSON IN THE POLICE DEPT. DUE TO NATURE OF 24-HR OPERATION;	0 0 0 90,000

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5215	JANITORIAL SERVICES	113,246	85,510	134,000	110,758	120,500	125,910	PROFESSIONAL CARPET CLEANING OF VARIOUS ON-SITE OFFICES AND PUBLIC AREAS; PROFESSIONAL EXTERIOR WINDOW CLEANING SERVICES FOR VH, PW, PD, AND NEW FIRE STATION.	0 20,000 0 8,000
TOTAL JUSTIFICATION:									118,000	
1220	5217	LANDSCAPE MAINTENANCE	15,000	15,460	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5220	MAINT OFF/SPEC EQUIPMEN	3,000	8,408	5,000	7,429	13,000	4,491	ANNUAL/SEMI ANNUAL MAINTENANCE OF VILLAGE ALARMS, SPRINKLER SYSTEMS, FIRE SYSTEMS AND SPECIALIZED EQUIPMENT. RECERTIFICATION OF AIR MONITOR (2 X \$150) FOR CONFINED SPACES.	0 0 8,000 0 300
TOTAL JUSTIFICATION:									8,300	
1220	5221	MAINT RADIO EQUIPMENT	450	386	450	105	450	0	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL/BLACKBERRIES; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIO EQUIPMENT.	0 250 0 200
TOTAL JUSTIFICATION:									450	
1220	5222	MEMBERSHIP DUES	130	73	410	123	0	0		
TOTAL JUSTIFICATION:										
1220	5223	ENGINEERING & DESIGN SE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5228	PRINTING & BINDING	500	138	500	356	0	0		
TOTAL JUSTIFICATION:										
1220	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5233	RENTAL EQUIPMENT	300	0	11,000	7,200	5,600	599	TEMPORARY REPLACEMENT OF NON-OPERATIVE TOOLS AND EQUIPMENT INCLUDING USE OF NON-OWNED SPECIAL EQUIPMENT AS REQUIRED; 60' BOOM FOR WINDOW WASHING (2X/YR X 2650) & SEASONAL LIGHTING.	0 0 1,000 0 5,300 6,300
TOTAL JUSTIFICATION:										
1220	5234	TREE MAINT SERVICE	1,000	0	1,000	0	0	0		
TOTAL JUSTIFICATION:										
1220	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5242	RETIREE HEALTH INSURANCE	3,970	4,291	4,580	4,520	4,937	4,492	HEALTH INSURANCE COSTS FOR BLDG SERVICES RETIREES.	4,423

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 4,423										
1220	5299	MISC CONTRACTUAL SERV	0	0	28,850	0	0	3,724	CONSULTING ASSISTANCE AS MAY BE REQUIRED TO RESOLVE PROBLEMS RELATING TO VARIOUS BUILDING SYSTEMS INCL. HEATING, AIR CONDITIONING, VENTILATION, ELECTRICAL, PLUMBING, ROOFING, GENERATORS, OVERHEAD GARAGE DOORS, FENCE AND LOCK REPAIRS; VILLAGE MANAGER ADJUSTMENT GENERATOR TESTING & MAINTENANCE (VH, PW, 233 HINTZ, 911 CENTER, POLICE, NEW FIRE STATION, FS#23) @ \$1500 X 7 FACILITIES; VILLAGE MANAGER ADJUSTMENT ELEVATOR MAINTENANCE(VH, PW, NEW FIRE STATION); VILLAGE MANAGER ADJUSTMENT SKYFOLD MAINTENANCE (SCISSOR WALL) @ VH; SWAN & DOG SERVICE FOR VH, FIRE STATION 23 & PW (SPRING & FALL); MAINTENANCE FOR VH & PW CHILLER (A/C). VILLAGE MANAGER ADJUSTMENT	0 0 0 0 3,750 -1,000 0 0 10,500 -1,000 7,200 -1,000 1,050 0 3,200 7,000 -1,500
TOTAL JUSTIFICATION: 28,200										
1220	5301	AUTO PETROL PRODUCTS	8,800	10,580	9,500	9,613	9,000	10,138	MOTOR AND TRANSMISSION OILS, ANTI-FREEZE, GREASE, BRAKE FLUID, DIESEL AND GASOLINE FUELS, ETC. FOR DIVISION VEHICLES AND EQUIPMENT INCLUDING BUILDING STANDBY GENERATORS.	0 0 0 9,500
TOTAL JUSTIFICATION: 9,500										
1220	5302	BOOKS & SUBSCRIPTIONS	350	181	500	0	250	208	MISCELLANEOUS APPLICABLE MANUALS, PUBLICATIONS, ETC. INCLUDING THE ADA COMPLIANCE GUIDE, MONTHLY	0 0

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5302	BOOKS & SUBSCRIPTIONS	350	181	500	0	250	208	SUBSCRIPTIONS.	100
TOTAL JUSTIFICATION: 100										
1220	5303	CHEMICALS	2,500	2,767	6,000	7,138	6,000	5,246	CHEMICALS NECESSARY TO CONTROL WATER QUALITY IN CENTENNIAL FOUNTAIN; SALT AND DE-ICING CHEMICALS FOR SIDEWALKS AT MUNICIPALLY MAINTAINED SITES; MISCELLANEOUS SPECIALTY CHEMICALS INCLUDING PAINT, PAINT THINNER, GREASER, SOLVENTS, ETC.	0 1,000 0 3,500 0 1,500
TOTAL JUSTIFICATION: 6,000										
1220	5309	JANITORIAL SUPPLIES	22,000	22,115	25,000	23,722	25,000	21,590	CLEANING MATERIALS AND SUPPLIES USED FOR MUNICIPAL BUILDINGS.	0 25,000
TOTAL JUSTIFICATION: 25,000										
1220	5310	VEHICLE MAINTENANCE	5,000	9,486	6,500	7,547	7,500	14,073	REPAIRS/MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT INCLUDES FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE.	0 0 10,000
TOTAL JUSTIFICATION: 10,000										
1220	5311	BLDG/GROUNDS MAINTENANCE	52,300	36,429	52,000	39,053	35,000	36,612	REPAIRS/MAINTENANCE OF VARIOUS BUILDINGS AND GROUNDS OF EXISTING FACILITIES; MISCELLANEOUS REPAIR AND MAINTENANCE OF CENTENNIAL FOUNTAIN; MISCELLANEOUS GROUNDS IMPROVEMENTS AND REPAIRS AT WHEELING CEMETERY;	0 37,000 0 2,000 0 1,000
TOTAL JUSTIFICATION: 40,000										

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5313	IS MISC EQPT & SUPPLIES	3,440	2,890	0	220	0	0		
TOTAL JUSTIFICATION:										
1220	5315	SMALL TOOLS & EQUIPMENT	10,750	12,740	6,350	5,631	9,000	7,399	REPLACEMENT OR REPAIRS TO WORN/DEFECTIVE TOOLS & PURCHASE OF MISC. SPECIALTY TOOLS/EQUIPMENT AS MAY BE REQUIRED,	0 0 7,500
TOTAL JUSTIFICATION: 7,500										
1220	5317	MISC OPERATING SUPPLIES	6,500	6,304	4,000	4,409	3,500	3,499	MISC. ITEMS AS REQUIRED BUT NOT ALLOCATED IN OTHER ACCOUNTS; PRIMUMS LOCKS AND KEYS FOR POLICE AND FIRE FOR SECURITY UPGRADE; LOCKOUT/TAGOUT FOR PW.	0 1,500 0 1,000 1,000
TOTAL JUSTIFICATION: 3,500										
1220	5318	OFFICE SUPPLIES	0	0	500	271	250	440	FUNDS FOR DIVISION FOR VARIOUS OFFICE SUPPLIES INCLUDING ESSENTIAL UTILITIES OF GENERAL OFFICE OPERATION.	0 0 375
TOTAL JUSTIFICATION: 375										
1220	5319	PROTECTIVE CLOTHING	2,600	1,175	2,600	2,332	2,000	1,755	REPLACEMENT OF PPE, WEATHER GEAR AND OTHER SAFETY RELATED ITEMS, INCL. HARD HATS, SAFETY GLASSES, GLOVES, EAR PROTECTION; ANSI-APPROVED STEEL TOE SAFETY BOOTS FOR SEASONAL EMPLOYEES	0 0 1,500 0 500
TOTAL JUSTIFICATION: 2,000										
1220	5322	WATER CHARGE	12,000	3,817	20,000	16,226	20,000	22,337	WATER & SEWER CHARGES FOR WATER USED IN ALL VILLAGE	0

**FY 2011 BUDGET WORKSHEET
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1220	5322	WATER CHARGE	12,000	3,817	20,000	16,226	20,000	22,337	OWNED BUILDINGS.	20,000
TOTAL JUSTIFICATION: 20,000										
1220	5408	BUILDING EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1220	5509	BUILDING IMPROVEMENTS	0	0	0	250	0	0		
TOTAL JUSTIFICATION:										
1220	5707	TRANSFER TO CERF	46,109	46,109	0	0	9,002	9,002	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 23,990
TOTAL JUSTIFICATION: 23,990										
			915,515	890,681	995,651	899,201	964,650	936,178		
										981,162

**FY 2011 BUDGET WORKSHEET
COMMUTER PARKING**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1170	5209	ENERGY	14,500	17,773	15,500	14,889	18,000	19,122	COST OF NATURAL GAS FOR COMMUTER PARKING STATION; COST OF ELECTRICITY.	0 18,000
TOTAL JUSTIFICATION: 18,000										
1170	5215	JANITORIAL SERVICES	7,650	6,360	8,500	3,180	6,500	6,360	CONTRACTUAL JANITORIAL SERVICES AND MISC. CLEANING. VILLAGE MANAGER ADJUSTMENT	6,500 -1,500
TOTAL JUSTIFICATION: 5,000										
1170	5217	LANDSCAPE MAINTENANCE	3,000	1,748	0	0	1,000	0		
TOTAL JUSTIFICATION:										
1170	5220	MAINT OFF/SPEC EQUIPMEN	4,000	5,229	2,920	3,880	7,420	6,128	COST OF REPAIRING ELECTRONIC PAY MACHINES AT THE COMMUTER STATION PARKING LOTS; VILLAGE MANAGER ADJUSTMENT COST OF WIRELESS RADIO SECURITY MONITORING SYSTEM; COST OF WEBOFFICE FOR NEW COIN MACHINES, (\$40 X 4 MACHINES X 12 MONTHS); COST TO MAINTAIN FIRE AND BURGLAR ALARM EQUIPMENT.	0 4,000 -2,000 432 0 1,920 1,500
TOTAL JUSTIFICATION: 5,852										
1170	5228	PRINTING & BINDING	0	140	0	2,904	0	2,412	PARKING FORMS AND PASSES FOR COMMUTERS BY FINANCE DEPT.	3,000
TOTAL JUSTIFICATION: 3,000										
1170	5232	RENTAL AGREEMENTS	9,230	9,224	10,500	9,224	10,500	9,224	COST OF LEASING COM ED OWNED PROPERTY AT WHEELING RD AND TOWN ST FOR COMMUTER PARKING PURPOSES. LEASE PAYMENT IS DUE FEB. 1ST FOR EACH YEAR AND IS BASED ON NUMBER OF VEHICLES PARKED ON THE PROPERTY FOR THE PRECEDING TWO YEARS.	0 0 0 0 10,500

**FY 2011 BUDGET WORKSHEET
COMMUTER PARKING**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 10,500										
1170	5234	TREE MAINT SERVICE	300	0	300	0	300	0		
TOTAL JUSTIFICATION:										
1170	5236	CREDIT CARD FEES	0	0	0	0	0	464	METRA CREDIT CARD PROCESSING FEES \$200 PER MONTH	2,400
TOTAL JUSTIFICATION: 2,400										
1170	5238	TELE-COMMUNICATION SER	2,160	1,595	0	0	1,842	107	VIDEO SECURITY SYSTEM MAINTENANCE AGREEMENT, (\$153.50 X 12 MONTHS).	0 1,842
TOTAL JUSTIFICATION: 1,842										
1170	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1170	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1170	5309	JANITORIAL SUPPLIES	600	678	700	460	600	601	CLEANING MATERIALS FOR THE COMMUTER RAIL STATION.	600
TOTAL JUSTIFICATION: 600										
1170	5311	BLDG/GROUNDS MAINTENANCE	5,000	8,211	5,000	2,331	5,000	5,308	REPAIR AND REPLACEMENT OF OVERHEAD CABLES, SUPPORT POLES, PARKING LOT LIGHTS, INTERIOR AND EXTERIOR BUILDING REPAIRS AND MAINTENANCE, ELECTRONIC PAY MACHINE SHELTER REPAIRS, DUMPSTER GATES AND ENCLOSURE, SALT FOR ICE CONTROL, HVAC/PLUMBING/ELECTRICAL REPAIRS, GRAFFITI REMOVAL AND INTERIOR/EXTERIOR PAINTING.	0 0 0 0 0 5,000

**FY 2011 BUDGET WORKSHEET
COMMUTER PARKING**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 5,000										
1170	5314	MINOR STREET REPAIRS	0	0	0	0	0	0	METRA PARKING LOT IMPROVEMENTS FOR ALL THREE LOTS (CRACK-FILLING, SEALING AND STRIPING)	0 30,000
TOTAL JUSTIFICATION: 30,000										
1170	5317	MISC OPERATING SUPPLIES	1,500	0	1,500	2,267	0	71		
TOTAL JUSTIFICATION:										
1170	5322	WATER CHARGE	500	287	500	270	300	335	WATER CHARGES.	300
TOTAL JUSTIFICATION: 300										
1170	5411	SPECIAL EQUIPMENT	66,000	0	0	52,430	0	0		
TOTAL JUSTIFICATION:										
1170	5508	PAVEMENT IMPROVEMENTS	30,000	19,800	0	0	0	0		
TOTAL JUSTIFICATION:										
1170	5509	BUILDING IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
144,440 71,045 45,420 91,835 51,462 50,132 82,494										

FLEET SERVICES

The Fleet Division responsibilities include, but are not limited to, automotive repair and maintenance; emergency 24/7 (365 days/yr) road service; fuel distribution, monitoring and underground storage tank (UST) compliance; administration of fueling card, I-Pass, motor pool and preventive maintenance programs; maintenance of computerized fleet analysis system; preparing detailed bid specifications for securing new vehicles and equipment; licensing and pre-service; licensing and pre-in-service setup of all vehicles and equipment; coordination of Illinois Environmental Protection Agency required emission testing; coordination of the legal disposition of all "out-of-service" Village-owned vehicles and equipment; acquisition of parts and processing of all division vendor invoices; maintenance and servicing of all shop equipment and acquisition of approved new items; environmental compliance of shop area.

FY 2010 ACCOMPLISHMENTS

- The Village's Fleet Services Superintendent successfully completed coursework and testing for the Certified Public Fleet Professional certification and is now one of 13 professionals in the State of Illinois.
- In early 2010, Fleet Services was awarded grant funding through the American Recovery and Reinvestment Act (ARRA) for a *Clean Diesel* Project; 11 diesel fueled vehicles were retrofitted with Diesel Oxidation Catalysts and Closed Crankcase Ventilation systems in order to reduce particulate matter, carbon monoxide and hydrocarbon emissions.
- Hosted the 2010 Northwest Municipal Conference Vehicle and Equipment Auction on October 9, 2010 at the Public Works Department. The auction had over 239 vehicles and/or pieces of equipment for sale.
- The Village's Fleet Services Division applied for the National Institute for Automotive Service Excellence (ASE) *Blue Seal of Excellence* status for its repair facility. To qualify, 75% of the technicians performing diagnosis and repairs on vehicles and equipment must be ASE certified. Currently, the Village's technicians are 100% ASE certified.
- 3 new Ford Police Interceptors were received and set-up with police radios, emergency lighting, and prisoner partitions as well as rear seats, computers, printers, radar units, etc.
- To protect against corrosion and extend life cycles, 3 - 2.5 ton dump truck bodies were sandblasted, painted and coated with a hard rubberized liner.
- On-board calcium chloride systems were installed on 6 - 2.5 ton dump trucks and 1 - 5 ton dump truck; these new systems are more efficient and economical applications of calcium chloride at the point of use which also enhances the effectiveness of the road salt. This project was completed with in-house personnel and involved the installation of holding tanks, hydraulic pumps and control valves, electronic controls and all requisite piping for each salt spreader. The entire project took over 6 weeks to complete.
- Certified Emergency Vehicle Technicians repaired/corrected numerous deficiencies found during the annual Underwriters Laboratories inspection of the 1993 Sutphen 100 ft. aerial tower savings thousands of dollars were saved by completing the repairs in-house.
- Scheduled, delivered and picked-up police, fire and public works vehicles that were returned to the various dealers for 16 warranty claims.
- New Dell computer systems were installed in all patrol and tactical vehicles.

- Specifications were compiled and bid documents completed for the purchase of 1 new brush chipper to be utilized by the Streets/Forestry Division.

TRAINING

- Spartan Fire Apparatus Maintenance and Repair
- Annual Police Fleet Conference (discussion of the discontinuation of the Crown Victoria Police Interceptor)
- Electrical Safety by Northeastern Illinois Public Safety Training Academy (NIPSTA)
- Drug and Alcohol Awareness for Supervisors by NIPSTA
- Public Works Supervisors Academy: Leading Successful Meetings by NIPSTA
- Snow Plow Training by NIPSTA
- Effective Performance Appraisals by Illinois Public Employer Labor Relations Association

FY 2011 GOALS

- The economic downturn has forced the Village of Wheeling and many other public and private entities to re-evaluate the current condition of their fleet, as well as their vehicle and equipment replacement schedules. FY 2011 will be the 3rd consecutive year that the Village has had to defer the normal scheduled replacement of many vehicles and/or pieces of equipment within its' fleet. An aging fleet presents many challenges for the maintenance staff. Regular preventative maintenance has become even more critical as this is the best chance to find potential problems before they become actual problems which can ultimately cause the vehicle or equipment to suffer a catastrophic failure and/or breakdown. Maintenance costs in relation to parts, labor and vehicle downtime have increased as these units are kept beyond their normal useful lifecycles. Staff is finding, however, that the choices made when researching and specifying each purchase, along with the rigid and thorough maintenance schedules that have been maintained, that the equipment (since its initial purchase) has proven beneficial with extending the overall longevity of the fleet.
- Evaluate the entire fleet for current condition as well as immediate and future repairs needed. All vehicles are scored and ranked in order of requisite repair and replacement scheduling. During this process in 2010, staff identified several vehicles from various departments and divisions that require immediate replacement; these replacements are part of the 2011 CERF request and if approved, the Fleet Superintendent will research vehicle offerings, develop specifications and complete the entire vehicle and equipment acquisition process to obtain units.
- Continue the annual cycle of tearing down retired Police squad cars and setting up replacements. This year, however, will present a new challenge in that this will be the last year that Ford Motor Company will be manufacturing the current version of the Crown Victoria Police Interceptor. Thus, in 2010, Fleet Services and the Police Department have placed an order for 8 - 2011 Crown Victoria Police Interceptors; this will be equivalent to two years worth of Police vehicle replacements which will allow staff to continue providing reliable vehicles for the forthcoming two years and at the same time monitor the industry for future vehicle offerings.
- Monitor and on-going maintenance, as well as environmental compliance, of the fueling station as well as fuel storage at remote facilities.
- Continue sandblasting, painting and applying of rubberized coatings to snow removal equipment in an effort to extend the lifecycle of these vehicles.
- Continue and expand retread tire program to reduce tire replacement costs.
- Oil sampling and spectrochemical analysis will continue to be used to monitor component condition and to re-evaluate optimum fluid change intervals.

- Continue to oversee the disposal of surplus vehicles and equipment via the internet or at a live auction in the fall.
- Preventive maintenance checklists will be reviewed and adjusted according to long-term vehicle and equipment repair and maintenance histories as well as projected extended lifecycles.
- Update comprehensive inventory of all shop equipment.
- Continue to perform cost effective tasks and services in an efficient manner for the Village's customers (e.g. other Village departments and divisions) in a routine manner as well as when special needs arise.

FLEET SERVICES DIVISION - 1240

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2010</u>	<u>FY</u> <u>2011</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Fleet Services Supervisor	1	0	-1
	Superintendent of Fleet Services	0	1	1
	Mechanic	4	4	---
TOTAL FULL-TIME		5	5	---

**FY 2011 BUDGET WORKSHEET
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1240	5101	LONGEVITY	3,000	5,000	3,000	5,000	3,000	3,000	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF SERVICE.	0 3,000
TOTAL JUSTIFICATION: 3,000										
1240	5102	OVERTIME	8,000	9,342	8,000	2,240	6,000	5,362	EMERGENCY SERVICE AND REPAIRS TO VEHICLES AND EQUIPMENT AT TIME AND ONE-HALF AND DOUBLE-TIME RATES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT. INCLUDES OTHER EMERGENCY ASSISTANCE SUCH AS FLOOD CONTROL, ETC.	0 0 0 0 6,000
TOTAL JUSTIFICATION: 6,000										
1240	5104	SALARIES	369,940	372,875	379,580	378,555	385,992	353,393	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 383,913
TOTAL JUSTIFICATION: 383,913										
1240	5105	TRAINING	5,000	2,342	500	40	500	556	EMERGENCY VEHICLE TECHNICIAN CERTIFICATION NIPSTA AND/OR APWA TRAINING CDL REIMBURSEMENT NAVISTAR DIAGNOSTIC TRAINING	100 500 50 400
TOTAL JUSTIFICATION: 1,050										
1240	5106	UNIFORM ALLOWANCE	7,025	9,504	8,100	7,673	8,300	7,589	PER COLLECTIVE BARGAINING AGREEMENT: UNIFORM RENTAL FOR MECHANICS; TOOL ALLOWANCE REPLACEMENT OF WORN/DAMAGED TOOLS; T-SHIRTS, PULLOVERS, SAFETY BOOTS.	0 5,100 2,200 1,000
TOTAL JUSTIFICATION: 8,300										

**FY 2011 BUDGET WORKSHEET
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1240	5108	EMPLOYER CONTRIBUTIONS	68,780	73,263	68,970	70,545	80,087	74,049	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0 0 81,477
TOTAL JUSTIFICATION: 81,477										
1240	5115	VEMA/PEHP CONTRIBUTION	1,160	757	0	1,033	0	0	PEHP CONTRIBUTIONS	310
TOTAL JUSTIFICATION: 310										
1240	5116	SICK LEAVE BUY BACK N.U.F.	0	0	1,140	0	1,075	1,041	SICK LEAVE BUY BACK PROGRAM	1,041
TOTAL JUSTIFICATION: 1,041										
1240	5205	CONFERENCES & MEETINGS	2,500	2,349	1,000	59	1,325	1,105	SPARTAN FIRE TRUCK CONFERENCE/TRAINING SPARTAN FIRE TRUCK LODGING, MEALS, PARKING	410 915
TOTAL JUSTIFICATION: 1,325										
1240	5206	CONSULTING SERVICES	2,200	391	1,500	1,769	1,000	1,667	CONSULTING ASSISTANCE AS MAY BE REQUIRED TO RESOLVE PROBLEMS RELATING TO FUEL STATION, FUEL MONITORING, HYDRAULIC LIFT, DIVISION COMPUTERS/PERIPHERALS, ETC.	0 0 1,000
TOTAL JUSTIFICATION: 1,000										
1240	5207	IS SERV & MAINT AGREEMENT	1,500	1,495	1,500	1,495	1,500	1,595	ANNUAL TECHNICAL SUPPORT FEE FOR COMPUTERIZED FLEET ANALYSIS SOFTWARE.	0 1,600
TOTAL JUSTIFICATION: 1,600										
1240	5208	DEBRIS DUMP CHARGES	900	164	500	66	500	22	PROPER DISPOSAL OF CONTAMINATED FUEL FROM REQUIRED TANK CLEANING; PROPER DISPOSAL OF WASTE OIL/SLUDGE AND USED CRUSHED OIL FILTERS, USED ANTI-FREEZE.	0 300 0 200

**FY 2011 BUDGET WORKSHEET
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 500										
1240	5212	EMPLOYEE HEALTH INSURA	57,120	57,290	60,300	71,467	68,916	80,933	HEALTH INSURANCE COSTS FOR EXISTING FULL-TIME EMPLOYEES	0 91,225
TOTAL JUSTIFICATION: 91,225										
1240	5213	GEN LIABILITY INSURANCE	20,420	20,420	21,540	21,540	22,614	22,614	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 16,252
TOTAL JUSTIFICATION: 16,252										
1240	5220	MAINT OFF/SPEC EQUIPMEN	4,100	423	3,500	2,944	3,000	959	REPAIRS AND SERVICING OF OFFICE MACHINES, COMPUTERS AND SPECIALIZED AUTOMOTIVE EQUIPMENT; COMPUTER DIAGNOSTIC SOFTWARE	0 1,000 2,000
TOTAL JUSTIFICATION: 3,000										
1240	5221	MAINT RADIO EQUIPMENT	250	147	250	62	250	110	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTELS AND BLACKBERRY; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIO EQUIPMENT.	0 150 0 100
TOTAL JUSTIFICATION: 250										
1240	5222	MEMBERSHIP DUES	680	590	680	613	680	631	ANNUAL MEMBERSHIPS TO PROFESSIONAL ORGANIZATIONS: AMERICAN PUBLIC WORKS ASSOCIATION (APWA) NATIONAL ASSOCIATION OF FLEET ADMINISTRATION (NAFA) ILLINOIS FIRE APPARATUS MECHANICS ASSOCIATION (IFAMA) MUNICIPAL FLEET MANAGERS ASSOCIATION (MFMA)	0 130 440 80 30

**FY 2011 BUDGET WORKSHEET
FLEET SERVICES**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 680										
1240	5228	PRINTING & BINDING	1,000	174	700	460	500	259	POLYESTER BARCODE LABELS AND LAMINATE MATERIALS; LABELS FOR ELECTRONIC LABEL MAKER.	300 200
TOTAL JUSTIFICATION: 500										
1240	5233	RENTAL EQUIPMENT	150	0	100	0	100	0	RENTAL OF VEHICLE SPECIFIC CABLES TO WORK WITH DIAGNOSTIC COMPUTER.	0 100
TOTAL JUSTIFICATION: 100										
1240	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5242	RETIREE HEALTH INSURANC	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5301	AUTO PETROL PRODUCTS	4,000	3,290	4,000	2,821	3,500	2,667	MOTOR AND TRANSMISSION OILS, ANTI-FREEZE, GREASE, BRAKE FLUIDS, ETC. FOR ALL FLEET SERVICE DIVISION VEHICLES	0 0

**FY 2011 BUDGET WORKSHEET
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1240	5301	AUTO PETROL PRODUCTS	4,000	3,290	4,000	2,821	3,500	2,667	AND EQUIPMENT BASED ON CURRENT REQUIREMENTS.	3,500
TOTAL JUSTIFICATION: 3,500										
1240	5302	BOOKS & SUBSCRIPTIONS	1,500	700	1,000	560	600	485	MISC. APPLICABLE MANUALS AND TECHNICAL PUBLICATIONS.	600
TOTAL JUSTIFICATION: 600										
1240	5303	CHEMICALS	1,850	867	1,500	1,370	1,500	1,411	BRAKE CLEANER, RUST PENETRANT, ANTI-SEIZE COMPOUND, SPRAY PAINTS, ETC; OXYGEN, ARGON, ACETYLENE CYLINDER REFILLS, ETC; SOLVENT AND FILTERS FOR PARTS WASHER.	0 500 500 500
TOTAL JUSTIFICATION: 1,500										
1240	5310	VEHICLE MAINTENANCE	3,500	3,124	3,500	2,425	3,000	2,926	REPAIRS/MAINTENANCE OF VEHICLES AND EQUIPMENT INCLUDING FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE.	0 0 3,500
TOTAL JUSTIFICATION: 3,500										
1240	5311	BLDG/GROUNDS MAINTENANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5313	IS MISC EQPT & SUPPLIES	1,750	1,650	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5315	SMALL TOOLS & EQUIPMENT	9,500	11,317	5,500	5,376	5,000	5,555	UPDATES FOR ALL SNAPON FORD, MPSI, AND TECK ONE TEST EQUIPMENT INCLUDING SNAPON SCANNER W/ SOFTWARE, FORD VCM SOFTWARE RENEWAL, INTL TRUCK SOFTWARE RENEWAL, ETC.; REPLACEMENT/REPAIR OF WORN OR DEFECTIVE TOOL AND	0 0 0 3,000 0

**FY 2011 BUDGET WORKSHEET
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1240	5315	SMALL TOOLS & EQUIPMENT	9,500	11,317	5,500	5,376	5,000	5,555	PURCHASE OF MISC. SPECIALIZED TOOLS AS MAY BE REQUIRED FOR AUTOMOTIVE REPAIRS.	0 2,000
TOTAL JUSTIFICATION: 5,000										
1240	5317	MISC OPERATING SUPPLIES	5,800	6,285	5,500	6,328	5,250	6,039	MISC. ITEMS USED IN REPAIR AND MAINTENANCE OF VILLAGE EQUIPMENT INCLUDING OPERATING SUPPLIES AS NEEDED; MISC. ITEMS FOR REPAIR OF INDIAN TRAILS BOOKMOBILE, COSTS FOR REIMBURSEMENT BY LIBRARY OR MANUFACTURER-OFFSET BY REVENUE LINE ITEM.	0 3,000 0 0 2,250
TOTAL JUSTIFICATION: 5,250										
1240	5318	OFFICE SUPPLIES	0	0	500	750	250	393	FUNDS FOR THE DIVISION FOR VARIOUS OFFICE SUPPLIES INCLUDING ALL ESSENTIAL UTILITIES OF GENERAL OFFICE OPERATION.	0 0 375
TOTAL JUSTIFICATION: 375										
1240	5319	PROTECTIVE CLOTHING	1,400	1,363	800	428	800	451	REPLACEMENT OF PPE, WEATHER GEAR AND OTHER SAFETY RELATED ITEMS; ANSI APPROVED STEEL TOE BOOTS IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT.	0 0 800
TOTAL JUSTIFICATION: 800										
1240	5406	MISCELLANEOUS EQUIPMENT	42,000	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1240	5408	BUILDING EQUIPMENT	0	0	0	1,850	0	0		

**FY 2011 BUDGET WORKSHEET
FLEET SERVICES**

DEPT	ACCT	ACCT	2008	2008	2009	2009	2010	2010 YTD	BUDGET	2011
#	#	TITLE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	JUSTIFICATION	APPROVED
TOTAL JUSTIFICATION:										
1240	5707	TRANSFER TO CERF	5,359	5,359	0	0	0	0	CONTRIBUTION TO THE CAPITAL EQUIPMENT REPLACEMENT FUND FOR REPLACEMENT OF DIVISION VEHICLES & EQUIPMT.	0
TOTAL JUSTIFICATION:										
0										
			630,384	590,480	583,160	587,471	605,239	574,813	622,048	

CAPITAL PROJECT & DESIGN

The Capital Projects and Design (CP&D) division provides project management and civil engineering design services for the publicly funded capital improvement projects and motor fuel tax projects within the Village of Wheeling.

FY 2010 ACCOMPLISHMENTS

- In cooperation and coordination with other Department Heads, prepared a \$51 million dollar, 5-year Capital Improvement Plan (CIP) for FY 2011 to 2015.
- *Industrial Lane Resurfacing.* In-house staff provided design, administration, management and inspection of this project and functioned as the general contractor. Ditch excavation and drainage improvements were undertaken and landscaping restoration completed to improve drainage along Industrial Lane. Overall, this project consisted of 4,584 square yards of asphalt resurfacing, 1,100 lineal feet of ditch excavation, regrading and restoration. The final construction cost was \$123,700.40.
- In conjunction with Metropolitan Water Reclamation District of Greater Chicagoland (MWRDGC) Lake Heritage/Levee 37 compensatory storm water storage project, staff coordinated with the Wheeling Park District and MWRDGC staff and design consultant and provided oversight with respect to the initial planning and design of this 139 acre-feet of storage spread over the proposed improved Park District property.
- CP&D staff, along with assistance from Community Development, applied for an Illinois Transportation Enhancement Program (ITEP) grant for the Village's Dundee Road Bicycle/Pedestrian Path between the Des Plaines River and the I-294 Tollway. This project serves to improve transportation safety, quality of life by promoting alternative transportation and bike and pedestrian travel. This ITEP Grant funding consists of an 80% federal match of \$1,008,800.00 with a 20% Village match of \$252,200.00 for a total cost of \$1,261,000.00.
- In-house staff inspected, evaluated and identified unsafe and deteriorated public sidewalks in need of replacement in conjunction with other Public Works personnel. Staff bid, and awarded a Motor Fuel Tax (MFT) funded contract for the 2010 MFT Sidewalk Removal and Replacement Program. In-house staff provided project management and supervision of the removal and replacement of public Portland cement concrete sidewalk, curb and gutter, and driveway aprons. This project consisted of the removal and replacement of 26,506 square feet of concrete sidewalk, and asphalt repairs to 27 driveway aprons. The final construction cost for the 2010 MFT Sidewalk Removal and Replacement Program was \$113,800.60, which was under the \$125,000.00 budgeted amount for construction.
- Streets/Forestry division staff evaluated and identified cracks in need of filling on the Village's asphalt and concrete streets. In-house staff bid, and awarded a Motor Fuel Tax (MFT) funded contract for the 2010 MFT Crack Sealing Program. In-house staff provided project management and supervision of the asphalt and concrete streets crack filling operations. This project consisted of the filling of 106,200 linear feet of cracks (36,180 lbs. of filler material), 91,260 linear feet of asphalt (30,420 lbs. of filler material) and 14,940 linear feet of concrete on Wolf Road (5,760 lbs. of filler material). The final construction cost for the 2010 MFT Crack Sealing Program was \$53,860.00, which was under the \$100,000.00 budgeted amount for this program.
- In-house staff tracked and documented Streets/Forestry Division personnel progress in replacing 249 - 250 watt metal halide fixtures with new energy efficient 99-watt LED street light fixtures. This was substantially funded by a \$160,000 Energy Efficiency and Conservation Block Grant (EECBG) from the U.S. Department of Energy.
- The Hawthorne School Bridge Removal and Replacement Project was originally funded by an Illinois Transportation Enhancement Program (ITEP) Grant with the Village's participation. Staff, with the assistance of our consultant, applied and obtained approval for an American Recovery and

Reinvestment Act (ARRA) grant. The ARRA grant funds 100% of the construction related expenses; therefore, no Village participation was required for the construction related expenses of this project. In August 2009, IDOT awarded a \$233,734.98 ARRA funded construction contract. Staff assisted our consultant with the project management and also with resident engineering related services. The final construction cost for the Hawthorne School Bridge Project was \$249,181.00 which was less than construction cost estimate of \$330,000.

- Staff worked with our consultant to substantially complete Phase I of the Buffalo Creek Streambank Stabilization Project in August 2009. Staff and our consultant followed up in the spring 2010 and inspected the improvements and developed a punch list for final completion. As of fall 2010, this project has been moved into the Maintenance Phase. The grant we received for this project requires an Operations and Maintenance Program be implemented and maintain for a minimum of 10 years from final completion.
- Assisted with the easement and right-of-way acquisition for various projects within the Village, namely Dundee Road for the new Village Hall signalized intersection and ComEd easements for burial of their overhead facilities along Wolf Road and Dundee Road.
- In conjunction with IDOT's Dundee Road, Buffalo Creek (formerly Wheeling Drainage Ditch) Bridge Replacement project, staff coordinated with IDOT's design consultants and provided oversight with respect to the planning and design of the removal and replacement of the old 8" cast iron water main with new 12" ductile iron water main.
- Continued coordination as part of the project for IDOT's Wolf Road's Construction Improvements and proposed Jurisdictional Transfer, which included coordination of requisite utilities by others, street lighting and the burial of overhead utilities.
- Located underground utilities- sanitary sewer and water main systems - primarily using the Village's survey grade Global Positioning System (GPS) equipment. This underground utility information is then uploaded into the Village's Geographic Information System (GIS) Map where it is formatted, labeled and maintained for current and future use and reference. The Village's underground storm sewer utility system is slated for location next.
- Staff assisted the Community Development Village Engineering Division with the Village Engineer's duties and responsibilities by reviewing development plans, approving permits, etc.

FY 2011 GOALS

- Design and provide project administration and management through the construction phase of the Village's ITEP funded Dundee Road Bicycle/Pedestrian Path Project. In order to complete Phase I, Preliminary Engineering and Phase II, Final Engineering, the consultants for the following will be necessary for specialized tasks: 1) Addendum Environmental Survey Request and Exhibits, 2) Wetland Delineation, GPS Locate, and Report, 3) Wetland Impact Evaluation, 4) Incidental Take Authorization/Endangered Species Issue, 5) Tree Survey, 6) Preliminary Environmental Site Assessment (PESA) and 7) Retaining Wall final design. Staff will continue coordination with IDOT, consultants or any other agencies necessary for approvals associated with this project.
- Design, bid, and award the 2011 MFT Sidewalk Removal and Replacement Program in areas to be determined. Staff will provide project administration, management and construction supervision of the project.
- With the assistance of Streets/Forestry division, in-house staff will identify, bid and award the 2011 MFT Crack Sealing Program. Project administration, management and construction supervision will be provided by in-house Staff.

- Continue to coordinate with IDOT's design consultants and provide oversight on IDOT's Dundee Road, Buffalo Creek (formerly Wheeling Drainage Ditch) Bridge replacement project.
- Continue to work towards construction of the Wheeling phase of the Regional Greenway Bike Path Corridor from Dundee Road to Denoyer Park.
- Continue pursuing the Wheeling Entryway Sign Program for east bound Dundee Road.
- Continue coordinating burial of overhead utilities along Wolf Road from Hintz Road to Milwaukee Avenue, Dundee Road from Northgate Parkway to Buffalo Creek and other desired areas in the Village.
- Finalize design for the 2011 MFT Street Improvement Program (Reconstruction of Lexington Drive).
- Bid, award, coordinate, and provide project management and construction supervision of the 2011 Water Main Replacement Program (Hollywood Ridge Subdivision - Phase III).
- Coordinate with legal council on easement and land acquisition, and with our consultant for final engineering design, project management, construction and construction supervision for the Corrugated Metal Pipe Arch Replacement Project, from the old Buffalo Creek alignment to between 7th/8th Streets and then south to Strong Avenue.
- Coordination of design related activities for infrastructure improvements of previously annexed areas as directed by the Village Board.
- Greater Northwest Pressure Zone - continue coordination with the Village's consultant for reanalyzing the system for the possible alternate location for the proposed two (2) million gallon elevated water storage facility.
- Continue working with the legal council on public sidewalk right-of-way and/or public utility easement acquisition along Dundee Road, as well as Dundee Road widening for intersection improvements.
- Provide contract administration for the demolition of structures of properties acquired through the Village's TIF properties acquisition program.
- Provide continued technical assistance to the Public Works Utility Division for the National Pollution Discharge Elimination System (NPDES) Phase II Regulation compliance.
- Continue updates on water, storm and sanitary sewer and street atlas.
- Finalize an Operation and Maintenance Manual and Emergency Action Plan as required for a dam operating permit for the Cornell Avenue Dam.
- Locate, by using the Village's survey grade Global Positioning System (GPS) equipment underground storm sewer utility. This underground utility information will then be uploaded into the Village's Geographic Information System (GIS) Map where it will be formatted, labeled and maintained for future use and reference.

CAPITAL PROJECTS & DESIGN DIVISION - 1400

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Capital Projects & Design Manager	1	1	---
	Civil Engineer II	1	1	---
	Engineering Tech./Inspector	1	1	---
	Contract Assistant	1	1	---
TOTAL FULL-TIME		4	4	---

**FY 2011 BUDGET WORKSHEET
CAPITAL PROJECTS & DESIGN**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1400	5101	LONGEVITY	1,600	1,600	1,000	1,000	1,000	1,000	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF SERVICE.	1,300
TOTAL JUSTIFICATION: 1,300										
1400	5102	OVERTIME	5,000	6,588	8,000	1,585	4,000	3,128	FUNDING TO ENABLE INSPECTIONS OF PUBLIC AND PRIVATE IMPROVEMENTS, 'FAST-TRACK' PLAN REVIEWS AND ISSUANCE OF UTILITY PERMITS AT TIMES OTHER THAN NORMAL WORKING HOURS. A PORTION OF THE COST IS CHARGED TO CONTRACTORS AND DEVELOPERS, DURING CONSTRUCTION SEASON, INSPECTIONS ARE OFTEN REQUIRED AFTER NORMAL WORK HOURS AND ON SATURDAYS TO ENSURE PROPER INSTALLATION OF IMPROVEMENTS. VILLAGE MANAGER ADJUSTMENT	0 0 0 0 0 0 0 4,000 -2,000
TOTAL JUSTIFICATION: 2,000										
1400	5103	SEASONAL HELP	9,000	20,238	25,000	16,558	25,000	18,457	ENGINEERING INTERNS	25,000
TOTAL JUSTIFICATION: 25,000										
1400	5104	SALARIES	251,380	213,973	105,010	0	0	6,795	SALARIES FOR FULL-TIME EMPLOYEES, REDUCTION FOR SALARIES CHARGED TO 3410 (CAP PROJ FUND), REDUCTION FOR SALARIES CHARGED TO W/S R&R FUND.	342,050 -247,610 -93,000
TOTAL JUSTIFICATION: 1,440										
1400	5105	TRAINING	4,400	1,730	4,000	979	2,600	2,682	IDOT TRAINING PROGRAMS; APWA, AWWA AND ASCE TRAINING/SEMINARS.	800 1,800
TOTAL JUSTIFICATION: 2,600										
1400	5108	EMPLOYER CONTRIBUTIONS	118,630	115,348	109,190	81,490	70,074	73,085	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL	0

**FY 2011 BUDGET WORKSHEET
CAPITAL PROJECTS & DESIGN**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1400	5108	EMPLOYER CONTRIBUTIONS	118,630	115,348	109,190	81,490	70,074	73,085	SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0
TOTAL JUSTIFICATION: 72,307										72,307
1400	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5111	UNEMPLOYMENT COMPENSATION	0	0	0	23,894	0	4,235		
TOTAL JUSTIFICATION:										
1400	5112	HEALTH INSURANCE OPT OUT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5115	WEM/PEHP CONTRIBUTION	0	341	0	344	0	0		
TOTAL JUSTIFICATION:										
1400	5116	SICK LEAVE BUY BACK N.U.I.	770	0	750	0	771	347	SICK LEAVE BUY BACK	747
TOTAL JUSTIFICATION: 747										747
1400	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5205	CONFERENCES & MEETINGS	6,000	628	3,000	222	950	366	APWA, AWWA AND ASCE CONFERENCE AND EXPO REGISTRATION, LODGING, MEALS. VILLAGE MANAGER ADJUSTMENT	0
TOTAL JUSTIFICATION: 950										2,000 -1,050

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1400	5206	CONSULTING SERVICES	15,000	16,095	15,000	9,965	15,000	7,995	CONSULTING ENGINEERING SERVICES AS MAY BE REQUIRED FOR TRAFFIC SIGNAL STUDIES, ANALYSES OF UNIQUE TRAFFIC-RELATED PROBLEMS, DESIGNS OF PROPOSED TRAFFIC SIGNAL PROJECTS, MATERIAL TESTING, WETLAND MITIGATION AREA STUDIES, GRANT APPLICATIONS, STRUCTURAL DESIGN, FLOODPLAIN MAPPING, STREAMBANK STABILIZATION, ETC.	0
TOTAL JUSTIFICATION: 15,000										
1400	5207	IS SERV & MAINT AGREEMENT	6,800	8,108	14,140	2,089	3,440	2,857	SERVICE/MAINT CONTRACT OCE SCANNER 300 AND GPS ANNUAL MAINTENANCE FOR MOBILE NOTEBOOK	0
TOTAL JUSTIFICATION: 5,000										
1400	5212	EMPLOYEE HEALTH INSURANCE	107,410	77,766	70,500	54,518	41,657	42,184	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES	48,143
TOTAL JUSTIFICATION: 48,143										
1400	5213	GEN LIABILITY INSURANCE	88,080	88,080	92,880	92,880	97,525	97,525	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY, AND THEFT.	0
TOTAL JUSTIFICATION: 70,088										
1400	5220	MAINT OFF/SPEC EQUIPMENT	3,270	1,152	3,100	88	1,600	880	MAINT OF SURVEYING EQUIPMENT; MAINT OF LETTERING MACHINE.	1,500
TOTAL JUSTIFICATION: 1,600										
1400	5221	MAINT RADIO EQUIPMENT	120	117	120	29	120	0	MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIOS	120
TOTAL JUSTIFICATION: 120										

**FY 2011 BUDGET WORKSHEET
CAPITAL PROJECTS & DESIGN**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1400	5222	MEMBERSHIP DUES	1,820	1,735	2,345	1,032	530	453	ANNUAL MEMBERSHIP DUES TO PROFESSIONAL ORGANIZATIONS: AMERICAN SOCIETY OF CIVIL ENGINEERS (TWM) IL PROFESSIONAL ENGINEER'S REGISTRATION - 2 @ \$75 AMERICAN PUBLIC WORKS ASSOCIATION - 3@ \$130 AMERICAN WATER WORKS ASSOCIATION	0 225 150 390 75
TOTAL JUSTIFICATION: 840										
1400	5223	ENGINEERING & DESIGN SE	0	4,625	15,000	0	0	0		
TOTAL JUSTIFICATION:										
1400	5228	PRINTING & BINDING	2,400	1,073	2,500	1,355	2,500	1,280	SIDWELL UPDATES; CONTRACT DOCUMENTS, CIP AND OTHER DIVISION FORMS.	2,000 500
TOTAL JUSTIFICATION: 2,500										
1400	5230	RECORDING FEES	0	1,815	1,000	305	1,000	65	RECORDING & TITLE SEARCH FEES FOR MISC. DOCUMENTS	1,000
TOTAL JUSTIFICATION: 1,000										
1400	5232	RENTAL AGREEMENTS	50	50	50	0	50	200	LEASE OF COMED PROPERTY FOR ENTRYWAY SIGN AT RTE 83 AND EQUESTRIAN DRIVE	0 50
TOTAL JUSTIFICATION: 50										
1400	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
CAPITAL PROJECTS & DESIGN**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
1400	5242	RETIREE HEALTH INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5244	DUPLICATION SERVICES	5,000	417	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5299	MISC CONTRACTUAL SERVICES	0	18,748	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5301	AUTO PETROL PRODUCTS	8,300	7,300	8,500	4,114	7,000	3,393	GASOLINE, OIL, TRANSMISSION FLUID, GREASE, BRAKE FLUID, WINDSHIELD SOLVENT, ETC., FOR ALL DIVISION VEHICLES.	0 0 5,000
TOTAL JUSTIFICATION:										
1400	5302	BOOKS & SUBSCRIPTIONS	1,200	839	1,000	177	1,000	720	PROFESSIONAL MAGAZINES, SUBSCRIPTIONS, BOOKS, SPECIAL PUBLICATIONS, REFERENCE LITERATURE, ETC. VILLAGE MANAGER ADJUSTMENT	0 1,000 -500
TOTAL JUSTIFICATION:										
1400	5310	VEHICLE MAINTENANCE	3,400	2,838	3,400	1,343	3,400	1,286	REPAIRS TO AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT (E.G., TIRES, BATTERIES, LIGHTS, FILTERS, SPARK PLUGS, PARTS, WIPER BLADES, REFLECTORS, EXHAUST SYSTEMS, ENGINE AND TRANSMISSION REPAIRS, ETC.), AND FUNDING FOR VEHICLE INSPECTIONS/VEHICLE FIRE EXTINGUISHER SERVICE.	0 0 0 0 0 3,000

**FY 2011 BUDGET WORKSHEET
CAPITAL PROJECTS & DESIGN**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 3,000										
1400	5313	IS MISC EQPT & SUPPLIES	10,000	9,605	0	0	0	0		
TOTAL JUSTIFICATION:										
1400	5315	SMALL TOOLS & EQUIPMENT	20,000	16,100	3,500	14	3,000	1,141	MISCELLANEOUS TOOLS AS REQUIRED; REPLACEMENT OF WORN OR BROKEN ITEMS (PICKS, MANHOLE LIFT HOOKS, MARKERS, FLASHLIGHT'S, BATTERIES, SURVEY TAPE, FLAGS, ETC.)	0 0 1,500
TOTAL JUSTIFICATION: 1,500										
1400	5317	MISC OPERATING SUPPLIES	8,000	5,316	5,000	5,396	5,000	6,021	FUNDS FOR MISC. SUPPLIES AND COMMODITIES NOT ALLOCATED IN OTHER ACCOUNTS. INCLUDES FUNDS FOR MARKING PAINT, LETTERING MACHINE TAPE, TRACING DYE, TONERS FOR ALL DIVISION PRINTERS, FIELD BOOKS, LATH AND HUBS, RIBBONS, ETC.	0 0 0 0 4,000
TOTAL JUSTIFICATION: 4,000										
1400	5318	OFFICE SUPPLIES	2,000	2,097	2,000	1,612	1,200	1,121	DIVISION OFFICE SUPPLIES (PENS, PENCILS, PAPER CLIPS, LABELS, FILE FOLDERS, LETTERHEAD, ENVELOPES, STAPLES, RUBBER BANDS, COPIER AND COMPUTER PAPER, RIBBONS, COMPUTER DISKS, ETC.)	0 0 0 1,000
TOTAL JUSTIFICATION: 1,000										
1400	5319	PROTECTIVE CLOTHING	1,500	1,804	2,000	1,385	1,500	1,167	REPLACEMENT ISSUE OF SAFETY OR WEATHER/PROTECTIVE GEAR AND DEPARTMENT LOGO DRESS ATTIRE FOR DIVISION EMPLOYEES AND SEASONAL INTERNS.	0 0 1,500
TOTAL JUSTIFICATION: 1,500										

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1400	5327	IS MISC SOFTWARE	4,300	2,796	2,000	0	500	260	MISC SOFTWARE (I.E. AUTO CAD) UPDATES; PAPERVISION SEATS RENEWAL (2).	740 260
TOTAL JUSTIFICATION: 1,000										
1400	5401	MOBILE EQUIPMENT	25,000	22,888	0	0	0	0		
TOTAL JUSTIFICATION: 2,000										
1400	5406	MISCELLANEOUS EQUIPMEN	0	0	0	0	0	0		
TOTAL JUSTIFICATION: 0										
1400	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION: 0										
1400	5412	IS CAPITAL EQPT/SUPPLIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION: 0										
1400	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	0		
TOTAL JUSTIFICATION: 0										
1400	5513	WATERWAY IMPROVEMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION: 0										
1400	5707	TRANSFER TO CERF	15,550	15,550	0	0	5,102	5,102	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 6,484
TOTAL JUSTIFICATION: 6,484										

**FY 2011 BUDGET WORKSHEET
CAPITAL PROJECTS & DESIGN**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
			725,980	667,357	499,985	302,374	295,519	283,744		274,669

STREETS/FORESTRY

The Streets/Forestry division responsibilities include, but are not limited to, overseeing maintenance of crosswalks and various pavement markings; street sweeping; snow removal and ice control (plowing and salting); installing/maintaining all traffic, regulatory and street identification signage located along municipal streets; performing incidental sidewalk repairs; maintaining streetlights; monitoring streetlights under the jurisdiction of Commonwealth Edison (ComEd); overseeing traffic bridges and pedestrian overpass; monitoring the annual Street Improvement Program; providing utility locates through the J.U.L.I.E. system; care/maintenance for parkway trees; landscape maintenance at municipal facilities and Village-owned parks; design/construction of hanging flower baskets; overseeing contractual agreements for tree trimming, tree planting, creek maintenance and landscape maintenance; removal of trees, logs and brush impeding creek water flows; tree inventory; administer activities, duties and functions related to the *Tree City USA*, National Arbor Day Foundation programs, or other forestry programs; and code enforcement for tree protection and care.

FY 2010 ACCOMPLISHMENTS

- Installed 249 new LED streetlight fixtures in the areas of Dunhurst, Hollywood Ridge, Old Town and Meadowbrook East and West as part of a grant.
- The Village was designated as a 2010 *Tree City USA*! Marking its' twenty first (21st) consecutive year for this national recognition.
- Constructed 2 new raised planter areas at Northgate and Dundee pocket park.
- Over 17 streets at miscellaneous depths were ground, with the Village's pavement grinder, and filled with a surface bituminous mix utilizing approximately 150 tons of asphalt.
- Completed 80% of a tree inventory with approximately 6,800 trees being cataloged into the software.
- Completed the Milwaukee Avenue Streetscape Improvement Program, including the installation of seasonal streetlight banners (six complete seasonal changeovers), and street-light pole decorations and the design and construction of 60 hanging flower baskets.
- Miscellaneous flowers, flower bulbs, shrubs, ornamentals, trees, mulch and other miscellaneous landscaping materials were planted at various Village maintained building, gardens, parks and streetscape areas identified for beautification. Staff spread 61 yards of red mulch; 54 yards of brown mulch; and planted 25,053 annual flowers.
- Maintained Avalon-Sienna Park (i.e. trimming shrubs and trees) and routinely inspected/maintained the playground to ensure child safety.
- Installed seasonal lights at entrance signs, as well as trees, shrubs and evergreens at Dundee/Northgate, Veteran's Memorial, and Friendship parks as well as the Northgate/Lake Cook island, Lehmann Fountain, Milwaukee Avenue median adjacent to Lake Cook Road, and the Wheeling Road median.

TRAINING

- Snow and Ice Control Workshop by Suburban Branch, Fox Valley Branch and Chicago Metro Chapters of American Public Works Association (APWA)
- Sign Mandate Seminar by Northwest Municipal Conference (NWMC)
- Manual on Uniform Traffic Control Devices (MUTCD) Update Seminar by APWA Lake Branch
- Public Act 96-1416 (for requirements to clean construction and demolition debris by Illinois Environmental Protection Agency)
- Effective Performance Appraisals by Illinois Public Employer Labor Relations Association

- Drug and Alcohol Awareness for Supervisors by Northeastern Illinois Public Safety Training Academy (NIPSTA)
- Public Works Supervisors Academy: Leading Successful Meetings by NIPSTA
- Emerald Ash Borer Action Plans by Graf Tree Care and Cowhey Gudmundson Leder, Ltd.

FY 2011 GOALS

- Conduct street sign inventory as part of the MUTCD requirements for maintaining minimum retroreflectivity.; replace aged or obsolete traffic regulatory and street identification signs throughout the entire Village for conformance to MUTCD requirements.
- Establish an Emerald Ash Borer (EAB) Management Plan.
- Purchase and plant through the Suburban Tree Consortium approximately 105 parkway trees.
- Continue ongoing tree inventory of parkway trees for the purpose of identifying and cataloging Village-owned trees.
- Recommend improvements or updates to the Wheeling Municipal Code for codes related to forestry.
- Prepare and submit an application to the National Arbor Day Foundation to receive designation as a *Tree City USA* for the 22nd consecutive year.
- Re-striping and re-painting of pavement markings on Wheeling Road between Hintz and Palatine Road and Strong Avenue between Wolf and Northgate Parkway in addition to other locations.
- Draft, implement and adopt a Snow Operations Manual.
- Oversee contractual grass cutting and lawn maintenance services for over 134 sites, as well as chemical spraying of turf areas.
- Monitor and repair or apply stain where needed to Route 83, Lake Cook Road and Dundee Road fences as part of an ongoing, in-house maintenance program.
- Continue in-house patching and grinding street repair.
- Continue with procuring flowers, flower bulbs, etc. and completing plantings as well as landscape maintenance of Village entrance signs, flower gardens and various Village maintained areas including trees, shrubs, ornamentals and flower gardens at municipal building sites.

STREETS/FORESTRY DIVISION - 1420 & 1430

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Street Supervisor	1	0	-1
	Superintendent of Streets/Forestry	0	1	1
	Forestry Supervisor	1	0	-1
	Foreman	0	1	1
	Crew Leader	1	0	-1
	Maintenance Operator	10	8	-2
TOTAL FULL-TIME		13	10	-3

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1420	5101	LONGEVITY	3,100	3,896	2,500	3,100	2,500	3,667	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF SERVICE.	0 1,950
TOTAL JUSTIFICATION: 1,950										
1420	5102	OVERTIME	67,000	126,560	77,500	83,003	85,000	7,548	EMERGENCY RESPONSE FOR SNOW AND ICE CONTROL, STORM DAMAGE, FLOODING RESPONSE, BARRICADES, DEBRIS REMOVAL, ETC, AT TIME AND ONE-HALF AND DOUBLE-TIME RATES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT.	0 0 0 85,000
TOTAL JUSTIFICATION: 85,000										
1420	5103	SEASONAL HELP	30,000	68,289	35,000	32,441	38,000	26,817	SEASONAL HELP TO ASSIST WITH MODERATE SKILL, LABOR INTENSIVE DUTIES AND RESPONSIBILITIES OF THE DIVISION (RUNNING ST. SWEEPER, PATCHING STREETS, SNOW PLOWING). (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS)	0 0 0 50,000
TOTAL JUSTIFICATION: 50,000										
1420	5104	SALARIES	776,284	679,603	564,410	550,460	66,955	379,550	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES. REDUCTION FOR SALARIES CHARGED TO MFT FUND	0 0 333,851 -130,675
TOTAL JUSTIFICATION: 203,176										
1420	5105	TRAINING	3,500	3,740	1,000	0	650	877	NIPSTA PUBLIC WORKS TRAINING (FLAGGER TRAINING, DEFENSIVE DRIVING, ELECTRICAL SAFETY, WORK ZONE SAFETY, ETC); ALSO INCLUDES CDL REIMBURSEMENT. (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS)	0 0 0 1,525
TOTAL JUSTIFICATION: 1,525										

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1420	5106	UNIFORM ALLOWANCE	6,750	7,492	5,150	2,173	5,650	3,724	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS PER EMPLOYEE IN ACCORDANCE WITH COLLECTIVE BARGAINING AGREEMENT @ \$450/EACH (AMOUNT DIVIDED AMONG TWO DIVISIONS); CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY2010 (AMOUNT DIVIDED AMONG TWO DIVISIONS); ALLOTMENT OF "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER; UNIFORMS FOR EACH SEASONAL WORKER.	0 0 0 1,800 0 400 0 450 350
TOTAL JUSTIFICATION: 3,000										
1420	5108	EMPLOYER CONTRIBUTIONS	144,276	142,011	102,205	106,012	123,423	41,675	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL. REDUCTION FOR BENEFITS CHARGED TO MFT FUND	0 0 70,716 -41,219
TOTAL JUSTIFICATION: 29,497										
1420	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5111	UNEMPLOYMENT COMPENS	0	0	0	1,230	0	18,689		
TOTAL JUSTIFICATION:										
1420	5112	HEALTH INSURANCE OPT OUT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5115	VEM/PEHP CONTRIBUTION	1,010	1,023	0	1,033	24,600	24,802	PEHP PLAN CONTRIBUTION	0

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 0										
1420	5116	SICK LEAVE BUY BACK N.U.I.	0	0	1,050	0	1,075	0	SICK LEAVE BUY BACK PROGRAM	0
TOTAL JUSTIFICATION: 0										
1420	5205	CONFERENCES & MEETINGS	1,100	594	400	(22)	260	221	MISC. LOCAL CONFERENCES/EXPOS INCLUDING REGISTRATION, MEALS, ETC. (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS) VILLAGE MANAGER ADJUSTMENT	0 1,250 -500
TOTAL JUSTIFICATION: 750										
1420	5206	CONSULTING SERVICES	4,000	410	4,000	4,000	0	0		
TOTAL JUSTIFICATION:										
1420	5207	IS SERV & MAINT AGREEMENT	0	0	0	0	0	0	CELLULAR WIRELESS DATA SERVICE FOR LAPTOP (\$60 X 12 MONTHS) (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS)	0 0 360
TOTAL JUSTIFICATION: 360										
1420	5208	DEBRIS DUMP CHARGES	15,000	15,012	7,000	5,017	6,000	272	DUMP CHARGES FOR DEBRIS COLLECTED FROM STREET SWEEPING, ROADSIDE DEBRIS, YARD WASTE.	0 6,000
TOTAL JUSTIFICATION: 6,000										
1420	5209	ENERGY	65,000	59,755	61,000	58,455	0	1,177		
TOTAL JUSTIFICATION:										
1420	5212	EMPLOYEE HEALTH INSURANCE	177,731	126,670	109,960	114,865	125,679	120,018	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES REDUCTION FOR BENEFITS CHARGED TO MFT FUND	84,244 -30,341

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 53,903										
1420	5213	GEN LIABILITY INSURANCE	82,970	82,970	61,250	61,250	64,310	64,310	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 46,217
TOTAL JUSTIFICATION: 46,217										
1420	5217	LANDSCAPE MAINTENANCE	109,140	94,311	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5220	MAINT OFF/SPEC EQUIPMEN	1,000	418	1,000	80	600	0	REPAIRS TO PLAYGROUND EQUIPMENT DUE TO BREAKAGE OR VANDALISM AT AVALON-SIENNA PARK; REPAIRS OR SERVICING OF MISC. OFFICE MACHINES AND EQUIPMENT, COMPUTERS AND SPECIALIZED EQUIPMENT.	0 300 0 300
TOTAL JUSTIFICATION: 600										
1420	5221	MAINT RADIO EQUIPMENT	550	850	550	110	550	16	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL RADIOS AND BLACKBERRY; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIOS.	0 350 200
TOTAL JUSTIFICATION: 550										
1420	5222	MEMBERSHIP DUES	1,380	1,201	260	123	130	100	ANNUAL MEMBERSHIPS TO PROFESSIONAL ORGANIZATIONS: APWA MEMBERSHIP (1)	0 130
TOTAL JUSTIFICATION: 130										
1420	5233	RENTAL EQUIPMENT	2,050	1,649	2,050	1,174	2,050	2,842	SPECIAL EQUIPMENT TO SUPPLEMENT NON-OPERATING OR NON-OWNED EQUIPMENT; PORTABLE TOILET FOR COOK COUNTY "SWAP" LITTER/DEBRIS	0 600 0

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1420	5233	RENTAL EQUIPMENT	2,050	1,649	2,050	1,174	2,050	2,842	CLEANUP PROGRAM (\$132 X 12 MONTHS)	1,584
TOTAL JUSTIFICATION: 2,184										
1420	5234	TREE MAINT SERVICE	43,000	30,138	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5242	RETIREE HEALTH INSURANC	8,150	13,836	19,360	15,400	27,121	15,476	HEALTH INSURANCE COSTS FOR STREET DIVISION RETIREES.	15,625
TOTAL JUSTIFICATION: 15,625										
1420	5247	PAVEMENT MARKINGS	13,000	12,385	20,000	16,919	0	0		
TOTAL JUSTIFICATION:										
1420	5251	STREET LIGHT MAINTENANC	60,000	80,833	45,000	56,623	20,000	20,385	CONTRACTUAL STREET LIGHTING.	20,000
TOTAL JUSTIFICATION: 20,000										
1420	5299	MISC CONTRACTUAL SERV	11,500	0	11,500	3,660	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1420	5301	AUTO PETROL PRODUCTS	36,500	65,310	45,000	31,530	42,000	31,148	GASOLINE, DIESEL FUEL, OIL, TRANSMISSION FLUIDS, GREASE, LUBRICANTS, HYDRAULIC AND BRAKE FLUIDS, WINDSHIELD SOLVENT, ETC. FOR DIVISION VEHICLES AND EQUIPMENT BASED ON CURRENT PROJECTED REQUIREMENTS.	0 0 0 40,000
TOTAL JUSTIFICATION: 40,000										
1420	5302	BOOKS & SUBSCRIPTIONS	1,135	391	1,135	1,211	1,000	900	SUBSCRIPTION TO CONTINENTAL WEATHER SERVICE TO PROVIDE FOR ADVANCED WARNING OF IMPENDING INCLEMENT WEATHER CONDITIONS THAT WILL AFFECT ROADWAY CONDITIONS; MISC. PROFESSIONAL MANUALS, PUBLICATIONS.	0 0 0 1,000
TOTAL JUSTIFICATION: 1,000										
1420	5303	CHEMICALS	114,000	166,241	250,000	201,033	0	470		
TOTAL JUSTIFICATION:										
1420	5309	JANITORIAL SUPPLIES	500	271	500	232	300	329	CLEANING MATERIALS AND SUPPLIES USED AT VARIOUS DIVISION FACILITIES.	0 300
TOTAL JUSTIFICATION: 300										
1420	5310	VEHICLE MAINTENANCE	22,000	34,229	32,000	39,188	32,000	33,997	REPAIRS AND MAINTENANCE TO DIVISION VEHICLES AND EQUIPMENT INCLUDING FUNDING FOR VEHICLE INSPECTIONS, SANDBLASTING & PAINTING OF DUMP-BOX, AND FIRE EXTINGUISHER SERVICE.	0 0 0 40,000
TOTAL JUSTIFICATION: 40,000										
1420	5311	BLDG/GROUNDS MAINTENANCE	41,000	50,869	6,000	3,007	5,000	-31,029	MISCELLANEOUS REPAIRS TO DIVISION EQUIPMENT AND FACILITIES INCLUDING, CHLORIDE PUMP AND EQUIPMENT, ETC.	0 3,000

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 3,000										3,000
1420	5313	IS MISC EQPT & SUPPLIES	5,250	4,949	0	0	0	0		
TOTAL JUSTIFICATION:										40,000
1420	5314	MINOR STREET REPAIRS	80,000	55,697	40,000	44,085	30,000	19,477	CONCRETE, GRAVEL, ASPHALT, EMULSION, PRIMER, LUMBER, BLACK DIRT, SOD, ETC. AS REQUIRED FOR MAINTENANCE OF PAVEMENTS, SIDEWALKS, GUARDRAILS AND OTHER ABOVE GROUND IMPROVEMENTS WITHIN VILLAGE RIGHTS-OF-WAY; CONSTRUCTION MATERIAL FOR PATCHING & REPAIRS.	
1420	5315	SMALL TOOLS & EQUIPMENT	9,000	10,126	5,000	4,454	5,000	5,382	MISC. HAND/POWER TOOLS AS REQUIRED. REPLACEMENT WORN/DAMAGED TOOLS AND EQUIPMENT; REPLACEMENT OF DAMAGED/INOPERABLE FLASHING BARRICADES;	0 4,000 0 1,000
TOTAL JUSTIFICATION: 5,000										5,000
1420	5317	MISC OPERATING SUPPLIES	3,000	4,028	3,000	2,654	3,000	3,266	GENERAL MISCELLANEOUS ITEMS REQUIRED BUT NOT APPROPRIATED IN OTHER ACCOUNTS. INCLUDES MISC. SUPPLIES AND REPLACEMENT EQUIPMENT AS NEEDED FOR ADOPT-A-HIGHWAY VOLUNTEER PROGRAM.	
TOTAL JUSTIFICATION: 3,000										3,000
1420	5318	OFFICE SUPPLIES	0	0	500	124	250	239	FUNDS FOR THE DIVISION OF VARIOUS OFFICE SUPPLIES INCLUDING ESSENTIAL UTILITIES OF GENERAL OFFICE OPERATION.	

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 300										
1420	5319	PROTECTIVE CLOTHING	4,300	3,325	3,100	3,257	3,100	1,687	REPLACEMENT OF WORN PPE, WEATHER GEAR AND OTHER SAFETY RELATED ITEMS (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS); VILLAGE MANAGER ADJUSTMENT ANSI-APPROVED STEEL TOE SAFETY BOOTS FOR SEASONAL EMPLOYEES (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 3,500 -450 0 500
TOTAL JUSTIFICATION: 3,550										
1420	5320	STREET SIGNS	47,000	55,342	20,000	19,979	20,000	17,219	REPLACEMENT OF AGED OR OBSOLETE TRAFFIC REGULATORY AND STREET IDENTIFICATION SIGNS PER MUTCD REQ. INCLUDES FUNDING FOR THE PURCHASE OF SIGN FACES, ALUMINUM BLANKS, LETTERS, REFLECTIVE SHEETING, SUPPORT POSTS, SIGN POLES, MOUNTING BRACKETS, HARDWARE AND MAINTENANCE OF SIGN SHOP FABRICATION EQUIPMENT (STREET SIGN MATL ALSO IN MFT)	0 0 0 0 0 6,000 0
TOTAL JUSTIFICATION: 6,000										
1420	5322	WATER CHARGE	0	1,806	500	924	500	1,575	WATER AND SEWER FOR STREET MEDAINS	800
TOTAL JUSTIFICATION: 800										
1420	5401	MOBILE EQUIPMENT	51,000	38,580	16,200	16,222	0	0		
TOTAL JUSTIFICATION:										
1420	5406	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1420	5506	STREETSCAPE IMPROVEME	0	7	60,000	28,666	20,000	12,995	UNIFORM FENCE MAINTENANCE--STAINING; UNIFORM FENCE MAINTENANCE--REPLACEMENT; (ROUTE 83; DUNDEE; LAKE COOK ROAD)	10,000 10,000 0
TOTAL JUSTIFICATION: 20,000										
1420	5507	SIDEWALK IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5701	CONTINGENCIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1420	5707	TRANSFER TO CERF	171,567	171,567	0	0	42,045	42,045	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 66,525
TOTAL JUSTIFICATION: 66,525										
2,213,743 2,216,382 1,615,080 1,513,671 798,748 871,863 749,942										

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1430	5101	LONGEVITY	0	0	0	0	0	0	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF EMPLOYMENT.	0 1,950
									TOTAL JUSTIFICATION:	1,950
1430	5102	OVERTIME	0	0	30,000	681	8,000	1,475	EMERGENCY RESPONSE FOR STORM DAMAGE, FLOODING RESPONSE, ETC. AT TIME AND ONE-HALF AND DOUBLE-TIME RATES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT.	0 0 0 10,000
									TOTAL JUSTIFICATION:	10,000
1430	5103	SEASONAL HELP	0	0	38,000	40,276	48,000	27,888	SEASONAL HELP TO ASSIST WITH MODERATE SKILL, LABOR INTENSIVE DUTIES AND RESPONSIBILITIES OF THE DIVISION (I.E. RUNNING ST. SWEEPER, PATCHING, SNOW PLOWING) (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 0 50,000
									TOTAL JUSTIFICATION:	50,000
1430	5104	SALARIES	0	0	273,320	220,493	238,742	208,279	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES. REDUCTION FOR SALARIES CHARGES TO MFT FUND	0 0 333,851 -130,674
									TOTAL JUSTIFICATION:	203,177
1430	5105	TRAINING	0	0	2,500	100	1,625	1,227	NIPSTA PUBLIC WORKS TRAINING (CHAINSAW SAFETY, DEFENSIVE DRIVING, ELECTRICAL SAFETY, ETC.); INCLUDES CDL REIMBURSEMENT. (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 0 1,525
									TOTAL JUSTIFICATION:	1,525

**FY 2011 BUDGET WORKSHEET
FORESTRY DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1430	5106	UNIFORM ALLOWANCE	0	0	2,150	958	2,350	2,908	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT@ \$450/EA (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS); CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY 2010; ALLOTMENT OF "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER; UNIFORMS FOR SEASONAL WORKERS (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 0 1,800 400 0 450 0 350
TOTAL JUSTIFICATION: 3,000										
1430	5108	EMPLOYER CONTRIBUTIONS	0	0	49,280	43,587	49,157	40,720	IL MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA), AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL. REDUCTION FOR BENEFITS CHARGED TO MFT FUND	0 0 70,716 -41,219
TOTAL JUSTIFICATION: 29,497										
1430	5111	UNEMPLOYMENT COMPENS	0	0	0	0	0	15,020		
TOTAL JUSTIFICATION:										
1430	5116	SICK LEAVE BUY BACK N.U.F	0	0	0	0	0	0	SICK LEAVE BUY BACK PROGRAM	0
TOTAL JUSTIFICATION: 0										
1430	5205	CONFERENCES & MEETINGS	0	0	500	37	500	210	MISC. LOCAL CONFERENCES/EXPOS INCLUDING REGISTRATION MEALS, ETC.(AMOUNT DISTRIBUTED AMONG TWO DIVISIONS). VILLAGE MANAGER ADJUSTMENT	0 1,250 -500
TOTAL JUSTIFICATION: 750										

**FY 2011 BUDGET WORKSHEET
FORESTRY DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1430	5206	CONSULTING SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1430	5207	IS SERV & MAINT AGREEMENT	0	0	0	0	0	0	CELLULAR WIRELESS DATA SERVICE FOR LAPTOP (\$60 X 12 MONTHS) (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0
TOTAL JUSTIFICATION:										
1430	5208	DEBRIS DUMP CHARGES	0	0	25,000	2,766	10,000	3,095	DISPOSAL CHARGES FOR DEBRIS COLLECTED FROM STORM DAMAGE, LOGS, ETC; EMERALD ASH BORER ERADICATION. *AMENDMENT MAY BE REQUIRED IF EAB IS IN VILLAGE	0 4,000 6,000 0
TOTAL JUSTIFICATION:										
1430	5209	ENERGY	0	19,012	28,000	23,918	19,000	30,848	ELECTRICITY FOR FRIENDSHIP PARK	19,000
TOTAL JUSTIFICATION:										
1430	5212	EMPLOYEE HEALTH INSURANCE	0	0	66,625	34,768	56,763	37,984	HEALTH INSURANCE COST FOR FULL TIME EMPLOYEES REDUCTION FOR BENEFITS CHARGED TO MFT FUND	84,244 -30,341
TOTAL JUSTIFICATION:										
1430	5213	GEN LIABILITY INSURANCE	0	0	26,250	26,250	27,561	27,561	DIVISION SHARE OF INSURANCE COSTS INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 19,807
TOTAL JUSTIFICATION:										
1430	5217	LANDSCAPE MAINTENANCE	0	0	119,000	75,460	119,000	88,235	CONTRACTUAL GRASS CUTTING AND LAWN MAINTENANCE SERVICES AT VARIOUS VILLAGE SITES AND ADDITIONAL RIGHTS	0 0

**FY 2011 BUDGET WORKSHEET
FORESTRY DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1430	5217	LANDSCAPE MAINTENANCE	0	0	119,000	75,460	119,000	88,235	OF WAY; CHEMICAL SPRAYING OF TURF AREAS; AVALON-SIENNA LANDSCAPE IMPROVEMENTS AND MAINTENANCE; CONTRACTUAL GRASSWEED CUTTING SERVICES AS MAY BE NECESSARY DUE TO NON-COMPLIANCE WITH VILLAGE ORDINANCES.	84,500 15,000 3,000 0 0 21,500
TOTAL JUSTIFICATION: 124,000										
1430	5220	MAINT OFF/SPEC EQUIPMEN	0	0	500	80	250	0	REPAIRS OR SERVICING OF MISCELLANEOUS OFFICE MACHINES, AND EQUIPMENT, COMPUTERS AND SPECIALIZED EQUIPMENT.	0 250
TOTAL JUSTIFICATION: 250										
1430	5221	MAINT RADIO EQUIPMENT	0	0	250	11	250	16	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL RADIOS AND BLACKBERRY; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIOS.	0 150 100
TOTAL JUSTIFICATION: 250										
1430	5222	MEMBERSHIP DUES	0	0	1,180	818	1,050	881	ANNUAL MEMBERSHIPS TO PROFESSIONAL ORGANIZATIONS; SUBURBAN TREE CONSORTIUM; (2) IL ARBORIST ASSOCIATION/INTL SOCIETY ARBORICUL TURE; TREE CITY USA/ARBOR DAY FOUNDATION.	0 600 350 200
TOTAL JUSTIFICATION: 1,150										
1430	5233	RENTAL EQUIPMENT	0	0	10,000	0	5,000	5,000	TEMPORARY RENTAL OF SPECIAL EQUIPMENT AND TOOLS NOT OWNED BY VILLAGE.	0 5,000
TOTAL JUSTIFICATION: 5,000										
1430	5234	TREE MAINT SERVICE	0	0	39,000	37,336	34,000	26,893	TREE SPRAYING AS REQUIRED FOR DISEASE AFFECTED TREES;	5,000

**FY 2011 BUDGET WORKSHEET
FORESTRY DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1430	5234	TREE MAINT SERVICE	0	0	39,000	37,336	34,000	26,893	CONTRACTUAL PARKWAY TREE TRIMMING PROGRAM.	35,000
TOTAL JUSTIFICATION: 40,000										
1430	5242	RETIREE HEALTH INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1430	5299	MISC CONTRACTUAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1430	5301	AUTO PETROL PRODUCTS	0	0	8,000	10,449	7,000	9,646	GASOLINE, DIESEL FUEL, OIL LUBRICANTS, ANTI-FREEZE, HYDRAULIC, TRANSMISSION AND BRAKE FLUIDS, ETC. FOR VEHICLES/EQUIPMENT.	0 0 7,500
TOTAL JUSTIFICATION: 7,500										
1430	5302	BOOKS & SUBSCRIPTIONS	0	0	100	0	100	0	APPLICABLE DIVISION SUBSCRIPTIONS, BOOKS, MANUALS, SPECIAL PUBLICATIONS, ETC.	0 100
TOTAL JUSTIFICATION: 100										
1430	5303	CHEMICALS	0	0	2,000	0	2,000	2,132	SALT AND DE-ICING AGENTS FOR SNOW AND ICE CONTROL FOR SIDEWALKS AT MUNICIPALLY MAINTAINED SITES.	0 2,000
TOTAL JUSTIFICATION: 2,000										
1430	5309	JANITORIAL SUPPLIES	0	0	0	30	0	0		
TOTAL JUSTIFICATION:										
1430	5310	VEHICLE MAINTENANCE	0	0	8,000	7,802	8,000	8,277	REPAIRS AND MAINTENANCE TO DIVISION VEHICLES AND EQUIPMENT INCLUDING FUNDING FOR VEHICLE INSPECTIONS.	0 8,000

**FY 2011 BUDGET WORKSHEET
FORESTRY DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 8,000										
1430	5311	BLDG/GROUNDS MAINTENANCE	0	0	0	(428)	25,000	11,444	ANNUAL LANDSCAPE MATERIALS OR REPLACEMENTS OF BULBS, FLOWERS, DECORATIVE SHRUBS, AT MUNICIPAL COMPLEX, 99-101 WOLF, PUBLIC WORKS, FIRES STATIONS 23 & 24, SENIOR CENTER AND METRA.	0 0 0 30,000
TOTAL JUSTIFICATION: 30,000										
1430	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1430	5315	SMALL TOOLS & EQUIPMENT	0	0	10,000	8,268	10,200	10,061	MISC. HAND/POWER TOOLS AS REQUIRED AND REPLACEMENT OF WORN/DAMAGED TOOLS AND EQUIPMENT. INCLUDES SNOW BLOWER, POWER EDGER, CHAIN SAWS, RUNNERS, ETC.	0 0 10,000
TOTAL JUSTIFICATION: 10,000										
1430	5317	MISC OPERATING SUPPLIES	0	0	2,000	1,681	2,000	1,285	GENERAL MISCELLANEOUS ITEMS REQUIRED BUT NOT APPROPRIATED IN OTHER ACCOUNTS. INCLUDES MISC. SUPPLIES AND REPLACEMENT EQUIPMENT AS NEEDED FOR TREE CARE AND/OR LANDSCAPE OPERATIONS.	0 0 0 2,000
TOTAL JUSTIFICATION: 2,000										
1430	5318	OFFICE SUPPLIES	0	0	500	147	250	203	FUNDS FOR THE DIVISION FOR VARIOUS OFFICE SUPPLIES INCLUDING ESSENTIAL UTILITIES OF GENERAL OFFICE OPERATION.	0 0 250
TOTAL JUSTIFICATION: 250										
1430	5319	PROTECTIVE CLOTHING	0	0	4,000	2,786	4,000	2,560	REPLACEMENT OF WORN PPE, WEATHER GEAR AND OTHER	0

**FY 2011 BUDGET WORKSHEET
FORESTRY DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1430	5319	PROTECTIVE CLOTHING	0	0	4,000	2,786	4,000	2,560	SAFETY RELATED ITEMS FOR EMPLOYEES (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS); VILLAGE MANAGER ADJUSTMENT ANSI APPROVED STEEL TOE SAFETY BOOTS FOR SEASONAL EMPLOYEES (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 3,500 -450 0 0 500
TOTAL JUSTIFICATION: 3,550										
1430	5322	WATER CHARGE	0	3,697	10,000	3,848	8,000	6,574	WATER FOR FRIENDSHIP PARK FOUNTAIN	8,000
TOTAL JUSTIFICATION: 8,000										
1430	5401	MOBILE EQUIPMENT	0	0	0	0	0	0	TOTAL JUSTIFICATION:	
1430	5407	OFFICE EQUIPMENT	0	0	0	0	0	0	TOTAL JUSTIFICATION:	
TOTAL JUSTIFICATION:										
1430	5506	STREETSCAPE IMPROVEME	0	31,214	101,600	39,489	65,000	96,944	MISCELLANEOUS FLOWERS, BULBS, ORNAMENTAL BUSHES, SHRUBS, HANGING BASKETS, BLACK DIRT, MULCH, SOD, LANDSCAPING MATERIALS, FOR VARIOUS GARDENS AND STREETSCAPE AREAS FOR BEAUTIFICATION; ANNUAL FLOWERS & BULBS (VARIOUS LOCATIONS); FRIENDSHIP PARK ANNUAL FLOWERS & BULBS; FRIENDSHIP PARK LANDSCAPE MAINTENANCE; FRIENDSHIP PARK (SE CORNER) LANDSCAPE MAINTENANCE; LAKE COOK MEDIAN LANDSCAPING (ANNUALS, BULBS, MUMS); FRIENDSHIP PARK FOUNTAIN MAINTENANCE (FROM TIF FUNDS); FRIENDSHIP PARK FOUNTAIN REPAIRS (WATERPROOFING)	0 0 35,000 10,000 10,000 15,000 10,000 5,000 35,000 0

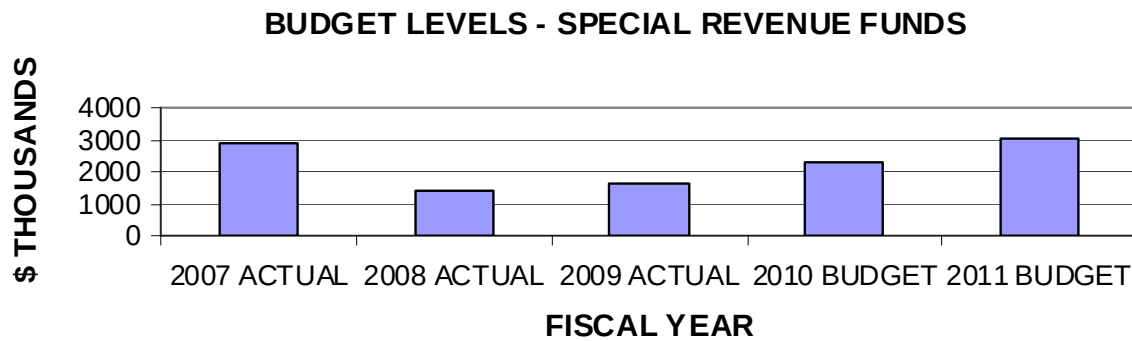
**FY 2011 BUDGET WORKSHEET
FORESTRY DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
1430	5506	STREETSCAPE IMPROVEME	0	31,214	101,600	39,489	65,000	96,944	(FROM TIF FUNDS);	35,000
TOTAL JUSTIFICATION:										155,000
1430	5707	TRANSFER TO CERF	0	0	0	0	37,001	37,001	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0
TOTAL JUSTIFICATION:										26,634
			0	53,923	857,755	581,609	789,799	704,367		826,653

(This page is intentionally left blank.)

SPECIAL REVENUE FUNDS

Motor Fuel Tax Fund.....	\$2,250,469
Emergency Telephone System (E911) Fund.....	547,238
Grant Fund.....	278,400
TOTAL	\$3,076,107



(This page is intentionally left blank.)

**FY 2011 BUDGET WORKSHEET
MFT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
11	5104	SALARIES	0	0	0	0	530,000	204,004	MFT ELIGIBLE SALARIES	261,349
TOTAL JUSTIFICATION: 261,349										
11	5108	EMPLOYER CONTRIBUTIONS	0	0	0	0	0	92,214	MFT ELIGIBLE EMPLOYEE CONTRIBUTIONS	82,438
TOTAL JUSTIFICATION: 82,438										
11	5206	CONSULTING SERVICES	0	3,101	0	2,974	15,000	7,582	BRIDGE INSPECTION	5,000
TOTAL JUSTIFICATION: 5,000										
11	5209	ENERGY	0	0	0	0	60,000	52,834	STREET LIGHT ENERGY	60,000
TOTAL JUSTIFICATION: 60,000										
11	5212	EMPLOYEE HEALTH INSURANCE	0	0	0	0	0	0	MFT ELIGIBLE EMPLOYEE HEALTH INSURANCE COSTS	60,682
TOTAL JUSTIFICATION: 60,682										
11	5228	PRINTING & BINDING	0	0	0	764	0	0		
TOTAL JUSTIFICATION:										
11	5247	PAVEMENT MARKINGS	0	0	0	0	11,000	15,657	PAVEMENT MARKING	31,000
TOTAL JUSTIFICATION: 31,000										
11	5251	STREET LIGHT MAINTENANCE	0	0	0	0	45,000	43,699	STREET LIGHT MAINTENANCE/REPAIRS	20,000
									TRAFFIC SIGNAL MAINTENANCE (IDOT, COOK COUNTY, VILLAGE)	25,000
TOTAL JUSTIFICATION: 45,000										
11	5299	MISC CONTRACTUAL SERVICES	0	0	0	0	15,000	0	BRIDGE MAINTENANCE/REPAIR	10,000

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 10,000										
11	5303	CHEMICALS		0	0	0	221,500	174,492	ROAD SALT LIQUID CALCIUM CHLORIDE	211,500 4,000
TOTAL JUSTIFICATION: 215,500										
11	5314	MINOR STREET REPAIRS		0	0	0	20,000	16,199	CONSTRUCTION MATERIAL (CONCRETE, ASPHALT)	12,000
TOTAL JUSTIFICATION: 12,000										
11	5320	STREET SIGNS		0	0	0	0	0	SIGN MATERIALS FOR REPLACEMENT/REPAIRS OF STREET SIGNS	14,000
TOTAL JUSTIFICATION: 14,000										
11	5342	SEWER LINE MAINTENANCE		0	0	0	0	0		
TOTAL JUSTIFICATION:										
11	5507	SIDEWALK IMPROVEMENTS		0	0	0	140,000	98,420	SIDEWALK REMOVAL AND REPLACEMENT PROGRAM	140,000
TOTAL JUSTIFICATION: 140,000										
11	5508	PAVEMENT IMPROVEMENTS	1,200,000	732,150	1,440,000	811,895	290,000	98,131	STREET IMPROVEMENT PROGRAM MFT CRACK SEALING PROGRAM	1,213,500 100,000
TOTAL JUSTIFICATION: 1,313,500										
11	5531	GENERAL MAINTENANCE		0	(34,996)	0	(86,547)	228,572		
TOTAL JUSTIFICATION:										
1,200,000 700,255 1,440,000 729,086 1,347,500 1,031,805 2,250,469										

**FY 2011 BUDGET WORKSHEET
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
15	5105	TRAINING	1,500	0	1,500	0	975	0	MISCELLANEOUS TRAINING COSTS FOR POLICE RADIO OPERATORS	975
TOTAL JUSTIFICATION: 975										
15	5205	CONFERENCES & MEETINGS	1,685	1,051	1,685	0	1,685	0	ASSOCIATED PUBLIC SAFETY COMMUNICATIONS OFFICERS CONF. TRAVEL ASSOCIATED EXPENSES FOR ATTENDANCE AT THE APCO CONFERENCE	1,185 0 500
TOTAL JUSTIFICATION: 1,685										
15	5207	IS SERV & MAINT AGREEMENT	63,650	66,599	64,650	45,775	64,650	45,130	CONTRACTUAL FEE FOR CONTINUED UPDATES, PROBLEM SOLVING AND SERVICE ON E-911 SOFTWARE (NETMOTION) MISCELLANEOUS EQUIPMENT MAINTENANCE/REPAIR OF COMPUTERS, PRINTERS, AND OTHER EQUIPMENT UTILIZED AS A PORTION OF THE DISPATCH SYSTEM MAINTENANCE CODE RED EMERGENCY NOTIFICATION SYSTEM PIMS (POLICE INFORMATION MANAGEMENT SYSTEM) THIS AMOUNT IS BASED ON PROJECTED COSTS FROM THE ILLINOIS CRIMINAL JUSTICE AUTHORITY. VISIONAIR MAINTENANCE AGREEMENT	0 1,800 0 0 800 0 15,000 0 0 0 1,200 0 33,000
TOTAL JUSTIFICATION: 51,800										
15	5220	MAINT OFF/SPEC EQUIPMEN	29,150	21,692	25,150	12,202	25,150	13,478	CALL CHECK MAINTENANCE REPRESENTS THE COSTS FOR MAINTENANCE ON THE CALL CHECK RECORDERS UTILIZED TO RECORD TELEPHONE AND RADIO TRAFFIC FOR IMMEDIATE PLAYBACK IN THE COMMUNICATIONS CENTER.	0 0 0 12,500 0

**FY 2011 BUDGET WORKSHEET
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
15	5220	MAINT OFF/SPEC EQUIPMEN	29,150	21,692	25,150	12,202	25,150	13,478	COST FOR E-911 EQUIPMENT MAINTENANCE	12,900
TOTAL JUSTIFICATION: 25,400										
15	5221	MAINT RADIO EQUIPMENT	44,500	42,972	54,500	35,235	54,500	30,130	POLICE DEPT'S SHARE OF THE COST OF THE MAINTENANCE CONTRACT THAT COVERS ALL VILLAGE RADIO EQUIPMENT PLUS AN AMOUNT FOR MAINTENANCE AND REPAIRS NOT COVERED BEYOND CONTRACT. INCLUDES REPLACEMENT OF PORTABLE RADIO AND LAPTOP COMPUTER BATTERIES.	0
									MISCELLANEOUS RADIO AND RELATED EQUIPMENT MAINTENANCE AND REPAIR NOT COVERED BY MAINTENANCE CONTRACTS.	0
										29,840
										0
										10,500
TOTAL JUSTIFICATION: 40,340										
15	5222	MEMBERSHIP DUES	250	0	250	120	250	0	NATIONAL EMERGENCY NUMBER ASSOCIATION ASSOCIATED PUBLIC SAFETY COMMUNICATION OFFICERS	125
										125
TOTAL JUSTIFICATION: 250										
15	5231	REG & SPCL AGENCY ASSES	220,560	221,055	220,560	279,356	342,596	281,798	FIRE DISPATCH CENTER FEES (RED CENTER) FOR YEAR 2011	285,000
									FEES FOR ACCESS TO CAD SYSTEM-MONTHLY FEES TO VERIZON:	0
									FIRE DEPARTMENT (13)	0
									POLICE DEPARTMENT (24)	7,800
									T-1 LINE TO VERIZON	13,824
									WIRELESS CARD FEES FOR PROJECT SHIELD EQUIPMENT	8,400
										0
										500
TOTAL JUSTIFICATION: 315,524										
15	5232	RENTAL AGREEMENTS	0	0	0	0	0	0	RENT SPACE ON BUILDING ON MILWAUKEE AVENUE. RENTAL FOR	0

**FY 2011 BUDGET WORKSHEET
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
15	5232	RENTAL AGREEMENTS	0	0	0	0	0	0	RADIO RECEIVER SITE	250
TOTAL JUSTIFICATION: 250										
15	5238	TELE-COMMUNICATION SER	19,900	0	19,900	0	19,900	12,548	MONTHLY LINE MAINTENANCE AMOUNT IS THE COST FROM A T & T FOR MAINTENANCE OF ALL INCOMING 911 LINES. ----- 800 MHZ RADIO SYSTEM CHARGE FOR SEVEN DEDICATED VOICE QUALITY TELEPHONE LINES REQUIRED TO LINK THE VARIOUS TRANSMITTERS AND REPEATERS IN THE POLICE RADIO SYSTEM.	0 14,400 0 0 0 5,500
TOTAL JUSTIFICATION: 19,900										
15	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
15	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
15	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
15	5302	BOOKS & SUBSCRIPTIONS	0	0	0	0	0	0	FCC DATABASE SUBSCRIPTION ----- PIKE AND FISCHER'S RADIO RULES SERVICE SUBSCRIPTION REQUIRED FOR A COMPLETE AND CURRENT SET OF FEDERAL COMMUNICATIONS COMMISSION RULES AND REGULATIONS.	600 0 0 0 500
TOTAL JUSTIFICATION: 1,100										
15	5313	IS MISC EQPT & SUPPLIES	12,000	9,580	12,000	92	12,000	8,644	COMPUTER NETWORK - AMOUNT WILL PROVIDE FOR PURCHASE OF	0

**FY 2011 BUDGET WORKSHEET
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
15	5313	IS MISC EQPT & SUPPLIES	12,000	9,580	12,000	92	12,000	8,644	EQUIPMENT UTILIZED AS A PORTION OF THE VILLAGE-WIDE COMPUTER NETWORK AS IT PERTAINS TO THE 911 CENTER NEW 911 COMPUTERS (4)	0 12,000 8,000
TOTAL JUSTIFICATION: 20,000										
15	5315	SMALL TOOLS & EQUIPMEN	1,100	1,923	1,100	2,656	1,100	1,255		
TOTAL JUSTIFICATION:										
15	5317	MISC OPERATING SUPPLIES	1,000	1,086	1,000	424	1,000	1,051	MISCELLANEOUS OPERATING SUPPLIES	1,000
TOTAL JUSTIFICATION: 1,000										
15	5327	IS MISC SOFTWARE	3,000	259	3,000	0	3,000	858	COMPUTER NETWORK - AMOUNT WILL PROVIDE FOR PURCHASE OF SOFTWARE UTILIZED AS A PORTION OF THE VILLAGE-WIDE COMPUTER NETWORK AS IT PERTAINS TO THE 911 CENTER	0 0 3,000
TOTAL JUSTIFICATION: 3,000										
15	5402	RADIO EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
15	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
15	5509	BUILDING IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
15	5707	TRANSFER TO CERF	73,437	73,437	124,895	167,959	147,181	147,181	TRANSFER TO CERF	66,014

**FY 2011 BUDGET WORKSHEET
EMERGENCY TELEPHONE SYS**

DEPT	ACCT	ACCT	2008	2008	2009	2009	2010	2010 YTD	BUDGET	2011
#	#	TITLE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	JUSTIFICATION	APPROVED
TOTAL JUSTIFICATION: 66,014										
			471,732	439,654	530,190	543,820	673,987	542,072		547,238

**FY 2011 BUDGET WORKSHEET
GRANT FUNDED PROJECTS**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
5500	5102	OVERTIME	75,650	96,698	96,500	141,353	120,000	130,797	ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL ALCOHOL PROGRAM GRANT.	120,000
TOTAL JUSTIFICATION: 120,000										
5500	5104	SALARIES	124,708	123,550	224,920	67,392	83,294	105,214	VOCA GRANT PROGRAM COORDINATOR'S SALARY. CONGREGATE DINING PROGRAM GRANT - PORTION OF SENIOR CENTER CLERK'S SALARY PEERS GRANT	67,163 0 15,771 25,000
TOTAL JUSTIFICATION: 107,934										
5500	5105	TRAINING	0	150	0	0	0	0		
TOTAL JUSTIFICATION:										
5500	5108	EMPLOYER CONTRIBUTIONS	23,008	22,643	14,870	11,561	14,089	21,603	VOCA GRANT COORD'S FICA/IMRF/MEDICARE COSTS. CONGREGATE DINING GRANT FICA/IMRF/MEDICARE COSTS	14,145 3,321
TOTAL JUSTIFICATION: 17,466										
5500	5205	CONFERENCES & MEETINGS	0	0	0	0	0	42		
TOTAL JUSTIFICATION:										
5500	5206	CONSULTING SERVICES	0	510	0	250	0	0		
TOTAL JUSTIFICATION:										
5500	5212	EMPLOYEE HEALTH INSURANCE	23,140	23,784	73,810	17,417	18,714	19,206	VOCA GRANT COORD'S HEALTH INSURANCE COSTS.	20,500
TOTAL JUSTIFICATION: 20,500										
5500	5220	MAINT OFF/SPEC EQUIPMENT	0	0	0	0	0	1,071		

**FY 2011 BUDGET WORKSHEET
GRANT FUNDED PROJECTS**

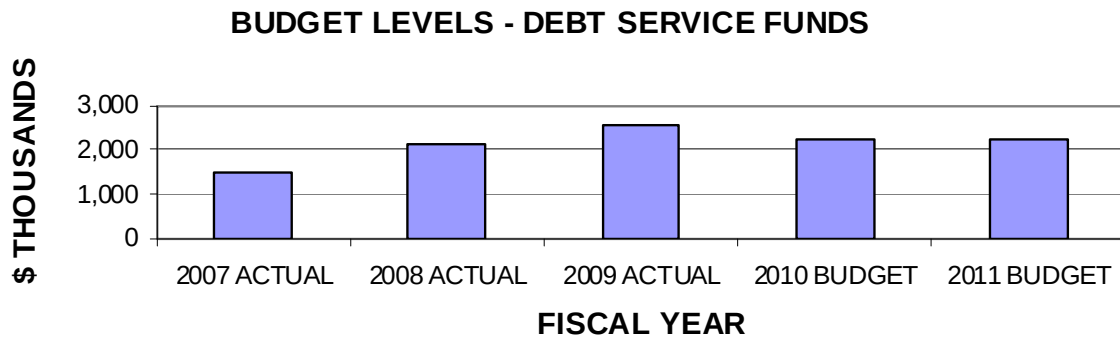
DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
5500	5228	PRINTING & BINDING	0	40	0	3,707	0	2,767		
TOTAL JUSTIFICATION:										
5500	5299	MISC CONTRACTUAL SERVING	0	0	0	1,530	9,207	16,766	MEAL SERVICE FOR CONGREGATE DINING PROGRAM OTHER AGE-RELATED EXPENSES	9,100 1,600
TOTAL JUSTIFICATION: 10,700										
5500	5310	VEHICLE MAINTENANCE	0	0	0	0	0	37,817		
TOTAL JUSTIFICATION:										
5500	5313	IS MISC EQPT & SUPPLIES	0	1,623	0	44,084	0	69,337		
TOTAL JUSTIFICATION:										
5500	5315	SMALL TOOLS & EQUIPMENT	40,000	0	0	49,001	0	746		
TOTAL JUSTIFICATION:										
5500	5317	MISC OPERATING SUPPLIES	0	50	0	1,799	1,811	9,545	SUPPLIES & EQUIPMENT FOR CONGREGATE DINING PROGRAM	1,800
TOTAL JUSTIFICATION: 1,800										
5500	5325	INVESTIGATIVE FUNDS	0	0	0	250	0	750		
TOTAL JUSTIFICATION:										
5500	5406	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
GRANT FUNDED PROJECTS**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
5500	5411	SPECIAL EQUIPMENT	0	0	20,000	12,623	20,000	63,009		
TOTAL JUSTIFICATION:										
5500	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	170,000		
TOTAL JUSTIFICATION:										
			286,506	269,047	430,100	350,967	267,115	648,669	278,400	

DEBT SERVICE FUNDS

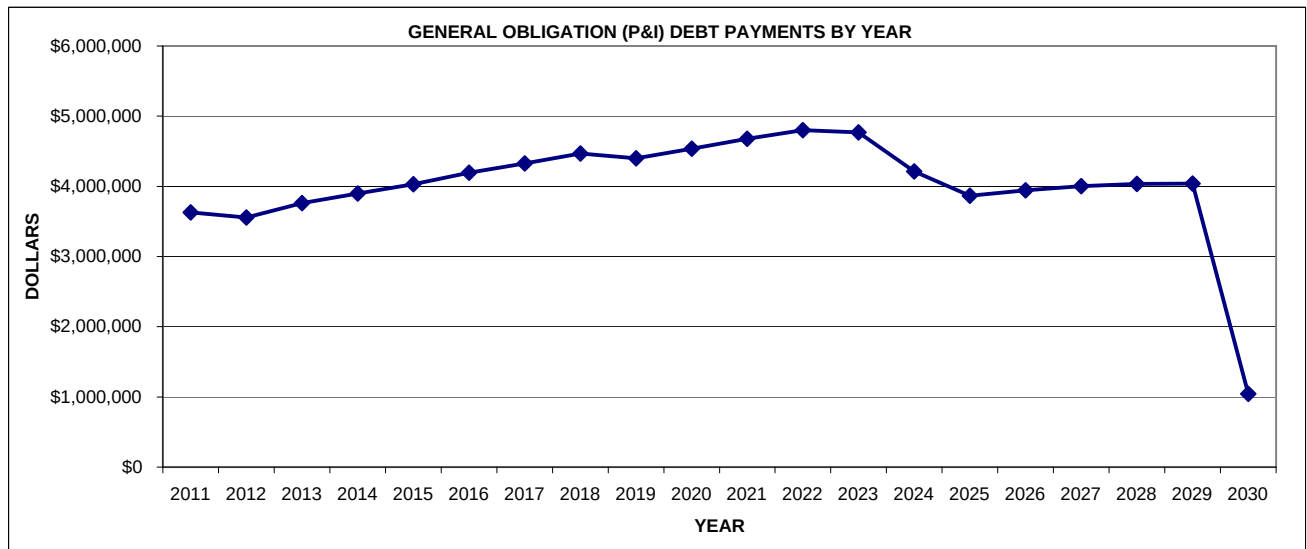
2007 General Obligation Bond Fund (21)	\$392,000
2008 General Obligation Bond Fund (22)	866,000
2009 General Obligation Bond Fund (23)	392,000
1999 General Obligation Bond Fund (26)	0
2001 General Obligation Bond Fund (27)	386,815
2003 General Refunding Bond (28)	196,100
TOTAL	\$2,232,915



*NOTE: NOT ALL DEBT SERVICE EXPENSES ARE BUDGETED IN THE DEBT SERVICE FUNDS. SOME DEBT SERVICE COSTS ARE BUDGETED IN THE TIF FUNDS, CAPITAL PROJECTS FUND AND GENERAL FUND.

**GENERAL OBLIGATION DEBT PAYMENTS BY YEAR
(PRINCIPAL & INTEREST)**

Fiscal Year	Series 2001	Series 2003	Series 2003A	Series 2003B	Series 2004A	Series 2005	Series 2007	Series 2008	Series 2009	Total P&I
2011	386,465	195,700	200,500	100,000	677,510	417,594	392,000	866,000	392,000	\$3,627,769
2012			196,000	100,000	678,290	423,194	392,000	1,376,000	392,000	\$3,557,484
2013			241,500	125,000	672,710	423,194	392,000	1,513,917	392,000	\$3,760,321
2014			235,500	125,000	675,070	422,794	392,000	1,654,906	392,000	\$3,897,270
2015			229,200	125,000	671,590	426,994	392,000	1,793,534	392,000	\$4,030,318
2016			222,700	150,000	672,253	425,594	392,000	1,939,585	392,000	\$4,194,132
2017			216,000	150,000	667,065	428,794	392,000	2,082,408	392,000	\$4,328,267
2018			208,000	150,000	671,240	431,394	392,000	2,221,788	392,000	\$4,466,422
2019				150,000	669,095	428,394	392,000	2,367,508	392,000	\$4,398,997
2020				150,000	670,555	429,994	392,000	2,503,919	392,000	\$4,538,468
2021				150,000	670,355	435,994	392,000	2,636,020	392,000	\$4,676,369
2022				150,000	668,445	435,731	392,000	2,763,595	392,000	\$4,801,771
2023					670,080	434,850	392,000	2,881,427	392,000	\$4,770,357
2024						437,850	392,000	1,554,517	1,827,000	\$4,211,367
2025							392,000		3,475,748	\$3,867,748
2026							392,000		3,552,660	\$3,944,660
2027							1,837,000		2,166,732	\$4,003,732
2028							4,035,356			\$4,035,356
2029							4,040,316			\$4,040,316
2030							1,044,396			\$1,044,396
Total	\$386,465	\$195,700	\$1,749,400	\$1,625,000	\$8,734,258	\$6,002,365	\$17,229,068	\$28,155,122	\$16,118,140	\$80,195,518



GENERAL OBLIGATION BOND DEBT SERVICE

As an Illinois Home Rule community, the Village of Wheeling has no statutory debt limit. As a result, the Village Board solely determines the acceptable level of debt outstanding for the Village.

The following are some representative measurements of the net direct bonded debt (for FY 2011) for the Village compared to standards recognized as typical for municipalities. These standards, which are expressed as ratios, indicate that the amount of Village debt outstanding is low or moderate for most communities. The ratios are based on Tax Year 2009 and FY 2011 outstanding debt.

	<u>Wheeling</u>	<u>Standard</u>
Overall Net Debt Per Capita:	\$1,400	\$1,000 - \$2,000 (low)
Debt payments as a % of operating* expenditures:	8.63%	8% to 15% (moderate)
Overall net debt as a % of market value:	1.33%	Below 3% (low)
*Operating funds include the General Fund, W/S Operating Fund, E911 Fund, and Liability Insurance Fund.		

The Village's outstanding debt consists of the following issues:

In 2001, the Village issued \$3,000,000 in general obligation debt to fund roadway, water main and sanitary sewer improvements. The **Series 2001** issue has been financed through the property tax levy.

The **Series 2003** issue refunded nearly all of the **Series 1995** and **Series 1996** bonds for a net present value savings of approximately \$100,000. TIF Revenue has been used to partially abate the debt service requirements of both the 1996 and 2003 issues with the remaining amount financed through the property tax levy.

In the summer of 2003, the Village issued \$3.4 million in additional G.O. bonded debt. The bond proceeds were used to pay for water and sewer system improvements (**Series 2003A**) and a TIF Fund project (**Series 2003B**). The Village has used revenue from the Water and Sewer Operating Fund and Lake Cook/North Milwaukee TIF Fund to make the debt service payments on these bonds.

In early 2004, the Village issued \$8.0 million in **Series 2004A** G.O. bonds to pay for the cost of purchasing and improving a building on Hintz Road that was used to house the Public Works Department (\$5,000,000), and a \$3.0 million development incentive in the Lake-Cook/North Milwaukee TIF District. The development incentive was the Village's share of construction costs for the Prairie Park multi-family condo development. The principal and interest payments have come proportionally from the Capital Projects Fund and the Lake Cook/North Milwaukee TIF Fund.

In 2005, the Village issued an additional \$24.4 million in debt to pay for the Village's share of the Westin Hotel development. The project, which is located in the Village's Lake Cook/North Milwaukee TIF, consists of a 411 room, 15 story hotel with banquet facilities, conference room space, retail stores and restaurants. The cost of the development was \$125.0 million. The Village agreed to contribute \$23.0 million to pay for extraordinary land acquisition and infrastructure costs. Funds necessary to provide the development incentive came from \$19.0 million in TIF revenue bonds and \$5.4 million in **Series 2005** G.O. alternate revenue (sales tax) bonds. The Village has made the debt service payments on the TIF revenue bonds using the property tax increment generated from the project while the debt service payments on the G.O. alternate revenue bonds have been made using sales tax proceeds from the project.

In November of 2007, the Village sold \$10,000,000 in **Series 2007** bank qualified, general obligation bonds to fund the first phase of its building project plan. The plan called for the construction of a new Village Hall, new fire station headquarters, new public works building and renovation of the existing police station. A few weeks after the sale of the 2007 bonds, the Village entered into two interest rate swap agreements with Bank of America for the sale of \$20,000,000 in (non-bank qualified) general obligation bonds in January of 2008 (i.e. **Series 2008**) and for the sale of \$10,000,000 in bank qualified bonds in 2009 (i.e. **Series 2009**). The swap agreements allowed the Village to lock in a fixed interest rate on the debt it planned to issue in the future, thereby eliminating the possibility that rising interest rates would jeopardize the financial viability of the projects. By the end of 2009, the Village had sold a total of \$40,000,000 in new debt to pay for these projects and will rely on property taxes and Water and Sewer revenue (i.e. related to that fund's share of the new Public Works Building) to pay the debt service on these bonds.

There are no plans to issue additional debt at this time.

**FY 2011 BUDGET WORKSHEET
2007 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
21	5206	CONSULTING SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
21	5218	LEGAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
21	5228	PRINTING & BINDING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
21	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
21	5609	FISCAL AGENT FEES	1,000	850	1,000	0	0	0	FISCAL AGENT FEES	0
TOTAL JUSTIFICATION:										
21	5623	BOND PRINCIPAL	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
21	5624	BOND INTEREST EXPENSE	393,090	393,089	392,000	392,000	392,000	392,000	INTEREST EXPENSE RELATED TO 2007 GO BONDS	392,000
TOTAL JUSTIFICATION:										
			394,090	393,939	393,000	392,000	392,000	392,000		392,000

**FY 2011 BUDGET WORKSHEET
2008 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
22	5206	CONSULTING SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
22	5218	LEGAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
22	5228	PRINTING & BINDING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
22	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
22	5609	FISCAL AGENT FEES	1,000	0	1,000	0	0	0	FISCAL AGENT FEES	0
TOTAL JUSTIFICATION:										
22	5623	BOND PRINCIPAL	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
22	5624	BOND INTEREST EXPENSE	760,160	502,503	866,000	866,000	866,000	866,000	BOND INTEREST EXPENSE RELATED TO THE 2008 GO BONDS	866,000
TOTAL JUSTIFICATION:										
22	5625	INTEREST RATE SWAP PAYM	0	257,653	0	0	0	0		
TOTAL JUSTIFICATION:										
			761,160	760,156	867,000	866,000	866,000	866,000		866,000

**FY 2011 BUDGET WORKSHEET
2009 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
23	5206	CONSULTING SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
23	5218	LEGAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
23	5228	PRINTING & BINDING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
23	5299	MISC CONTRACTUAL SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
23	5609	FISCAL AGENT FEES	0	0	1,000	0	0	0	FISCAL AGENT FEES FOR 2009 G.O. BONDS	0
TOTAL JUSTIFICATION:										
23	5623	BOND PRINCIPAL	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
23	5624	BOND INTEREST EXPENSE	0	0	344,089	344,049	392,000	391,998	BOND INTEREST - 2009 GENERAL OBLIGATION BONDS	392,000
TOTAL JUSTIFICATION:										
23	5899	RESIDUAL EQUITY TRANSFE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			0	0	345,089	344,049	392,000	391,998		392,000

**FY 2011 BUDGET WORKSHEET
1999 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
26	5609	FISCAL AGENT FEES	400	400	400	400	0	0		
TOTAL JUSTIFICATION:										
26	5623	BOND PRINCIPAL	350,000	350,000	365,000	365,000	0	0		
TOTAL JUSTIFICATION:										
26	5624	BOND INTEREST EXPENSE	30,753	30,753	15,878	15,878	0	0		
TOTAL JUSTIFICATION:										
			381,153	381,153	381,278	381,278	0	0		

**FY 2011 BUDGET WORKSHEET
2001 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
27	5206	CONSULTING SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
27	5609	FISCAL AGENT FEES	350	350	350	350	350	350	DEBT SERVICE BILLING FEES	350
TOTAL JUSTIFICATION: 350										
27	5623	BOND PRINCIPAL	325,000	325,000	340,000	340,000	355,000	355,000	BOND PRINCIPAL PAYMENT	370,000
TOTAL JUSTIFICATION: 370,000										
27	5624	BOND INTEREST EXPENSE	60,170	60,170	46,358	46,357	31,908	31,908	BOND INTEREST	16,465
TOTAL JUSTIFICATION: 16,465										
			385,520	385,520	386,708	386,707	387,258	387,258		
			386,815							

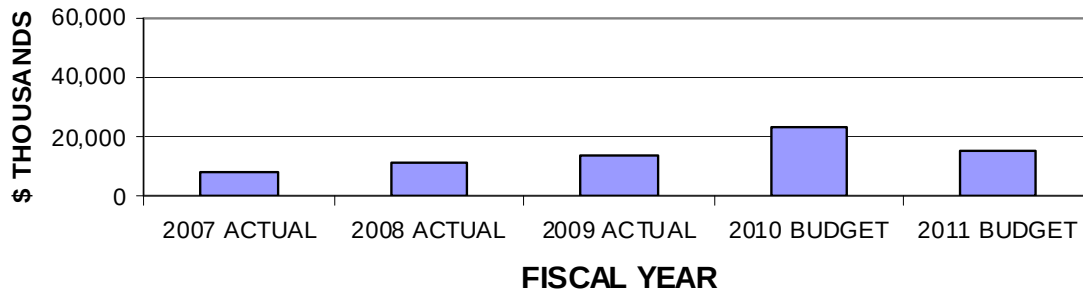
**FY 2011 BUDGET WORKSHEET
2003 GEN REFUNDING BOND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
28	5206	CONSULTING SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
28	5218	LEGAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
28	5227	POSTAGE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
28	5228	PRINTING & BINDING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
28	5609	FISCAL AGENT FEES	400	400	400	400	400	400	DEBT SERVICE BILLING FEES	400
TOTAL JUSTIFICATION: 400										
28	5623	BOND PRINCIPAL	165,000	165,000	175,000	175,000	180,000	180,000	BOND PRINCIPAL PAYMENT	190,000
TOTAL JUSTIFICATION: 190,000										
28	5624	BOND INTEREST EXPENSE	20,125	20,125	16,000	16,000	11,100	11,100	BOND INTEREST	5,700
TOTAL JUSTIFICATION: 5,700										
			185,525	185,525	191,400	191,400	191,500	191,500	196,100	

CAPITAL PROJECTS FUNDS

TIF Implementation Fund – Town Center	\$4,265,701
TIF Implementation Fund – Crossroads Redevelopment Project.....	2,247,740
TIF Implementation Fund – South Milwaukee Area.....	21,658
TIF Implementation Fund – Southeast.....	335,163
TIF Implementation Fund – North Milwaukee/Lake Cook Redevelopment Area.....	4,909,829
Capital Projects Fund:	
Infrastructure Improvements (3410)	791,382
Non-Infrastructure Improvements (3420).....	2,013,844
Capital Equipment Replacement Fund (CERF)	505,300
TOTAL	\$15,090,617

BUDGET LEVELS - CAPITAL PROJECTS FUNDS



(This page is intentionally left blank.)

**FY 2011 BUDGET WORKSHEET
TOWN CENTER TIF**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3000	5104	SALARIES	0	0	11,000	9,663	11,541	11,465	SALARY FOR REDEVELOPMENT COORDINATOR	12,046
TOTAL JUSTIFICATION: 12,046										
3000	5108	EMPLOYER CONTRIBUTIONS	0	0	1,983	1,711	2,376	2,292	EMPLOYER'S SHARE OF SOCIAL SECURITY, MEDICARE AND IMRF FOR REDEVELOPMENT COORDINATOR	2,537
TOTAL JUSTIFICATION: 2,537										
3000	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5205	CONFERENCES & MEETINGS	0	0	0	78	60	91	ILLINOIS TAX INCREMENT ASSOCIATION CONFERENCE (1) 20%	60
TOTAL JUSTIFICATION: 60										
3000	5206	CONSULTING SERVICES	0	400,793	0	122,183	0	-31,668		
TOTAL JUSTIFICATION:										
3000	5209	ENERGY	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5212	EMPLOYEE HEALTH INSURANCE	0	0	3,878	1,674	2,040	1,956	EMPLOYER'S PORTION OF INSURANCE PREMIUMS FOR REDEVELOPMENT COORDINATOR	2,015
TOTAL JUSTIFICATION: 2,015										
3000	5218	LEGAL SERVICES	25,000	116,700	25,000	59,223	25,000	27,719	MISC LEGAL SERVICES	50,000
TOTAL JUSTIFICATION: 50,000										
3000	5222	MEMBERSHIP DUES	0	0	0	188	0	188		

**FY 2011 BUDGET WORKSHEET
TOWN CENTER TIF**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3000	5223	ENGINEERING & DESIGN SE	0	81,557	0	16,357	0	0		
TOTAL JUSTIFICATION:										
3000	5228	PRINTING & BINDING	0	0	0	39	0	0		
TOTAL JUSTIFICATION:										
3000	5230	RECORDING FEES	0	122	0	264	0	62		
TOTAL JUSTIFICATION:										
3000	5299	MISC CONTRACTUAL SERV	0	147,002	0	520	0	0		
TOTAL JUSTIFICATION:										
3000	5311	BLDG/GROUNDS MAINTENANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5322	WATER CHARGE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5333	BUSINESS RECRUITMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5420	LAND ACQUISITION	3,775,000	171,833	1,930,000	317,418	10,000	5,310		
TOTAL JUSTIFICATION:										
3000	5502	SANITARY SEWER IMPROVE	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
TOWN CENTER TIF**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3000	5503	WATER IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5504	STORM SEWER IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5506	STREETSCAPE IMPROVEMENTS	265,000	22,200	265,000	2,800	315,000	4,705	BURIAL OF OVERHEAD CABLE TV FACILITIES; DESIGN OF OVERHEAD ELECTRIC FACILITIES TO UNDERGROUND FACADE PROGRAM WOLF ROAD - ELECTRICAL SERVICE RECONNECTION	165,000 100,000 50,000 50,000
TOTAL JUSTIFICATION:										
3000	5507	SIDEWALK IMPROVEMENTS	2,000	0	102,800	0	102,800	0	NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	107,600
TOTAL JUSTIFICATION:										
3000	5508	PAVEMENT IMPROVEMENTS	1,471,400	356,886	3,263,443	0	3,263,443	0	DUNDEE ROAD/VH INTERSECTION	3,263,443
TOTAL JUSTIFICATION:										
3000	5509	BUILDING IMPROVEMENTS	0	1,062,765	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5512	BRIDGE IMPROVEMENTS	0	0	0	0	0	0	DUNDEE ROAD BRIDGE REPL OVER WHEELING DRAINAGE DITCH	463,000
TOTAL JUSTIFICATION:										
3000	5750	TIF INCENTIVE PAYMENTS	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
TOWN CENTER TIF**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3000	5822	TRANSFER TO 2008 BOND	136,347	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3000	5834	TRANSFER TO CAPITAL PR	333,000	333,000	0	0	0	0		
TOTAL JUSTIFICATION:										
			6,007,747	2,692,858	5,603,104	532,119	3,732,260	22,120	4,265,701	

**FY 2011 BUDGET WORKSHEET
CROSSROAD TIF IMPLEMENT.**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3100	5102	OVERTIME	0	0	0	0	0	2,804		
TOTAL JUSTIFICATION:										
3100	5104	SALARIES	0	0	11,000	9,663	11,541	11,465	SALARY FOR REDEVELOPMENT COORDINATOR	12,046
TOTAL JUSTIFICATION: 12,046										
3100	5108	EMPLOYER CONTRIBUTIONS	0	0	1,983	1,711	2,376	2,292	EMPLOYER'S SHARE OF SOCIAL SECURITY, MEDICARE AND IMRF FOR REDEVELOPMENT COORDINATOR	2,537
TOTAL JUSTIFICATION: 2,537										
3100	5201	ADVERTISING & PUBLISHING	0	0	0	2,728	0	0		
TOTAL JUSTIFICATION:										
3100	5205	CONFERENCES & MEETINGS	500	0	500	78	560	82	MISC TIF CONFERENCES & MEETINGS	500
TOTAL JUSTIFICATION: 560										
3100	5206	CONSULTING SERVICES	0	47,099	0	42,698	0	4,224	ILLINOIS TAX INCREMENT ASSOCIATION CONFERENCE (1) 20%	60
TOTAL JUSTIFICATION:										
3100	5208	DEBRIS DUMP CHARGES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5209	ENERGY	28,000	214	0	3,867	0	0		
TOTAL JUSTIFICATION:										
3100	5212	EMPLOYEE HEALTH INSURANCE	0	0	3,878	1,674	2,040	1,956	EMPLOYER'S PORTION OF INSURANCE PREMIUMS FOR	2,015

DEPT#	ACCT#	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3100	5212	EMPLOYEE HEALTH INSURA	0	0	3,878	1,674	2,040	1,956	REDEVELOPMENT COORDINATOR	0
TOTAL JUSTIFICATION:										2,015
3100	5218	LEGAL SERVICES	50,000	30,921	25,000	78,277	25,000	69,260	LEGAL SERVICES RELATED TO THE CROSSROADS TIF	50,000
TOTAL JUSTIFICATION:										50,000
3100	5222	MEMBERSHIP DUES	0	0	0	188	0	188		
TOTAL JUSTIFICATION:										
3100	5223	ENGINEERING & DESIGN SE	0	2,276	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5227	POSTAGE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5228	PRINTING & BINDING	0	0	0	60	0	0		
TOTAL JUSTIFICATION:										
3100	5230	RECORDING FEES	0	81	0	295	0	22		
TOTAL JUSTIFICATION:										
3100	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5299	MISC CONTRACTUAL SERVII	2,275,839	1,882,742	1,850,067	1,958,513	1,937,425	2,249,337	SURPLUS DISTRIBUTION TO THE TAXING DISTRICTS PER THE BOARD APPROVED INTERGOVERNMENTAL AGREEMENT.	1,905,582
										0

**FY 2011 BUDGET WORKSHEET
CROSSROAD TIF IMPLEMENT.**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 1,905,582										
3100	5311	BLDG/GROUNDS MAINTENANCE	0	56	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5315	SMALL TOOLS & EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5317	MISC OPERATING SUPPLIES	0	71	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5322	WATER CHARGE	10,000	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5406	MISCELLANEOUS EQUIPMENT	0	25	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5420	LAND ACQUISITION	2,715,000	14,946	2,500,000	75	0	0		
TOTAL JUSTIFICATION:										
3100	5506	STREETSCAPE IMPROVEMENTS	213,100	110,519	200,000	46,267	170,000	29,265	FACADE PROGRAM	50,000
TOTAL JUSTIFICATION: 50,000										
3100	5509	BUILDING IMPROVEMENTS	0	46,718	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5623	BOND PRINCIPAL	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
CROSSROAD TIF IMPLEMENT.**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3100	5624	BOND INTEREST EXPENSE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5712	LOSS/LAND HELD FOR RESA	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5750	TIF INCENTIVE PAYMENTS	0	85,472	1,625,000	138,267	1,505,709	1,044,498	DEVELOPMENT INCENTIVES	225,000
TOTAL JUSTIFICATION: 225,000										
3100	5826	TRANSFER TO 1999 BOND	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5828	TRANSFER TO 2003 BOND	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3100	5838	TRANSFER TO CROSSROAD	0	0	0	0	6,330,000	6,330,000		
TOTAL JUSTIFICATION:										
3100	5839	TRANSFER TO NORTH TIF	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			5,292,439	2,221,141	6,217,428	2,284,361	9,984,651	9,745,394		2,247,740

**FY 2011 BUDGET WORKSHEET
SOUTH TIF DISTRICT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3200	5104	SALARIES	0	0	11,000	9,663	11,541	11,465	SALARY FOR REDEVELOPMENT COORDINATOR	12,046
TOTAL JUSTIFICATION: 12,046										
3200	5108	EMPLOYER CONTRIBUTIONS	0	0	1,983	1,711	2,376	2,292	EMPLOYER'S SHARE OF SOCIAL SECURITY, MEDICARE AND IMRF FOR REDEVELOPMENT COORDINATOR	2,537
TOTAL JUSTIFICATION: 2,537										
3200	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3200	5205	CONFERENCES & MEETINGS	250	0	0	78	60	82	ILLINOIS TAX INCREMENT ASSOCIATION CONFERENCE (1) 20%	60
TOTAL JUSTIFICATION: 60										
3200	5206	CONSULTING SERVICES	0	16,111	0	2,100	0	0		
TOTAL JUSTIFICATION:										
3200	5209	ENERGY	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3200	5212	EMPLOYEE HEALTH INSURANCE	0	0	3,878	1,674	2,040	1,956	EMPLOYER'S PORTION OF INSURANCE PREMIUMS FOR REDEVELOPMENT COORDINATOR	2,015
TOTAL JUSTIFICATION: 2,015										
3200	5218	LEGAL SERVICES	10,000	30,188	5,000	24,088	5,000	7,071	MISC LEGAL SERVICES	5,000
TOTAL JUSTIFICATION: 5,000										
3200	5222	MEMBERSHIP DUES	0	0	0	188	0	188		

**FY 2011 BUDGET WORKSHEET
SOUTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3200	5228	PRINTING & BINDING	0	0	0	39	0	0		
TOTAL JUSTIFICATION:										
3200	5299	MISC CONTRACTUAL SERV	0	0	0	13,660	0	0		
TOTAL JUSTIFICATION:										
3200	5317	MISC OPERATING SUPPLIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3200	5420	LAND ACQUISITION	1,050,000	0	1,050,000	0	0	0		
TOTAL JUSTIFICATION:										
3200	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3200	5838	TRANSFER TO CROSSROAD	0	0	2,500,000	2,500,000	0	0		
TOTAL JUSTIFICATION:										
			1,060,250	46,299	3,571,861	2,553,201	21,017	23,054		21,658

**FY 2011 BUDGET WORKSHEET
SOUTHEAST TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3700	5104	SALARIES	0	0	11,000	9,663	11,541	11,465	SALARY FOR REDEVELOPMENT COORDINATOR	12,046
TOTAL JUSTIFICATION: 12,046										
3700	5108	EMPLOYER CONTRIBUTIONS	0	0	1,983	1,711	2,376	2,292	EMPLOYER'S SHARE OF SOCIAL SECURITY, MEDICARE AND IMRF FOR REDEVELOPMENT COORDINATOR	2,537
TOTAL JUSTIFICATION: 2,537										
3700	5205	CONFERENCES & MEETINGS	0	0	0	0	60	82	ILLINOIS TAX INCREMENT ASSOCIATION CONFERENCE (1) 20%	60
TOTAL JUSTIFICATION: 60										
3700	5206	CONSULTING SERVICES	0	23,925	0	24,948	0	10,754		
TOTAL JUSTIFICATION:										
3700	5212	EMPLOYEE HEALTH INSURANCE	0	0	3,878	1,674	2,040	1,956	EMPLOYER'S PORTION OF INSURANCE PREMIUMS FOR REDEVELOPMENT COORDINATOR	2,015
TOTAL JUSTIFICATION: 2,015										
3700	5218	LEGAL SERVICES	0	30,987	10,000	987	10,000	6,451	LEGAL EXPENSES	25,000
TOTAL JUSTIFICATION: 25,000										
3700	5299	MISC CONTRACTUAL SERVICES	0	0	0	297,348	298,000	400,372	RIVER MILLS SURPLUS DISTRIBUTION	158,405
TOTAL JUSTIFICATION: 158,405										
3700	5314	MINOR STREET REPAIRS	0	0	40,000	0	40,000	107,718		
TOTAL JUSTIFICATION:										
3700	5342	SEWER LINE MAINTENANCE	0	0	40,000	0	40,000	14,230	INDUSTRIAL LANE DITCH CLEANING AND CULVERT REPAIR	40,000

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3700	5342	SEWER LINE MAINTENANCE	0	0	40,000	0	40,000	14,230	**THIS AMT WAS BUDGETED IN 2010; NOT USED PUT IN 2011**	0
TOTAL JUSTIFICATION:										40,000
3700	5506	STREETSCAPE IMPROVEME	0	0	50,000	0	50,000	0	FACADE PROGRAM	50,000
TOTAL JUSTIFICATION:										50,000
3700	5507	SIDEWALK IMPROVEMENTS	0	0	43,050	0	43,050	0	NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	45,100
TOTAL JUSTIFICATION:										45,100
3700	5750	TIF INCENTIVE PAYMENTS	0	0	1,000,000	0	1,000,000	0		
TOTAL JUSTIFICATION:										
			0	54,912	1,199,911	336,331	1,497,067	555,322		
			0						335,163	

**FY 2011 BUDGET WORKSHEET
NORTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3900	5104	SALARIES	0	0	11,000	9,663	11,541	11,465	SALARY FOR REDEVELOPMENT COORDINATOR	12,046
TOTAL JUSTIFICATION: 12,046										
3900	5108	EMPLOYER CONTRIBUTIONS	0	0	1,983	1,711	2,376	2,292	EMPLOYER'S SHARE OF SOCIAL SECURITY, MEDICARE AND IMRF FOR REDEVELOPMENT COORDINATOR	2,537
TOTAL JUSTIFICATION: 2,537										
3900	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5205	CONFERENCES & MEETINGS	0	0	0	78	60	82	ILLINOIS TAX INCREMENT ASSOCIATION CONFERENCE (1) 20%	60
TOTAL JUSTIFICATION: 60										
3900	5206	CONSULTING SERVICES	50,000	47,619	500,000	118,411	0	4,875		
TOTAL JUSTIFICATION:										
3900	5212	EMPLOYEE HEALTH INSURANCE	0	0	3,878	1,674	2,040	1,956	EMPLOYER'S PORTION OF INSURANCE PREMIUMS FOR REDEVELOPMENT COORDINATOR	2,015
TOTAL JUSTIFICATION: 2,015										
3900	5217	LANDSCAPE MAINTENANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5218	LEGAL SERVICES	0	17,168	25,000	30,426	25,000	41,969	LEGAL EXPENSES	50,000
TOTAL JUSTIFICATION: 50,000										
3900	5222	MEMBERSHIP DUES	0	0	0	288	0	188		

**FY 2011 BUDGET WORKSHEET
NORTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3900	5223	ENGINEERING & DESIGN SE	0	7,999	0	20,190	0	0		
TOTAL JUSTIFICATION:										
3900	5227	POSTAGE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5228	PRINTING & BINDING	0	0	0	39	0	0		
TOTAL JUSTIFICATION:										
3900	5230	RECORDING FEES	0	0	0	126	0	0		
TOTAL JUSTIFICATION:										
3900	5299	MISC CONTRACTUAL SERV	0	0	0	0	15,000	13,583	PAYMENTS TO SCHOOL DISTRICTS FOR NEW STUDENTS	15,000
TOTAL JUSTIFICATION: 15,000										
3900	5317	MISC OPERATING SUPPLIES	52,131	11,327	15,000	11,485	0	0		
TOTAL JUSTIFICATION:										
3900	5420	LAND ACQUISITION	0	0	4,200,000	0	0	0		
TOTAL JUSTIFICATION:										
3900	5502	SANITARY SEWER IMPROVE	1,237,900	47,286	1,457,460	792,331	0	58,612		
TOTAL JUSTIFICATION:										
3900	5503	WATER IMPROVEMENTS	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
NORTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3900	5506	STREETSCAPE IMPROVEME	33,000	0	85,000	160	335,000	12,666	FACADE PROGRAM WOLF ROAD - ELECTRICAL SERVICE RECONNECTION	50,000 100,000
TOTAL JUSTIFICATION: 150,000										
3900	5507	SIDEWALK IMPROVEMENTS	75,000	0	49,040	0	49,040	0	NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	319,680
TOTAL JUSTIFICATION: 319,680										
3900	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5609	FISCAL AGENT FEES	5,200	11,558	5,480	5,127	5,480	5,118	DEBT SERVICE FEE FOR 2003B GO BONDS DEBT SERVICE FEE FOR 2004A GO BONDS DEBT SERVICE FEE FOR 2005 GO BONDS TRUST SERVICE FEE FOR 2005 TIF REVENUE BONDS	400 400 400 4,280
TOTAL JUSTIFICATION: 5,480										
3900	5623	BOND PRINCIPAL	414,840	425,000	442,835	460,000	730,000	730,000	2003B GO BONDS - PRINCIPAL PAYMENT 2004A GO BONDS - PRINCIPAL PAYMENT 2005 GO SALES TAX REV BOND - PRINCIPAL PAYMENT 2005 TIF REVENUE BONDS - PRINCIPAL PAYMENT	100,000 148,125 235,000 445,000
TOTAL JUSTIFICATION: 928,125										
3900	5624	BOND INTEREST EXPENSE	1,478,000	1,467,829	1,472,394	1,455,229	1,434,267	1,434,266	2004A GO BONDS 2005 WESTIN TIF REVENUE BONDS 2005 WESTIN SALES TAX BONDS	105,942 1,111,350 182,594

**FY 2011 BUDGET WORKSHEET
NORTH TIF DISTRICT**

DEPT	ACCT	ACCT	2008	2008	2009	2009	2010	2010 YTD	BUDGET	2011
#	#	TITLE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	JUSTIFICATION	APPROVED
TOTAL JUSTIFICATION: 1,399,886										
3900	5628	AMORTIZATION - BOND INTE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5635	INTEREST EXPENSE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5706	TRANSFER TO DEBT SERVIC	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5750	TIF INCENTIVE PAYMENTS	325,000	60,465	800,000	775,969	0	0	PRAIRIE PARK DEVELOPMENT INCENTIVE	2,025,000
TOTAL JUSTIFICATION: 2,025,000										
3900	5821	TRANSFER TO 2004 BOND	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3900	5838	TRANSFER TO CROSSROAD	0	0	0	0	6,330,000	6,330,000		
TOTAL JUSTIFICATION:										
			3,671,071	2,096,250	9,069,070	3,682,908	8,939,804	8,647,072	4,909,829	

**FY 2011 BUDGET WORKSHEET
INFRASTRUCTURE IMPROV'S**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3410	5102	OVERTIME	0	3,126	0	1,149	0	0		
TOTAL JUSTIFICATION:										
3410	5104	SALARIES	300,000	300,000	400,000	357,913	247,610	247,610	ENGINEERING SALARIES FOR INFRASTRUCTURE PROJECTS.	247,610
TOTAL JUSTIFICATION: 247,610										
3410	5108	EMPLOYER CONTRIBUTIONS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3410	5206	CONSULTING SERVICES	0	0	0	27,832	0	4,406		
TOTAL JUSTIFICATION:										
3410	5212	EMPLOYEE HEALTH INSURA	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3410	5218	LEGAL SERVICES	0	0	0	6,216	0	0		
TOTAL JUSTIFICATION:										
3410	5223	ENGINEERING & DESIGN SE	0	6,394	0	0	25,000	0	JACKSON DRIVE DRAINAGE IMPROVEMENTS STUDY	25,000
TOTAL JUSTIFICATION: 25,000										
3410	5230	RECORDING FEES	0	3,425	0	1,032	0	61		
TOTAL JUSTIFICATION:										
3410	5299	MISC CONTRACTUAL SERV	0	38,576	0	28,868	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
INFRASTRUCTURE IMPROV'S**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3410	5420	LAND ACQUISITION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3410	5504	STORM SEWER IMPROVEME	1,717,500	0	125,000	60	255,000	0	CORRUGATED METAL ARCH PIPE REPLACEMENT DRAINAGE STRUCTURE REHABILITATION STORM SEWER REPLACEMENT PROGRAM	125,000 50,000 80,000
TOTAL JUSTIFICATION: 255,000										
3410	5506	STREETSCAPE IMPROVEME	462,500	109,096	566,125	103,456	300,000	0	WOLF ROAD ELECTRIC SERVICE RECONNECTION PEDESTRIAN/TRAFFIC SIGNAL IMPROVEMENT PROGRAM DUNDEE ROAD MULTI-USE PATH BETWEEN DES PLAINES RIVER AND I-294 TOLLWAY	150,000 60,772 50,000 0
TOTAL JUSTIFICATION: 260,772										
3410	5507	SIDEWALK IMPROVEMENTS	244,600	239,507	133,600	104,700	3,000	6,258	NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	3,000
TOTAL JUSTIFICATION: 3,000										
3410	5508	PAVEMENT IMPROVEMENTS	785,158	372,523	0	0	0	0		
TOTAL JUSTIFICATION:										
3410	5512	BRIDGE IMPROVEMENTS	45,000	0	413,941	0	0	0		
TOTAL JUSTIFICATION:										
3410	5513	WATERWAY IMPROVEMENT	1,715,510	178,903	1,893,326	2,122,574	0	26,935		
TOTAL JUSTIFICATION:										
3410	5623	BOND PRINCIPAL	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
INFRASTRUCTURE IMPROV'S**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3410	5624	BOND INTEREST EXPENSE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3410	5821	TRANSFER TO 2004 BOND	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			5,270,268	1,251,550	3,531,992	2,753,801	830,610	285,270		791,382

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3420	5102	OVERTIME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5104	SALARIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5108	EMPLOYER CONTRIBUTION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5206	CONSULTING SERVICES	0	239,660	0	17,682	0	0		
TOTAL JUSTIFICATION:										
3420	5207	IS SERV & MAINT AGREEMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5208	DEBRIS DUMP CHARGES	0	1,506	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5209	ENERGY	0	0	0	0	0	4,410		
TOTAL JUSTIFICATION:										
3420	5212	EMPLOYEE HEALTH INSURANCE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
NON-INFRASTRUCTURE IMPROV**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3420	5215	JANITORIAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5218	LEGAL SERVICES	0	1,611	0	21	0	3,662		
TOTAL JUSTIFICATION:										
3420	5220	MAINT OFF/SPEC EQUIPMEN	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5227	POSTAGE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5230	RECORDING FEES	0	120	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5233	RENTAL EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5299	MISC CONTRACTUAL SERV/H	0	0	0	1,800	0	2,600		
TOTAL JUSTIFICATION:										
3420	5311	BLDG/GROUNDS MAINTENAN	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5313	IS MISC EQPT & SUPPLIES	0	4,557	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
NON-INFRASTRUCTURE IMPROV**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
3420	5317	MISC OPERATING SUPPLIES	0	1,327	0	0	0	118,210		
TOTAL JUSTIFICATION:										
3420	5318	OFFICE SUPPLIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5406	MISCELLANEOUS EQUIPME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5408	BUILDING EQUIPMENT	35,000	12,925	25,000	0	25,000	0	HVAC UNIT REPLACEMENT PROGRAM	25,000
TOTAL JUSTIFICATION: 25,000										
3420	5420	LAND ACQUISITION	0	742,513	0	1,310	0	5,306		
TOTAL JUSTIFICATION:										
3420	5504	STORM SEWER IMPROVEME	25,000	0	25,000	1,224	25,000	3,975	STORM SEWER NPDES PHASE II REGULATIONS COMPLIANCE	25,000
TOTAL JUSTIFICATION: 25,000										
3420	5506	STREETSCAPE IMPROVEME	66,100	14,779	40,000	38,887	40,000	38,754	PARKWAY TREE PLANTING PROGRAM PARKWAY REGRADING PROGRAM	35,000 5,000
TOTAL JUSTIFICATION: 40,000										
3420	5507	SIDEWALK IMPROVEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5509	BUILDING IMPROVEMENTS	25,973,000	55,665	17,031,832	247,691	9,545,000	7,240,850		

**FY 2011 BUDGET WORKSHEET
NON-INFRASTRUCTURE IMPROV**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
3420	5609	FISCAL AGENT FEES	400	400	400	400	400	400	2004A GO BONDS FISCAL AGENT FEES	400
TOTAL JUSTIFICATION: 400										
3420	5623	BOND PRINCIPAL	220,000	220,000	230,000	230,000	235,000	235,000	2004A GO BOND PRINCIPAL PAYMENT	246,875
TOTAL JUSTIFICATION: 246,875										
3420	5624	BOND INTEREST EXPENSE	199,738	199,738	193,138	193,138	185,663	185,663	2004A GO BOND INTEREST PAYMENT	176,569
TOTAL JUSTIFICATION: 176,569										
3420	5628	AMORTIZATION - BOND INTE	2,493	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5821	TRANSFER TO 2004 BOND	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
3420	5822	TRANSFER TO 2008 BOND	0	136,347	181,860	181,860	500,000	500,000	TRANSFER TO 2008 BOND FUND FOR BUILDING DEBT	1,500,000
TOTAL JUSTIFICATION: 1,500,000										
			26,521,731	1,631,149	17,727,230	914,013	10,556,063	8,338,829		2,013,844

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
33	5219	BANK CHARGES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
33	5233	RENTAL EQUIPMENT	8,160	4,560	29,950	0	3,700	0	WATER DIVISION - BOBCAT SKID STEER LOADER	3,700
TOTAL JUSTIFICATION: 3,700										
33	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	320		
TOTAL JUSTIFICATION:										
33	5315	SMALL TOOLS & EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
33	5401	MOBILE EQUIPMENT	1,549,340	1,066,551	611,800	245,523	82,500	121,582	POLICE DEPARTMENT 8 CROWN VICTORIAS @ \$22,000 FIRE DEPARTMENT FORD EXPEDITION BUILDING SERVICES 3/4 TON 4X4 PICKUP UTILITY DIVISION (WATER) CHEVY 3/4 TON PICKUP 55000 GVW DUMP TRUCK UTILITY DIVISION (SEWER) DODGE 1/2 TON 4X4 PICKUP	0 176,000 0 35,000 0 27,700 0 26,900 140,000 0 24,000
TOTAL JUSTIFICATION: 429,600										
33	5406	MISCELLANEOUS EQUIPMENT	0	0	0	0	32,000	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
CAPITAL EQPT REPL FUND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
33	5407	OFFICE EQUIPMENT	0	164,764	0	14,500	22,000	0	COMMUNITY DEVELOPMENT DEPARTMENT ESTUDIO 45 COPIER SYSTEM MICROFILM READER/PRINTER	0 12,000 15,000
TOTAL JUSTIFICATION: 27,000										
33	5411	SPECIAL EQUIPMENT	207,000	181,376	7,000	12,850	50,000	8,791		
TOTAL JUSTIFICATION:										
33	5412	IS CAPITAL EQPT/SUPPLIES	5,000	0	497,323	0	658,244	447,601	LIVESCAN FINGERPRINT SYSTEM	45,000
TOTAL JUSTIFICATION: 45,000										
33	5801	TRANSFER TO GENERAL FU	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
33	5855	TRANSFER TO GRANT FUND	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
1,769,500 1,417,251 1,146,073 272,873 848,444 578,294 505,300										

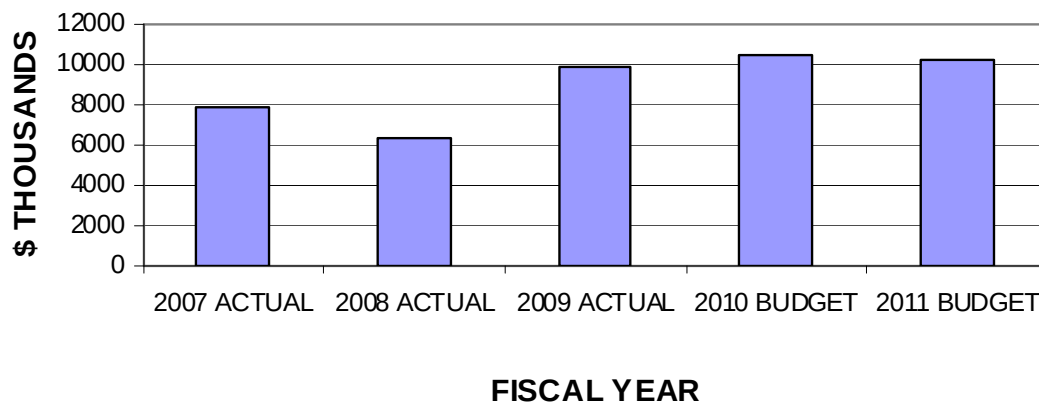
(This page is intentionally left blank.)

ENTERPRISE FUND

Water & Sewer Fund

Water Operating Program	\$4,660,930
Sewer Operating Program	1,792,085
Water System Improvements.....	100,900
Water System R&R Projects	3,312,100
Sewer System R&R Projects	295,000
TOTAL	\$10,161,015

BUDGET LEVELS - ENTERPRISE FUND



(This page is intentionally left blank.)

UTILITY

The Utility Division is responsible for, but not limited to, the Village's water main, valves and valve vaults; fire hydrants and auxiliary valves; deep wells for emergency backup use; water storage facilities providing a total capacity of 11.3 million gallons; pump stations and control buildings; B-boxes; water meters from 5/8" to 10" in size; water testing, sampling, quality control measures and Illinois Environmental Protection Agency (IEPA) reports; inspection of water, sanitary, and storm water system improvements, connections and new meter installations; sanitary sewers ranging in size from 6" - 30" in diameter; sanitary manholes; sanitary sewage lift stations and related equipment; storm sewers and related inlets and catch basins; sewer televising; grease basin inspections; storm water pumping stations and related equipment; and bi-annual waterway inspections and cleaning.

FY 2010 ACCOMPLISHMENTS

- Installed a new manhole structure, after easements were granted, for the televising and maintenance of 700 feet of field tile in order to improve drainage on Jackson Drive.
- Performed 6 sanitary sewer point repairs in-house to correct various pipeline deficiencies.
- Annual maintenance of the altitude and pilot valves at Elevated Tanks 1, 3, 5, and 6 were entirely rebuilt by in-house personnel.
- Assisted with construction supervision of the Water Main Replacement Program on Center Street.
- Supervised the power washing of the North and South Receiving Station standpipes to maintain the integrity of the exterior coating.
- Assisted the I.T. Department with installing point to point system at various water facilities.
- Installation of surveillance video system at water facility.
- 2 deep water wells were exercised monthly to ensure their continued status as emergency stand-by sources of water. Assisted Layne-Western with a 24-hour well test to simulate actual pumping conditions in case of water loss from Northwest Water Commission.
- Biannual creek maintenance inspections were performed--19 cubic yards of debris was removed and 42 man/hours spent.
- Implemented the Dry Weather Screening Program with 72 outfalls located and inventoried to assist in the monitoring of all illicit discharges as required by the National Pollutant Discharge Elimination System (NPDES) permit.
- The annual Hydrant Flushing Program was completed with 1,650 fire hydrants flushed twice during the year.
- Drafted in-house and published the IEPA mandated Consumer Confidence Report in the Village's newsletter which is mailed to all consumers.
- Planting of 140 flats of miscellaneous flowers and 142 various individual container flowers at water facilities and pocket parks.
- Installed seasonal lights and figures at the parks and fountains for the *Lighting of the Lights*.

TRAINING

- Manual on Uniform Traffic Control Devices (MUTCD) Webinar
- Public Act 96-1416 (for requirements to clean construction and demolition debris) by Illinois Environmental Protection Agency

- JULIE Remote Ticket Entry sponsored by JULIE
- Electrical Safety Training by Northeastern Illinois Public Safety Training Academy (NIPSTA)
- Work Zone Safety by NIPSTA
- Maximizing Computer Skills for Beginners by NIPSTA
- Chainsaw Safety by NIPSTA
- Effective Performance Appraisals by Illinois Public Employer Labor Relations Association
- Drug and Alcohol Awareness for Supervisors by Northeastern Illinois Public Safety Training Academy (NIPSTA)
- Public Works Supervisors Academy: Leading Successful Meetings by NIPSTA
- Confined Space Entry, Trenching, Shoring, Lock-out/Tag-Out
- NPDES: Good Housekeeping Webinar
- MWRD Inflow & Infiltration Program sponsored by Metropolitan Water Reclamation District of Greater Chicago
- Driver Simulation Training by NIPSTA
- Snow Plow Training by NIPSTA
- Disaster Management for Water and Wastewater Utilities sponsored by NIPSTA

FY 2011 GOALS

- Perform inspection and rehabilitation of emergency back-up Wells # 5 and # 7 for the potential increase of pumping capacity.
- An upgraded meter reading system will be implemented to allow readings to be transmitted automatically to a centralized computer location.
- The Water Tower located at Milwaukee Ave. and Center St. is scheduled to be recoated as previously outlined in the Capital Improvement Plan.
- Approximately 5,500 lineal feet of existing defective segments of sanitary sewer pipelines will be rehabilitated as part of the annual Sanitary Sewer Relining Program.
- Sealing of the asphalt surfaces at the water facilities will be undertaken.
- Replacement of 2 influent meters will be undertaken at the Receiving Stations to ensure accuracy of Lake Michigan Water usage.
- Continue to investigate all violations issued to private businesses by the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC).
- Continue compliance with the Phase II Rule developed as part of the National Pollutant Discharge Elimination System (NPDES) storm water program.
- Biannual creek maintenance inspections will continue to be performed and any silt/debris dams will be removed to restore proper flows.
- Continue development of a numerical system for the storm sewers and update of the storm sewer atlas.
- The Dry Weather Screening Program will continue in an effort to reduce illicit discharges.
- The Drainage Structure Rehabilitation Program, which provides for the rehabilitation of drainage structures (catch basins, inlets, etc.) throughout the Village will continue.
- Continue to make door to door inspections throughout the Village as part of the Phase II of Sanitary Sewer Evaluation Study to eliminate Infiltration and Inflow (I&I).
- Continue with Meter Testing, Repair and Replacement Program and Leak Detection survey to increase water use accountability.

UTILITY DIVISION - 4100 & 4200

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Utility Superintendent	1	1	---
	Utility Field Supervisor (Water - 4100)	1	0	-1
	Utility Field Supervisor (Sewer - 4200)	1	0	-1
	Foreman	0	1	1
	Water Operator	3	3	---
	Maintenance Operator	15	13	-2
TOTAL FULL-TIME		21	18	-3

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4100	5101	LONGEVITY	4,650	6,250	3,650	6,150	4,950	5,506	INCENTIVE PAID TO EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE.	0 4,000
TOTAL JUSTIFICATION: 4,000										
4100	5102	OVERTIME	60,000	92,413	60,000	47,812	70,000	59,060	EMERGENCY SERVICES FOR WATER SYSTEM REPAIRS, PUMP AND STATION ISSUES, HYDRANT FLUSHING, FLOODING RESPONSES, ETC. AT TIME AND ONE-HALF AND DOUBLE-TIME RATES ACCORDING TO COLLECTIVE BARGAINING AGREEMENT. VILLAGE MANAGER ADJUSTMENT	0 0 0 70,000 -10,000
TOTAL JUSTIFICATION: 60,000										
4100	5103	SEASONAL HELP	15,500	13,196	15,500	13,339	25,500	19,796	SEASONAL HELP TO ASSIST WITH MODERATE SKILL, LABOR INTENSIVE DUTIES OF THE DIVISION (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 22,750
TOTAL JUSTIFICATION: 22,750										
4100	5104	SALARIES	779,460	806,158	809,995	819,945	848,946	780,565	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 647,586
TOTAL JUSTIFICATION: 647,586										
4100	5105	TRAINING	6,500	4,597	5,500	1,545	3,575	3,508	ISAWWA CONFERENCE/TRAINING (REQUIRED CREDITS FOR WATER OPERATORS); AWWA CONFERENCE/TRAINING (REQUIRED CREDITS FOR WATER OPERATORS); IL POTABLE WATER CONFERENCE/TRAINING (REQUIRED CREDITS FOR WATER OPERATORS); CDL REIMBURSEMENT;	0 1,135 0 920 0 510 200

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4100	5105	TRAINING	6,500	4,597	5,500	1,545	3,575	3,508	NIPSTA PUBLIC WORKS TRAINING (CONFINED SPACE ENTRY, DEFENSIVE DRIVING, ELECTRICAL SAFETY, WORK ZONE SAFETY, ETC.).	0 0 1,310
TOTAL JUSTIFICATION: 4,075										
4100	5106	UNIFORM ALLOWANCE	6,000	7,150	6,520	3,625	7,170	5,813	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT @ \$450 EA. (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS); CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY2010 (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS); ALLOTMENT OF "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER; UNIFORMS FOR SEASONAL WORKERS (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 3,375 0 750 0 450 0 225
TOTAL JUSTIFICATION: 4,800										
4100	5108	EMPLOYER CONTRIBUTIONS	144,650	170,824	146,690	160,602	175,789	173,035	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0 0 137,216
TOTAL JUSTIFICATION: 137,216										
4100	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5113	TUITION REIMBURSEMENT	0	0	0	0	0	225		
TOTAL JUSTIFICATION:										
4100	5115	VEMA/PEHP CONTRIBUTION	1,470	832	0	941	16,400	13,616	PEHP PLAN CONTRIBUTION	0

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 0										0
4100	5116	SICK LEAVE BUY BACK PROGRAM	0	0	1,700	100	1,569	948	SICK LEAVE BUY BACK PROGRAM	1,046
TOTAL JUSTIFICATION: 1,046										1,046
4100	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5205	CONFERENCES & MEETINGS	3,500	3,455	2,700	2,075	2,755	2,677	ISAWWA CONFERENCE/TRAINING REGISTRATION, LODGING, ETC. AWWA CONFERENCE/TRAINING & EXPO IL POTABLE CONFERENCE, LODGING, MEALS, ETC.	1,000 855 900
TOTAL JUSTIFICATION: 2,755										2,755
4100	5206	CONSULTING SERVICES	5,000	8,316	2,500	0	1,500	0	SPECIAL OUTSIDE ASSISTANCE REQUIRED TO RESOLVE WATER RELATED PROBLEMS, LOCATE MAIN BREAKS, MATERIAL TESTING TO ANALYZE UNUSUAL PIPE FAILURES, ETC.	0 0 1,500
TOTAL JUSTIFICATION: 1,500										1,500
4100	5207	IS SERV & MAINT AGREEMENT	10,000	7,490	10,000	7,550	10,200	0	TRANSFERRED TO 4100-5237 (SCADA MAINT /WARRANTY)	0
TOTAL JUSTIFICATION: 0										0
4100	5208	DEBRIS DUMP CHARGES	25,000	26,898	25,000	19,794	25,000	25,153	DISPOSAL OF CONCRETE, ASPHALT, EXCAVATING MATERIAL, ETC, RESULTING FROM WATER SYSTEM REPAIRS.	0 20,000
TOTAL JUSTIFICATION: 20,000										20,000
4100	5209	ENERGY	64,000	84,764	92,000	77,424	92,000	99,034	ENERGY CHARGES FOR ELECTRICAL MOTORS, PUMPS, HEATERS, TOWER LIGHTS AND OTHER EQUIPMENT USED IN WATER FACILITY OPERATIONS; NICOR & COMED CHARGES.	0 0 92,000

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 92,000										
4100	5212	EMPLOYEE HEALTH INSURA	155,140	143,889	152,290	154,187	173,110	162,096	HEALTH INSURANCE COSTS FOR FULL-TIME EMPLOYEES	139,740
TOTAL JUSTIFICATION: 139,740										
4100	5213	GEN LIABILITY INSURANCE	95,740	95,740	100,960	100,960	106,005	106,005	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 93,132
TOTAL JUSTIFICATION: 93,132										
4100	5214	HYDRANT MAINTENANCE	30,000	24,923	30,000	28,101	25,000	24,519	FIRE HYDRANT REPLACEMENT AND PARTS, PAINT, BACKFILL MATERIAL, FITTINGS, GASKETS, COUPLINGS, STEMS, MARKERS AND OTHER ITEMS TO REPAIR AND MAINTAIN HYDRANTS WITH SOME COSTS REIMBURSED TO GENERAL FUND THROUGH RESPONSIBLE PARTIES; ANNUAL SANDBLASTING OF FIRE HYDRANTS TO REMOVE FLAKING PAINT AND ALLOW REPAINTING; REFLECTIVE TAPE TO CONTINUE THE COLOR-CODING OF FIRE HYDRANTS FOR FIRE DEPARTMENT IDENTIFICATION AND TO INCREASE GENERAL VISIBILITY.	0 0 0 0 9,000 0 20,000 0 0 1,000
TOTAL JUSTIFICATION: 30,000										
4100	5217	LANDSCAPE MAINTENANCE	20,000	20,518	20,000	11,629	20,000	16,990	CONTRACTUAL SERVICES FOR WEEKLY SCHEDULED GRASS CUTTING AND LAWN MAINTENANCE AT VARIOUS WATER TOWER, RESERVOIR AND WATER STATION SITES. INCLUDES CORE AERATING IN SPRING AND FALL; CHEMICAL SPRAYING BY CONTRACTOR OF VILLAGE - MAINTAINED LAWNS AT VARIOUS WATER DIVISION SITES, AND PROVIDES FOR FERTILIZER, WEED/ FUNGUS CONTROL AND	0 0 0 17,000 0 0 0

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4100	5217	LANDSCAPE MAINTENANCE	20,000	20,518	20,000	11,629	20,000	16,990	OTHER LAWN DISEASES.	3,000
TOTAL JUSTIFICATION: 20,000										
4100	5218	LEGAL SERVICES	0	0	0	1,242	0	2,088		
TOTAL JUSTIFICATION:										
4100	5219	BANK CHARGES	10,656	12,987	12,096	18,364	15,900	17,851	LOCKBOX PROCESSING FEE \$1,280/MONTH FIFTH THIRD BANK \$1,280 X 12 X 80% EPAY PROCESSING FEE \$300/MONTH FIFTH THIRD BANK	0 12,300 3,600
TOTAL JUSTIFICATION: 15,900										
4100	5220	MAINT OFF/SPEC EQUIPMEN	2,000	987	2,000	917	1,500	485	REPAIRS TO OFFICE MACHINES AND SERVICING OF LOCATING EQUIPMENT, RE-CALIBRATION OF METER TESTING AND CONFINED SPACE ENTRY EQUIPMENT, ETC.	0 0 1,500
TOTAL JUSTIFICATION: 1,500										
4100	5221	MAINT RADIO EQUIPMENT	550	429	550	76	550	16	ROUTINE REPAIRS OF DIVISION NEXTEL RADIOS AND BLACKBERRIES; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIO.	0 350 200
TOTAL JUSTIFICATION: 550										
4100	5222	MEMBERSHIP DUES	1,130	578	1,130	558	880	524	ANNUAL PROFESSIONAL MEMBERSHIPS: AMERICAN WATER WORKS ASSOCIATION (7); AMERICAN PUBLIC WORKS ASSOCIATION; NORTH SUBURBAN WATER WORKS ASSOCIATION.	0 525 130 225
TOTAL JUSTIFICATION: 880										
4100	5227	POSTAGE	12,800	12,303	17,028	12,500	13,792	12,858	MAILING COSTS ASSOCIATED WITH WATER BILLING, SECOND	0

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4100	5227	POSTAGE	12,800	12,303	17,028	12,500	13,792	12,858	NOTICES AND OPERATIONAL NEEDS: WATER FUND SHARE IS 80%, BASED ON 50,000 BILLS & LATE NOTICES 47,600 BILLS X .34 X 80% 2,400 LATE NOTICES X .44 X 80%	0 0 12,947 845
TOTAL JUSTIFICATION: 13,792										
4100	5228	PRINTING & BINDING	9,040	10,461	11,244	9,238	9,040	10,281	WATER FUND SHARE OF WATER BILL. PRINTING COSTS (80%) BASED ON 50,000 BILLS PER YEAR INCLUDING LATE NOTICES. 50,000 X .19 CENTS = \$9,500 X 80% SET-UP CHARGES \$150 X 12 = 1800 X 80%	0 0 7,600 1,440
TOTAL JUSTIFICATION: 9,040										
4100	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5233	RENTAL EQUIPMENT	3,000	502	2,000	1,087	1,500	1,255	TEMPORARY RENTAL OF SPECIAL EQUIPMENT AND TOOLS NOT OWNED BY VILLAGE. INCLUDES FUNDS FOR BARRICADE RENTAL, WATER SYSTEM REPAIRS AND MAINTENANCE ACTIVITIES.	0 0 1,500
TOTAL JUSTIFICATION: 1,500										
4100	5237	TELEMETRY EQUIP MAINT	16,000	7,106	16,000	8,822	10,000	7,659	MISC. REPAIR PARTS, RECORDING TAPE, CHARTS, LIGHTS, PRINTED CIRCUIT BOARDS, PRESSURE TRANSMITTERS, ETC; ANNUAL SCADA MAINTENANCE/REPAIR PARTS FOR EQUIPMENT (TRANSFERRED FROM 4100-5207); TECHNICAL AND SPECIALIZED ELECTRICAL SERVICE ASSISTANCE FOR MAINTENANCE OF PUMPING STATION CONTROLS & RELATED EQUIPMENT THROUGH A SERVICE AGREEMENT @ \$500/MONTH.	0 4,000 0 10,200 0 0 6,000

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 20,200										
4100	5238	TELE-COMMUNICATION SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5242	RETIREE HEALTH INSURANCE	18,890	8,739	20,690	12,951	16,251	11,565	HEALTH INSURANCE COSTS FOR WATER DIVISION RETIREES.	0
TOTAL JUSTIFICATION: 0										
4100	5243	PUMP HOUSE MAINTENANCE	17,500	16,560	72,500	18,121	17,500	55,669	MISCELLANEOUS REPAIRS FOR PUMP HOUSE EQUIPMENT AND SUPPLIES FOR MAINTENANCE PURPOSES; ANNUAL PREVENTATIVE MAINTENANCE OF EMERGENCY GENERATORS AT NORTH AND SOUTH RECEIVING STATIONS AND RESERVOIR #2; MAINTENANCE OF AUTOMATIC TRANSFER SWITCHES AT RECEIVING STATIONS & ANNUAL INSPECTION/CERTIFICATION OF FIRE SUPPRESSION SYSTEM AT SOUTH RECEIVING STATION; TANK AND FUEL CLEANING @ WELL #7 AND NORTH STATION; TANK, LINE AND SENSOR TESTING AT NORTH & SOUTH STATION.	0 11,000 0 0 3,000 0 0 750 2,000 750
TOTAL JUSTIFICATION: 17,500										
4100	5299	MISC CONTRACTUAL SERVICES	0	174	250	20	250	62	WISCONSIN RAIL ROAD CROSSING LEASE AND WATER PIPELINE RENTAL FEES.	0 250

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 250										
4100	5301	AUTO PETROL PRODUCTS	32,500	43,035	40,250	33,478	37,000	25,242	GASOLINE, DIESEL FUEL, OIL LUBRICANTS, ANTI-FREEZE, HYDRAULIC, TRANSMISSION & BRAKE FLUIDS, ETC. FOR VEHICLES/EQUIPMENT, INCLUDING STANDBY GENERATORS. PROPANE, KEROSENE, AND NATURAL GAS FOR HEATING PUMP FACILITIES, & PORTABLE HEATERS FOR WINTER REPAIRS.	0 0 34,000 0 250
TOTAL JUSTIFICATION: 34,250										
4100	5302	BOOKS & SUBSCRIPTIONS	300	0	300	0	100	0	APPLICABLE DIVISION SUBSCRIPTIONS, BOOKS, MANUALS, SPECIAL PUBLICATIONS, ETC.	0 100
TOTAL JUSTIFICATION: 100										
4100	5303	CHEMICALS	8,500	6,415	8,500	6,183	7,000	6,853	CHEMICALS FOR POTABLE WATER TREATMENT INCLUDING CHLORINE, CO2, CYLINDER RENTAL AND MISCELLANEOUS REPAIRS TO CHEMICAL FEED EQUIPMENT AND CHLORINATORS - INCLUDES FUNDING FOR CO2 USED IN FREEZING SERVICE LINES FOR REPAIR AND CHEMICAL REAGENTS FOR CHLORINE RESIDUAL ANALYSIS FOR SEVEN (7) CHLORINE ANALYZERS AND ACETYLENE/OXYGEN FOR GAS TORCHES; ALSO INCLUDES SALT FOR SIDEWALKS.	0 0 0 0 0 0 0 7,000
TOTAL JUSTIFICATION: 7,000										
4100	5307	HEATING FUEL	250	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5308	WATER SAMPLES	20,000	9,097	20,000	13,204	25,000	11,149	REQUIRED SAMPLING AND ANALYSIS OF POTABLE WATER INCLUDING POSTAL COSTS, TRANSPORTATION AND LAB	0 0

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4100	5308	WATER SAMPLES	20,000	9,097	20,000	13,204	25,000	11,149	CHARGES. COSTS INCLUDE: TESTING FOR LEAD, COPPER, INORGANIC, COLIFORM, ETC.; COMPLETE MINERAL ANALYSIS (SAMPLES); MISCELLANEOUS TESTING TO RESOLVE CONSUMER CONCERNS.	0 21,000 3,000 1,000
TOTAL JUSTIFICATION: 25,000										
4100	5309	JANITORIAL SUPPLIES	500	606	500	559	500	389	CLEANING MATERIAL AND SUPPLIES USED AT VARIOUS WATER SYSTEM FACILITIES.	0 500
TOTAL JUSTIFICATION: 500										
4100	5310	VEHICLE MAINTENANCE	16,500	20,206	18,500	19,912	18,500	20,441	REPAIRS AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT, INCLUDING FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE.	0 0 22,000
TOTAL JUSTIFICATION: 22,000										
4100	5311	BLDG/GROUNDS MAINTENANCE	40,000	37,443	45,500	33,224	22,000	11,366	MISCELLANEOUS REPAIRS TO PUMP HOUSE AND RESERVOIR BUILDING/GROUNDS, INCLUDING: LIGHTS, PAINT, SEALERS, HEATING SYSTEM REPAIRS, ELECTRICAL REPAIRS TO FANS, MOTORS - ETC, LUMBER, BLOCKS, LANDSCAPING MATERIALS, FLOWERS, MULCH AND OTHER RELATED ITEMS; SOD, SEED, BLACK DIRT, FERTILIZER, ETC, TO REPAIR DAMAGED PARKWAYS RESULTING FROM WATER SYSTEM REPAIR; SURFACE SEALING OF ASPHALT DRIVEWAYS AT PUMP HOUSE FACILITIES.	0 0 0 0 12,000 0 5,000 0 5,000
TOTAL JUSTIFICATION: 22,000										
4100	5313	IS MISC EQPT & SUPPLIES	7,000	6,801	2,500	2,498	2,500	1,756		

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
4100	5315	SMALL TOOLS & EQUIPMENT	32,000	29,463	8,000	5,812	8,000	8,094	REPLACEMENT OF WORN OR DAMAGED HAND OR POWER TOOLS AS NECESSARY.	8,000
TOTAL JUSTIFICATION: 8,000										
4100	5317	MISC OPERATING SUPPLIES	1,000	1,511	1,400	1,887	1,400	1,451	REPLACEMENT BATTERIES FOR LINE LOCATORS, MAGNETIC LOCATORS, MULTI-METERS, PH METERS, ETC. INCLUDING GENERAL MISCELLANEOUS SUPPLIES AS REQUIRED BUT NOT APPROPRIATED IN OTHER BUDGET ACCOUNTS.	1,400
TOTAL JUSTIFICATION: 1,400										
4100	5318	OFFICE SUPPLIES	0	0	500	869	250	563	FUNDS FOR DIVISION FOR VARIOUS OFFICE SUPPLIES INCLUDING ALL ESSENTIAL UTILITIES OF GENERAL OFFICE OPERATION.	350
TOTAL JUSTIFICATION: 350										
4100	5319	PROTECTIVE CLOTHING	4,200	5,078	4,200	3,395	4,500	4,558	REPLACEMENT OF WORN PPE AND WEATHER GEAR INCLUDING HARD HATS, SAFETY VESTS, GLOVES, EAR PROTECTION, RAIN GEAR & OTHER SAFETY RELATED ITEMS FOR EMPLOYEES (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS); ANSI-APPROVED STEEL TOE SAFETY BOOTS FOR SEASONAL EMPLOYEES (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	3,725
TOTAL JUSTIFICATION: 3,975										
4100	5341	METERS	75,000	46,617	50,000	48,796	40,000	27,019	PURCHASE OF WATER METERS FOR WORN OR NONFUNCTIONING, AND NEW CONSTRUCTION WATER METERS; METER PARTS, REPAIRS, TESTING AND CERTIFICATION OF	25,500
TOTAL JUSTIFICATION: 25,500										

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4100	5341	METERS	75,000	46,617	50,000	48,796	40,000	27,019	LARGER METERS; ANNUAL REPLACEMENT OF TURBINE CHAMBERS AND RECALIBRATION OF METERS AT RECEIVING STATIONS TO ENSURE ACCURACY OF MONITORING WATER RECEIVED: 2 @ \$3000/EA; MISCELLANEOUS MATERIALS, SUPPLIES & PARTS REQUIRED TO PERFORM METER REPAIR SERVICE.	7,000 0 0 6,000 0 1,500
TOTAL JUSTIFICATION: 40,000										
4100	5344	WATER MAIN MAINTENANCE	60,000	60,219	60,000	62,036	60,000	-2,452	REPAIR PARTS, PIPE, VALVES, VAULTS, REPAIR CLAMPS, BACKFILL MATERIAL, NUTS, BOLTS, B-BOXES - ETC. AND OTHER MISCELLANEOUS ITEMS USED IN THE REPAIR AND MAINTENANCE OF WATER MAINS & RELATED APPURTENANCES.	0 0 0 60,000
TOTAL JUSTIFICATION: 60,000										
4100	5345	WATER STORAGE MAINT	32,000	7,003	32,000	31,844	52,000	33,830	ANNUAL INSPECTION AND RE-CALIBRATION OF CATHODIC PROTECTION EQUIPMENT FOR TWO (2) WATER TOWERS, MISCELLANEOUS REQUIRED EQUIPMENT AND CHLORINATION OF THREE (3) WATER STORAGE FACILITIES AND MISCELLANEOUS REPAIRS/MAINTENANCE AS MAY BE REQUIRED; FUNDS FOR WATER SYSTEM VULNERABILITY ASSESSMENT COMPLIANCE; EXTERIOR ELEVATED STANDPIPE CLEANING.	0 0 0 0 7,000 0 25,000 20,000
TOTAL JUSTIFICATION: 52,000										
4100	5401	MOBILE EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5406	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
4100	5408	BUILDING EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5503	WATER IMPROVEMENTS	50,000	11,000	40,000	0	20,000	3,870	WATER POINT REPAIRS-WHIPPLE TREE AREA	20,000
TOTAL JUSTIFICATION: 20,000										
4100	5609	FISCAL AGENT FEES	800	400	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5623	BOND PRINCIPAL	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5624	BOND INTEREST EXPENSE	83,152	82,541	0	0	0	-130		
TOTAL JUSTIFICATION:										
4100	5701	CONTINGENCIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4100	5703	GENERAL FUND REIMBRSMI	860,800	860,800	897,600	897,600	952,950	952,950	REIMB TO GENERAL FUND FOR SALARIES/OVERHEAD EXPENSES	0
									WATER PROGRAM'S SHARE (80%) OF REIMBURSEMENT COSTS.	967,244
									REMAINING SHARE (20%) IN SEWER PROGRAM.	0
TOTAL JUSTIFICATION: 967,244										
4100	5705	NWWC WATER CHARGE	1,771,000	1,698,603	1,806,344	1,679,855	1,800,000	1,633,443	COST TO PURCHASE WATER FROM THE NORTHWEST WATER COMM. BASED ON THE VILLAGE'S SHARE OF WATER COSTS.	1,750,000

**FY 2011 BUDGET WORKSHEET
WATER DIVISION**

DEPT	ACCT	ACCT	2008	2008	2009	2009	2010	2010 YTD	BUDGET	2011
#	#	TITLE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	JUSTIFICATION	APPROVED
TOTAL JUSTIFICATION: 1,750,000										
4100	5706	TRANSFER TO DEBT SERVICE	0	0	0	0	140,725	140,725	TRANSFER TO 2008 BOND FUND FOR W/S FUND SHARE OF PW BLDG DEBT	140,725 0
TOTAL JUSTIFICATION: 140,725										
4100	5707	TRANSFER TO CERF	163,170	0	124,491	6,780	97,526	97,526	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 144,674
TOTAL JUSTIFICATION: 144,674										
4100	5709	TRANSFER TO W/S CAPITAL	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4,776,848 4,515,078 4,801,078 4,387,605 4,986,583 4,597,499 4,660,930										

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4200	5101	LONGEVITY	4,050	4,050	4,050	3,450	4,050	4,522	INCENTIVE PAID TO EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE	0 4,000
TOTAL JUSTIFICATION: 4,000										
4200	5102	OVERTIME	35,000	77,152	35,000	(11,035)	35,000	21,212	EMERGENCY ASSISTANCE FOR SEWER SYSTEM REPAIRS, PUMP AND LIFT STATION PROBLEMS, FLOODING RESPONSE, SNOW AND ICE CONTROL OPERATIONS, CUSTOMER ASSISTANCE, ETC. AT TIME AND ONE-HALF AND DOUBLE-TIME RATES ACCORDING TO COLLECTIVE BARGAINING AGREEMENT; COSTS RELATING TO THE INFILTRATION & INFLOW (I&I) PROGRAM WHICH NECESSITATES EVENING AND WEEKEND IN-HOUSE INSPECTIONS FOR POSSIBLE CODE VIOLATIONS.	0 0 0 25,000 0 0 10,000 35,000
TOTAL JUSTIFICATION: 35,000										
4200	5103	SEASONAL HELP	10,000	5,910	10,000	5,970	20,000	19,624	SEASONAL HELP TO ASSIST WITH MODERATE SKILL, LABOR INTENSIVE DUTIES AND RESPONSIBILITIES OF THE DIVISION (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 22,750
TOTAL JUSTIFICATION: 22,750										
4200	5104	SALARIES	536,500	512,747	557,010	581,959	578,256	546,383	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 647,586
TOTAL JUSTIFICATION: 647,586										
4200	5105	TRAINING	4,000	975	3,000	0	1,000	1,116	NIPSTA PUBLIC WORKS TRAINING (CONFINED SPACE ENTRY, DEFENSIVE DRIVING, ELECTRICAL SAFETY, WORK ZONE SAFETY, ETC.)	0 0 1,000

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 1,000										1,000
4200	5106	UNIFORM ALLOWANCE	4,850	5,595	4,600	2,336	5,050	5,041	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT @ \$450 EA (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS);	0
									CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY2010; (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS);	0
									ALLOTMENT OF "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER;	3,375
									UNIFORMS FOR SEASONAL EMPLOYEES (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0
										750
										0
										450
										0
										225
TOTAL JUSTIFICATION: 4,800										4,800
4200	5108	EMPLOYER CONTRIBUTIONS	99,720	108,319	101,145	110,323	119,871	113,833	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE FOR DIVISIONAL PERSONNEL.	0
										137,216
TOTAL JUSTIFICATION: 137,216										137,216
4200	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5115	VEMA/PEHP CONTRIBUTION	850	0	0	0	0	13,616		
TOTAL JUSTIFICATION:										
4200	5116	SICK LEAVE BUY BACK N.J.I.	0	0	580	0	590	0	SICK LEAVE BUY BACK PROGRAM	1,046
TOTAL JUSTIFICATION: 1,046										1,046
4200	5205	CONFERENCES & MEETINGS	2,500	116	1,500	70	975	700	AWWA, APWA CONFERENCE/TRAINING, MEETINGS, ETC.	975

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 975										
4200	5206	CONSULTING SERVICES	5,000	2,582	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5208	DEBRIS DUMP CHARGES	17,000	12,543	17,000	17,503	15,000	7,110	DISPOSAL CHARGES FOR DEBRIS COLLECTED FROM CLEANING & REPAIRING SANITARY AND STORM SEWER SYSTEMS AND WATERWAY DEBRIS REMOVAL.	0 0 15,000
TOTAL JUSTIFICATION: 15,000										
4200	5209	ENERGY	15,000	16,875	22,700	16,304	20,000	18,469	ENERGY COSTS FOR ELECTRICAL MOTORS, PUMPS, HEATERS, LIGHTS AND OTHER EQUIPMENT USED DURING THE OPERATION OF SANITARY LIFT STATIONS AND STORM WATER FACILITY PUMPING STATIONS; ELECTRICITY AND GAS.	0 0 0 20,000
TOTAL JUSTIFICATION: 20,000										
4200	5212	EMPLOYEE HEALTH INSURANCE	102,510	98,008	108,870	110,240	119,169	105,074	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES	139,740
TOTAL JUSTIFICATION: 139,740										
4200	5213	GEN LIABILITY INSURANCE	51,060	51,060	53,840	53,840	56,536	56,536	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 49,670
TOTAL JUSTIFICATION: 49,670										
4200	5217	LANDSCAPE MAINTENANCE	34,110	31,840	34,110	12,788	34,110	16,357	WHEELING DIVERSION CHANNEL MITIGATION WETLAND MAINT. INCLUDING MANAGEMENT OF INVASIVE SPECIES, PRESCRIBED BURN, ETC.; CONTRACTUAL DIVERSION CHANNEL LANDSCAPE MAINT.;	0 0 10,000 17,510

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4200	5217	LANDSCAPE MAINTENANCE	34,110	31,840	34,110	12,788	34,110	16,357	CONTRACTUAL GRASS CUTTING & LAWN MAINT. OF AREAS ADJACENT TO DIVERSION CHANNEL.	0 6,600
TOTAL JUSTIFICATION: 34,110										
4200	5218	LEGAL SERVICES	0	0	0	54	0	6,102		
TOTAL JUSTIFICATION:										
4200	5219	BANK CHARGES	2,265	2,736	2,570	3,393	2,700	3,031	LOCKBOX PROCESSING FEE \$1,280/MONTH FIFTH THIRD BANK \$1,280 X 12 X 17%	0 2,700
TOTAL JUSTIFICATION: 2,700										
4200	5220	MAINT OFF/SPEC EQUIPMEN	3,500	1,686	3,500	871	3,500	2,887	REPAIRS AND SERVICING OF OFFICE EQUIPMENT AND MACHINES, LOCATOR EQUIPMENT, GAS DETECTORS, AIR TANKS, SEWER FLOW MONITORS, SEWER CAMERA AND PERIPHERAL EQUIPMENT, COMPUTERS, ETC.	0 0 0 3,500
TOTAL JUSTIFICATION: 3,500										
4200	5221	MAINT RADIO EQUIPMENT	500	506	500	65	500	81	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTELS AND BLACKBERRIES; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIO EQUIPMENT.	0 250 0 250
TOTAL JUSTIFICATION: 500										
4200	5222	MEMBERSHIP DUES	0	0	0	0	0	38	AWWA MEMBERSHIP	75
TOTAL JUSTIFICATION: 75										
4200	5227	POSTAGE	2,720	2,641	3,618	2,651	2,931	2,732	MAILING COSTS ASSOCIATED WITH SEWER BILLING INCLUDING LATE NOTICES AND OTHER MISCELLANEOUS OPERATIONAL	0 0

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4200	5227	POSTAGE	2,720	2,641	3,618	2,651	2,931	2,732	REQUIREMENTS. SEWER FUNDS SHARE IS 17% BASED ON 50,000 BILLS & LATE NOTICES 47,000 BILLS X .34 X 17%; 2,400 LATE NOTICES X .44 X 17%.	0 0 2,751 180
TOTAL JUSTIFICATION: 2,931										
4200	5228	PRINTING & BINDING	1,921	2,315	2,389	1,963	1,921	2,061	SEWER FUND PORTION OF WATER/SEWER UTILITY BILL PRINTING CHARGE. SEWER FUNDS SHARE IS 17% BASED ON 50,000 BILLS AND LATE NOTICES A YEAR 50,000 X .19 X 17%; SET-UP CHARGES \$150 X 12 = 1800 X 17%.	0 0 0 1,615 306
TOTAL JUSTIFICATION: 1,921										
4200	5233	RENTAL EQUIPMENT	2,000	374	2,000	143	1,500	1,000	FUNDS FOR TEMPORARY REPLACEMENT OF NON-OPERATIVE OR NON VILLAGE-OWNED EQUIPMENT AND TOOLS AS MAY BE REQUIRED. INCLUDES BARRICADE RENTAL COSTS FOR EMERGENCY STREET CLOSURES.	0 0 0 1,500
TOTAL JUSTIFICATION: 1,500										
4200	5234	TREE MAINT SERVICE	30,000	0	30,000	29,988	15,000	14,995	FUNDS FOR TREE TRIMMING/BRUSH REMOVAL BY PRIVATE CONTRACTOR ALONG BUFFALO CREEK/WHEELING DRAINAGE DITCH, CAMP McDONALD CREEK AND THE WHEELING DIVERSION CHANNEL TO REMOVE FALLEN AND DEAD BRANCHES, LIMBS & TREES WHICH IMPEDE PROPER FLOW.	0 0 0 0 30,000
TOTAL JUSTIFICATION: 30,000										
4200	5237	TELEMETRY EQUIP MAINT	2,500	911	2,500	23	2,000	995	FUNDING FOR TECHNICAL ELECTRICAL ASSISTANCE FOR MAINTENANCE OF PUMPING CONTROLS & RELATED EQUIPMENT.	0 2,000

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION: 2,000										
4200	5238	TELE-COMMUNICATION SERV	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5239	CELLULAR SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5242	RETIREE HEALTH INSURANCE	0	0	0	0	10,886	6,003	HEALTH INSURANCE COSTS FOR SEWER DIVISION RETIREES.	9,426
TOTAL JUSTIFICATION: 9,426										
4200	5299	MISC CONTRACTUAL SERVICES	6,000	1,002	6,000	2,125	6,000	1,000	PERMIT FEES ACCORDING TO FEDERAL MANDATES TO NPDES-PHASE II REGULATIONS FOR STORMWATER DISCHARGE, INCLUDES STORMWATER CONSTRUCTION PERMIT FEE AND STORMWATER MS4 PERMIT FEE; MISC. OUTSOURCED CONTRACTUAL ASSISTANCE TO PROVIDE INSPECTION SERVICES BASED ON RESULTS OF THE SANITARY SEWER EVALUATION STUDY (SSES) RELATING TO THE INFILTRATION & INFLOW (I&I) PROGRAM. INCLUDES SMOKE AND DYE TESTING TO LOCATE POSSIBLE SOURCES OF I&I, INSPECTIONS BY PROFESSIONAL SERVICE PROVIDERS AND VARIOUS OTHER MEANS OF ENSURING COMPLIANCE.	0 0 0 1,500 0 0 0 0 0 4,500
TOTAL JUSTIFICATION: 6,000										
4200	5301	AUTO PETROL PRODUCTS	24,500	26,701	26,000	(7,049)	24,000	15,826	GASOLINE, DIESEL FUEL, OIL TRANSMISSION FLUIDS, GREASE,	0

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4200	5301	AUTO PETROL PRODUCTS	24,500	26,701	26,000	(7,049)	24,000	15,826	LUBRICANTS, HYDRAULIC AND BRAKE FLUIDS; WINDSHIELD SOLVENT, ETC. FOR ALL DIVISION VEHICLES AND EQUIPMENT INCLUDING FUEL FOR STANDBY GENERATORS.	0 0 22,000
TOTAL JUSTIFICATION: 22,000										
4200	5302	BOOKS & SUBSCRIPTIONS	3,120	2,992	3,350	3,528	7,150	4,360	ANNUAL SUBSCRIPTION CHARGE RELATING TO ONGOING SERVICE OF MICRO TRU'S INSTALLED AT ALL EXISTING PUMPING AND LIFT STATION SITES, ESTIMATED \$265-\$270/MONTH; ANNUAL OMNI SITES SUBSCRIPTION FEES; APPLICABLE SUBSCRIPTIONS, BOOKS, SPECIAL PUBLICATIONS, MANUALS, ETC.	0 0 3,200 3,800 0 150
TOTAL JUSTIFICATION: 7,150										
4200	5303	CHEMICALS	9,000	7,930	9,000	8,241	9,000	8,652	DEGREASING CHEMICALS FOR LIFT STATIONS "FORCE-MAIN" PREVENTATIVE MAINTENANCE PROGRAM AND SEWER LINES TO CONTROL AND REDUCE GREASE BUILDUP IN THE SYSTEM; CHEMICALS INCLUDING OXYGEN, TRACING DYE AND OTHER MISC. CHEMICALS TO CONTROL SEWER ODORS.	0 0 8,200 0 800
TOTAL JUSTIFICATION: 9,000										
4200	5310	VEHICLE MAINTENANCE	18,000	16,934	22,000	16,385	21,000	24,269	REPAIRS AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT. INCLUDES FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE;	0 0 23,000
TOTAL JUSTIFICATION: 23,000										
4200	5311	BLDG/GROUNDS MAINTENANCE	2,800	1,136	2,000	1,844	2,000	210	MISCELLANEOUS REPAIRS TO LIFT STATION BUILDINGS AND FACILITY SITES INCLUDING LANDSCAPE MATERIALS & RELATED ITEMS FOR REPAIRS TO DAMAGED PARKWAYS DUE TO SEWER	0 0 0

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4200	5311	BLDG/GROUNDS MAINTENANCE	2,800	1,136	2,000	1,844	2,000	210	REPAIRS.	2,000
TOTAL JUSTIFICATION: 2,000										
4200	5315	SMALL TOOLS & EQUIPMENT	6,500	8,857	6,500	5,774	6,500	6,741	REPLACEMENT OR REPAIRS OF WORN/DAMAGED TOOLS, CHAINS, PICK/SHOVEL HANDLES, PIPE CUTTERS, SEWER JET CUTTER, ETC.	0 0 6,500
TOTAL JUSTIFICATION: 6,500										
4200	5317	MISC OPERATING SUPPLIES	3,500	6,271	3,500	1,986	3,500	3,164	RAGS, NUTS, BOLTS, KEYS, LOCKS, MARKING PAINT, MARKING FLAGS, SAFETY CONES, BATTERIES, FILM, ANTI-BACTERIAL SCRUBS AND GENERAL MISC. ITEMS NOT APPROPRIATED IN OTHER BUDGET ACCOUNTS.	0 0 0 3,500
TOTAL JUSTIFICATION: 3,500										
4200	5318	OFFICE SUPPLIES	0	0	500	808	250	444	FUNDS FOR THE DIVISION FOR VARIOUS OFFICE SUPPLIES INCLUDING ESSENTIAL UTILITIES OF GENERAL OFFICE OPERATION.	0 0 350
TOTAL JUSTIFICATION: 350										
4200	5319	PROTECTIVE CLOTHING	3,150	3,042	3,150	2,467	3,450	3,306	REPLACEMENT OF WORN PPE AND WEATHER GEAR INCLUDING HARD HATS, SAFETY GLASSES, EAR PROTECTION, PROTECTIVE VESTS AND OTHER SAFETY RELATED ITEMS (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS); ANSI-APPROVED STEEL TOE SAFETY BOOT FOR SEASONAL EMPLOYEES (AMOUNT DISTRIBUTED AMONG TWO DIVISIONS).	0 0 0 3,725 0 250
TOTAL JUSTIFICATION: 3,975										
4200	5340	LIFT STATIONS	68,000	29,641	43,000	32,723	35,000	21,311	REPAIRS, PARTS, PUMP REPLACEMENTS, SERVICE CALLS,	0

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4200	5340	LIFT STATIONS	68,000	29,641	43,000	32,723	35,000	21,311	ROUTINE MAINTENANCE, ETC. FOR ALL STORM WATER PUMPING STATIONS AND SANITARY BUILDINGS.	0 35,000
TOTAL JUSTIFICATION: 35,000										
4200	5342	SEWER LINE MAINTENANCE	122,000	62,763	124,000	69,514	100,000	80,473	ROUTINE MAINTENANCE TO STORM AND SANITARY SEWER SYSTEMS, MANHOLES, INLETS, CATCH BASINS, HEAD WALLS, ETC. INCLUDES: PIPE, COUPLINGS, CONCRETE, GRATES, LIDS, FRAMES AND BACKFILL MATERIAL; ANNUAL COST RELATING TO A SEWER SERVICE AGREEMENT WITH MWRDGC. THESE COSTS WILL BE ULTIMATELY REIMBURSED TO THE VILLAGE BY MOBIL OIL COMPANY, TARGET CORP AND MID-AMERICA COMPANY; REPAIRS TO JACKSON DRIVE PIPES AND STRUCTURES. VILLAGE MANAGER ADJUSTMENT	0 0 0 35,000 0 0 0 20,000 33,000 -3,000
TOTAL JUSTIFICATION: 85,000										
4200	5406	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5502	SANITARY SEWER IMPROVE	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5504	STORM SEWER IMPROVEME	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5513	WATERWAY IMPROVEMENT	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										

**FY 2011 BUDGET WORKSHEET
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4200	5701	CONTINGENCIES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
4200	5703	GENERAL FUND REIMBRSMI	215,200	215,200	224,400	224,400	238,237	238,237	SEWER FUND'S SHARE OF REIMB TO GF COSTS (20%); 80% IS BUDGETED IN THE WATER PROGRAM.	241,811
TOTAL JUSTIFICATION: 241,811										
4200	5706	TRANSFER TO DEBT SERVIC	0	0	0	0	140,725	140,725	TRANSFER TO 2008 BOND FUND FOR W/S FUND SHARE OF PW BLDG DEBT	140,725
TOTAL JUSTIFICATION: 140,725										
4200	5707	TRANSFER TO CERF	65,727	0	48,878	0	34,942	34,942	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0
TOTAL JUSTIFICATION: 38,628										
4200	5709	TRANSFER TO W/S CAPITAL	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
			1,515,053	1,321,409	1,522,760	1,305,645	1,682,299	1,553,177		1,792,085

**FY 2011 BUDGET WORKSHEET
WATER SYSTEM R&R PROJECT**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4330	5104	SALARIES	100,000	100,000	100,000	89,478	93,000	93,000	W/S FUND SHARE OF ENGINEERING SALARIES	93,000
TOTAL JUSTIFICATION: 93,000										
4330	5503	WATER IMPROVEMENTS	1,255,000	103,901	2,221,000	1,750	3,310,550	5,662	WATER MAIN REPLACEMENT PROGRAM INFRASTRUCTURE RESTORATION ELEVATED TANK RECOATING AND REPAIR WATER METER IMPROVEMENT PROGRAM WELL #5 IMPROVEMENTS	1,417,100 20,000 662,000 700,000 420,000
TOTAL JUSTIFICATION: 3,219,100										
			1,355,000	203,901	2,321,000	91,228	3,403,550	98,662	3,312,100	

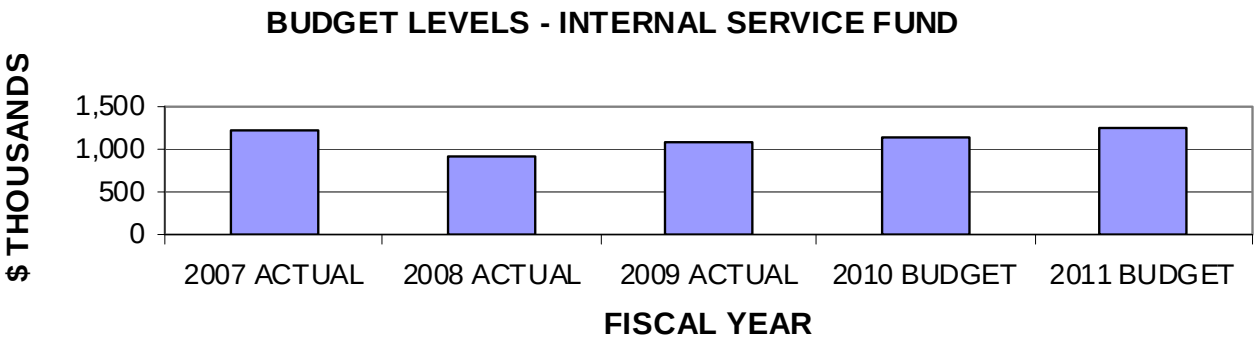
**FY 2011 BUDGET WORKSHEET
SEWER SYSTEM R&R PROJECT**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
4340	5502	SANITARY SEWER IMPROVE	370,000	278,609	270,000	204,865	295,000	19,684	SANITARY SEWER RELINING PROGRAM SANITARY SEWER POINT REPAIR PROGRAM PUMP REPLACEMENT PROGRAM SANITARY & STORM SEWER REPLACEMENT PROGRAM SANITARY SEWER MANHOLE REHAB PROGRAM	200,000 25,000 30,000 20,000 20,000
TOTAL JUSTIFICATION:										295,000
4340	5513	WATERWAY IMPROVEMENT	0	1,521	0	0	0	0		
TOTAL JUSTIFICATION:										
			370,000	280,129	270,000	204,865	295,000	19,684	295,000	

(This page is intentionally left blank.)

INTERNAL SERVICE FUND

Liability Insurance Fund\$1,241,761



(This page is intentionally left blank.)

**FY 2011 BUDGET WORKSHEET
LIABILITY INSURANCE FUND**

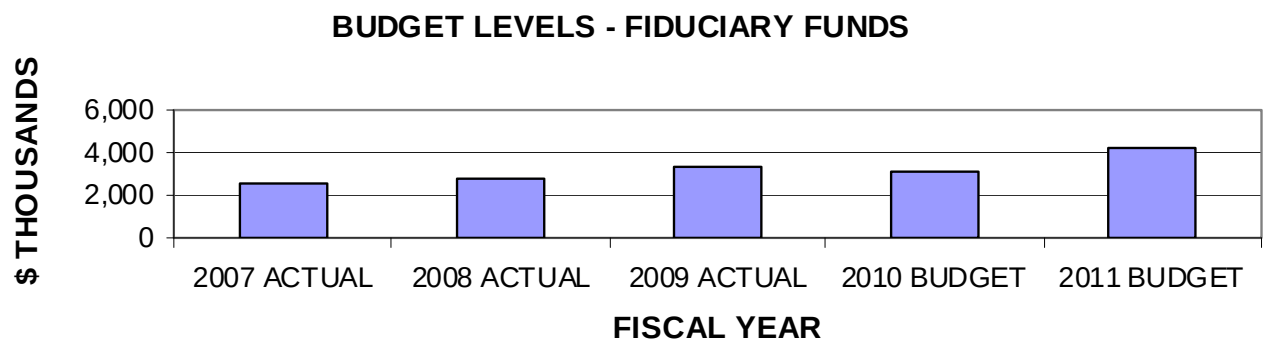
DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
51	5125	SAFETY PROGRAM	2,500	0	2,500	0	0	0	INCENTIVE PROGRAM TO REWARD EMPLOYEES WITH NO AVOIDABLE ACCIDENTS OR INJURIES	0
TOTAL JUSTIFICATION: 0										0
51	5206	CONSULTING SERVICES	67,800	53,837	68,710	54,500	54,500	54,500	COST OF RISK MANAGEMENT CONSULTING SERVICES BROKER FEES	19,110 43,418
TOTAL JUSTIFICATION: 62,528										62,528
51	5213	GEN LIABILITY INSURANCE	400,000	353,679	365,000	344,143	350,000	349,473	PREMIUMS FOR EXCESS PROPERTY, CASUALTY AND WORKERS' COMPENSATION COVERAGE.	402,233 0
TOTAL JUSTIFICATION: 402,233										402,233
51	5218	LEGAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
51	5219	BANK CHARGES	0	16	0	0	0	0		
TOTAL JUSTIFICATION:										
51	5222	MEMBERSHIP DUES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
51	5271	INSURANCE CLAIMS ADMIN	38,000	52,214	38,000	36,781	40,000	34,112	THIRD PARTY CLAIMS ADMINISTRATION EXPENSES.	42,000
TOTAL JUSTIFICATION: 42,000										42,000
51	5272	INSURANCE CLAIMS	774,000	447,393	875,000	642,828	700,000	772,633	ANTICIPATED LOSSES FOR FY 2011	735,000
TOTAL JUSTIFICATION: 735,000										735,000

FY 2011 BUDGET WORKSHEET
LIABILITY INSURANCE FUND

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
			1,282,300	907,139	1,349,210	1,078,252	1,144,500	1,210,718		1,241,761

FIDUCIARY FUNDS

Police Pension Fund	\$1,870,200
Firefighters' Pension Fund	2,404,000
TOTAL	\$4,274,200



(This page is intentionally left blank.)

POLICE PENSION FUND

The Police Pension Fund was created in 1954, pursuant to State statutes, and provides retirement and disability benefits for all sworn police officers. The funding is obtained through defined employee contributions (currently 9.91% of base wages), investment earnings, and contributions from the Village.

Members of the Police Pension Fund hired before January 1, 2011, are entitled to a normal retirement pension on or after age 50 and completion of 20 years of creditable service. At that time, they receive a monthly benefit equal to 50% of either the annual salary for the rank held for one (1) year prior to retirement or the salary attached to the rank held on the last day of service, whichever is greater. In addition members receive 2.5% of such salary for each year of service in excess of 20 to a maximum of ten (10). The maximum pension a police officer can receive is 75% of salary.

Members of the Police Pension Fund hired on or after January 1, 2011, are entitled to a normal retirement pension on or after age 55 and completion of 10 years of creditable service. Police officers receive a pension equal to 2.5% of their final average salary for every year of creditable service they have earned. Final average salary is defined as the "average monthly salary obtained by dividing the total salary of the police officer during the 96 consecutive months of service within the last 120 months of service in which the total salary was the highest by the number of months of service in that period." Police officers can retire at age 50, but are penalized .50% for every month they are under age 55. The maximum pension a police officer can receive is 75% of final average salary.

If the officer is disabled in the line of duty, he or she is entitled to a life annuity equal to the greater of 1) 65% of salary for the rank at the date of suspension of duty or retirement, or 2) the benefit he or she could have received if retiring on a service pension. If the member is disabled but not while on duty, he or she receives a life annuity of 50% of salary for the rank at the date of suspension of duty or retirement.

Additional benefits are provided for spouses and dependent children in certain circumstances.

During the 2009 Fiscal Year, the Village hired Timothy W. Sharpe, a certified actuary, to perform an independent analysis of the fund utilizing several actuarial assumptions more in keeping with the performance and management of the fund and experience with the Village's firefighters. The results of the analysis are:

	As of 12/31/2010	12/31/2009
Accrued Liability	\$40,645,515	\$37,772,171
Less Current Assets	30,012,693	26,511,322
	=====	=====
Unfunded Accrued Liability (Surplus)	10,632,822	11,260,849
Percent Funded	73.8%	70.2%

The Village's contribution is funded entirely from a portion of the annual property tax levy. This part of the 2010 levy, to be collected in fiscal year 2011, is \$1,235,774. The 2010 levy is down \$20,707 (-1.65%) from 2009.

**FY 2011 BUDGET WORKSHEET
POLICE PENSION FUND**

DEPT #	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
61	5203	AUDIT	4,900	0	5,200	5,993	5,500	6,003	DIRECTOR OF INSURANCE - ANNUAL COMPLIANCE FEE	6,200
TOTAL JUSTIFICATION: 6,200										
61	5205	CONFERENCES & MEETINGS	500	0	500	956	500	0	MEETINGS AND CONFERENCE EXPENSES	500
TOTAL JUSTIFICATION: 500										
61	5206	CONSULTING SERVICES	2,000	0	2,000	400	2,000	1,900	CONSULTING SERVICES	2,000
TOTAL JUSTIFICATION: 2,000										
61	5218	LEGAL SERVICES	3,000	4,947	3,000	3,113	2,500	4,077	LEGAL FEES/PENSION BOARD MEETINGS AT \$500/MEETING ADDITIONAL EXPENSES	3,000 500
TOTAL JUSTIFICATION: 3,500										
61	5219	BANK CHARGES	2,000	70,204	75,400	69,914	80,800	81,260	MONTHLY BANK TRUST ACCOUNT FEE \$7,800/MONTH CHECKING ACCOUNT CHARGES	93,600 400
TOTAL JUSTIFICATION: 94,000										
61	5222	MEMBERSHIP DUES	750	7,500	750	750	750	3,000	PPFA ANNUAL MEMBERSHIP DUES	750
TOTAL JUSTIFICATION: 750										
61	5225	ACTUARIAL SERVICES	0	1,500	0	0	0	0		
TOTAL JUSTIFICATION:										
61	5318	OFFICE SUPPLIES	250	0	250	0	250	0	OFFICE SUPPLIES	250
TOTAL JUSTIFICATION: 250										
61	5702	REFUND PENSION CONTRIB	0	0	0	0	0	0		

**FY 2011 BUDGET WORKSHEET
POLICE PENSION FUND**

DEPT#	ACCT#	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
TOTAL JUSTIFICATION:										
61	5704	RETIREMENT PENSION	961,845	993,897	1,080,566	1,150,378	1,170,810	1,329,867	PENSION BENEFIT FOR 25 RETIRED POLICE OFFICERS ANTICIPATED RETIREMENTS	1,353,500 59,000
TOTAL JUSTIFICATION: 1,412,500										
61	5714	NON-DUTY DISABILITY PENS	53,695	53,690	55,301	54,929	54,930	56,168	NON-DUTY RELATED RETIREMENT BENEFIT FOR 1 OFFICER	58,000
TOTAL JUSTIFICATION: 58,000										
61	5716	DUTY DISABILITY PENSION	60,610	60,610	62,428	60,609	60,700	74,257	PENSION BENEFIT FOR 2 POLICE OFFICERS	74,500
TOTAL JUSTIFICATION: 74,500										
61	5718	SURVIVING SPOUSE PENSIC	142,155	142,151	146,416	181,055	142,200	181,055	SURVIVING SPOUSE BENEFIT FOR 8 SPOUSES	218,000
TOTAL JUSTIFICATION: 218,000										
			1,231,705	1,334,500	1,431,811	1,528,096	1,520,940	1,737,587	1,870,200	

FIREFIGHTERS' PENSION FUND

The Fire Pension Fund was created in 1971, pursuant to State statutes, and provides retirement and disability benefits for all firefighter/paramedics. The funding is obtained through defined employee contributions (currently 9.455% of base wages), investment earnings, and contributions from the Village.

Members of the Firefighters' Pension Fund hired prior to January 1, 2011, are entitled to a normal pension on or after age 50 and completion of 20 years of creditable service. They receive 50% of the annual salary for the rank held at the time of retirement plus 2.5% of such salary for each year of service in excess of 20 to a maximum of 10. The maximum pension a firefighter can receive is 75% of salary. Firefighters disabled in the line of duty receive a life annuity equal to the greater of 1) 65% of salary for rank at the date they are removed from the payroll, or 2) the pension payable if the firefighter retired, excluding any automatic increases.

Members of the Firefighters' Pension Fund hired on or after January 1, 2011, are entitled to a normal retirement pension on or after age 55 and completion of 10 years of creditable service. Firefighters receive a pension equal to 2.5% of their final average salary for every year of creditable service they have earned. Final average salary is defined as the "average monthly salary obtained by dividing the total salary of the firefighter during the 96 consecutive months of service within the last 120 months of service in which the total salary was the highest by the number of months of service in that period." Firefighters can retire at age 50, but are penalized .50% for every month they are under age 55. The maximum pension a firefighter can receive is 75% of final average salary.

A non-duty disability pension provides a life annuity of 50% of salary for rank at the date of suspension of duty or retirement if they have at least 7 years of creditable service.

An occupational disease disability pension pays an annuity equal to the greater of 1) 65% of salary for rank at the date they are removed from the payroll, or 2) the pension payable if the firefighter retired, excluding any automatic increases if the firefighter has at least 5 years of creditable service and is disabled by reason of heart disease, cancer, stroke, tuberculosis or any disease of the lungs or respiratory tract resulting from service as a firefighter. The pension laws also provide benefits for spouses and dependant children in certain circumstances.

During the 2009 Fiscal Year, the Village hired Timothy W. Sharpe, a certified actuary, to perform an independent analysis of the fund utilizing several actuarial assumptions more in keeping with the performance and management of the fund and experience with the Village's firefighters. The results of the analysis are:

	As of 12/31/2010	As of 12/31/2009
Accrued Liability	\$35,808,961	\$32,994,712
Less Current Assets	\$25,181,994	\$23,184,237
	=====	=====
Unfunded Accrued Liability (Surplus)	\$10,626,967	\$9,810,475
Percent Funded	70.3%	70.3%

The Village's contribution is funded entirely from a portion of the annual property tax levy. The Village levied \$1,138,155 for the 2010 tax year which was \$37,360 (3.4%) higher than the 2009 levy.

**FY 2011 BUDGET WORKSHEET
FIRE PENSION FUND**

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
62	5203	AUDIT	4,750	5,011	5,200	5,307	5,500	5,038	DIRECTOR OF INSURANCE ANNUAL COMPLIANCE FEE	5,500
TOTAL JUSTIFICATION: 5,500										
62	5205	CONFERENCES & MEETINGS	3,000	200	3,000	3,790	2,500	475	EDUCATIONAL SEMINARS AND TRAVEL	2,500
TOTAL JUSTIFICATION: 2,500										
62	5206	CONSULTING SERVICES	1,250	19,639	35,000	35,000	35,000	35,000	CONSULTING SERVICES	35,000
TOTAL JUSTIFICATION: 35,000										
62	5213	GEN LIABILITY INSURANCE	0	0	0	330	0	3,958	FIDUCIARY LIABILITY POLICY ARTHUR GALLAGHER	4,000
TOTAL JUSTIFICATION: 4,000										
62	5218	LEGAL SERVICES	3,000	7,211	3,000	1,051	2,500	574	LEGAL SERVICES	2,500
TOTAL JUSTIFICATION: 2,500										
62	5219	BANK CHARGES	29,200	28,875	31,200	42,127	29,600	53,006	MANAGEMENT FEES \$3350/MONTH	40,200
TOTAL JUSTIFICATION: 40,200										
62	5222	MEMBERSHIP DUES	0	0	0	425	0	1,525	MEMBERSHIP DUES	750
TOTAL JUSTIFICATION: 750										
62	5225	ACTUARIAL SERVICES	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
62	5227	POSTAGE	0	12	0	37	0	0		
TOTAL JUSTIFICATION:										

DEPT	ACCT #	ACCT TITLE	2008 BUDGET	2008 ACTUAL	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 YTD ACTUAL	BUDGET JUSTIFICATION	2011 APPROVED
62	5240	TRAVEL & TRANSPORTATION	0	0	0	0	0	86	TRAVEL REIMBURSEMENT	250
TOTAL JUSTIFICATION: 250										
62	5246	MEDICAL EXAMS	1,000	6,644	1,000	2,730	3,000	0	MEDICAL EXAMINATIONS	3,000
TOTAL JUSTIFICATION: 3,000										
62	5318	OFFICE SUPPLIES	250	0	250	1	250	0		
TOTAL JUSTIFICATION:										
62	5702	REFUND PENSION CONTRIBUTION	1,000	0	1,000	0	0	45,324		
TOTAL JUSTIFICATION:										
62	5704	RETIREMENT PENSION	944,985	954,607	1,054,720	1,183,717	1,189,815	1,645,566	SERVICE PENSION BENEFIT FOR 29 RETIRED FIREFIGHTERS ANTICIPATED RETIREMENTS	1,795,000 59,000
TOTAL JUSTIFICATION: 1,854,000										
62	5714	NON-DUTY DISABILITY PENSION	0	0	0	0	0	0		
TOTAL JUSTIFICATION:										
62	5716	DUTY DISABILITY PENSION	238,670	259,033	297,007	301,581	251,400	292,675	DUTY-DISABILITY PENSION FOR 7 FIREFIGHTERS	308,000
TOTAL JUSTIFICATION: 308,000										
62	5718	SURVIVING SPOUSE PENSION	148,207	148,207	152,653	148,207	148,300	160,547	SURVIVING SPOUSE BENEFIT FOR 3 PARTICIPANTS	148,300
TOTAL JUSTIFICATION: 148,300										
1,375,312 1,429,440 1,584,030 1,724,303 1,667,865 2,243,773 2,404,000										

Village of Wheeling Capital Improvement Plan
Summary of Projects and Their Probable Cost
FY 2011 - 2015

BEGIN	CAPITAL PROJECTS FUND						BEGIN
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Five Year Totals	
	CAPITAL INFRASTRUCTURE SALARY AND BENEFIT EXPENDITURES (3410)						
Engineering	\$ 247,610	\$ 247,610	\$ 247,610	\$ 247,610	\$ 247,610	\$ 1,238,050	
	INFRASTRUCTURE IMPROVEMENT EXPENDITURES (3410)						
CP-10 Sidewalk Removal & Replacement Program	\$ -	\$ 130,600	\$ 130,600	\$ 130,600	\$ 130,600	\$ 522,400	
CP-15* New Public Sidewalk Construction Program	\$ 3,000	\$ 74,300	\$ 3,000	\$ 3,000	\$ 3,000	\$ 86,300	
CP-16 Wheeling Bike Path-Dundee to Lake-Cook	\$ -	\$ -	\$ -	\$ 87,300	\$ 941,100	\$ 1,028,400	
CP-29 Wolf Road Reconstruction - Manchester Dr. to Milwaukee Ave.	\$ -	\$ -	\$ -	\$ 825,096	\$ -	\$ 825,096	
CP-41 Streetlight Replacement Program	\$ -	\$ 123,000	\$ 130,800	\$ 115,200	\$ 107,400	\$ 476,400	
CP-44** Pedestrian/ Traffic Signal Improvement Program	\$ 60,772	\$ 63,811	\$ 67,001	\$ 70,351	\$ 73,869	\$ 335,804	
CP-45*** Corrugated Metal Arch Pipe Replacement - CIP No. 06.4200.02	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	
CP-47# Wolf Road - Electrical Service Reconnection	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	
CP-48 Drainage Structure Rehabilitation	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	
CP-49## Jackson Drive Drainage Improvements - CIP No. 04.1400.04	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
CP-52### Storm Sewer Replacement Program	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	\$ 160,000	
SUBTOTAL INFRASTRUCTURE IMPROVEMENT COSTS	\$ 643,772	\$ 441,711	\$ 381,401	\$ 1,361,547	\$ 1,305,969	\$ 4,134,400	
TOTAL SALARY, BENEFIT AND INFRASTRUCTURE COSTS	\$ 891,382	\$ 689,321	\$ 629,011	\$ 1,609,157	\$ 1,553,579	\$ 5,372,450	

Notes:
* The expenditure level reflected for item CP-15 above is partial, other TIF Projects shall appropriate funds for the balance of these improvements.
** Moved from unfunded CP-44.
*** The expenditure level reflected for item CP-45 above is partial, see unfunded worksheet CP-45

Electric service reconnection charges for all electric users
The expenditure level reflected for item CP-49 is for engineering study only. See SSA-3 for construction expenditure.
Any storm sewer infrastructure improvements needed due to WRR-01 are funded from CP-52.
Any sanitary sewer infrastructure improvements need due to WRR-01 are funded from SSR-13.

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Five Year Totals	
	CAPITAL NON-INFRASTRUCTURE SALARY AND BENEFIT EXPENDITURES (3420)						
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	NON-INFRASTRUCTURE IMPROVEMENT EXPENDITURES (3420)						
CP(N)-07 HVAC Unit Replacement Program	\$ -	\$ 15,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 80,000	
CP(N)-11 Parkway Tree Planting Program	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000	
CP(N)-48 Parkway Regrading Program	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000	
CP(N)-50 Roof Replacement - Police Offices at 99-101 Wolf Road	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	
CP(N)-51 Storm Sewer NPDES Phase II Regulations Compliance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	
SUBTOTAL NON-INFRASTRUCTURE PROJECT COSTS	\$ 60,000	\$ 125,000	\$ 80,000	\$ 90,000	\$ 90,000	\$ 445,000	
TOTAL SALARY, BENEFIT & NON-INFRASTRUCTURE PROJECT COSTS	\$ 60,000	\$ 125,000	\$ 80,000	\$ 90,000	\$ 90,000	\$ 445,000	
TOTAL COSTS, ALL CAPITAL PROJECTS	\$ 951,382	\$ 814,321	\$ 709,011	\$ 1,699,157	\$ 1,643,579	\$ 5,817,450	

END	CAPITAL PROJECTS FUND						END
BEGIN	MOTOR FUEL TAX (MFT) FUND						BEGIN
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Five Year Totals	
	MFT EXPENDITURES (11)						
MFT-01 Street Improvement Program	\$ 1,213,500	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 5,013,500	
MFT-02 Street Maintenance	\$ 404,500	\$ 240,500	\$ 240,500	\$ 240,500	\$ 240,500	\$ 1,366,500	
MFT-04# 2011 MFT Sidewalk Removal & Replacement Program	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000	
MFT-05 2011 MFT Crack Sealing	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
TOTAL MFT CONSTRUCTION/MAINTENANCE COSTS	\$ 1,858,000	\$ 1,190,500	\$ 1,190,500	\$ 1,190,500	\$ 1,190,500	\$ 6,620,000	
Notes: # This was moved from CP-10 since FY2010.							
END	MOTOR FUEL TAX (MFT) FUND						END

Village of Wheeling Capital Improvement Plan
Summary of Projects and Their Probable Cost
FY 2011 - 2015

WATER CAPITAL PROJECTS FUND (4310)									
		FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Five Year Totals		
		WATER CAPITAL SALARY AND BENEFIT EXPENDITURES (4310)							
Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	WATER CAPITAL PROJECTS EXPENDITURES (4310)								
WTR-09	SCADA Upgrade	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	SUBTOTAL WATER CAPITAL IMPROVEMENT COSTS								
		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	TOTAL WATER CAPITAL SALARY, BENEFIT & IMPROVEMENT COSTS								
		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	TOTAL COSTS, ALL WATER & SEWER CAPITAL PROJECTS								
		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 250,000
	WATER SYSTEM REPAIR AND REPLACEMENT (R&R) FUND (4330)								
	WATER SYSTEM REPAIR AND REPLACEMENT SALARY AND BENEFIT EXPENDITURES (4330)								
Engineering		\$ 93,000	\$ 93,000	\$ 93,000	\$ 93,000	\$ 93,000	\$ 93,000	\$ 465,000	\$ 465,000
	WATER SYSTEM REPAIR AND REPLACEMENT EXPENDITURES (4330)								
WRR-01*	Water Main Replacement Program	\$ 1,417,100	\$ -	\$ 1,397,800	\$ -	\$ -	\$ -	\$ 2,814,900	\$ 2,814,900
WRR-02	Elevated Tank Re-coating & Repair Program	\$ 1,123,000	\$ 1,373,000	\$ 792,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 3,310,000	\$ 3,310,000
WRR-08	Water Meter Improvement Program	\$ 700,000	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -	\$ 2,100,000	\$ 2,100,000
WRR-10	Infrastructure Restoration	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000	\$ 100,000
	SUBTOTAL WATER SYSTEM R&R COSTS								
		\$ 3,260,100	\$ 2,093,000	\$ 2,909,800	\$ 31,000	\$ 31,000	\$ 31,000	\$ 8,324,900	\$ 8,324,900
	TOTAL WATER SALARIES, BENEFITS & SYSTEM R&R COSTS								
		\$ 3,353,100	\$ 2,186,000	\$ 3,002,800	\$ 124,000	\$ 124,000	\$ 124,000	\$ 8,789,900	\$ 8,789,900
	SEWER SYSTEM REPAIR AND REPLACEMENT (R&R) FUND (4340)								
	SEWER REPAIR AND REPLACEMENT SALARY AND BENEFIT EXPENDITURES (4340)								
Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SEWER SYSTEM REPAIR AND REPLACEMENT EXPENDITURES (4340)								
SRR-01	Sanitary Sewer Relining Program	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 1,000,000
SRR-02	Sanitary Sewer Point Repair Program	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	\$ 125,000
SRR-06	Pump Replacement Program	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	\$ 150,000
SRR-13*	Sanitary & Storm Sewer Replacement Program - partial move to CP-52	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 40,000	\$ 40,000
SRR-15	Sanitary Sewer Manhole Rehabilitation Program	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000	\$ 100,000
	SUBTOTAL SEWER SYSTEM R&R COSTS								
		\$ 295,000	\$ 275,000	\$ 275,000	\$ 295,000	\$ 275,000	\$ 275,000	\$ 1,415,000	\$ 1,415,000
CONTINUED	SEWER SYSTEM REPAIR AND REPLACEMENT (R&R) FUND (4340)								
	TOTAL SEWER SALARIES, BENEFITS & SYSTEM R&R COSTS								
		\$ 295,000	\$ 275,000	\$ 275,000	\$ 295,000	\$ 275,000	\$ 275,000	\$ 1,415,000	\$ 1,415,000
	TOTAL COSTS, ALL WATER AND SEWER SYSTEM R&R PROJECTS								
		\$ 3,648,100	\$ 2,461,000	\$ 3,277,800	\$ 419,000	\$ 399,000	\$ 399,000	\$ 10,204,900	\$ 10,204,900
	TOTAL COSTS, ALL WATER AND SEWER PROJECTS								
		\$ 3,698,100	\$ 2,511,000	\$ 3,327,800	\$ 469,000	\$ 449,000	\$ 449,000	\$ 10,454,900	\$ 10,454,900
Notes:									
* The expenditure amounts for Items WRR-01 and SRR-13 are for a water main replacement program and the related sanitary sewer infrastructure replacement program, respectively. Related storm sewer infrastructure improvement program is funded through CP-52.									
END	WATER & SEWER FUNDS								END

**Village of Wheeling Capital Improvement Plan
Summary of Projects and Their Probable Cost
FY 2011 - 2015**

BEGIN	TAX INCREMENT FINANCING (TIF) CAPITAL PROJECTS							BEGIN
TOWN CENTER TIF DISTRICT CAPITAL PROJECTS (3000)								
TOWN CENTER TIF DISTRICT EXPENDITURES								
		FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Five Year Totals	
TIF(30)-05**	Burial of Overhead Cable TV facilities	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000
TIF(30)-06†	Design of Overhead Electric Facilities to Underground	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TIF(30)-09	Dundee Road New Signalized Intersection - CIP No. 05.1420.02	\$ 3,263,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,263,443
TIF(30)-12#	New Public Sidewalk Construction Program	\$ 107,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107,600
TIF(30)-13	Wolf Road Reconstruction - Manchester Dr. to Rte 21	\$ -	\$ -	\$ -	\$ 107,482	\$ -	\$ -	\$ 107,482
TIF(30)-14	Dundee Rd (IL 68) Bridge Replacement over Wheeling Drainage Ditch (Buffalo Creek)	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,000
TOTAL IMPROVEMENT COSTS, TOWN CENTER TIF		\$ 4,076,043	\$ -	\$ -	\$ 107,482	\$ -	\$ -	\$ 4,183,525
Notes:								
** The expenditure amount for Item TIF(30)-05 above appropriates funding for the burial of overhead Cable TV facilities; other expenditures required for this project are reflected in th Unfunded Town Center TIF District, Project No. TIF(30)-05 and in the Unfunded Capital Projects Fund, Project No. CP(N)-33								
† The expenditure amount for Item TIF(30)-06 above appropriates funding for the design of overhead electric facilities to underground; other expenditures required are reflected for this projec in the Unfunded Town Center TIF District, Project No. TIF(30)-06 and Unfunded South Milwaukee TIF District, Project No. TIF(32)-04, and in the Unfunded Capital Projects Fund, Project No. CP(N)-34								
# The expenditure level reflected for item TIF(30)-12 above is partial, other Capital and TIF Projects shall appropriate the funding for the balance of this overall project.								
CROSSROADS TIF DISTRICT CAPITAL PROJECTS (3100)								
CROSSROADS TIF DISTRICT EXPENDITURES								
TIF(31)-06	Elevated Water Tank # 1 Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL IMPROVEMENT COSTS, CROSSROADS TIF		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SOUTH TIF DISTRICT CAPITAL PROJECTS (3200)								
SOUTH TIF DISTRICT EXPENDITURES								
TIF(32)-01#	New Public Sidewalk Construction Program	\$ -	\$ 60,938	\$ -	\$ -	\$ -	\$ -	\$ 60,938
TOTAL IMPROVEMENT COSTS, SOUTH TIF		\$ -	\$ 60,938	\$ -	\$ -	\$ -	\$ -	\$ 60,938
SOUTHEAST TIF DISTRICT CAPITAL PROJECTS (3700)								
SOUTHEAST TIF DISTRICT EXPENDITURES								
TIF(37)-01#	New Public Sidewalk Construction Program	\$ 45,100	\$ 100,625	\$ -	\$ -	\$ -	\$ -	\$ 145,725
TIF(37)-02	Wolf Run Estates Subdivision Street & Utility Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIF(37)-03	Water Main Improvements at Hintz Road & Milwaukee Avenue	\$ -	\$ 1,535,000	\$ -	\$ -	\$ -	\$ -	\$ 1,535,000
TOTAL IMPROVEMENT COSTS, SOUTHEAST TIF		\$ 45,100	\$ 1,635,625	\$ -	\$ -	\$ -	\$ -	\$ 1,680,725
NORTH TIF DISTRICT CAPITAL PROJECTS (3900)								
NORTH TIF DISTRICT EXPENDITURES								
TIF(39)-05	Wolf Road Reconstruction - Manchester Dr. to Rte 21	\$ -	\$ -	\$ -	\$ 350,021	\$ -	\$ -	\$ 350,021
TIF(39)-12#	New Public Sidewalk Construction Program	\$ 319,680	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 321,680
TIF(39)-13	Elevated Water Tank # 5 Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL IMPROVEMENT COSTS, NORTH TIF		\$ 319,680	\$ -	\$ 2,000	\$ 350,021	\$ -	\$ -	\$ 671,701
TOTAL IMPROVEMENT COSTS, ALL TIF DISTRICT PROJECTS		\$ 5,180,793	\$ -	\$ 162,950	\$ 512,963	\$ 226,400	\$ -	\$ 6,083,106
Notes:								
# Expenditure levels reflected for items TIF(39)-12, TIF(32)-01 and TIF(37)-01 above are partial, other Capital and TIF Projects appropriate funding for the balance of this overall project!								
END	TAX INCREMENT FINANCING (TIF) CAPITAL PROJECTS							END

Village of Wheeling Capital Improvement Plan
Summary of Projects and Their Probable Cost
FY 2011 - 2015

SPECIAL SERVICE AREA (SSA) ASSESSMENT FUND (???)									
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY Year Totals			
SSA STORM WATER MANAGEMENT IMPROVEMENT EXPENDITURES (???)									
SSA-01	Ridgefield Subdivision SSA Assessment - CIP No. 09.1400.03	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
SSA-02	Lakeside Villa Subdivision SSA Assessment - CIP No. 09.1400.03	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
SSA-03 #	Jackson Drive SSA Assessment - CIP No. 09.1400.03	\$ 14,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,800,000
TOTAL SSA STORM WATER MANAGEMENT IMPROVEMENT COSTS									
		\$ 18,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,050,000

Notes:

See CP-49 of infrastructure for engineering study expenditure.

FUNDED GRAND TOTALS									
BEGIN	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY Year Totals	BEGIN	FY Year Totals	
TOTAL CAPITAL EXPENDITURES									
FUND NO.									
3410	TOTAL SALARY, BENEFIT AND INFRASTRUCTURE COSTS	\$ 891,382	\$ 689,321	\$ 629,011	\$ 1,609,157	\$ 1,553,579	\$ 5,372,450		
3420	TOTAL SALARY, BENEFIT & NON-INFRASTRUCTURE PROJECT COSTS	\$ 60,000	\$ 125,000	\$ 80,000	\$ 90,000	\$ 90,000	\$ 445,000		
11	TOTAL MFT CONSTRUCTION/MAINTENANCE COSTS	\$ 1,858,000	\$ 1,190,500	\$ 1,190,500	\$ 1,190,500	\$ 1,190,500	\$ 6,620,000		
4310	TOTAL WATER CAPITAL SALARY, BENEFIT & IMPROVEMENT COSTS	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000		
3000	TOTAL IMPROVEMENT COSTS, TOWN CENTER TIF	\$ 4,076,043	\$ -	\$ -	\$ 107,482	\$ -	\$ 4,183,525		
3100	TOTAL IMPROVEMENT COSTS, CROSSROADS TIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
3200	TOTAL IMPROVEMENT COSTS, SOUTH TIF	\$ -	\$ 60,938	\$ -	\$ -	\$ -	\$ 60,938		
3700	TOTAL IMPROVEMENT COSTS, SOUTHEAST TIF	\$ 45,100	\$ 1,635,625	\$ -	\$ -	\$ -	\$ 1,680,725		
3900	TOTAL IMPROVEMENT COSTS, NORTH TIF	\$ 319,680	\$ -	\$ 2,000	\$ 350,021	\$ -	\$ 671,701		
????	TOTAL SSA STORM WATER MANAGEMENT IMPROVEMENT COSTS	\$ 18,050,000	\$ -	\$ -	\$ -	\$ -	\$ 18,050,000		
* TOTAL COST, ALL CAPITAL PROJECTS									
		\$ 25,350,205	\$ 3,751,384	\$ 1,951,511	\$ 3,397,160	\$ 2,884,079	\$ 37,334,339		

TOTAL WATER AND SEWER REMOVE AND REPLACE EXPENDITURES									
FUND NO.									
4330	TOTAL WATER SALARIES, BENEFITS & SYSTEM R&R COSTS	\$ 3,353,100	\$ 2,186,000	\$ 3,002,800	\$ 124,000	\$ 124,000	\$ 8,789,900		
4340	TOTAL SEWER SALARIES, BENEFITS & SYSTEM R&R COSTS	\$ 295,000	\$ 275,000	\$ 275,000	\$ 295,000	\$ 275,000	\$ 1,415,000		
** TOTAL COSTS, WATER & SEWER SYSTEMS R&R									
		\$ 3,648,100	\$ 2,461,000	\$ 3,277,800	\$ 419,000	\$ 399,000	\$ 10,204,900		
TOTAL COST, ALL CIP PROJECTS									
		\$ 28,998,305	\$ 6,212,384	\$ 5,229,311	\$ 3,816,160	\$ 3,283,079	\$ 47,539,239		

Note:

* The costs for Water and Sewer Systems Repair and Replacement Project are not included in these totals

** These costs are a part of the Water & Sewer Divisions Operating Budget, see page 9 for a listing of the projects that comprise these costs

FUNDED GRAND TOTALS									
END									END
COMED RIDER LGC FUNDS									
BEGIN	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY Year Totals	BEGIN	FY Year Totals	
EXPENDITURES PAID BY COMED									
RDR-01*	Dundee Road - Burial of Overhead Electric Facilities	\$ 982,000	\$ 950,000	\$ 1,151,000	\$ 450,000	\$ -	\$ 3,533,000		
RDR-02*	Wolf Road - Burial of Overhead Electric Facilities	\$ 1,830,000	\$ -	\$ -	\$ -	\$ -	\$ 1,830,000		
RDR-03*	Illinois Route 83 - Burial of Overhead Electric Facilities	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ 1,600,000		
RDR-04*	Milwaukee Ave. - Burial of Overhead Electric Facilities	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000		
TOTAL BURIAL COST, COMED OVERHEAD									
		\$ 2,812,000	\$ 950,000	\$ 1,151,000	\$ 2,050,000	\$ 400,000	\$ 7,363,000		

Notes:

* Expenditure levels reflected for items RDR-01, RDR-02, RDR-03 and RDR-04 above are for the estimated probable burial costs, the Village shall fund, upfront, the initial design cost of these improvements.

COMED RIDER LGC FUNDS									
END									END

COMMUNITY PROFILE

Wheeling's History



Wheeling's beginnings came as an overnight stop for travelers from Chicago who were headed to the Wisconsin Territory via the overland trail now known as Milwaukee Avenue (Illinois Route 21). The string of inns, taverns and eateries established in the 1830's was the start of what is now Wheeling's renowned Restaurant Row.

Farmers took advantage of the area's fertile soil, and growing overland transportation network. Soon the stage stop community began to export its crops. Wheeling became particularly well known for its landscaping nurseries.

Later, in step with the growth of Metro Chicago, Wheeling emerged as a center for industry and commerce in the 1960's. Manufacturing plants that clustered in Wheeling brought rail transportation (SOO LINE) for the shipping of freight to and from the area. These manufacturers were followed by the development of residential neighborhoods. Commercial development followed the population growth.



Wheeling Today

The Village of Wheeling encompasses an area of approximately 8.4 square miles in northwestern Cook and southern Lake Counties. Over ninety-nine percent (99.9%) of the Village's assessed valuation is located in Cook County. The Village is located 27 miles northwest of Chicago's "Loop". Neighboring communities include Lincolnshire and Riverwoods to the north, Prospect Heights and Arlington Heights to the south, Northbrook to the east and Buffalo Grove to the west.

Incorporated in 1894, the Village became a home rule unit by referendum on April 19, 1977. A President and a six member Board of Trustees elected at large for four year, staggered terms, govern the Village. The Village Manager handles day-to-day operations.

The Village provides complete police, fire, paramedic service, street maintenance, water distribution (Lake Michigan water through the Northwest Water Commission) and sewage collection. The Metropolitan Water Reclamation District of Greater Chicago provides sewage treatment. Separate, independent units of government provide parks and recreation, library, and education. Located in Chicago's northwest suburbs, the Village of Wheeling offers a wide range of housing, prestigious restaurants and first-class office, retail and industrial locations. A balance of residential and commercial properties and accessibility makes Wheeling an ideal location to live and work.

Both businesses and residents enjoy Wheeling's location because of the convenient access via major roadways to the interstate system, commuter and freight rail service and close proximity to O'Hare International Airport. This unsurpassed accessibility in any direction and in any form of transportation enhances Wheeling's location.

Interstate 294 (Tri-State Tollway) runs along the eastern edge of the Village, connecting Wheeling with O'Hare International Airport, Chicago and Milwaukee via the interstate system. Just two miles to the west is Route 53, a freeway that leads to I-290 and I-355, offering easy access to the south and west suburbs, Rockford and beyond. Illinois Highways - Routes 68, 83 and 21 - run through the Village, providing the accessibility that propels commercial development.

Wheeling is also home to a Metra commuter rail station. Metra service provides a fast, convenient way to get to Chicago's 'Loop' to work or to enjoy the city's attractions, without having to drive. Wheeling's Metra Line, which was double-tracked in 2005, provides improved transportation to and from the community. Residents who choose not to drive have access to public transportation within the Village and to nearby communities in northern Cook County and southern Lake County.

Not only is Wheeling just eight miles north of O'Hare International Airport, but it's home to Chicago Executive Airport, the third busiest airport in Illinois. Chicago Executive is a state-of-the-art regional airport which covers 411 acres of land, hosts more than 300 corporate planes and jets, and experiences over 200,000 take-offs and landings each year. The airport provides business travelers fast and easy access to virtually anywhere in the world. As a full-service airport, it has multiple fixed-base operators ready to provide a full range of aviation services from maintenance and hangar storage to worldwide charter access. Recent developments include new hangar constructions and runway improvements which now permit virtually any corporate jet to use the airport 24 hours a day, avoiding the congestion around O'Hare International Airport. A 2007 study conducted by Wilber Smith Associates indicated that Chicago Executive generates more than \$330 million of economic impact to the area annually.

Center For Business and Industry

Wheeling's reputation as a dynamic business and industrial center continues to grow. It is home to more than 900 business, commercial and retail establishments, making it one of the largest business-industrial centers in Chicago's northwest suburbs. It boasts nearly 13 million square feet of industrial space and several expansive industrial parks offering room for companies to grow. More than 20,000 jobs are generated by Wheeling-based businesses attesting to its economic strength.

Living in Wheeling

Northwest suburban Cook and Lake Counties, along with the rest of the northwest suburbs, has had tremendous economic and population growth over the past three decades. As part of that growth, Wheeling population trends continue to edge upward.

Wheeling's employment growth rate accelerated during the last 25 years. The number of businesses in the Village has also more than doubled since 1981. Household income continues to increase here. These indicators point to Wheeling in Chicago's northwest suburbs as a good place to live, work and play.

Wheeling residents are a diverse group of people, with ancestries from all over the world, who share a high standard of living. Wheeling boasts a variety of housing stock in the community that allows young couples starting a family to find suitable and affordable single-family homes in one of the Village's established, tree-lined neighborhoods. Likewise, business executives can find a great selection of homes here in their size and price ranges. For empty nesters and homeowners on the go there are many well-maintained townhome/condominium developments in the Village.

Growth and development in and around Wheeling offers much competition for the local consumers' shopping dollar. Wheeling is within a few minutes drive of Golf Mill, Randhurst, Hawthorne Center, and Northbrook Court regional shopping malls. Within the Village limits are a dozen different shopping

centers, with additional centers being planned. These centers, along with Wheeling's other commercial stores, provide a variety of convenient retail and consumer services to Wheeling residents.

Numerous medical practitioners in many specialties practice in Wheeling, meeting residents' healthcare needs. Six major hospitals are also nearby, with Holy Family Medical Center in Des Plaines and Glenbrook Hospital in Glenview the most accessible. Emergency healthcare is available at the Holy Family/Wheeling Professional Building in Wheeling, and at the Northwest Community Hospital Emergency Facility on Lake-Cook Road in Buffalo Grove.

There is also a wealth of rental apartment complexes in Wheeling to accommodate families of all sizes.

Quality of Life

Wheeling is home to some of the finest dining in the Chicagoland area along its famed 'Restaurant Row.' This stretch of road along the banks of the Des Plaines River features culinary delights ranging from tantalizing seafood and steaks to delectable Asian and American dishes. In addition, patio enthusiasts will find no shortage of outside seating and entertainment during the warmer months, as well as cozy, intimate settings inside during the chilly fall and winter periods.

Education has set the tone of excellence throughout Wheeling. From the primary grades through high school, Wheeling's schools have consistently exceeded the state averages for reading and math skills. Wheeling's secondary education students attend either Wheeling or Buffalo Grove High School in Township High School 214. National Louis University has a campus in Wheeling offering graduate-level courses in business and education. William Rainey Harper College, a leading two-year community college, serves Wheeling, offering certificate and associate degree programs as well as college transfer programs. In addition, Worsham College of Mortuary Science is located within the village.

The Wheeling Park District is one of the finest park districts in the state. Residents can take advantage of a number of amenities within its Recreation Center, including a fitness center, gymnasium, indoor track, indoor lap pool and meeting rooms. Numerous parks, walking paths and playgrounds located throughout the community provide open space for all types of enjoyable outdoor activities, including baseball, soccer, tennis, roller-blading and ice-skating. The award-winning outdoor aquatic center, touting two new attractions, has been voted the most popular water park in the northwest suburbs by the readers of the Daily Herald Newspaper, and the renovated Traditions at Chevy Chase Golf Course and Country Club not only challenges the area's best golfers, but hosts elegant weddings and outings as well.

In late 2006, Wheeling received the results of a United States Census Bureau special census conducted earlier that year. The results of this census indicate that Wheeling's population increased from 34,496 in 2000 to 38,555 in 2006, a gain of 4,059 or 11.77%. This change in population is due to annexations of previously unincorporated areas contiguous to Wheeling and an increase in high-end housing in the community.

MISCELLANEOUS STATISTICS

POPULATION:

1970 Census	13,243
1974 Special Census	18,106
1979 Special Census	21,503
1980 Census	23,266
1986 Special Census	26,276
1990 Census	29,911
2000 Census	34,496
2006 Special Census	38,555
2010 Census	37,648

2000 PER CAPITA INCOME	\$24,989
2000 MEDIAN HOUSEHOLD INCOME	\$55,491
2000 MEDIAN FAMILY INCOME	\$63,088

MUNICIPAL SERVICES AND FACILITIES

VILLAGE BOND RATING	
Standard & Poors	AA

MILES OF STREET	75
MILES OF STORM SEWERS	68
MILES OF SANITARY SEWERS	76.7

MUNICIPAL WATER UTILITY

Average Daily Usage	4.56 mgd
Miles of Water Main	138
Number of Metered Accounts	7,950

BUILDING ACTIVITY

<u>NEW BUILDINGS</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Single Family	19	5	0	1	1	1
Townhomes	2 Bldgs (10 units)	0	3 Bldgs (14 units)	21 units	38 units	8 units
Condos	1 Bldg (48 units)	1 Bldg (59 units)	1 Bldg (35 units)	1 Bldg (15 units)	1Bldg (7 units)	1 Bldg (1 unit)
Industrial	3	2	1	4	0	0
Commercial	1	2	4	1	2	2

FIRE PROTECTION

Number of Stations	2
Number of Fire Hydrants	1,488
I. S. O. Rating	3

RECREATION FACILITIES (WHEELING PARK DISTRICT)

Number of Parks and Playgrounds	21
Park Area in Acres	135

ELECTIONS

Number of Registered Voters	14,717
Number of Votes Cast in Last Municipal Election	3,520

TAX LEVY HISTORY

TAX YEAR	EAV	RATE	TAX LEVY
1995	674,804,176	0.8018	5,410,143
1996	691,648,107	0.8273	5,721,595
1997	703,140,930	0.8236	5,791,263
1998	750,994,063	0.7751	5,820,952
1999	778,744,725	0.8491	6,611,900
2000	780,293,723	0.867	6,766,232
2001	900,246,070	0.842	7,580,477
2002	953,308,489	0.798	7,600,914
2003	941,702,835	0.837	7,853,082
2004	1,101,641,089	0.758	8,344,130
2005	1,166,555,624	0.737	8,589,473
2006	1,167,337,025	0.771	8,997,471
2007	1,335,459,160	0.674	8,997,471
2008	1,372,851,543	0.707	9,699,709
2009	1,352,391,739	0.770	10,406,485

TEN LARGEST TAXPAYERS AS A % OF TOTAL VILLAGE AV:

11.95%

(BASED ON 2008 TAX YEAR)

Source: Office of the County Clerk (2009 Comprehensive Annual Financial Report)

UNEMPLOYMENT RATES

1993	5.5%
1994	4.3%
1995	4.1%
1996	3.8%
1997	3.3%
1998	3.3%
1999	3.2%
2000	2.8%
2001	2.4%
2002	5.8%
2003	5.6%
2004	5.1%
2005	4.8%
2006	3.6%
2007	3.8%
2008	4.9%
2009	8.5%

Source: Illinois Dept. of Employment Security – Website Address: <http://lmi.ides.state.il.us>

VILLAGE OF WHEELING, ILLINOIS
 PRINCIPAL PROPERTY TAXPAYERS
 December 31, 2010

Taxpayer	Type of Business	2009 Equalized Assessed Value	Percentage of Total Equalized Assessed Valuation
Allstate Insurance Co	Real Estate Holdings	\$ 21,037,607	1.56%
Wheeling Hotel Owner	Hotel, Retail Stores	20,691,467	1.53%
C Cusick USGI INCC	Woodland Creek Apartments	19,966,481	1.48%
Wal-Mart Stores Inc.	Retail & Wholesale Discount Stores	17,367,143	1.28%
Capstone Realty	Arlington Club/Village Green Apartments	15,133,633	1.12%
Shorewood Management	Mallard Lake Apartments	12,554,175	0.93%
Durable Inc	Industrial	10,636,865	0.79%
Foxboro Apartments	Real Estate Holdings	9,182,316	0.68%
Whippletree Village	Real Estate Holdings	8,375,194	0.62%
DCT Industrial	Industrial	7,846,786	0.58%
TOTAL		<u>\$ 142,791,666</u>	<u>10.56%</u>

Data Source

Office of the Cook County Clerk

**BUDGETED FULL TIME PERSONNEL
BY FISCAL YEAR**

DEPARTMENT	2005	2006	2007	2008	2009	2010	2011
Administration & BOT	4	5 ⁽⁶⁾	5	6 ⁽¹¹⁾	7 ⁽¹⁹⁾	6 ⁽²⁵⁾	5.5 ⁽³²⁾
Finance	11 ⁽¹⁾	11	12 ⁽¹⁰⁾	10 ⁽¹²⁾	9 ⁽²⁰⁾	9	8 ⁽³³⁾
Information Systems	0	0	0	3 ⁽¹²⁾	4 ⁽²¹⁾	4	4
Human Resources	2	2	2	2	2	2	1.5 ⁽³²⁾
Econ. Devel.	2	0 ⁽⁶⁾	0	0	0	0	0
Comm. Devel.	18	18	18	17 ⁽¹³⁾	18 ⁽²⁰⁾	14 ⁽²⁶⁾	16 ⁽³⁴⁾
Village Engineering	0	0	0	4 ⁽¹⁴⁾	4	4 ⁽²⁷⁾	0 ⁽³⁴⁾
Senior Sevices	3	4 ⁽⁷⁾	4	4	4	5 ⁽²⁸⁾	4.5 ⁽³⁵⁾
Social Services	0	0	0	0	0	0	2.5 ⁽³⁵⁾
Police	92 ⁽²⁾	93 ⁽⁸⁾	93	96 ⁽¹⁵⁾	96 ⁽²²⁾	91 ⁽²⁹⁾	84 ^(35 & 36)
Fire	56	58 ⁽⁹⁾	58	61 ⁽¹⁶⁾	60 ⁽²³⁾	54 ⁽³⁰⁾	53 ⁽³⁷⁾
Engineering	13	13	13	0 ⁽¹⁴⁾	0	0	0
Capital Projects & Design	0	0	0	9 ⁽¹⁴⁾	9	4 ⁽²⁷⁾	4
PW Administration	4 ⁽³⁾	4	4	4	4	5 ⁽²⁸⁾	4 ⁽³⁸⁾
Bldg. Services	6 ⁽⁴⁾	6	6	6	6	6	6
Fleet Services	6	6	6	5 ⁽¹⁷⁾	5	5	5
Street	10	10	10	13 ⁽¹⁸⁾	9 ⁽²⁴⁾	9	5 ⁽³⁹⁾
Forestry	0	0	0	0	5 ⁽²⁴⁾	4 ⁽³¹⁾	5 ⁽³⁹⁾
Total Budgeted Personnel - General Fund	227	230	231	240	242	222	208
Water	13	13	13	13	13	13	9.5 ⁽⁴⁰⁾
Sewer	8 ⁽⁵⁾	8	8	8	8	8	9.5 ⁽⁴⁰⁾
Total Budgeted Personnel - Enterprise Fund	21	21	21	21	21	21	19
TOTAL	248	251	252	261	263	243	227

Footnotes:

1. Full-time finance clerk position replaced by two part-time finance clerks.
2. Addition of one information technology officer and an additional records clerk.
3. Addition on one clerk /typist.
4. Addition of one maintenance operator.
5. Water supervisor and sewer supervisor positions replaced by a utility superintendent position which is accounted for in the Water Division.

6. Addition of a staff secretary position to work with the assistant village manager and public relations coordinator due to the elimination of the Economic Development Division and the need to have a full-time secretary dedicated solely to human resources.
7. Upgrade of part-time custodian position to full-time.
8. Addition of one police officer.
9. Upgrade two (2) part-time fire inspector positions to full-time.
10. Upgrade of one (1) part-time finance clerk position to full-time.
11. Addition of one director of special projects position.
12. Transfer of three (3) IS positions to the newly created Information Systems Division.
Upgrade of one (1) part-time finance clerk position to full-time.
13. Elimination of one (1) municipal inspector position.
14. Engineering Department eliminated and reorganized into two (2) newly created divisions: Village Engineering and Capital Projects and Design
15. Addition of two (2) police officer positions and one (1) administrative/ordinance enforcement officer position.
16. Addition of three (3) firefighter/paramedics.
17. Elimination of service coordinator position.
18. Newly created Forestry Division which is budgeted within the Street Division.
19. Addition of one (1) business development coordinator position within the Economic Development Division.
20. Transfer business licensing clerk from Finance Department to Community Development.
21. Addition of one (1) information systems administrator position.
22. Elimination of safe communities coordinator position. Addition of one (1) social worker position.
23. Elimination of fire marshal position.
24. Transfer of four (4) positions from the Street Division budget to the newly created Forestry Division budget organization. Addition of one (1) new maintenance operator position in the Forestry Division.
25. Elimination of the director of special projects position.
26. Elimination of the deputy director and permit technician positions. Change plans examiner and plumbing inspector positions to part-time.
27. Restructuring of engineering services by elimination of the engineering assistant position in Village Engineering and the capital projects engineer; permit specialist and one (1) civil engineer I position in Capital Projects and Design. Then moving the remaining civil engineer I position from Capital Projects and Design to Village Engineering and the administrative secretary position from Capital Projects and Design to Public Works Administration.
28. Change part-time senior center clerk to full-time position.
29. Elimination of administrative/ordinance enforcement officer; staff secretary; and three (3) police officer positions.
30. Elimination of six (6) firefighter/paramedic positions.
31. Elimination of one (1) maintenance operator in the Forestry Division.
32. Created assistant village manager/director of human resources position.
33. Elimination of one (1) finance clerk position.
34. Elimination of engineering tech/inspector and permit specialist positions; moved two (2) remaining positions (village engineer & civil engineer I) from Village Engineering Division to the Community Development Department.
35. Created Human Services Department, which includes the Senior Services and Social Services Divisions. Police Department social worker positions moved to Social Services Division; director of human services position budgeted equally between Social Services and Senior Services.
36. Elimination of three (3) police officer positions; (1) one community service officer position; and the records supervisor position.
37. Elimination of one (1) full-time fire inspector position.
38. Elimination of clerk/typist position.
39. Restructuring of Streets and Forestry Divisions: Elimination of street supervisor; forestry supervisor; crew leader; and two (2) maintenance operator positions. Created superintendent of streets/forestry and foreman positions. All ten (10) positions are shared equally between the Streets and Forestry Divisions.
40. Restructuring of Water and Sewer Divisions: Elimination of one (1) utility field supervisor and two (2) maintenance operator positions. Created a foreman position. All 19 positions are shared equally between the Water and Sewer Divisions.

Village of Wheeling
PROPOSED FY 2011
BUDGET

PUBLIC HEARING

The Village of Wheeling will hold a public hearing at 6:30 p.m. on Monday, December 13, 2010, in the Board Room of the Village Hall, 2 Community Boulevard, Wheeling, Illinois for the purpose of hearing written and oral comments from the public concerning the proposed annual budget for the fiscal year beginning January 1, 2011 and ending December 31, 2011.

A copy of the proposed FY 2011 budget has been available since October 26, 2010 at the Village Hall, 2 Community Boulevard, Wheeling, Illinois during normal business hours and at the Indian Trails Public Library, 355 Schoenbeck Road, Wheeling, Illinois, and will remain available for public inspection up to the time of the public hearing.

All interested persons are invited to attend the meeting and may present either written or oral comments. Written comments should be addressed to Michael Mondschein, Director of Finance, Village of Wheeling, 2 Community Boulevard, Wheeling, Illinois, 60090.

Eldine E. Simpson
Village Clerk

Village of Wheeling
Published in Daily Herald
Dec. 3, 2010 (4242209)N

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove

County(ies) of Cook, Kane, Lake, McHenry

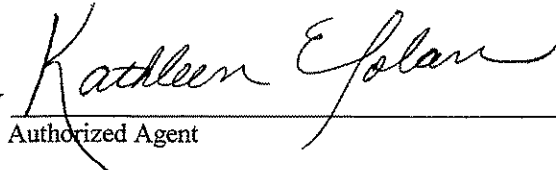
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published December 3, 2010 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY


Authorized Agent

Control # 4242209

ORDINANCE ADOPTING THE VILLAGE OF WHEELING ANNUAL BUDGET FOR
THE FISCAL YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31,
2011

WHEREAS, the Corporate Authorities of the Village of Wheeling have heretofore deemed it to be in the best interest of the Village of Wheeling to require a budget ordinance rather than an appropriation ordinance be passed pursuant to State Statute, 65 ILCS 5/8-2-9.1 et seq.; and

WHEREAS, the Corporate Authorities of the Village of Wheeling has made the proposed annual budget available for public inspection at the Village Hall and at the Indian Trails Public Library for a period in excess of one month prior to final consideration of the proposed budget; and

WHEREAS, the Corporate Authorities of the Village of Wheeling held a public hearing for the purpose of obtaining public comment on the proposed budget on December 13, 2010; and

WHEREAS, the Corporate Authorities have complied with all of the requirements of our local ordinances and State Statutes regarding compilation and contents of the budget.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WHEELING, COUNTIES OF COOK AND LAKE, STATE OF ILLINOIS as follows:

Section 1: That the proposed budget for the Village of Wheeling for the fiscal year 2011, a copy of which is on file with the Village Clerk, in the total amount of SIXTY SEVEN MILLION THREE HUNDRED EIGHTY ONE THOUSAND SEVEN HUNDRED THIRTY FOUR DOLLARS (\$67,381,734) of which THIRTY ONE MILLION THREE HUNDRED FIVE THOUSAND ONE HUNDRED NINETEEN DOLLARS (\$31,305,119) is for the General Fund, THREE MILLION SEVENTY SIX THOUSAND ONE HUNDRED SEVEN DOLLARS (\$3,076,107) is for the Special Revenue Funds, TWO MILLION TWO HUNDRED THIRTY TWO THOUSAND NINE HUNDRED FIFTEEN DOLLARS (\$2,232,915) is for the Debt Service Funds, FIFTEEN MILLION NINETY THOUSAND SIX HUNDRED SEVENTEEN DOLLARS (\$15,090,617) is for the Capital Project Funds; TEN MILLION ONE HUNDRED SIXTY ONE THOUSAND FIFTEEN DOLLARS (\$10,161,015), is for the Enterprise Funds, ONE MILLION TWO HUNDRED FORTY ONE THOUSAND SEVEN HUNDRED SIXTY ONE DOLLARS (\$1,241,761) is for the Internal Service Funds, and FOUR MILLION TWO HUNDRED SEVENTY FOUR THOUSAND TWO HUNDRED DOLLARS (\$4,274,200) is for the Pension Trust Funds, a summary of which is attached hereto and marked as Attachment 1, is hereby adopted and approved.

Section 2: That this ordinance shall be in full force and effect after the passage and publication pursuant to the laws of the State of Illinois and the Village of Wheeling.

Trustee Argiris moved, seconded by Trustee Vogel, that Ordinance No. 45600 be passed.

President Abruscato Aye
Trustee Argiris Aye
Trustee Brady Aye
Trustee Heer Aye

Trustee Horcher Aye
Trustee Lang Aye
Trustee Vogel Aye

APPROVED this 13th day of December, 2010, by the President and Board of Trustees of the Village of Wheeling, Illinois

Judy Abruscato
Judy Abruscato
Village President

ATTEST:

Elaine Simpson
Elaine Simpson
Village Clerk



APPROVED AS TO FORM:

James Ferolo
James Ferolo
Village Attorney

PUBLISHED in pamphlet form this 14th day of December, 2010, by order of the Corporate Authorities of the Village of Wheeling, Cook and Lake Counties, Illinois.

GLOSSARY OF TERMS

Accrual: Refers to the process of matching revenues and expenditures (expenses) to the period in which they were earned or incurred, regardless of whether or not cash has changed hands.

Balanced Budget: A balanced budget occurs when projected revenues are equal to projected expenditures within a given fund.

Bonds: Municipalities issue bonds as a means of raising funds needed to finance a major capital project. Bonds are debt obligations which require the payment of principal and interest on specified dates in the future. They are often purchased by individuals or corporations as an investment and in the case of general obligation bonds, are secured by the taxing authority of the Village.

Budget: A budget is an itemized description of anticipated revenues and expenditures for a given time period (e.g. fiscal year). The budget describes the programs and services intended to be funded by the Village for period in question.

CERF: The Capital Equipment Replacement Fund. It is an internal service fund set up to provide for the purchase of all major (>\$10,000) capital equipment in the Village. Contributions are made to the fund by each operating function based on the replacement cost of the item and the expected life of the equipment. The intent is to even out the year to year expenditures in the contributing funds.

Capital Improvement: Refers to any major project requiring the expenditure of public funds (over and above operating expenditures) for the construction, reconstruction, or replacement of physical assets in the community.

Capital Improvement Program (CIP): A CIP is a multi-year planning instrument used by governments to identify needed capital projects and to coordinate the financing and timing of such improvements in a way that maximizes the return to the public.

Capital Outlay: Refers to the purchase of land, buildings, machinery, and those equipment items which have an estimated useful life of three (3) years or more and belong to the classes of property commonly considered as fixed assets.

Capital Projects Funds: These funds are used to account for financial resources used to construct or acquire major capital facilities.

Commodities: All expenditures for materials, parts, and supplies except those incidentally used by outside firms performing contractual services for the Village.

Community Development Block Grant (CDBG): A federal entitlement grant distributed to municipalities on the basis of a formula that considers population, housing condition, and poverty. CDBG funds are then distributed by the Village for activities that benefit low and moderate-income families.

Contractual Services: Expenditures for services from outside vendors that are obtained by an express or implied contract.

Debt Service Funds: Debt service funds are used to account for the payment of interest and principal on long term, general obligation debt.

Deficit Budget: A deficit budget occurs when projected expenditures are expected to exceed projected revenues within a given fund.

Depreciation: A non-cash expense that reduces the value of an asset as a result of wear and tear or obsolescence. Depreciation expense is typically assigned to various accounting periods based on the historical or purchase price of an asset.

Downstate Pension Funds: State statute requires that the sworn Police and Fire employees belong to their own locally controlled and administered pension funds. These are defined benefit funds administered pursuant to state statute.

Draw Down: The use of prior year fund balance for current year expenditures.

Enterprise Funds: These funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation: The total taxable property value. It is a combination of the market value of a property as determined by the county assessor, multiplied by a fraction depending on the classification of the property and adjusted by a multiplier determined by the state to equalize valuations across the state. It is the final value against which the total tax rate is multiplied to determine the property taxes due.

Fiduciary Funds: One of three fund types (i.e. the others include Governmental Funds and Proprietary Funds) that includes trust and agency funds.

Fiscal Year: A twelve- (12) month period between settlements of financial accounts. Prior to Fiscal Year 2003, the Village's fiscal year began May 1st and ended April 30th of each calendar year. Fiscal Year 2003 was an eight (8) month fiscal year due to the Village Board's decision to change the Village's fiscal year to coincide with the calendar year. The change was effective January 1, 2004.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Accounting: A method of municipal accounting where resources are allocated to and accounted for in separate funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: The net unrestricted monies remaining in a fund after the year's expenditures and revenues have been tallied.

GASB 34 – The Village implemented Government Accounting Standards Board (GASB) Statement No. 34 for its Fiscal Year Ended December 31, 2003. This accounting standard requires the Village to report the value of its infrastructure assets in the governmental financial statements and depreciate them over their estimated useful life. Projects that do not extend the useful life of the asset (e.g. overlay of a road) are expensed rather than capitalized. GASB 34 also requires the Village to prepare government-wide financial statements and a section entitled "Management's Discussion and Analysis" (MD&A) which provides an overview of the financial statements.

General Fund: The general fund is used to account for all revenues and expenditures of the Village that are not accounted for in any other fund. It is an operating fund from which most of the current operations of the Village are financed.

General Obligation Bond (G.O. Bond): A long-term security where the general taxing power of the Village is pledged to pay both principal and interest.

Governmental Funds: One of three fund types (i.e. the others are proprietary and fiduciary) that includes the General Fund, Debt Service Funds, Special Revenue Funds and Capital Projects Funds.

Home Rule: A status granted by the Illinois Constitution which gives cities of a certain size or by referendum broad powers not otherwise available to local municipalities. For instance, there is no statutory limit to the property tax levy nor is there any requirement to seek referendum approval for increasing the levy or issuing debt.

Home Rule Sales Tax: An additional tax levied by the home rule municipality on retail sales within its jurisdiction. The tax, levied in 0.25% increments with no limit, is on all items except those that have a title (autos, boats, etc.) and groceries and drugs. It is collected by the state from the retailer and returned to the municipality.

Illinois Municipal Retirement Fund (IMRF): This retirement fund, established under State statutes, provides employees of local governments (excluding police and firefighters) in Illinois with a system for the payment of retirement annuities, disability, and death benefits. All employees (other than those covered by the Police or Firefighters' plans) hired in positions that meet or exceed an annual hourly standard (1,000 hours) must be enrolled in IMRF as participating members. Participating members of IMRF must contribute 4.5% of their salary to the pension fund. The employer pays a percentage that varies each year and is dependent on a report prepared by a professional actuary.

IMRF also provides disability and surviving spouse benefits if certain requirements are met. More information on IMRF is available at their website (www.imrf.org).

Infrastructure: The basic installations and facilities on which the continuance and growth of a community depend. Examples include sewer and water systems, roadways, and communication systems.

Interfund Transfer: A planned movement of money between funds to offset expenses incurred in the receiving fund due to the operation of the sending fund. This is sometimes referred to as an overhead transfer.

Internal Service Funds: These funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Examples include the Liability Insurance Fund.

Levy: An imposing and collecting of a tax. In Illinois, the property tax is determined by the local unit of government, levied by the county clerk, and collected by the county treasurer. Taxes levied for any particular year are collected in the following calendar year.

Line-Item Budget: A form of budget that allocates money for expenditures to specific items or objects of cost.

Longevity: An additional compensation amount granted to any employee after 12 years of continuous service. The amount the employee is entitled to varies depending on the number of years he or she has served.

Metra: The regional agency in charge of the suburban commuter rail transit system.

Modified Accrual Accounting: A method of accounting used to recognize revenue and expenditures. Funds that use the modified accrual basis of accounting recognize revenues when measurable and available (i.e. collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period). Expenditures are recognized (with some exceptions) when the related liability is incurred.

Motor Fuel Tax (MFT): The State returns a portion of the gas tax to the municipalities on a per capita basis for use in the maintenance and construction of public roads.

Operations and Maintenance Department: The prior designation for the Public Works Department.

Other: Includes operating charges primarily of a fixed nature that cannot properly be classified as personnel services, contractual services, commodities, capital outlay, or capital improvements. Examples include overhead, contingency reserve, and the Northwest Water Commission water charge.

Overhead: This refers to an interfund transfer from a particular fund (e.g. Water and Sewer) to the General Fund to pay for its share of expenses such as accounting services, equipment costs etc. that are recognized in the General Fund.

Pavilion: The Village of Wheeling senior center. Built by a combination of Federal Revenue Sharing and local funds, it is currently funded by local taxes, membership fees, fund-raising events and contributions. Provides activities and programs for Village seniors.

Personnel Services: Expenditures directly attributable to Village employees, including salaries, overtime, training, and the Village's contribution to the Illinois Municipal Retirement Fund and Social Security.

Proprietary Funds: One of the three fund types (i.e. the others include Governmental and Fiduciary Funds) that include Enterprise and Internal Service Funds.

Restaurant and Other Places for Eating Tax: In October 2005, the Village implemented a 1% Restaurant and Other Places for Eating Tax (i.e. “food and beverage” tax). The tax applies to the sale of “prepared food”, which is defined as food or liquid, including alcoholic beverages, that are prepared for immediate consumption at “Restaurants and Other Places for Eating.” “Places for Eating” is defined as a place where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not.

Revenue Bond: A long-term security where the revenue from the project, as opposed to the Village’s taxing authority, is pledged to pay both principal and interest expenses on the debt.

Sales Tax: A levy on the retail sales of goods and services collected by the retailers and remitted to the State Department of Revenue. The total tax in the Cook County portion of Wheeling is comprised of a 5% state levy, 1% regular local tax, 1.00% regional transit agency tax, and 1.50% County levy. In addition, the Village levies an additional 1.00% home rule tax. The total tax on most items in Cook County is 9.50%; on autos and boats it is 7.25% (no home rule tax); and on groceries and drugs it is 2.25% (no state, county, or home rule component).

In the Lake County portion of Wheeling, the total tax is comprised of a 5% state levy, 1% regular local tax, .25% county tax, .75% regional transit agency tax and 1.00% home rule tax. The total tax on most items in the Lake County portion of Wheeling is 8.00%; on autos and boats it is 7.00% (no home rule tax); and on groceries and drugs it is 1.75% (no state, county, or home rule component).

The Village receives 1% of the sales tax on groceries and drugs in Cook County (2.25% total) and Lake county (1.75% total).

Source: State of Illinois (Department of Revenue) Tax Rate Finder

Special Revenue Funds: Funds used to account for sources of revenue that are restricted or committed for a specific purpose (other than capital projects or debt service). Examples include the Motor Fuel Tax Fund, Emergency Telephone System Fund and Grant Fund.

Surplus Budget: A surplus occurs when revenues are expected to exceed expenditures within a given fund.

SWANCC: Solid Waste Agency of Northern Cook County. An intergovernmental agency formed to dispose of residential household solid waste generated by its municipal members.

Tax Increment Financing (TIF): Tax increment financing is a redevelopment method, authorized by Illinois State Statutes that allows municipalities to encourage new development by using the new incremental property taxes generated by development to make public improvements, assemble property, or incur authorized costs in order to attract the development.

Trust & Agency Funds: Accounts for assets held by the governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (a) expendable trust funds; (b) nonexpendable trust funds; (c) pension trust funds; and (d) agency funds. The Police and Firefighters’ Pension Funds are examples of pension trust funds.